

**WATTSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Work Session  
April 8, 2024**

The meeting of the Board Work Session convened on April 8, 2024 at 7:00 PM at the Wattsburg Area Elementary School. The Pledge of Allegiance was recited.

Mr. Gregory Brumagin, Mrs. Britni Burlingham, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Steve Morvay, Dr. Andy Pushchak, Mr. Brian Young and Mr. Jeremy Bloeser attended. Dr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator also attended. Mr. Jesse Williams was absent.

Roll Call

There were no visitors requesting addressing the Board.

Guest and  
Citizen  
Comments

Dr. Berlin shared there will be school reports at the April 15, 2024 meeting.

School Reports

Dr. Berlin will update the Board on the State Budget at the April 15, 2024, Board meeting.

Superintendent's  
Report

Mrs. Bendig gave the Treasurer's Report of General Fund: \$10,488,736.22, Capital Projects: \$384,655.29, and Cafeteria: \$750,281.22 and Exhibit A1 Checks Already Written: \$54,277.72, Exhibit C1 Capital Project Fund Bills: \$5,866.00, and Exhibit D SHS Activity Fund Report: \$91,675.47. A full report will be given at the April 15, 2024, meeting.

Treasurer's  
Report

The Board discussed the ARP ESSER Health and Safety Plan Bi-Annual Review. This item to be placed on the April 15, 2024, agenda.

ARP ESSER  
Health & Safety  
Plan

The Board discussed Monthly budgetary transfer from the budget vs. actual report and the transfer of \$175,000 from Unassigned Fund Balance to the Committed Fund for WAEC Booster Pump and Generator addition. This item to be placed on the April 15, 2024, agenda.

Transfers

The Board discussed the Budgetary Amendments. This item to be placed on the April 15, 2024, agenda.

Budgetary  
Amendments

The Board discussed the adoption of the Proposed Final General Fund Budget for 2024-2025 in the amount of \$30,319,069 and to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2024-2025 on April 15, 2024. A copy of the said budget in the amount of \$30,319,069 is open for inspection by the

Proposed Final  
General Fund  
Budget

public on the District Website. Adoption of the final budget is scheduled for June 17, 2024, 7:00 p.m. at the Wattsburg Area School District Elementary Center. This item to be placed on the April 15, 2024, agenda.

The Board discussed the following items:

- The use of Seneca High School Auditorium, Cafeteria/Dining Room by the Greenfield Township Volunteer Fire Company on June 22, 2024, from 7:00 a.m. – 4:00 p.m. at an estimated cost of \$98.68.
- The water booster pump and installation of natural gas backup generator at the elementary center.
- The waste water and water facilities service.

Facility Use  
Request

Water Booster-  
Generator  
Waste Water &  
Water Service

These items to be placed on the April 15, 2024, agenda.

The Board discussed the following items:

- ESS substitute list additions
- Service substitute additions
- The resignation of Kristen Edwards, grade 6 teacher, effective June 8, 2024.
- The following appointments:
  - Bretton Smith as Social Studies teacher at Seneca High School effective the 2024-2025 school year.
  - Kayleigh Salisbury as Educational Support Aide, 7 hours/day, 180 days/year effective April 9, 2024.
  - Carl Bahm as cook, class B, 6.5 hours/day, 180 days/year effective April 9, 2024.
  - Cassidy Hall as elementary teacher at Bachelors, step 2 effective the 2024-2025 school year.

ESS Substitutes  
Service Sub List  
Personnel  
Resignation  
Appointments

- The following Extended School Year aide appointments July 16 – August 8, 2024:

Extended School  
Year Aide  
Appointments

- |                     |                              |                 |
|---------------------|------------------------------|-----------------|
| ○ Jerry Adamus      | ○ Kayla Ballew               | ○ Cara Connolly |
| ○ Samantha Davis    | ○ Michele Hewel              | ○ Dorene Johns  |
| ○ Jennifer Morgason | ○ Mike Pettinato             | ○ Sarah Sheeha  |
| ○ Erin Urbaniak     | ○ Jill Pence (Med Assistant) |                 |

- Intermittent Family Medical Leave for Haley Ottaway beginning April 4, 2024.
- Krista Wehan, Hillary Barboni, and Chris Paris to attend the From Bricks to Belonging on May 14-15, 2024 in Erie, PA at an estimated cost of \$69.16. Funds from Travel.
- The Wattsburg Area School District Organizational Chart

Leave Request

Conference  
Request

Organization  
Chart

These items to be placed on the April 15, 2024, agenda.

The Board discussed the first reading of the following policies:

- 200. Enrollment of Students
- 202. Eligibility of Nonresident Students
- 217. Graduation
- 252. Student Acceptable Use of Internet, Computers and Network Resources
- 254. Educational Opportunity for Military Children
- 810. Transportation
- 815. Employee Acceptable Use of Internet, Computers and Network Resources
- 819. Suicide Awareness, Prevention and Response

First Reading  
Policies

This item to be placed on the April 15, 2024, agenda.

The Board discussed the following items:

- The adoption of *School to Career* (12<sup>th</sup> edition), Hutchison, B. (2023) and *Psychology in Everyday Life* (6<sup>th</sup> edition), Copyright 2023.
- The affiliation agreement for academic field experience between WASD and Mercyhurst University as outlined.
- The Final Third-Party Contractor Agreement for Title I Services for 2023-2024 school year as outlined.
- The linkage agreement between the Barber National Institute and Wattsburg Area School District

Textbooks for  
High School

Affiliation  
Agreement  
Final Title  
Agreement

Barber National  
Inst. Agreement

These items to be placed on the April 15, 2024, agenda.

The Board discussed services for website redesign with EMS LINQ Connecting the K-12 Community. This item to be placed on the April 15, 2024, agenda.

Website  
Redesign

The Board discussed the transportation requests and ratification since the last meeting. This item to be placed on the April 15, 2024, agenda.

Transportation  
Requests

The Board discussed the following items:

- John Devine, Alicia Staaf, and Brian Staaf as additions to the WASD Volunteer List.
- The following extra-curricular appointments:
  - Katie Berlin as Assistant Band Director at Step 1, effective April 19, 2024.
  - Steve O'Donnell as Drama Club Advisor effective April 3, 2024.
  - Tim Malinowski as A.P. Club Advisor effective April 3, 2024.
- The resignation of Courtney Shumac as stage director effective April 3, 2024.

Volunteer List

Extra-Curricular  
Appointments

Extra-Curricular  
Resignation

These items to be placed on the April 15, 2024, agenda.

The Board discussed the agreement for Board Docs for management of Board meeting agendas, minutes and document archiving. This item to be placed on the April 15, 2024, agenda.

Board Docs

Mr. Morvay will report on the Erie County Technical School at the April 15, 2024, meeting.

Erie County  
Technical School

Dr. Pushchak will report on the Northwest Tri-County Intermediate Unit at the April 15, 2024, meeting.

Northwest  
Tri-County  
Intermediate  
Unit

During Board Correspondence and Dialogue, Mrs. Burlingham shared that the musical was a great show.

There being no further business, upon motion by Mr. Morvay, seconded by Mrs. Lee the meeting was adjourned at 7:27 PM.

Adjournment

Signature on File  
Vicki Bendig  
Board Secretary