



May 13, 2024 ♦ 7:00 p.m.  
Wattsburg Area Elementary Center

**AGENDA**

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

A. Pledge

B. Roll Call:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Mr. Gregory Brumagin   | <input type="checkbox"/> Mrs. Nicole Lee    | <input type="checkbox"/> Mr. Jesse Williams |
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Brian Young    |
| <input type="checkbox"/> Mrs. Lea Hetherington  | <input type="checkbox"/> Dr. Andy Pushchak  | <input type="checkbox"/> Mr. Jeremy Bloeser |

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Dr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

A. Treasurer’s Reports

[General Fund](#): \$10,227,498.84

[Capital Projects](#): \$386,301.74

[Cafeteria](#): \$687,099.58

B. Bills

[Exhibit A1](#) Checks Already Written: \$69,711.48

[Exhibit B1](#) Cafeteria Checks Already Written: \$179.17

[Exhibit D](#) SHS Activity Fund Report: \$89,442.98

**VI. Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (I) Appointment of School District Labor Counsel for the 2024-2025 Fiscal Year

- To appoint the firm of MacDonald Illig with Atty. Mark Kuhar as the Labor Relations solicitor for the 2024-2025 fiscal year.

LA – 2 (I) Appointment of School District Solicitor for the 2024-2025 Fiscal Year

- To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Atty. Jennifer Gornall as the School District’s solicitor for the 2024-2025 fiscal year.

**VII. Finance – Dr. Andy Pushchak**

F – 1 (I) Transfers

- To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined.

F – 2 (I) Sponsor to Sponsor Agreement

- To approve the [Sponsor-to-Sponsor Agreement](#) with the YMCA Erie as outlined

F – 3 (I) Elect Treasurer for the 2024-2025 Fiscal Year

- To elect Andy Pushchak as the WASD Treasurer and designated signatory for the 2024-2025 fiscal year.

F – 4 (I) Designation of Depository for the 2024-2025 Fiscal Year

- To approve Northwest Savings Bank as the WASD Depository for the 2024-2025 fiscal year.

F – 5 (I) Appoint Current Delinquent Per Capita Tax Collector

- To appoint Berkheimer Associates as the current delinquent per capita collector for the 2024-2025 fiscal year.

F – 6 (I) Nutrition Group Food Services Agreement

- To approve WASD to enter into an agreement with The Nutrition Group for food service management for the 2024-2025 school year with the option to renew for four additional years.

**VIII. Building and Grounds – Mr. Brian Young**

B – 1 (I) Utilization of School Facilities

- To approve the use of Seneca High School auditorium, classrooms, commons, and media center by Pennsylvania Music Educators Association for the PMEA Jr. District Band on April 4-5, 2025 at no cost to the requestor.

B – 2 (I) YMCA Child Care Agreement

- To approve the Agreement between YMCA and WASD for the [YMCA Child Care Program](#) as outlined.

B – 3 (I) Campus Paving and Concrete Projects

- To direct the administration to award bids for paving and concrete projects:
  - Campus Paving to Cross Paving at \$174,803.20
  - Campus Concrete Projects to \_\_\_\_\_ at \$\_\_\_\_\_.

**IX. Personnel – Mrs. Nicole Lee**

P – 1 (I) ESS Substitute Additions

- To approve Allisynn Bengel as additions to the ESS Substitute List

P – 2 (I) Service Substitute Additions

- To approve Maggie Curtis as an addition to the Service Substitute List

P – 3 (I) Resignations

- To accept the following resignations:
  - Crystal Ayers, WAEC Support Aide, effective May 17, 2024.
  - Kari Dahlstrand, Cafeteria Aide, effective May 10, 2024.
  - Maggie Curtis, WAEC Support Aide, effective May 11, 2024.
  - Justine Brink, high school English teacher, effective June 9, 2024.
  - Donna Banks, Grade 7 English teacher, for the purpose of retirement effective July 31, 2024.
  - Karen Bayhurst, Guidance Dept. Secretary, for the purpose of retirement effective June 30, 2024.

P – 4 (I) ESY Appointment

- To approve Elizabeth Garcia as Extended School Year Autistic Support Teacher July 16 – August 8, 2024.

P – 5 (I) Conference Requests

- To approve Stephanie Boyd to attend K-12 SAP Online, June 25-27, 2024 at an estimated cost of \$325.00. Funds from Professional Development.

P – 6 (I) Summer School Program

- To approve the summer school appointments (June 17 – July 25, 2024) as follows:
  - High School
    - Sara McCall – Science
    - Susan Nolan – Mathematics
    - Christopher Langer-Williams – English Language Arts
  - Middle School
    - Donna Banks – 7/8 English Language Arts
    - Pam Burdick – 5/6 Math
    - Anna Chimera – 5/6 English Language Arts
    - Gretchen Ruprecht - 5/6 English Language Arts
    - Jennifer Turner – 5/6 Mathematics

P – 7 (I) Kindergarten Bootcamp

- To approve the appointment of Lynn Orton for Kindergarten Bootcamp on Tuesdays, Wednesdays and Thursdays, August 1-18, 2024.

P – 8 (I) Summer Help Appointments

- To approve the following summer help appointments at \$12.42/hour effective June 7, 2024:
  - Maintenance
    - Christopher Lynde
    - Mackenzie Jones
    - Nicholas Vanhooser
  - Information Technology
    - Gavin Bendig
    - Madison Morvay

P – 9 (I) Appointments

- To approve the following appointments:
  - Sylvia Applebee as Custodian, Class B, 7 hours/day, 210 days/year retro-active to May 6, 2024.
  - Joseph DiRaimo as District School Police Officer effective July 1, 2024 and approve the agreement between Joseph DiRaimo and Wattsburg Area School District.
  - Jennifer Morris as a Long-Term Elementary Substitute Teacher anticipated August 20, 2024 through January 17, 2025 at Bachelors, Step 2.
  - Erica Hawes as Autistic Support Teacher, Type 1 Certification with Educational Obligation effective August 20, 2024 at Bachelors, Step 2.
  - Jack Corey as Long-Term Substitute High School Business Teacher anticipated August 20, 2024 through June 6, 2025 at Bachelors, Step 2.
  - Laura Pushchak as a long-term district daily floating substitute for the 2024-2025 school year at Masters +15, Step 3.
  - \_\_\_\_\_ as Middle School Learning Support Teacher effective August 20, 2024 at \_\_\_\_ Step \_\_.
  - \_\_\_\_\_ as Middle School Social Studies Teacher effective August 20, 2024 at \_\_\_\_ Step \_\_.
  - \_\_\_\_\_ as Primary Subject Area Teacher effective August 20, 2024 at \_\_\_\_ Step \_\_.

P – 10 (I) Tuition Reimbursement

- To approve [tuition reimbursements](#) as outlined.

X. **Policy – Mrs. Britni Burlingham**

PL – 1 (I) Second Reading of Policies

- To approve the second reading of the following policies:
  - [200. Enrollment of Students](#)
  - [202. Eligibility of Nonresident Students](#)
  - [217. Graduation](#)
  - [252. Student Acceptable Use of Internet, Computers and Network Resources](#)
  - [254. Educational Opportunity for Military Children](#)
  - [810. Transportation](#)
  - [815. Employee Acceptable Use of Internet, Computers and Network Resources](#)
  - [819. Suicide Awareness, Prevention and Response](#)

XI. **Curriculum – Mr. Steve Morvay**

C – 1 (I) Junior/Senior Prom

- To approve the 2024 Junior/Senior Prom at Mound Grove on May 11, 2024.

C – 2 (I) Senior Banquet

- To approve the 2024 Senior Banquet on May 23, 2024 at Eastway Lanes.

C – 3 (I) Seniors for Graduation 2024

- To approve those [seniors who meet all graduation requirements](#) to receive a Seneca High School diploma as outlined.

C – 4 (I) Seneca High School Textbooks

- To approve the adoption the [following textbooks](#):
  - Business:
    - *Entrepreneurship Fundamentals McGraw Hill* (ISBN978-1-26-660679-3) copyright 2024
    - *Marketing Fundamentals McGraw Hill* (ISBN 978-1-26-660641-0) copyright 2024
  - History:
    - *Experience History: Interpreting America's Past*, 9<sup>th</sup> edition, AP edition (ISBN: 1259541800). Copyright 2018.
    - *US History 101 Book*. (ISBN: 1440586489) Copyright 2015.

XII. **Technology – Mr. Jesse Williams**

XIII. **Transportation – Mr. Greg Brumagin**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Lea Hetherington**

AE – 1 (I) Volunteer List

- To approve Paula Demeter and Jennifer Jefferson as additions to the WASD Volunteer List.

XV. **Miscellaneous**

M – 1 (I) Kidder Media Agreement

- To approve the agreement between Kidder Media and Wattsburg Area School District for the 2024-2025 newsletter production as outlined.

M – 2 (I) Surplus Items

- To approve [items as surplus](#) as outlined.

M – 3 (I) PSBA Delegate

- To appoint Board member(s), \_\_\_\_\_ as WASD delegates(s) to attend the 2024 PSBA Assembly scheduled for Saturday, November 2, 2024.

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**