

WATTSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION

**WORK SESSION**

**Monday, August 12, 2024**

**Members present**

Gregory Brumagin, Britni Burlingham, Lea Hetherington, Nicole Lee, Stephen Morvay, Andy Pushchak, Jesse Williams, Brian Young, Jeremy Bloeser

**Also present**

Ken Berlin, Rebecca Kelley, Vicki Bendig

**Meeting called to order at 7:00 PM**

1. Call to Order - Mr. Jeremy Bloeser, Board President

Procedural: A. Pledge

Procedural: B. Roll Call

2. School Reports

3. Guest and Citizen Comments

Information: A. Guest and Citizen Comment Guidelines

4. Superintendent's Report - Dr. Ken Berlin

5. Business Administrator's Report - Mrs. Vicki Bendig

Report: A. Treasurer's Reports

Treasurer's Reports were presented:

General Fund: June \$6,990,827.82 July \$5,880,233.85

Capital Projects: June \$389,670.26 July \$391,390.48

Cafeteria: June \$789,057.76 July \$756,954.85

Information, Report: B. Bills

Bill lists were presented:

General Fund Checks 07.20.2024 - 08.09.2024: \$133,759.49

Student Activities: June 2024 \$73,663.91 July 2024: \$76,822.07

Remaining bill lists will be presented at the Regular Board meeting.

6. Legal Advisement - Mr. Jeremy Bloeser

Action, Information: A. WASD/Erie County Intergovernmental Cooperation Agreement

Recommended Action: To approve the Erie County Land Bank Agreements between municipalities and Wattsburg Area School District as outlined.

(Move Forward)

Action, Information: B. Intergovernmental Cooperation Agreements

Recommended Action: To approve Intergovernmental Cooperation Agreement Supplementals between municipalities and Wattsburg Area School District as outlined.

(Move Forward)

Action, Information: C. State Police/WASD Memorandum of Understanding

Recommended Action: To approve the Memorandum of Understanding between the Pennsylvania State Police and Wattsburg Area School District.

(Move Forward)

Action, Information: D. 2024-2025 District Emergency Operations Plan

Recommended Action: To approve the 2024-2025 District Emergency Operations (All Hazards) Plan.

(Move Forward)

7. Finance – Dr. Andy Pushchak

Action: A. Transfers

Recommended Action: To approve the monthly budgetary transfer from the budget vs. actual report as outlined.

(Move Forward)

Action, Information: B. Purchasing Program

Recommended Action: To reauthorize the District to utilize all procurement programs including materials and services under the PA Department of General Services for 2024-2025.

(Move Forward)

8. Building and Grounds – Mr. Brian Young

9. Personnel – Mrs. Nicole Lee

Action, Information: A. ESS Substitute List 2024-2025

Recommended Action: To approve the ESS Substitute List for 2024-2025 school year as outlined.

- Joseph Achille

- Christian Dombrowiak
- Mackenzie Kulik
- Eric Amendola
- Eric Duda
- Brian Kuzman
- Michelle Barnett
- Susan Eighmy
- Theodore Makoske
- Allisynn Bengel
- Traci Gentilman
- Scarlett Seneta
- Kristen Bires
- Gerald Hemmis
- Mark Shields
- Amy Bobrowski
- Sonya Hessinger
- Mle Shoefestall
- Tiffany Burek
- Stevie Lynn Holecz
- Grace Troci
- Kristie Chapman
- Roberta Hurd
- Ronald Waldinger
- Mckayla Deitz
- Gabriella Keebler
- Sherry Wnukowski
- Mary Dobek
- Reema Kesharwani

(Move Forward)

Action, Information: B. Service Substitute List for 2024-2025 School Year

Recommended Action: To approve the Service Substitute List for the 2024-2025 school year as outlined.

- Susan Bisbee
- Amanda Green
- Jamie Trayer
- Corinn Chernicky
- Bonnie Griffith
- Nicholas VanHooser
- Barbara Eisert
- Mariann Hessinger
- Ashley Wiesen
- Julie Gottschling
- Meckenzie Jones
- Amanda Werner

(Move Forward)

Action, Information: C. Appointments

Recommended Action: To approve the following appointments:

- \_\_\_\_\_ secondary English teacher at \_\_\_\_\_, step \_\_ effective August 20, 2024.
- \_\_\_\_\_ secondary English teacher at \_\_\_\_\_, step\_\_ effective August 20, 2024.
- Marigrace Hood WAEC emotional support teacher at masters, step 7 effective August 20, 2024.
- Jack Corey as business/computer technology teacher at masters, step 4 effective August 20, 2024.
- Angus Biebel as technology education teacher at masters, step 17 effective August 20, 2024.
- Tirzah Kurien as long-term District daily floating substitute teacher at bachelors, step 1 January 18 - June 6, 2025.
- Jennifer Morris as long-term District daily floating substitute teacher at bachelors, step 2 January 18 - June 6, 2025.
- Axelio Ruiz as special educational aide, class B, 7 hours/day, 180 days/year effective August 26, 2024.
- Andrea Yates as cafeteria aide, class B, 3.50 hours/day, 180 days/year effective August 19, 2024.
- Brianna Tatara as cafeteria aide, class B, 3.50 hours/day, 180 days/year effective August 19, 2024.

(Move Forward)

Action, Information: D. Conference Requests

Recommended Action: To approve the conference requests as outlined.

- Tim Malinowski to attend PHEAA Updates on Financial Aid in PA on September 24, 2024 in Erie, PA at no cost to the district.

(Move Forward)

Action, Information: E. Resignations

Recommended Action: To accept the following resignations:

- Cryste Lorraine, cafeteria aide effective July 23, 2024.
- Jamie Trayer, special education aide effective August 5, 2024.
- Erica Young, secondary English language arts teacher effective August 20, 2024.
- Emily Burkett, secondary English language arts teacher effective August 8, 2024.

(Move Forward)

Action, Information: F. Leave Requests

Recommended Action: To approve the following leave requests:

- Intermittent Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Crystal Fenno effective July 2, 2024.
- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Emma Murzynski anticipated September 23, 2023 through January 6, 2025.
- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Lauren Geniesse anticipated October 7, 2024 through January 6, 2025.
- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Sarah McCall anticipated October 21, 2024 through February 3, 2025.
- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for James Bartholomew effective August 8, 2024.

(Move Forward)

Action, Information: G. Tuition Reimbursement

Recommended Action: To approve the tuition reimbursements.

(Move Forward)

Action, Information: H. Erie County Sheriff's Office MOU

Recommended Action: To approve the Memorandum Of Understanding between Erie County Sheriffs' Office and Wattsburg Area School District.

(Move Forward)

10. Policy – Mrs. Britni Burlingham

Action, Information: A. First Reading of Policies

Recommended Action: To approve the first reading of the following policies as outlined.

- 103 - Discrimination/Harassment Affecting Students
- 104 - Discrimination/Harassment Affecting Staff

(Move Forward)

11. Curriculum – Mr. Steve Morvay

Action, Information: A. Barber National Institute Linkage Agreement

Recommended Action: To approve the linkage of agreement between the Barber National Institute and Wattsburg Area School District.

(Move Forward)

Action, Information: B. Schoolwide Title I School Plan

Recommended Action: To approve the Schoolwide Title I School Plan.

(Move Forward)

Action, Information: C. Title I Services

Recommended Action: To approve the 2024-25 Title I Agreements as outlined.

(Move Forward)

Action, Information: D. Ukeru Training Agreement

Recommended Action: To approve the training agreement between Grafton School Inc. and Wattsburg Area School District for Ukeru the Least Resistance Approach to Crisis Management as outlined.

(Move Forward)

Action, Information: E. Junior/Senior Prom

Recommended Action: To approve the 2025 Junior/Senior Prom at the Erie Art Museum, 20 East 5th Street, Erie on May 17, 2025, 7:00 - 10:00 P.M.

(Move Forward)

12. Technology – Mr. Jesse Williams

13. Transportation – Mr. Greg Brumagin

Action, Information: A. Transportation Requests

Recommended Action: To approve the transportation requests and ratification of field trips.

- Life Skills Grades 8-12 to IU5 Fab Lab, Monday, October 21, 2024 at an estimated cost of \$155. Funds from Special Education
- Learning Support Students Grades 9-12 to IU5 Fab Lab, October 23, 2024 at an estimated cost of \$659.00. Funds from Special Education
- Marching Band to Sox Harrison Stadium Edinboro, August 5, 2024 at an estimated cost of \$305. Funds from Student Activities
- SHS and WAEC Autistic students to travel to area locations weekly during the 2024-2025 school year. Funds from Special Education
- SHS and WAEC Life Skills students to travel to area locations weekly during the 2024-2025 school year. Funds from Special Education
- AFROTC students to travel to area locations during the 2024-2025 school year. Funding from ROTC
- Science Olympiad students to travel to competitions during the 2024-2025 school year. Funding from Student Activities
- (Move Forward)

Action, Information: B. Bus Routes

Recommended Action: To approve bus routes for the 2024-2025 school year.

(Move Forward)

Action, Information: C. Durham Bus Drivers

Recommended Action: To approve the Durham Bus Drivers for the 2024-2025 school year as outlined.

- Cathy Bailey
- Carey Gee
- Debra O'Connor
- Tad Bingaman
- Kelsey Gee
- Jennifer Rivera
- James Coverdale
- Bonnie Griffith
- Terri Rogers
- Conor Dailey
- Christopher Hirtzel
- Britlee Skinner
- Kaylee Devlin
- Karen Hirtzel
- Herb Stafford
- Arron Duckett
- Kris Hromek
- Christopher Stubbe
- Jeff Durfee
- Lisa Larson
- John Taylor
- Christopher Evans
- Jason Meyer
- Ken Woodfield

(Move Forward)

14. Athletic/Extra-Curricular – Mrs. Lea Hetherington

Action, Information: A. Volunteer List Additions

Recommended Action: To approve additions to the WASD Volunteer List as outlined.

- Mallory Campbell
- Reanna Huggler

(Move Forward)

Action, Information: B. Athletic Resignations

Recommended Action: To accept the athletic resignations as outlined.

- Sean DeMauri, 1st Assistant Baseball Coach, effective June 30, 2024.
- Hunter Wagner, Head Wrestling Coach, effective July 3, 2024.

(Move Forward)

Action, Information: C. Extra-Curricular Appointments

Recommended Action: To approve the extra-curricular appointments for the 2024-2025 school year as outlined.

- Stephanie Boyd as Team Leader, 7th Grade step 1
- Bretton Smith as SHS Technology Integrator, step 2+
- Leah Bootes as WAMS Curriculum Resource Committee Member
- Sheley Bojarski as SHS Cheerleading Assistant Advisor, Step 2+

(Move Forward)

Action, Information: D. Band Instructors

Recommended Action: To approve the 2024-2025 marching band instructors as outlined.

- Grace Boozel, Guard Instructor
- Emily Rychel, Woodwind Instructor
- Stephen Smith, Brass Instructor
- Candy Weigel, Percussion Instructor
- Madelynn Lynch, Woodwind Instructor

(Move Forward)

Action, Information: E. Game Help List

Recommended Action: To approve additions to the 2024-2025 Game Help List as outlined.

- Dorene Johnston
- Dana Miller

(Move Forward)

15. Miscellaneous

Action, Information: A. Resolution Regarding Special Education Record Retention and Destruction

Recommended Action: To approve the Resolution regarding the retention and destruction of Special Education, Gifted Education and Chapter 15/Section 504 records.

(Move Forward)

Action, Information: B. Surplus Items

Recommended Action: To approve the attached items as surplus.

(Move Forward)

16. Erie County Technical School – Mr. Steve Morvay

17. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak

18. Board Correspondence and Dialogue

Mrs. Lee reminded everyone that Erie Gives is this week and the Foundation is one of the recipients.

Mr. Brumagin shared that many community members have commented on social media regarding the tax increase.

19. Adjournment

Action: A. Adjourn Meeting

Motion to adjourn Mr. Morvay, second Mr. Young.

Meeting Adjourned 7:15 P.M.