

**WATTSBURG AREA SCHOOL DISTRICT
RIGHT-TO-KNOW LAW**

You have the right to request access to the Wattsburg Area School District's public records. Request for public records are to be made to the Open Records Officer. Requests may be submitted in person, by mail, by email, or by facsimile. Requests may be oral or written, and may be made using the Wattsburg Area School District Public Records Request Form. The form is available from the Open Records Officer, in the District Administration Office, or online at www.wattsburg.org.

Additionally, requests may be made using the Pennsylvania Office of Open Records Uniform Request Form, available at www.openrecords.state.pa.us.

Regulations, policies and procedures of the Wattsburg Area School District are available from the Open Records Officer, in the District Administration Office, or online at www.wattsburg.org.

The Wattsburg Area School District Open Records Officer may be contacted at:

Name: Thomas Rinke
Address: 10782 Wattsburg Road
Erie, PA 16509
Email: Tom.Rinke@wattsburg.org
Fax No.: 814-824-5200

The Wattsburg Area School District Alternate Open Records Officer may be contacted at:

Name: MerriBeth Knappenberger
Address: 10774 Wattsburg Road
Erie, PA 16509
Email: MerriBeth.Knappenberger@wattsburg.org
Fax No.: 814-824-2262

The Pennsylvania Office of Open Records may be contacted at:

Address: Commonwealth of Pennsylvania
Office of Open Records
Commonwealth Keystone Building
400 North Street, Plaza Level
Harrisburg, PA 17120-0225
Tel. No.: 717-346-9903