



**Monday, August 12, 2024
WORK SESSION**

WASD BOARD OF SCHOOL DIRECTORS
Wattsburg Area Elementary Center
7:00 PM

1. Call to Order - Mr. Jeremy Bloeser, Board President

Subject **A. Pledge**

Meeting Aug 12, 2024 - WORK SESSION

Category 1. Call to Order - Mr. Jeremy Bloeser, Board President

Type Action, Procedural

Subject **B. Roll Call**

Meeting Aug 12, 2024 - WORK SESSION

Category 1. Call to Order - Mr. Jeremy Bloeser, Board President

Type Procedural

Roll Call

- | | | |
|---|---|---|
| <input type="checkbox"/> Mr. Gregory Brumagin | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mr. Jesse Williams |
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Brian Young |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Dr. Andy Pushchak | <input type="checkbox"/> Mr. Jeremy Bloeser |

2. School Reports

3. Guest and Citizen Comments

Subject **A. Guest and Citizen Comment Guidelines**

Meeting Aug 12, 2024 - WORK SESSION

Category 3. Guest and Citizen Comments

Type Information

- All Guests/Citizens requesting to speak will be recognized and directed by the Board President.
- Prior to comment, please state your name, address, and topic(s) to be addressed.
- Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- Guests/Citizens not on the agenda are limited to 3 minutes.
- Public participation during the meeting is limited to a total of thirty (30) minutes.

4. Superintendent's Report - Dr. Ken Berlin

5. Business Administrator's Report - Mrs. Vicki Bendig

Subject	A. Treasurer's Reports
Meeting	Aug 12, 2024 - WORK SESSION
Category	5. Business Administrator's Report - Mrs. Vicki Bendig
Type	Report

General Fund: June \$6,990,827.82 July \$5,880,233.85
 Capital Projects: June \$389,670.26 July \$391,390.48
 Cafeteria: June \$789,057.76 July \$756,954.85

File Attachments

[2024-08 General Fund Treasurer's Report Jun 24.pdf \(209 KB\)](#)
[2024-08 General Fund Treasurer's Report Jul 24.pdf \(207 KB\)](#)
[2024-08 Capital Projects Treasurer's Report Jul 24.pdf \(192 KB\)](#)
[2024-08 Capital Projects Treasurer's Report Jun 24.pdf \(191 KB\)](#)
[2024-08 Cafeteria Fund Treasurer's Report Jun 24.pdf \(198 KB\)](#)
[2024-08 Cafeteria Fund Treasurer's Report Jul.pdf \(198 KB\)](#)

Subject	B. Bills
Meeting	Aug 12, 2024 - WORK SESSION
Category	5. Business Administrator's Report - Mrs. Vicki Bendig
Type	Action, Information, Report

General Fund Checks 07.20.2024 - 08.09.2024: \$133,759.49
 Student Activities: June 2024 \$73,663.91 July 2024: \$76,822.07

File Attachments

[2024-08 General Fund Cks 07-20-24 to 08-09-24.pdf \(3,341 KB\)](#)
[2024-08 Student Activites Jun 24.pdf \(292 KB\)](#)
[2024-08 Student Activites Jul 24.pdf \(292 KB\)](#)

6. Legal Advisement - Mr. Jeremy Bloeser

Subject	A. WASD/Erie County Intergovernmental Cooperation Agreement
Meeting	Aug 12, 2024 - WORK SESSION
Category	6. Legal Advisement - Mr. Jeremy Bloeser
Type	Action, Information
Recommended Action	To approve the Erie County Land Bank Agreements between municipalities and Wattsburg Area School District as outlined.

- Amity Township
- Greenfield Township
- Venango Township
- Wattsburg Borough

File Attachments

- [2024-08 Amity Township-WASD Erie County Land Bank ICA Supplemental.pdf \(87 KB\)](#)
- [2024-08 Greenfield Township-WASD Erie County Land Bank ICA Supplemental.pdf \(87 KB\)](#)
- [2024-08 Venango Township-WASD Erie County Land Bank ICA Supplemental.pdf \(87 KB\)](#)
- [2024-08 Wattsburg Borough-WASD Erie County Land Bank ICA Supplemental.pdf \(87 KB\)](#)

Subject **B. Intergovernmental Cooperation Agreements**

Meeting Aug 12, 2024 - WORK SESSION

Category 6. Legal Advisement - Mr. Jeremy Bloeser

Type Action, Information

Recommended Action To approve Intergovernmental Cooperation Agreement Supplementals between municipalities and Wattsburg Area School District as outlined.

- Amity Township
- Greenfield Township
- Venango Township
- Wattsburg Borough

File Attachments

- [2024-08 Amity Township-WASD Erie County Land Bank ICA Supplemental.pdf \(87 KB\)](#)
- [2024-08 Wattsburg Borough-WASD Erie County Land Bank ICA Supplemental.pdf \(87 KB\)](#)
- [2024-08 Venango Township-WASD Erie County Land Bank ICA Supplemental.pdf \(87 KB\)](#)
- [2024-08 Greenfield Township-WASD Erie County Land Bank ICA Supplemental.pdf \(87 KB\)](#)

Subject **C. State Police/WASD Memorandum of Understanding**

Meeting Aug 12, 2024 - WORK SESSION

Category 6. Legal Advisement - Mr. Jeremy Bloeser

Type Action, Information

Recommended Action To approve the Memorandum of Understanding between the Pennsylvania State Police and Wattsburg Area School District.

File Attachments

- [2024-08 MOU State Police-WASD.pdf \(432 KB\)](#)

Subject **D. 2024-2025 District Emergency Operations Plan**

Meeting Aug 12, 2024 - WORK SESSION

Category 6. Legal Advisement - Mr. Jeremy Bloeser

Type Action, Information

Recommended Action To approve the 2024-2025 District Emergency Operations (All Hazards) Plan

7. Finance – Dr. Andy Pushchak

Subject	A. Transfers
Meeting	Aug 12, 2024 - WORK SESSION
Category	7. Finance – Dr. Andy Pushchak
Type	Action
Recommended Action	To approve the monthly budgetary transfer from the budget vs. actual report as outlined.

Subject	B. Purchasing Program
Meeting	Aug 12, 2024 - WORK SESSION
Category	7. Finance – Dr. Andy Pushchak
Type	Action, Information
Recommended Action	To reauthorize the District to utilize all procurement programs including materials and services under the PA Department of General Services for 2024-2025.

8. Building and Grounds – Mr. Brian Young

9. Personnel – Mrs. Nicole Lee

Subject	A. ESS Substitute List 2024-2025
Meeting	Aug 12, 2024 - WORK SESSION
Category	9. Personnel – Mrs. Nicole Lee
Type	Action, Information
Recommended Action	To approve the ESS Substitute List for 2024-2025 school year as outlined.

- | | | |
|--------------------|------------------------|--------------------|
| • Joseph Achille | • Christian Dombrowiak | • Mackenzie Kulik |
| • Eric Amendola | • Eric Duda | • Brian Kuzman |
| • Michelle Barnett | • Susan Eighmy | • Theodore Makoske |
| • Allisynn Bengel | • Traci Gentilman | • Scarlett Seneta |
| • Kristen Bires | • Gerald Hemmis | • Mark Shields |
| • Amy Bobrowski | • Sonya Hessinger | • Mle Shoefestall |
| • Tiffany Burek | • Stevie Lynn Holecz | • Grace Troci |
| • Kristie Chapman | • Roberta Hurd | • Ronald Waldinger |
| • Mckayla Deitz | • Gabriella Keebler | • Sherry Wnukowski |
| • Mary Dobek | • Reema Kesharwani | |

Subject	B. Service Substitute List for 2024-2025 School Year
Meeting	Aug 12, 2024 - WORK SESSION
Category	9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the Service Substitute List for the 2024-2025 school year as outlined.

- Susan Bisbee
- Corinn Chernicky
- Barbara Eisert
- Julie Gottschling
- Amanda Green
- Bonnie Griffith
- Mariann Hessinger
- Meckenzie Jones
- Jamie Trayer
- Nicholas VanHooser
- Ashley Wiesen
- Amanda Werner

Subject C. Appointments

Meeting Aug 12, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the following appointments:

- _____ secondary English teacher at _____, step __ effective August 20, 2024.
- _____ secondary English teacher at _____, step__ effective August 20, 2024.
- Marigrace Hood WAEC emotional support teacher at masters, step 7 effective August 20, 2024.
- Jack Corey as business/computer technology teacher at masters, step 4 effective August 20, 2024.
- Angus Biebel as technology education teacher at masters, step 17 effective August 20, 2024.
- Tirzah Kurien as long-term District daily floating substitute teacher at bachelors, step 1 January 18 - June 6, 2025.
- Jennifer Morris as long-term District daily floating substitute teacher at bachelors, step 2 January 18 - June 6, 2025.
- Axelio Ruiz as special educational aide, class B, 7 hours/day, 180 days/year effective August 26, 2024.
- Andrea Yates as cafeteria aide, class B, 3.50 hours/day, 180 days/year effective August 19, 2024.
- Brianna Tatara as cafeteria aide, class B, 3.50 hours/day, 180 days/year effective August 19, 2024.

Subject D. Conference Requests

Meeting Aug 12, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the conference requests as outlined.

- Tim Malinowski to attend PHEAA Updates on Financial Aid in PA on September 24, 2024 in Erie, PA at no cost to the district.

Subject E. Resignations

Meeting Aug 12, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To accept the following resignations:

- Cryste Lorraine, cafeteria aide effective July 23, 2024.
- Jamie Trayer, special education aide effective August 5, 2024.
- Erica Young, secondary English language arts teacher effective August 20, 2024.
- Emily Burkett, secondary English language arts teacher effective August 8, 2024.

Subject F. Leave Requests

Meeting Aug 12, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the following leave requests:

- Intermittent Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Crystol Fenno effective July 2, 2024.
- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Emma Murzynski anticipated September 23, 2023 through January 6, 2025.
- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Lauren Geniesse anticipated October 7, 2024 through January 6, 2025.
- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Sarah McCall anticipated October 21, 2024 through February 3, 2025.
- Leave of Absence utilizing Family Medical Leave of Absence and paid time off for James Bartholomew effective August 8, 2024.

Subject G. Tuition Reimbursement

Meeting Aug 12, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the attached tuition reimbursements.

File Attachments
[2024-08 Tuition Reimbursements.pdf \(77 KB\)](#)

Subject H. Erie County Sheriff's Office MOU

Meeting Aug 12, 2024 - WORK SESSION

Category 9. Personnel – Mrs. Nicole Lee

Type Action, Information

Recommended Action To approve the Memorandum of Understanding between the County of Erie, the Erie County Sheriff's Office and Wattsburg Area School District.

File Attachments

[2024-08 MOU Erie County Sheriff Office-WASD.pdf \(400 KB\)](#)

10. Policy – Mrs. Britni Burlingham

Subject	A. First Reading of Policies
Meeting	Aug 12, 2024 - WORK SESSION
Category	10. Policy – Mrs. Britni Burlingham
Type	Action, Information
Recommended Action	To approve the first reading of the following policies as outlined.
	<ul style="list-style-type: none"> • 103 - Discrimination/Harassment Affecting Students • 104 - Discrimination/Harassment Affecting Staff

File Attachments

[2024-08 Policy 103 Discrimination-Harrassment Affecting Students.pdf \(4,018 KB\)](#)

[2024 -08 Policy 104 Dscrimination-Harrassment Affecting Staff.pdf \(3,835 KB\)](#)

11. Curriculum – Mr. Steve Morvay

Subject	A. Barber National Institute Linkage Agreement
Meeting	Aug 12, 2024 - WORK SESSION
Category	11. Curriculum – Mr. Steve Morvay
Type	Action, Information
Recommended Action	To approve the linkage of agreement between the Barber National Institute and Wattsburg Area School District.

File Attachments

[2024-08 BNI - Wattsburg SD Linkage 24-29.pdf \(28 KB\)](#)

Subject	B. Schoolwide Title I School Plan
Meeting	Aug 12, 2024 - WORK SESSION
Category	11. Curriculum – Mr. Steve Morvay
Type	Action, Information
Recommended Action	To approve the Schoolwide Title I School Plan.

File Attachments

[2024-08 Schoolwide Title I School Plan 2024-2025.pdf \(234 KB\)](#)

Subject	C. Title I Services
Meeting	Aug 12, 2024 - WORK SESSION
Category	11. Curriculum – Mr. Steve Morvay
Type	Action, Information
Recommended Action	To approve the 2024-25 Title I Agreements as outlined.

- IU5 Third-Party Contractor Agreement for Title I Services.
- City of Erie School District Title I Interdistrict Services Agreement.
- Fort LeBoeuf School District Title I Interdistrict Services Agreement.

File Attachments

[2024-08 WASD-IU Title I Third Party Agreement - WASD.pdf \(316 KB\)](#)
[2024-08 WASD-Erie City Schools Title I Interdistrict Agreement.pdf \(553 KB\)](#)
[2024-08 WASD-Fort LeBoeuf Title I Interdistrict Agreement.pdf \(536 KB\)](#)

Subject	D. Ukeru Training Agreement
Meeting	Aug 12, 2024 - WORK SESSION
Category	11. Curriculum – Mr. Steve Morvay
Type	Action, Information
Recommended Action	To approve the training agreement between Grafton School Inc. and Wattsburg Area School District for Ukeru the Least Resistance Approach to Crisis Management as outlined.

File Attachments

[2024-08 Grafton School-WASD Ukeru Training Agreement.pdf \(139 KB\)](#)

Subject	E. Junior/Senior Prom
Meeting	Aug 12, 2024 - WORK SESSION
Category	11. Curriculum – Mr. Steve Morvay
Type	Action, Information
Recommended Action	To approve the 2025 Junior/Senior Prom at the Erie Art Museum, 20 East 5th Street, Erie on May 17, 2025, 7:00 - 10:00 P.M.

12. Technology – Mr. Jesse Williams

13. Transportation – Mr. Greg Brumagin

Subject	A. Transportation Requests
Meeting	Aug 12, 2024 - WORK SESSION
Category	13. Transportation – Mr. Greg Brumagin

Type Action, Information

Recommended Action To approve the transportation requests and ratification of field trips.

- Life Skills Grades 8-12 to IU5 Fab Lab, Monday, October 21, 2024 at an estimated cost of \$155. Funds from Special Education
- Learning Support Students Grades 9-12 to IU5 Fab Lab, October 23, 2024 at an estimated cost of \$659.00. Funds from Special Education
- Marching Band to Sox Harrison Stadium Edinboro, August 5, 2024 at an estimated cost of \$305. Funds from Student Activities
- SHS and WAEC Autistic students to travel to area locations weekly during the 2024-2025 school year. Funds from Special Education
- SHS and WAEC Life Skills students to travel to area locations weekly during the 2024-2025 school year. Funds from Special Education
- AFROTC students to travel to area locations during the 2024-2025 school year. Funding from ROTC
- Science Olympiad students to travel to competitions during the 2024-2025 school year. Funding from Student Activities

Subject B. Bus Routes

Meeting Aug 12, 2024 - WORK SESSION

Category 13. Transportation – Mr. Greg Brumagin

Type Action, Information

Recommended Action To approve bus routes for the 2024-2025 school year.

Subject C. Durham Bus Drivers

Meeting Aug 12, 2024 - WORK SESSION

Category 13. Transportation – Mr. Greg Brumagin

Type Action, Information

Recommended Action To approve the Durham Bus Drivers for the 2024-2025 school year as outlined.

- | | | |
|---------------------|-----------------------|----------------------|
| • Cathy Bailey | • Carey Gee | • Debra O'Connor |
| • Tad Bingaman | • Kelsey Gee | • Jennifer Rivera |
| • James Coverdale | • Bonnie Griffith | • Terri Rogers |
| • Conor Dailey | • Christopher Hirtzel | • Britlee Skinner |
| • Kaylee Devlin | • Karen Hirtzel | • Herb Stafford |
| • Arron Duckett | • Kris Hromek | • Christopher Stubbe |
| • Jeff Durfee | • Lisa Larson | • John Taylor |
| • Christopher Evans | • Jason Meyer | • Ken Woodfield |

14. Athletic/Extra-Curricular – Mrs. Lea Hetherington

Subject A. Volunteer List Additions

Meeting Aug 12, 2024 - WORK SESSION

Category 14. Athletic/Extra-Curricular – Mrs. Lea Hetherington

Type Action, Information

Recommended Action To approve additions to the WASD Volunteer List as outlined.

- Mallory Campbell
- Reanna Huggler

Subject B. Athletic Resignations

Meeting Aug 12, 2024 - WORK SESSION

Category 14. Athletic/Extra-Curricular – Mrs. Lea Hetherington

Type Action, Information

Recommended Action To accept the athletic resignations as outlined.

- Sean DeMauri, 1st Assistant Baseball Coach, effective June 30, 2024.
- Hunter Wagner, Head Wrestling Coach, effective July 3, 2024.

Subject C. Extra-Curricular Appointments

Meeting Aug 12, 2024 - WORK SESSION

Category 14. Athletic/Extra-Curricular – Mrs. Lea Hetherington

Type Action, Information

Recommended Action To approve the extra-curricular appointments for the 2024-2025 school year as outlined.

- Stephanie Boyd as Team Leader, 7th Grade step 1
- Bretton Smith as SHS Technology Integrator, step 2+
- Leah Bootes as WAMS Curriculum Resource Committee Member
- Sheley Bojarski as SHS Cheerleading Assistant Advisor, Step 2+

Subject D. Band Instructors

Meeting Aug 12, 2024 - WORK SESSION

Category 14. Athletic/Extra-Curricular – Mrs. Lea Hetherington

Type Action, Information

Recommended Action To approve the 2024-2025 marching band instructors as outlined.

- Grace Boozel, Guard Instructor
- Emily Rychel, Woodwind Instructor
- Stephen Smith, Brass Instructor
- Candy Weigel, Percussion Instructor
- Madelynn Lynch, Woodwind Instructor

Subject	E. Game Help List
Meeting	Aug 12, 2024 - WORK SESSION
Category	14. Athletic/Extra-Curricular – Mrs. Lea Hetherington
Type	Action, Information
Recommended Action	To approve additions to the 2024-2025 Game Help List as outlined.
	<ul style="list-style-type: none"> • Dorene Johnston • Dana Miller

15. Miscellaneous

Subject	A. Resolution Regarding Special Education Record Retention and Destruction
Meeting	Aug 12, 2024 - WORK SESSION
Category	15. Miscellaneous
Type	Action, Information
Recommended Action	To approve the Resolution regarding the retention and destruction of Special Education, Gifted Education and Chapter 15/Section 504 records.

File Attachments
[2024-08 Spec Education Record Retention Resolution.pdf \(146 KB\)](#)

Subject	B. Surplus Items
Meeting	Aug 12, 2024 - WORK SESSION
Category	15. Miscellaneous
Type	Action, Information
Recommended Action	To approve the attached items as surplus.

File Attachments
[2024-08 Surplus Instrument Report.pdf \(48 KB\)](#)
[2024-08 WAEC Summer Library Weeding Log.pdf \(79 KB\)](#)
[2024-08 WAMS Summer Library Weeding Log.pdf \(93 KB\)](#)

16. Erie County Technical School – Mr. Steve Morvay

17. Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak

18. Board Correspondence and Dialogue

19. Adjournment

Subject	A. Adjourn Meeting
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Meeting	Aug 12, 2024 - WORK SESSION
Category	19. Adjournment
Type	Action
Recommended Action	Motion to Adjourn the Meeting.

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