

Monday, September 9, 2024
WORK SESSION

WASD BOARD OF SCHOOL DIRECTORS
Wattsburg Area Elementary Center
7:00 PM

1. Call to Order - Mr. Jeremy Bloeser, Board President

Subject **A. Pledge**

Meeting Sep 9, 2024 - WORK SESSION

Category 1. Call to Order - Mr. Jeremy Bloeser, Board President

Type Procedural

Subject **B. Roll Call**

Meeting Sep 9, 2024 - WORK SESSION

Category 1. Call to Order - Mr. Jeremy Bloeser, Board President

Type Procedural

Roll Call

- | | | |
|---|---|---|
| <input type="checkbox"/> Mr. Gregory Brumagin | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mr. Jesse Williams |
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Brian Young |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Dr. Andy Pushchak | <input type="checkbox"/> Mr. Jeremy Bloeser |

2. School Reports

3. Guest and Citizen Comments

Subject **A. Guest and Citizen Comment Guidelines**

Meeting Sep 9, 2024 - WORK SESSION

Category 3. Guest and Citizen Comments

Type Information

Guidelines

The portion of the meeting during which the public is invited to speak shall be a limited to thirty (30) minutes. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes. Guests/Citizens not on the agenda are limited to 3 minutes. All Guests/Citizens will be recognized and directed by the Board President and must preface their comments by an announcement of their name, address, and topic(s) to be addressed.

File Attachments

4. Superintendent's Report - Dr. Ken Berlin

5. Business Administrator's Report - Mrs. Vicki Bendig

Subject	A. Treasurer's Reports
Meeting	Sep 9, 2024 - WORK SESSION
Category	5. Business Administrator's Report - Mrs. Vicki Bendig
Type	Information, Report

General Fund: \$5,760,944.45
Capital Projects: \$393,116.09
Cafeteria: \$752,464.19

File Attachments

- [2024-09 General Fund Treasurer's Report Aug 24.pdf \(209 KB\)](#)
- [2024-09 Capital Projects Treasurer's Report Aug 24.pdf \(192 KB\)](#)
- [2024-09 Cafeteria Fund Treasurer's Report Aug 24.pdf \(198 KB\)](#)

Subject	B. Bills
Meeting	Sep 9, 2024 - WORK SESSION
Category	5. Business Administrator's Report - Mrs. Vicki Bendig
Type	Action, Report
Recommended Action	To approve the reports, payments and invoices as presented.

- General Fund Checks: \$256,946.44
- Student Activities: \$66,996.50
- Capital Projects Checks: \$31,018.00
- Cafeteria Checks: \$365.26

File Attachments

- [2024-09 General Fund Cks 08-21-24 to 09-06-24.pdf \(63 KB\)](#)
- [2024-09 Capital Projects Fund Cks 08-21-24 to 09-06-24.pdf \(9 KB\)](#)
- [2024-09 Student Activities Aug 24.pdf \(292 KB\)](#)
- [2024-09 Cafeteria Fund Cks 08-21-24 to 09-06-24.pdf \(9 KB\)](#)

6. Legal Advisement - Mr. Jeremy Blorser

Subject	A. ARP ESSER Health and Safety Plan Bi-Annual Review
Meeting	Sep 9, 2024 - WORK SESSION
Category	6. Legal Advisement - Mr. Jeremy Blorser

Type Action, Information
Recommended Action To approve the District ARP ESSER Health and Safety Plan.

File Attachments
[2024-09 ARP ESSER Health and Safety Plan Review.pdf \(142 KB\)](#)

7. Finance – Dr. Andy Pushchak

Subject A. Transfers
Meeting Sep 9, 2024 - WORK SESSION
Category 7. Finance – Dr. Andy Pushchak
Type Action, Information
Recommended Action To approve the monthly budgetary transfer from the budget vs. actual report as outlined.

Subject B. Fund Transfers
Meeting Sep 9, 2024 - WORK SESSION
Category 7. Finance – Dr. Andy Pushchak
Type Action, Information
Recommended Action To approve the fund transfer as outlined.

Transfer \$31,018.00 from the Committed Fund for WAEC Booster Pump/Generator to Capital Projects for the generator purchase.

8. Building and Grounds – Mr. Brian Young

Subject A. Facility Use Requests
Meeting Sep 9, 2024 - WORK SESSION
Category 8. Building and Grounds – Mr. Brian Young
Type Action, Information
Recommended Action To approve the facility use requests as outlined.

- Wattsburg Area Girls Scouts to utilize the Elementary Center Cafeteria Dining Room the first and third Wednesdays September 2024 through June 2025 from 5:30 - 7:30 P.M. at no cost to requestor.

9. Personnel – Mrs. Nicole Lee

Subject A. ESS Substitute List
Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the additions to the ESS Substitute List for 2024-2025 school year as outlined.

- Donna Banks
- Lisa Chimenti-Foster
- Jody Fox
- Sarah Fox
- Kerry Sessler

Subject B. Service Substitute List

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve additions to the Service Substitute List for the 2024-2025 school year as outlined.

- Diana Twaroski

Subject C. Appointments

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the following appointments:

- Donielle Betcher as cafeteria aide, class B, 4.5 hours/day, 180 days/year effective August 29, 2024
- Branda Burick as cafeteria aide, class B, 5.25 hours/day, 180 days/year effective September 9, 2024.
- Jenelle Tanner as cafeteria aide, class B, 4.0 hours/day, 180 days/year effective September 9, 2024.
- Jacqueline Parmenter as cafeteria aide, class B, 2.0 hours/day, 180 days effective August 26, 2024.
- Leah Stewart as Seneca long-term substitute Spanish teacher at bachelors, Step 1, anticipated August 30, 2024 through June 6, 2025.
- Jeanne Winkler as guidance secretary, class A, 8.0 hours/day, 260 days/year effective September 5, 2024.
- Jate Abatta as School Psychologist effective September 16, 2024, and the agreement between Mr. Abatta and WASD.

Subject D. Conference Requests

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the conference requests as outlined.

- Ken Berlin to attend PSBA conference in Pocono Manor, PA on October 6-7, 2024 at an estimated cost of \$672. Funds from Superintendent Travel.
- Erin Fonzo and Heather Hedderman to attend Power Library/Access PA in Edinboro, PA on October 3, 2024 at an estimated cost of \$284. Funds from Professional Development.
- Chris Paris, Becca Kelley, Stephanie Boyd, Pam Burdick, Bretton Smith, Steve O'Donnell, Erica Fox, and Theresa Bricker to attend Pete & C Conference in Hershey, PA February 9-12, 2025 at an estimated cost of \$9,980. Funds from Professional Development.

Subject E. Leave Requests

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended To approve the following leave requests:
Action

- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Jack Corey anticipated October 21, 2024 through November 4, 2024.
- Leave of Absence utilizing Family Medical Leave of Absence for Megan Shindledecker, anticipated start date March 5, 2025.

Subject F. Tuition Reimbursement

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended To approve the attached tuition reimbursements.
Action

File Attachments
[2024-09 Tuition Reimbursements.pdf \(436 KB\)](#)

Subject G. Resignations

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended To accept the following resignations:
Action

- Theresa Williams, School Psychologist effective August 23, 2024.
- David Segoviano, Spanish teacher effective September 4, 2024
- Graret Swearingen, custodian effective September 21, 2024.

Subject H. Barber National Institute Speech Service Agreement

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the Service Agreement between the Barber National Institute and Wattsburg Area School District for School-Based Therapy Services.

File Attachments

[2024-09 Barber National Institute - WASD Speech Service Agreement.pdf \(111 KB\)](#)

Subject I. Substitute Rate

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the daily teacher substitute rate of \$150.

Subject J. Professional Service Agreement for School Physical Exams

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the Professional Services Agreement between Wattsburg Area School District and Allegheny Clinic to provide state mandated physical exams for school district students at \$15 per exam.

File Attachments

[2024-09 Allegheny Clinic -WASD School Physical Agreement.pdf \(176 KB\)](#)

Subject K. Letter of Agreement for Dental Exams

Meeting Sep 9, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the Letter of Agreement between Wattsburg Area School District and Dr. Richard Brozewicz, DDS to serve as the dentist of record and provide state mandated dental exams at \$5 per exam.

File Attachments

[2024-09 Brozewicz-WASD School Dental Exams Agreement.pdf \(625 KB\)](#)

10. Policy – Mrs. Britni Burlingham

Subject	A. Second Reading of Policies
Meeting	Sep 9, 2024 - WORK SESSION
Category	10. Policy – Mrs. Britni Burlingham
Type	Action
Recommended Action	To approve Policies 103 and 104 and associated attachments - 2024 versions - which shall be applicable to incident which take place from August 1, 2024, forward. The 2020 versions of Policies 103 and 104 and associated attachments shall remain in effect and applicable to those incident which take place prior to August 1, 2024, and in those schools which are subject to any pending court or injunction enjoining implementation of the 2024 Title IX regulations.

- Policy 103 Discrimination/Harassment Affecting Students
- Policy 104 Discrimination/Harassment Affecting Staff

File Attachments

[2024-09 Policy 103 Discrimination-Harassment Affecting Students.pdf \(412 KB\)](#)
[2024-09 Policy 104 Discrimination-Harassment Affecting Staff.pdf \(386 KB\)](#)

Subject	B. First Reading of Policies
Meeting	Sep 9, 2024 - WORK SESSION
Category	10. Policy – Mrs. Britni Burlingham
Type	Action, Information
Recommended Action	To approve the first reading and review of the following policy as outlined.

- Bullying/Cyberbullying

File Attachments

[2024-09 Policy 249 Bullying-Cyberbullying.pdf \(114 KB\)](#)

11. Curriculum – Mr. Steve Morvay

Subject	A. PHEAA Student Teacher Support Program Participation Agreement
Meeting	Sep 9, 2024 - WORK SESSION
Category	11. Curriculum – Mr. Steve Morvay
Type	Action, Information
Recommended Action	To approve the PHEAA Student Teacher Support Program Participation Agreement for the 2024-2025 school year.

12. Technology – Mr. Jesse Williams

13. Transportation – Mr. Greg Brumagin

Subject	A. Transportation Requests
Meeting	Sep 9, 2024 - WORK SESSION
Category	13. Transportation – Mr. Greg Brumagin
Type	Action, Information
Recommended Action	To approve the transportation requests and ratification of field trips since last meeting as outlined.

- Seneca Softball team to Pigeon Forge, TN, March 18 - 23, 2025 at an estimated cost of \$336. Funds from sub account and student activities.
- Grade 4 students to Warner Theatre, Erie, PA, October 22, 2024 at an estimated cost of \$199. Funds from PTO.

14. Athletic/Extra-Curricular – Mrs. Lea Hetherington

Subject	A. Volunteer List Additions
Meeting	Sep 9, 2024 - WORK SESSION
Category	14. Athletic/Extra-Curricular – Mrs. Lea Hetherington
Type	Action, Information
Recommended Action	To approve the additions to the WASD Volunteer List as outlined.

- Ashley Lindsey
- Keri Nothum
- Kimberly Nowakowski
- Amanda Rouse
- Wyatt Troutman

Subject	B. Athletic Resignations
Meeting	Sep 9, 2024 - WORK SESSION
Category	14. Athletic/Extra-Curricular – Mrs. Lea Hetherington
Type	Action, Information
Recommended Action	To accept the athletic resignations as outlined.

- Jerry Adamus, other assistant (7th grade) boys' basketball coach, effective August 22, 2024.
- Colton Hoffman, 2nd assistant boys' basketball coach, effective August 27, 2024.
- Bretton Smith, other assistant (8th grade) boys' basketball coach, effective September 3, 2024.

Subject **C. Game Help List**

Meeting Sep 9, 2024 - WORK SESSION

Category 14. Athletic/Extra-Curricular – Mrs. Lea Hetherington

Type Action, Information

Recommended To approve the following additions to the game help list for 2024-2025 school year as
Action outlined.

- Natalya Myers

15. Miscellaneous

16. Erie County Technical School – Mr. Steve Morvay

17. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak

18. Board Correspondence and Dialogue

19. Adjournment

Subject **A. Adjourn Meeting**

Meeting Sep 9, 2024 - WORK SESSION

Category 19. Adjournment

Type Action

Recommended Motion to adjourn the meeting.
Action