

**WATTSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Work Session
September 12, 2022**

The meeting of the Board Work Session convened on September 12, 2022 at 7:00 PM at the Wattsburg Area Elementary School.

The Pledge of Allegiance was recited.

Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser, attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator also attended. Mrs. Britni Burlingham and Mrs. Nicole Lee were absent.

Roll Call

Mr. Bloeser announced that the Board met in Executive Session to discuss the Superintendent's contract prior to this evening's work session.

No visitors or guests addressed the Board.

Guest and Citizen
Comments

Dr. Berlin shared that the required first annual Lockdown Drill has been scheduled for this month. It will be conducted in conjunction with the School resource Officer, WAEC School Police Officer, and State Police. He will have a report on other school matters at the September 19, 2022 meeting.

Superintendent's
Report

Mrs. Bendig gave the Treasurer's Report for the General Fund: \$6,496,075.39; Capital Projects: \$670,884.32; Cafeteria: \$577,873.30 and a review the of Checks Already Written Checks Already Written: \$241,773.92 and the SHS Activity Fund Report: \$73,504.28. A full report will be given at the September 19, 2022 meeting.

Treasurer's Report

The Board discussed the Memorandum of Understanding between the Pennsylvania State Police and WASD. This item to be placed on the September 19, 2022 agenda.

MOU
PA State Police

The Board discussed the revised District ARP ESSER Health and Safety Plan. This item to be placed on the September 19, 2022 agenda.

ARP ESSER Health
& Safety Plan

The Board discussed the transfer \$28,000 to the committed fund balance from unassigned fund balance for the installation of heat, insulation, and electrical work in the stadium concession stand and the installation of ventilation for the new Laser Engraving machine in the Seneca CAD lab. This item to be placed on the September 19, 2022 agenda.

Transfer

The Board discussed the Sponsor-to-Sponsor Agreement with the YMCA Erie. This item to be placed on the September 19, 2022 agenda.

Sponsor-to-
Sponsor
Agreement

The Board discussed the insulation of the stadium concession roof and attic by Advanced Insulation Solution, Inc. at a cost of \$9,870 funded from the committed fund balance. This item to be placed on the September 19, 2022 agenda.

Insulation Stadium
Concession Roof

The Board discussed the installation of two Breeze 33 Hyper Heat Mini Split Heat and A/C Units in the stadium concession stand by Szweczyk Plumbing & Heating Inc. including materials for electrical work at a cost not to exceed \$12,000 funded from the committed fund balance. This item to be placed on the September 19, 2022 agenda.

Mini Split Heat
and A/C Units

The Board discussed the installation of ventilation system for the new Laser Engraving Machine in the Seneca CAD Lab by McCreary Roofing Company, Inc. at a cost not to exceed \$6,000 funded from the committed fund balance. This item to be placed on the September 19, 2022 agenda.

Ventilation System

The Board discussed the additions to the ESS Substitute list. This item to be placed on the September 19, 2022 agenda.

ESS Substitute List

The Board discussed the additions to the Service Personnel Substitute List. This item to be placed on the September 19, 2022 agenda.

Service Personnel
Substitute List

The Board discussed the resignations of :

Resignations

- o Trina Zielinski, high school secretary for the purpose of retirement effective October 18, 2022.
- o Brittany Giannelli, custodian effective August 25, 2022.
- o Kristin Ray, cook/baker effective August 24, 2022

This item to be placed on the September 19, 2022 agenda.

The Board discussed the following personnel appointments:

Personnel
Appointments

- o Veronica Lipinski, as long-term substitute teacher Health and PE at the high school anticipated September 2 through November 2, 2022 at Bachelors, step 1.1
- o Valerie Dolph as cook/baker, Class B, 6.50 hours/day, 180 days/year effective October 3, 2022.
- o Jaime Trayer as cook/baker, Class B, 6.50 hours/day, 180 days/year effective September 8, 2022.
- o Danielle Aldrich as custodian, Class B, 7 hours/day, 210 days/year effective September 2, 2022.1
- o Adam Linger as custodian, Class B, 7 hours/day, 210 days/year effective September 7, 2022.1
- o Sean Sundy as long-term district substitute anticipated September 20, 2022 through June 12 , 2023 at Bachelors, step 2.1
- o _____ as long-term guidance counselor anticipated October 3, 2022 through January 18, 2023 at _ , step _ . 1

This item to be placed on the September 19, 2022 agenda.

The Board discussed the tuition reimbursements. This item to be placed on the September 19, 2022 agenda.

Tuition
Reimbursements

The Board discussed the following conference requests:

- Tim Malinowski to attend PHEAA Workshop on September 27, 2022 in Erie, PA at no cost to the district.
- Jessica Mathis, Amanda Stalford, and Krista Wehan to attend Sapphire Training on Zoom on September 28, 2022 at an estimated cost of \$150. Funds from Non-Instructional, Non-Certificated Staff Development.
- Chris Paris, Matthew Calabrese, Dan Sokolowski, Robert Englert and Ken Berlin to attend the 2022 Pennsylvania School Safety Conference in Pittsburg, PA on September 15, 2022 at an estimated cost of \$100.
- Elizabeth Smith to attend 2022 Professional Immunization Seminar in Erie, PA or virtually on Friday, October 21, 2022 at an estimated cost of \$40.00. Funds from Non-Instructional Certificated Staff Development.

Conference
Requests

This item to be placed on the September 19, 2022 agenda.

The Board discussed the renewal of Dr. Berlin's contract as Superintendent of the Wattsburg Area School District for a five (5) year term commencing on July 1, 2023 and ending on June 30, 2028 in accordance with the Superintendent's Contract. This item to be placed on the September 19, 2022 agenda.

Superintendent
Contract

The Board discussed the first reading of the following policies:

- Policy 236.1 – Threat Assessment
- Policy 805 – Emergency Preparedness and Response
- Policy 805.2 – School Security Personnel
- Policy 808 – Food Service
- Policy 823 Naloxone

First Reading
Policies

These items to be placed on the September 19, 2022 agenda.

The Board discussed the transportation requests and ratification of field trips since the last meeting. This item to be placed on the September 19, 2022 agenda.

Transportation
Requests

The Board discussed the additions of Kenneth Woodfield and William Young as Durham Bus Drivers for WASD for the 2022-2023 school year. This item to be placed on the September 19, 2022 agenda.

Durham Bus
Drivers

The Board discussed the additions to the WASD volunteer list. This item to be placed on the September 19, 2022 agenda.

Volunteer List

The Board discussed Michael Grove as Girls' Golf Coach, Step1 for the 2022-2023 school year. This item to be placed on the September 19, 2022 agenda.

Athletic
Appointment

The Board discussed the extra-curricular appointments of Elizabeth Garcia to the Curriculum Resource Committee and Gretchen Ruprecht as WAMS Detention Monitor. This item to be placed on the September 19, 2022 agenda.

Extra-Curricular
Appointments

The Board discussed the additions to the Game Help list for the 2022-2023 school year. This item to be placed on the September 19, 2022 agenda.

Game Help List

The Board discussed the items to be declared as surplus. This item to be placed on the September 19, 2022 agenda.

Surplus Items

The Board discussed the Behavioral Specialist Consultant Services of Sarah Reed Services for the 2022-2023 and the 2023-2024 school years funded by the PCCD grant. This item to be placed on the September 19, 2022 agenda.

Sarah Reed
Behavioral
Specialist
Consultant
Services

The Board discussed the resolution for the sale of 90 acres on the Erie County Technical School campus. This item to be placed on the September 19, 2022 agenda.

Resolution for Sale
of 90 Acres ECTS

During Board Correspondence and Dialogue, Mrs. Farrell gave commendation to Zac Shumac for the cross-country trails. She and Mr. Bloeser thanked all the students who attended the meeting.

Mrs. Pound shared that the football coach Jack Corey is encouraging the football team to attend events of other WASD sports and band to show their support for other teams and organizations.

Dr. Berlin thanked the Board for the reception and meal prior to the meeting in recognition of his doctorate.

There being no further business, upon motion by Mrs. Farrell, seconded by Mr. Morvay, the meeting was adjourned at 7:21 PM.

Adjournment

Signature on File
Vicki Bendig
Board Secretary