

**WATTSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Work Session  
April 11, 2022**

The meeting of the Board Work Session convened on April 11, 2022 at 7:00 PM at the Wattsburg Area Elementary School.

The Pledge of Allegiance was recited.

Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser, attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator also attended. Mrs. Britni Burlingham was absent.

Roll Call

No visitors requested addressing the Board.

Guest and Citizen  
Comments

Mr. Berlin gave a brief Covid update.

Superintendent's  
Report

Mrs. Bendig reviewed the fund balances as of March 31, 2022. General Fund: \$9,766,243.75; Capital Projects: \$1,346,317.63; and Cafeteria: \$370,075.27 and a review of Exhibit A1 Checks Already Written: \$52,827.56; Exhibit B1 Cafeteria Checks Already Written: \$4.77; and Exhibit D SHS Activity Fund Report: \$78,718.92. A full report will be given at the April 18, 2022 meeting.

Treasurer's Report

The Board discussed Monthly budgetary transfer from the budget vs. actual report and transfer from the Committed Fund to Capital Projects. These items to be placed on the April 18, 2022 agenda. Mr. Morvay also requested that a Budgetary Amendment be added to the addendum for the April 18, 2022 meeting.

Transfers

The Board discussed the renewal of the Nutrition Group Food Service Management for the 2022-2023 school year. This item to be placed on the April 18, 2022 agenda.

Food Service  
Management

The Board discussed the Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD for rental of WAEC space during the 2022-2023 school year. This item to be placed on the April 18, 2022 agenda.

Classroom Space  
Lease

The Board discussed quotes for the baseball/softball scoreboards, electric and dugout signs. This item to be placed on the April 18, 2022 agenda.

Baseball/Softball  
Scoreboards

The Board discussed the addition of Aubrey Loranger to the Kelly Educational Staffing Substitute list. This item to be placed on the April 18, 2022 agenda.

Kelly Educational  
Staffing Substitutes

The Board discussed tuition reimbursements. This item to be placed on the April 18, 2022 agenda.

Tuition  
Reimbursements

The Board discussed the resignation of Linda Johnson, WAEC secretary for the purpose of retirement. This item to be placed on the April 18, 2022 agenda.

Personnel  
Resignation

The Board discussed the following appointments:

- Shanna Robinson as WAEC Secretary, Class A, 8 hours/day, 260 days/year effective TBD.
- Chloe Hoehn as Long-Term substitute teacher Health & PE at the middle school anticipated April 7 through June 10, 2022 at Bachelors, Step 1<sup>1</sup>.
- William Chilcott as Custodian, Level II, 7 hours/day, 210 days/year retro to March 28, 2022<sup>1</sup>.
- Katy Beebe as Cook/Baker, 6.25 hours/day, 180 days/year retro to March 28, 2022<sup>1</sup>.

Personnel  
Appointments

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<sup>1</sup>pro-rated for the 2021-2022 school year

This item to be placed on the April 18, 2022 agenda.

The Board discussed Steve Carter to attend AWR167 Sport Event Risk Management on May 11-12, 2022 in Erie, PA at an estimated cost of \$20. Funds from Non-Inst. Cert Staff Dev. Travel. This item to be placed on the April 18, 2022 agenda.

Conference  
Requests

The Board discussed the following leave requests:

- Leave of Absence for Christopher Paris utilizing paid time off and Intermittent Family Medical Leave anticipated March 30, 2022 through June 30, 2022.
- Leave of Absence for Staci Wright utilizing paid time off and Intermittent Family Medical Leave beginning March 30, 2022.

Leave Requests

This item to be placed on the April 18, 2022 agenda.

The Board discussed the revised Accounting Clerk job description and title change as outlined and to approve the revised Act 93 Agreement. This item to be placed on the April 18, 2022 agenda.

Job Description  
Title Change  
Act 93

Mrs. Lee also requested the Revised Act 93 Agreements for the AFJROTC Instructors be added the addendum for April 18, 2022.

The Board discussed contracting of teacher substitutes through Educational Staffing Services. This item to be placed on the April 18, 2022 agenda.

Educational Staffing  
Services

The Board discussed approve the following Summer Remediation Appointments:

- SHS
  - Math 9-12 – Susan Nolan
  - Science 9-12 – Mike Grove
  - Special Education 9-12 – Angela Shaner, Jenna Wright
  - English Language Arts – Christopher Langer-Williamson
  - Social Studies – Megan Shindledecker
  - Alternates - Sarah McCall, Sean Sundy
- WAMS
  - Grade 5 – Jennifer Turner
  - Grade 5 – Gretchen Ruprecht
  - Grade 6 – Pam Burdick
- WAEC

Summer  
Remediation  
Appointments

- Kindergarten – Michelle McAvoy
- Nurse
  - Amanda Green

This item to be placed on the April 18, 2022 agenda.

The Board discussed the following Special Educational Extended School Year Appointments:

Special Education  
Extended  
School Year

- Teachers
  - Victoria Pawlak
  - Pam Carson (in-home)
  - Elizabeth Garcia (in-home)
  - Amber Hill (in-home)
  - Angela Shaner (in-home)
  - Samantha Szoszorek (in-home)
- Special Education Aides
  - Jerry Adamus
  - Dorene Johnston
  - Kayla Ballew
  - Jennifer Manno
  - Rebecca Heitzenrater
  - Mike Pettinato
  - Laura DeAngelo
  - Amanda Stalford
  - Alternate – Holly Fromknecht
- Medical Assistant
  - Melissa Pence
  - Alternate – Holly Fromknecht

This item to be placed on the April 18, 2022 agenda.

The Board discussed the WASD Organizational Chart revision. This item to be placed on the April 18, 2022 agenda.

Organizational Chart

The Board discussed the Agreement for Alternative Education for Disruptive Youth between Bethesda Lutheran Services and Wattsburg Area School District for the 2022-2023 school year. This item to be placed on the April 18, 2022 agenda.

Alternative  
Education  
Agreement

The Board discussed the Senior Banquet for the Class of 2022 from 6:00 - 9:00 PM on May 5, 2022 at the Siebenbuerger Club, Erie, PA. This item to be placed on the April 18, 2022 agenda.

Senior Banquet

The Board discussed the revised school calendar for 2022-2023 and August 30-31, 2022 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students. This item to be placed on the April 18, 2022 agenda.

Revised 2022-2023  
School Calendar

The Board discussed Language Instructional Education Program Services between Northwest Tri-County Intermediate Unit and Wattsburg Area School District. This item to be placed on the April 18, 2022 agenda.

Language  
Instructional  
Education Program

The Board discussed the Continuum of Placement Options Agreement between the Community Country Day School and Wattsburg Area School District. This item to be placed on the April 18, 2022 agenda.	Continuum of Placement Options Agreement
The Board discussed homebound instruction for a SHS student anticipated April 4 through June 6, 2022. This item to be placed on the April 18, 2022 agenda.	Homebound Instruction
The Board discussed the transportation/field trip requests since last meeting. This item to be placed on the April 18, 2022 agenda.	Transportation Requests
The Board discussed the extra-curricular appointment of Lauren Fye as Temporary SAP Case Manager effective March 28, 2022. This item to be placed on the April 18, 2022 agenda.	Extra-Curricular Appointment
The Board discussed the athletic appointment of Kimberly Myers as Track and Field 7 <sup>th</sup> /8 <sup>th</sup> Grade Sprints and Hurdles coach for the 2021-2022 school year at Step 1. This item to be placed on the April 18, 2022 agenda.	Athletic Appointment
The Board discussed the additions to the WASD Volunteer list. This item to be placed on the April 18, 2022 agenda.	Volunteer List
Mr. Morvay shared he will have a board report on Monday for the Erie County Technical School.	Erie County Technical School
Dr. Pushchak shared that he will update the Board following the IU Board meeting.	Northwest Tri-County Intermediate Unit
During Board Correspondence and Dialogue, Mrs. Farrell commended the students and staff at the Faculty vs. Student basketball game. However, the sound system in the gymnasium is bad. Mr. Berlin and Mr. Schultz will have this checked out. She also shared that the parking for the 5 <sup>th</sup> -6 <sup>th</sup> grade soccer game while other games were going on was very difficult due to the number of spectators and wondered if the gate on the WAEC side of the field could be open to aid in people entering since there are no admissions fees, etc.	
Dr. Pushchak complimented the district on all the nice facilities being used by all the students not just the high school students. Some districts only allow the high school sports to utilize the fields/turf.	
Mrs. Hetherington said her children were thrilled to be playing on the turf.	
Mr. Bloeser asked if the water situation at the field complex could be investigated and perhaps the water could be turned on sooner to allow for use of the bathroom facilities. Mr. Berlin and Mr. Schultz will check into this.	
There being no further business, upon motion by Mrs. Farrell , seconded by Mrs. Pound, the meeting was adjourned at 7:25 PM.	Adjournment

Signature on File  
Vicki Bendig  
Board Secretary