



January 8, 2024 ♦ 7:00 p.m.  
Wattsburg Area Elementary Center

**AGENDA**

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

A. Pledge

B. Roll Call:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Mr. Gregory Brumagin   | <input type="checkbox"/> Mrs. Nicole Lee    | <input type="checkbox"/> Mr. Jesse Williams |
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Brian Young    |
| <input type="checkbox"/> Mrs. Lea Hetherington  | <input type="checkbox"/> Dr. Andy Pushchak  | <input type="checkbox"/> Mr. Jeremy Bloeser |

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Dr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

A. Treasurer’s Reports

[General Fund](#): \$14,404,431.49

[Capital Projects](#): \$379,682.39

[Cafeteria](#): \$747,102.72

B. Bills

[Exhibit A1](#) Checks Already Written: \$265,710.08

[Exhibit B1](#) Cafeteria Checks Already Written: \$44,197.80

[Exhibit D](#) SHS Activity Fund Report: \$68,514.26

**VI. Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (I) Exoneration of Delinquent Property Taxes

- To approve the recommendation from the Erie County Tax Claim Bureau for the removal of taxes for the tax years noted and all future years for Parcel numbers: [26-003-011.0-013.50](#). This parcel was recently removed from the Assessment records based on the determination of no value or existence of each trailer per field review as outlined.

**VII. Finance – Dr. Andy Pushchak**

F – 1 (I) Transfers

- To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined.

- F – 2 (I) IRS Mileage Rate
- To approve the use of the IRS Mileage Rate of 67¢/mile for district business travel effective January 1, 2024.

- F – 3 (I) Local Audit Report for the Fiscal Year Ending June 30, 2023
- To approve the Local Audit Report for the Fiscal Year Ending June 30, 2023 as prepared by Buffamante, Whipple, Buttafaro, P.C.

VIII. **Building and Grounds – Mr. Brian Young**

- B – 1 (I) Assignment Letter
- To approve the [Notice of Assignment](#) between WASD and Mid-American Natural Resources as outlined.

IX. **Personnel – Mrs. Nicole Lee**

- P – 1 (I) ESS Substitute Additions
- To approve Reema Kesharwani and Sarah Lindsey as additions to the ESS Substitute List.

- P – 2 (I) Tuition Reimbursements
- To approve the [tuition reimbursements](#) as outlined.

- P – 3 (I) Resignations
- To accept the following resignations:
    - Lisa Gottschling, custodian effective December 12, 2023.
    - Shirley Avila, cafeteria aide effective December 14, 2023.
    - Thomas Banks, SHS teacher effective December 20, 2023.

- P – 4 (I) Appointments
- To approve the appointment of Adam Gottschling as Custodian, Class B, 7 hours/day, 210 days/year effective January 16, 2024.

- P – 5 (I) Conference Requests
- To approve Elizabeth Diehl to attend PASSHE Counselor Information Day on April 12, 2024 in Edinboro, PA at an estimated cost of \$28.95. Funding from Instructional Staff Development Travel.

- P – 6 (I) Leave Requests
- To approve the following Leave Requests:
    - An Extended Disability Leave for Sandra Paulsen effective January 11, 2024.

X. **Policy – Mrs. Britni Burlingham**

XI. **Curriculum – Mr. Steve Morvay**

XII. **Technology – Mr. Jesse Williams**

XIII. **Transportation – Mr. Greg Brumagin**

T – 1 (I) Transportation Requests

- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Lea Hetherington**

AE – 1 (I) Volunteer List

- To approve Ryan Bemis, David Buona, Nicole Eliason, Jessica Heaven, Michael Juhas Jr., Rebecca Kosack, Alexandria Rea, and Erin Spaulding as additions to the WASD Volunteer List.

AE – 2 (I) Extra-Curricular Appointments

- To approve the following extra-curricular appointments for the 2023-2024 school year effective December 20, 2023:
  - Kara Barczyk as Rainbow Facilitator, Step 1.
  - David Segoviano as SAP Case Worker for SHS at Step 1.
  - Stephanie Boyd as SAP Case Worker for WAMS at Step 1.
  - Shelly Bojarski as Assistant Cheerleading Advisor at Step 1.
  - Gretchen Ruprecht as WAMS Detention Supervisor.
  - Courtney Shumac as Stage Director, at Step 1.

AE – 3 (I) Athletics Co-Op Agreement

- To approve the [Cooperative Sports Agreement](#) for Boys' Swimming and Diving and Girls' Swimming and Diving between North East School District and Wattsburg Area School District as outlined.

XV. **Miscellaneous**

M – 1 (I) Surplus Items

- To approve the following items as surplus:
  - Cannon 211 color ink cartridges: quantity 2
  - Cannon 210 XL black ink cartridges: quantity 4
  - RCA VHS Camcorder: AutoShot 12x zoom: quantity 1
  - Novel: Flush by Carl Hiaasen: Publisher Yearling-2005: quantity 102
  - Novel: Bud not Buddy: Christopher Paul Curtis: Publisher Yearling-1999: quantity 128

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**