

**WATTSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Work Session
August 8, 2022**

The meeting of the Board Work Session convened on August 8, 2022 at 7:03 PM at the Wattsburg Area Elementary School.

The Pledge of Allegiance was recited.

Mrs. Britni Burlingham, Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser, attended. Mr. Kenneth Berlin, Superintendent; and Mrs. Rebecca Kelley, Assistant to the Superintendent; also attended. Mr. Shawn Matson was absent.

Roll Call

No citizen requested addressing the Board.

Guest and Citizen
Comments

Mr. Berlin shared the updates on summer projects on campus. This included carpet replacement in the high school, window shades on the elementary windows, paving to be done this week, radio repeaters upgrade for all communications. Due to supply issues, there are delays on some of our projects. Domestic hot water for SHS may not be completed until after school begins; the elementary center should have domestic hot water in the next few weeks; window installation and the baseball and softball field score board have also been delayed.

Superintendent's
Report

We are still waiting on an announcement from the CDC on social distancing and COVID procedures.

The Board discussed the District All Hazards Plan 2022-2023. This item to be placed on the August 15, 2022 agenda.

All Hazards Plan
2022-2023

The Board discussed the following transfers:

Transfers

- Monthly budgetary transfer for budget vs. actual 2021-2022 report.
- Transfer from Committed to Capital Projects \$293,881.25 for the Above Ground Fuel Tank Project.
- Transfer from Committed to Unassigned \$54,776.07 for Carpeting at SHS.
- Transfer from Committed to Capital Projects \$86,917.60 for SHS HVAC Repairs
- Transfer from Committed to Capital Projects \$38293.00 for SHS Auditorium Project
- Transfer from Committed to Unassigned \$15,900.00 for Admin Office Renovation.

This item to be placed on the August 15, 2022 agenda.

The Board discussed the reauthorization for the district to utilize all procurement programs including materials and services under the PA Department of General Services for 2022-2023. This item to be placed on the August 15, 2022 agenda.

Procurement
Program

The Board discussed the utilization of school facilities as follows:

- Ratification of the use of the baseball field on June 24, 27, 29, July 1, 5, 11 and 13, 2022 6:00 P.M. by the Wattsburg Area Little League for their District 3 Junior All-Stars Games at no cost to the requestor

And to add the ratification of the use of the softball field on August 9, and 11, 2022 for 1-hour practice each evening by the Erie Lady Outlaws at an estimated cost of \$150. These items to be placed on the August 12, 2022 agenda.

School Facilities
Use Requests

The Board discussed the Agreement between YMCA and WASD for the YMCA Child Care Program. This item to be placed on the August 12, 2022 agenda.

YMCA Agreement

The Board discussed the Sewer Plant Proposal of Handley Environmental for sewer plant services. This item to be placed on the August 15, 2022 agenda.

Sewer Plant
Agreement

The Board discussed the ESS Substitute List for the 2022-2023 school year. This item to be placed on the August 15, 2022 agenda.

ESS Substitute List

The Board discussed the Service Personnel Substitute List for the 2022-2023 school year. This item to be placed on the August 15, 2022 agenda.

Service Substitute
List

The Board discussed the resignation of Amber Hill, WAMS Learning Support Teacher effective August 22, 2022. This item to be placed on the August 15, 2022 agenda.

Personnel
Resignation

The Board discussed the following appointments:

- Susan Peebles Middle School Assistant Principal effective August 16, 2022 and approve the agreement between Susan Peebles and WASD.
- Anne Kowalski as Elementary Teacher effective August 24, 2022 at Bachelors, Step 1.
- Tonya Keeler as Long-Term Substitute Elementary Art Teacher anticipated August 24, 2022 through June 12, 2023 at Permanent Substitute Masters +15, Step 1.
- Leah Bootes as Grade 8 ELA Teacher effective August 24, 2022 at Masters, Step 6
- Elizabeth Linza as High School Learning Support Teacher effective August 24, 2022 at Bachelors, Step 11.
- Linda Trott as Temporary Cafeteria Aide, Class C, 2 hours/day, 180/days/year effective August 30, 2022.
- Brittany Giannelli as Level II Custodian, Class B, 7 hours/day, 210 days/year effective August 15, 2022.
- Elizabeth Bille as WAMS Educational Aide, Class B, 7 hours/day, 185 days/year effective August 24, 2022.

Personnel
Appointments

This item to be placed on the August 15, 2022 agenda.

The Board discussed the Memorandum of Agreement for COVID-19 Sick Leave between WASD and Wattsburg Education Association. This item to be placed on the August 15, 2022 agenda. Dr. Pushchak commended the administration and negotiating team on negotiating the agreement and doing what is most beneficial to our faculty and students.

COVID MOA
WEA/WASD

The Board discussed the tuition reimbursements. This item to be placed on the August 15, 2022 agenda.

Tuition
Reimbursement

- The Board discussed the following leave requests:
- Leave of Absence utilizing Family Medical Leave and paid time off for Betsy Walker anticipated May 5, 2022 through November 2, 2022.
- Leave of Absence utilizing Family Medical Leave and paid time off for Victoria Pawlak anticipated October 3, 2022 through January 3, 2023.
- Leave of Absence utilizing Family Medical Leave and paid time off for Kelsey Schwartz anticipated October 3, 2022 through January 18, 2023.
- Intermittent Family Medical Leave for Rachel Merry beginning July 8, 2022.
- Intermittent Family Medical Leave for Barbara Daniels beginning July 8, 2022.

Leave Requests

This item to be placed on the August 15, 2022 agenda.

The Board discussed Susan Huff to attend PASBO School Operations Academy in Harrisburg, PA on July 27-28, 2022 at an estimated cost of \$679. Funds from Non-Instructional Non-Certified Professional Development. This item to be placed on the August 15, 2022 agenda.

Conference
Request

The Board discussed attendance for travel reimbursement for all PDE related meetings and IU 5, PIMS/PennData, and SBAP meetings for the 2022-2023 school year for Special Education Secretary. This item to be placed on the August 15, 2022 agenda.

Attendance/Travel
Reimbursement

The Board discussed the School Police Officer job description. This item to be placed on the August 15, 2022 agenda.

School Police
Officer Job
Description

The Board discussed the second readings of the following policies:

- Policy 218 Student Discipline
- Policy 220 Student Expression/Dissemination of Materials and 220 Attachment
- Policy 227 Controlled Substances/Paraphernalia
- Policy 237 Electronic Devices
- Policy 808 Food Services.
- Policy 913 Non-school Organizations/Groups/Individuals

Second Reading
Policies

This item to be placed on the August 15, 2022 agenda.

The Board discussed the first reading of Policy 805.2 – School Security Personnel. This item to be placed on the August 15, 2022 agenda.

First Reading
Policies

The Board discussed the Preliminary Third-Party Contractor Agreement for Title I Services. This item to be placed on the August 15, 2022 agenda.

Third-party Title I
Services
Agreement

The Board discussed the Continuum of Placement Agreement between Community Country Day School and WASD. This item to be placed on the August 15, 2022 agenda.

The Board discussed the transportation requests and ratification of field trips . This item to be placed on the August 15, 2022 agenda.

Transportation Requests

The Board discussed the Durham Bus Drivers for the 2022-2023 school year. This item to be placed on the August 15, 2022 agenda. Mr. Berlin shared that we are only about two drivers down from our normal at this time. We should be able to return to normal bussing schedule this fall. Mr. Bloeser complimented the administration on negotiations with Durham and the other measures taken to get more drivers and getting our students back on track.

Durham Bus Drivers

The Board discussed the bus routes for the 2022-2023 school year. This item to be placed on the August 15, 2022 agenda.

Bus Routes

The Board discussed the additions to the WASD Volunteer List. This item to be placed on the August 15, 2022 agenda.

Volunteer List

The Board discussed the extra-curricular resignation of Derek Peterson as Robotics Advisor effective July 11, 2022. This item to be placed on the August 15, 2022 agenda.

Extra-Curricular Resignation

The Board discussed the extra-curricular appointments of:

- Stephanie Krzak as WAMS Technology Integrator, step 1.
- Lauren Fye as WAEC SAP Case Worker, step 2+.
- Jim Caspar as Robotics Team Advisor, step 1.

This item to be placed on the August 15, 2022 agenda.

Extra-Curricular Appointments

The Board discussed the following athletic appointments for the 2022-2023 school year:

- Faith Bartlett as Cross-Country 1st Assistant Coach, step 1.
- Alex Adamus as Football Other Assistant (7th/8th Grade) Coach, step 1.
- Justine Brink as Head Cheerleading Coach, step 2+.

This item to be placed on the August 15, 2022 agenda.

Athletic Appointments

The Board discussed a non-curricular club International Travel Club, Megan Shindledecker advisor. The purpose of this club is to expose students to different cultures of the world. This item to be placed on the August 15, 2022 agenda.

International Travel Club

The Board discussed the Game Help list for 2022-2023. This item to be placed on the August 15, 2022 agenda.

Game Help List

The Board discussed Resolution Regarding the Retention and Destruction of Special Education, Gifted Education and Chapter 15/Section 504 records. This item to be placed on the August 15, 2022 agenda.

Special Education Retention & Destruction of Records

The Board discussed the Erie County Enhanced Screening Agreement between the Department of Health and the Erie County School Districts and IU 5. This item to be placed on the August 15, 2022 agenda.

Erie County Enhanced Screening Agreement

The Board discussed the surplus items. This item to be placed on the August 15, 2022 agenda.

Surplus Items

Mr. Morvay shared he will have an update from the June Erie County Technical School JOC meeting next week. There was no meeting in July.

ECTS

Dr. Pushchak shared he will also have an update from the June Northwest Tri-County Intermediate meeting in June next week as there was no meeting in July.

NWTC IU5

Mr. Bloeser reminded everyone attending that the Wattsburg Foundation is a part of Erie Gives Day on August 9, 2022.

Board
Correspondence
and Dialogue

Mr. Bloeser announced there would be an Executive Session following this meeting to discuss hiring a School Police Officer.

There being no further business, upon motion by Dr. Pushchak, seconded by Mrs. Farrell the meeting was adjourned at 7:23 PM.

Adjournment

Signature on File
Nicole Lee
Assistant Board Secretary