

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

April 15, 2024

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on April 15, 2024.

President Jeremy Bloeser called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Mr. Gregory Brumagin, Mrs. Britni Burlingham, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Steve Morvay, Dr. Andy Pushchak, Mr. Jesse Williams, Mr. Brian Young, and Mr. Jeremy Bloeser attended. Dr. Kenneth Berlin, Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Patricia Kennedy, Solicitor also attended.

## Roll Call

Motion by Dr. Pushchak, seconded by Mrs. Lee to approve the agenda and addendum as presented.

## Agenda

Motion by Mr. Young, seconded by Mr. Morvay to approve the meeting minutes of from the March 18, 2024 Regular Board Meeting and the April 8, 2024 Work Session, the February 19, 2024 Curriculum Committee meeting and the March 18 and April 8, 2024 Finance Committee meetings. Motion approved by a voice vote with one nay (Mr. Brumagin). Motion carried.

## Meeting Minutes

No guest or citizen requested addressing the Board.

## Guest and Citizen Comments

Dr. Berlin introduced Mr. Paris and Mrs. Forte from the middle school. Mrs. Forte and some students from Fuel Up to Play 60 shared their experience from their field trip to a Fuel Up to Play 60 event at Acrisure stadium in Pittsburgh.

## School Report

Dr. Berlin gave an update on the state budget process and the likelihood of receiving the Governor's proposed education funding.

## Superintendent's Report

Motion by Mr. Young, seconded by Mrs. Lee to approve the following reports, payments, and invoices as presented:

## Business Administrator's Report

- Revenue & Expenditure Reports ending March 31, 2024
  - [General Fund](#): \$10,488,736.22
  - [YTD Budget to Actual Report](#)
  - [Capital Projects](#): \$384,655.29
  - [Cafeteria](#): \$750,281.22
  - [Cafeteria Profit/Loss](#): Monthly: (\$18,104.03) YTD: \$38,015.94
- Checks and Invoices
  - [Exhibit A1](#) Checks Already Written: \$54,277.72
  - [Exhibit A2](#) Checks Already Written: \$16,504.39
  - [Exhibit A3](#) General Fund Bills: \$191,150.53

[Exhibit B2](#) Cafeteria Checks Already Written: \$46,612.73

[Exhibit B3](#) Cafeteria Bills: \$2,745.71

[Exhibit C1](#) Capital Project Fund Bills: \$5,866.00

[Exhibit C3](#) Capital Project Fund Bills: \$17,634.64

[Exhibit D](#) SHS Activity Fund Report: \$91,675.47

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Burlingham to approve the District ARP ESSER Health and Safety Plan as outlined in [Exhibit E](#). Motion approved by a voice vote with no opposition. Motion carried.

**ARP ESSER Health & Safety Plan**

Motion by Dr. Pushchak, seconded by Mr. Young to approve the following:

- Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
- \$175,000 from Unassigned Fund Balance to the Committed Fund for WAEC Booster Pump and Generator addition.
- Fund Transfers as outlined in [attachment 1](#).
- Budgetary amendments as outlined in [Exhibit G](#).

**Transfers**

**Budgetary Amendments**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Dr. Pushchak, seconded by Mr. Morvay to approve the adoption of the Proposed Final General Fund Budget for 2024 – 2025 in the amount of \$30,319,069 to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2024-2025 on April 15, 2024. A copy of the said budget in the amount of \$30,319,069 is open for inspection by the public on the District Website. Adoption of the final budget is scheduled for June 17, 2024, 7:00 p.m. at the Wattsburg Area School District Elementary Center. In a recorded roll call vote, the following members voted to approve the Proposed Final Budget: Dr. Pushchak, Mr. Williams, Mr. Young, Mr. Brumagin, Mrs. Burlingham, Mrs. Hetherington, Mrs. Lee, Mr. Morvay, and Mr. Bloeser. Motion carried.

**Proposed Final General Fund Budget for 2024-2025**

Motion by Mr. Young, seconded by Dr. Pushchak to approve the following:

- The use of Seneca High School Auditorium, Cafeteria/Dining Room by the Greenfield Township Volunteer Fire Company on June 22, 2024 from 7:00 a.m. – 4:00 p.m. at an estimated cost of \$98.68.
- The replacement and upgrade of the water booster pump and installation of a new natural gas backup generator at the elementary center as outlined in [Exhibit H](#).
- The waste water and water facilities service as outlined in [Exhibit I](#).

**Facility Use**

**Water Booster Pump & Generator**

**Waste Water & Water Facilities**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Lee, seconded by Mr. Young to approve the following:

- The resignation of Kristen Edwards, grade 6 teacher, effective June 8, 2024.
- The following appointments:

**Resignation**

**Appointments**

- Brettton Smith as Social Studies teacher at Seneca High School effective the 2024-2025 school year.
- Kayleigh Salisbury as Educational Support Aide, 7 hours/day, 180 days/year effective April 9, 2024.
- Carl Bahm as cook, class B, 6.5 hours/day, 180 days/year effective April 9, 2024.
- Cassidy Hall as elementary teacher at Bachelors, step 2 effective the 2024-2025 school year.
- Deslyn Carroll as custodian, Class B, 7 hours/day, 210 days/year effective April 16, 2024.
- Extended School Year aide appointments July 16 – August 8, 2024:
  - Jerry Adamus
  - Samantha Davis
  - Jennifer Morgason
  - Erin Urbaniak
  - Kayla Ballew
  - Michele Hewel
  - Mike Pettinato
  - Jill Pence (Med Assistant)
  - Cara Connolly
  - Dorene Johnston
  - Sarah Sheehan

**ESY**

- Intermittent Family Medical Leave for Haley Ottaway beginning April 4, 2024.
- A leave of absence utilizing Family Medical Leave of Absence and paid time off for Jennifer Turner beginning May 3, 2024.
- Krista Wehan, Hillary Barboni, and Chris Paris to attend the From Bricks to Belonging on May 14-15, 2024 in Erie, PA at an estimated cost of \$69.16. Funds from Travel.
- The Wattsburg Area School District Organizational Chart as outlined in [Exhibit J](#).

**Leave Requests**

**Conference Request**

**Organizational Chart**

Motion approved by a voice vote with no opposition. Motion carried.

- Motion by Mrs. Burlingham, seconded by Dr. Pushchak to approve the first reading of the following policies:
  - 200. Enrollment of Students – [Exhibit K](#)
  - 202. Eligibility of Nonresident Students – [Exhibit L](#)
  - 217. Graduation – [Exhibit M](#)
  - 252. Student Acceptable Use of Internet, Computers and Network Resources – [Exhibit N](#)
  - 254. Educational Opportunity for Military Children – [Exhibit O](#)
  - 810. Transportation – [Exhibit P](#)
  - 815. Employee Acceptable Use of Internet, Computers and Network Resources – [Exhibit Q](#)
  - 819. Suicide Awareness, Prevention and Response – [Exhibit R](#)

**First Reading Policies**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Burlingham to approve the following:

- The adoption of *School to Career* (12<sup>th</sup> edition), Hutchison, B. (2023) and *Psychology in Everyday Life* (6<sup>th</sup> edition), Copyright 2023 as outlined in [Exhibit S](#).
- The affiliation agreement for academic field experience between WASD and Mercyhurst University as outlined in [Exhibit T](#).
- The Final Third-Party Contractor Agreement for Title I Services for 2023-2024 school year as outlined in [Exhibit U](#).

**Textbooks**

**Affiliation Agreement  
Mercyhurst  
Title 1 Services**

- The linkage agreement between the Barber National Institute and Wattsburg Area School District as outlined in [Exhibit V](#).
- Motion approved by a voice vote with no opposition. Motion carried.

**Barber Linkage Agreement**

Motion by Mr. Williams, seconded by Dr. Pushchak to approve services for website redesign with EMS LINQ Connecting the K-12 Community. Motion approved by a voice vote with no opposition. Motion carried.

**EMS LINQ Website Redesign**

Motion by Mr. Brumagin, seconded by Mr. Morvay to approve the transportation requests and ratification of field trips since last meeting as outlined in [attachment 2](#). Motion approved by a voice vote with no opposition. Motion carried.

**Transportation Requests**

Motion by Mrs. Hetherington, seconded by Dr. Pushchak to approve the following:

- John Devine, Alicia Staaf, and Brian Staaf as additions to the WASD Volunteer List.
- The following extra-curricular appointments:
  - Katie Berlin as Assistant Band Director at Step 1, effective April 19, 2024, for 2024-2025.
  - Steve O'Donnell as Drama Club Advisor effective April 3, 2024, for 2023-2024.
  - Tim Malinowski as A.P. Club Advisor effective April 3, 2024, for 2023-2024.
- The resignation of Courtney Shumac as stage director effective April 3, 2024.
- The appointment of Kimberly Myers as second assistant track and field coach for the 2023-2024 season at Step 2+.

**Volunteer List**

**Appointments**

**Resignation**

**Athletic Appointment**

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Young, seconded by Mrs. Lee to the agreement for Board Docs for management of Board meeting agendas, minutes, and document archiving as outlined in [Exhibit X](#). Motion approved by a voice vote with no opposition.

**Board Doc**

Mr. Morvay updated the Board on the Erie County Technical School

- ESS was added for substitute services.
- Articulation Agreements are being done.
- Comprehensive plan was approved.
- Facilities Manager retired. Looking for a replacement.
- Two WASD students were recognized this month: Mallory Campbell and Cameron Starvaggi.
- Labs are moved in from the renovations.
- Enrollment is up twenty-three students from last year.

**Erie County Technical School**

Dr. Pushchak updated the Board on the Northwest Tri-County Intermediate Unit meeting.

- Early Interventions have increased from 540 in 2018-2019 to 852 in 2022-2023 and is expected to be 1,000+ in 2023-2024.

**Northwest Tri-County Intermediate Unit**

- The IU has forty-one open positions.
- Distribution of eclipse glasses to all are school districts was coordinated by the IU in partnership of Gannon and PennWest Universities.
- The IU published state mandates booklet is available to any board member who is interested.

During Board Correspondence and Dialogue, Mr. Brumagin mentioned the cost of BoardDocs. Administration shared functionality and ability to streamline board documents along with archiving will improve efficiency. Training on BoardDocs will be provided for users.

**Board  
Correspondence  
and  
Dialogue**

There being no further business before the Board, upon motion by Mr. Young, seconded by Mrs. Lee, meeting was adjourned at 8:07 p.m.

**Adjournment**

Signature on File  
Vicki Bendig  
School Board Secretary