

WATTSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Work Session
JUNE 11, 2018

The meeting of the Board Work Session convened on June 11, 2018 at 7:00 PM at the Wattsburg Area Elementary School.

Mr. Josh Paris, Mrs. Julie Pikiwicz, Mr. Marty Pushchak, Mr. Aaron Snippert, Mrs. Amanda Thayer-Zacks, and Dr. Andy Pushchak attended. Also in attendance were Mr. Ken Berlin, Superintendent; Dr. Leslee Hutchinson, Assistant to the Superintendent; and Mrs. Vicki Bendig, Business Administrator. Mr. Eric Duda, Dr. Bill Hallock, and Mrs. Brenda Sandberg were absent.

Roll Call

No visitors wished to address the Board this evening.

Guest & Citizens

Mrs. Bendig gave the Treasurer's Report General Fund: \$5,530,717.89 and a review the of Checks Already Written Exhibit A1 Checks Already Written: \$24,040.23. A full report will be

Treasurer's Report

The Board discussed adoption of the General Fund Budget for the 2018-2019 fiscal year in the amount of \$29,740,045.00. This item to be placed on the June 18, 2018 agenda.

Final Budget
2018-2019

The Board discussed the Real Property Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2018, to and including June 30, 2019, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 19.1858 mills or \$1,918.58 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities. This item to be placed on the June 18, 2018 agenda.

Property Tax

The Board discussed the Per Capita Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public School Code of 1949 (Section 679) as amended during the Period July 1, 2018 and ending June 30, 2019. This item to be placed on the June 18, 2018 agenda.

Per Capita Tax

The Board discussed the Act 511 Per Capita Tax Resolution:

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2018 and ending June 30, 2019. This item to be placed on the June 18, 2018 agenda.

Act 511
Per Capita Tax

The Board discussed the Earned Income Tax Resolution:

Earned Income Tax

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2018 and ending June 30, 2019, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq. This item to be placed on the June 18, 2018 agenda.

The Board discuss the Realty Transfer Tax Resolution:

Realty Transfer Tax

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July 1, 2018, and ending June 30, 2019, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq. This item to be placed on the June 18, 2018 agenda.

The Board discussed the Local Services Tax Resolution:

Local Services Tax

Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2018 through June 30, 2019. This item to be placed on the June 18, 2018 agenda.

The Board discussed the Act 1 (Homestead/Farmstead) Exclusion Resolution. This item to be placed on the June 18, 2018 agenda.

Act 1 Resolution

The Board discussed directing the administration to develop and distribute a Request for Proposal (RFP) for management of the school district food service program. This item to be placed on the June 18, 2018 agenda.

Request for
Proposal for Food
Service Mgmt.

The Board discussed the Memorandum of Agreement between WASD and WEA to establish a Cross Country 1st Assistant Coach salary. This item to be placed on the June 18, 2018 agenda.

MOA WASD/WEA
Cross Country 1st
Assistant

The Board discussed the following resignations:

Personnel
Resignations

Cecilia Polumbo from Summer School Teacher effective June 8, 2018
For the purpose of retirement:

- Deborah Hirst, Cook WAEC effective June 7, 2018
- Christine Chapman, Elementary Teacher effective June 8, 2018
- Leslie Drumm, Special Education effective June 8, 2018
- Dolores Zawistowski, Elementary Teacher effective June 8, 2018
- Julie Canter, Science Teacher effective June 30, 2018
- Amy Heyer, Mathematics effective June 30, 2018
- Cecilia Polumbo, Science Teacher effective June 30, 2018

- Lisa Zarger, School Nurse effective June 30, 2018

This item to be placed on the June 18, 2018 agenda.

The Board discussed the conference requests.

- Vicki Bendig and Guy White to attend Serenic Software Explorations 2018, October 28-31, 2018 in Atlanta, GA. Estimated cost: \$3,700. Funds from Business/Admin Travel.
- Cheryl Krider and Stephen Carter to attend TeacherCon, July 22-27, 2018 in Phoenix, AZ. At no cost to the district.

This item to be placed on the June 18, 2018 agenda.

Conference
Requests

The Board discussed the tuition reimbursement requests. This item to be placed on the June 18, 2018 agenda.

Tuition
Reimbursement

The Board discussed the following leave requests:

- Family Medical Leave of Absence for Victoria Pawlak, beginning September 26, 2018 through October 12, 2018
- Family Medical Leave of Absence for Therese Elder beginning June 4, 2018.

This item to be placed on the June 18, 2018 agenda.

Leave Requests

The Board discussed Fred Kunselman as Maintenance Summer Help at \$10.0/hour effective June 19, 2018 through August 24, 2018. This item to be placed on the June 18, 2018 agenda.

Maintenance
Summer Help

The Board discussed the following appointments:

- Ronald Rairie as WAMS/SHS piano tuner/repair technician for the 2018-2019 school year at a rate not to exceed \$800.
- Mark Alloway as concert accompanist for the 2018-2019 school year at a rate not to exceed \$1,900.
- Halley Ottaway as Elementary Teacher, Masters, Step 3, \$44,437 effective August 22, 2018.
- Lauren Geniesse as Elementary Teacher, Masters, Step 3 \$44,437 effective August 22, 2018.

This item to be placed on the June 18, 2018 agenda.

Personnel
Appointments

The Board discussed attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2018-2019 school year

- Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Superintendent Advisory Meetings
 - Other District related meetings
- Assistant to the Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Other District related meetings
 - Professional Development and other job related meetings as approved by the Superintendent
- Business Administrator
 - PSBO Meetings

Attendance Travel
Reimbursement
for 2018-2019
School Year
Meetings

- Business Administrators' Meetings
- Federal and Special Meetings
- Other District related meetings
- Principals
 - Erie County Principals' Meetings for all principals.
- Special Education Supervisor
 - Special Education Supervisor Meetings
- Child Nutrition Director
 - PRFSD Meetings
 - SNAPA Quarterly Meetings
 - Erie County Food Service Directors' Meetings
 - PASBO Conferences/Trainings
- Plant Operations and Transportation Supervisor
 - Plant Operations Supervisors' Meetings
- Superintendent Secretary
 - Personnel meetings
 - Certification meetings
 - Superintendent Secretary's meetings
- Tim Malinowski
 - Cyber Meetings
- Systems Information Specialist
 - A/CAPA Meetings
 - PIMS/Penndata
- Athletic Director
 - District 10 and the Erie County Athletic meetings
- School Psychologist
 - Erie County Special Education for School Psychologists meetings
- Speech/Language Pathologist
 - Special Education Speech/Language Pathologist meetings
- Discovery Teacher
 - Gifted/Talented Meetings and required trainings

Attendance Travel
Reimbursement
for 2018-2019
School Year
Meetings

This item to be placed on the June 18, 2018 agenda.

The Board discussed the second reading of the following policies:

- Policy 105 Curriculum
- Policy 138 Language Instruction Education Program for English Learners
- Policy 239 Foreign Exchange Students
- Policy 906 Public Complaint Procedures
- Policy 918 Title I Parent and Family Engagement

Second Reading of
Policies
105 ♦ 138 ♦ 239
906 ♦ 918

This item to be placed on the June 18, 2018 agenda.

The Board discussed the purchase of the Discovery Science Techbook for Grades 4 and 5 for the 2018-2019 school year. This item to be placed on the June 18, 2018 agenda.

Discovery Science
Techbook
Purchase

The Board discussed the transportation requests and ratification of field trips since last meeting. This item to be placed on the June 18, 2018 agenda.

Transportation
Requests

The Board discussed the Marching Band appointments:

- Bryan Lewis – Marching Band Director, Step 4, \$3,325
- Megan Winstead – Assistant Director, Step 2 \$2,072
- Steve Winstead – Woodwind Instructor \$1,050
- Jill Szustak – Band Front Advisor – Step 6, \$2,561
- Emily Rzepka – Assistant Guard Instructor not to exceed \$1,050
- Summer Howard – Assistant Guard Instructor not to exceed \$1,050
- John Cooper – Assistant Percussion Instructor \$1,050

This item to be placed on the June 18, 2018 agenda.

Marching Band
Appointments

The Board discussed the WASD volunteer additions of Amber Lyons, Kevin Lyons, and Vanessa Webb. This item to be placed on the June 18, 2018 agenda.

Volunteer
Additions

The Board discussed the extra-curricular appointments for 2018-2019. This item to be placed on the June 18, 2018 agenda.

Extra-Curricular
Appointments

The Board discussed the resignation of Ryan Murphy, football 2nd assistant and the opening of positions of football other assistant 7/8. These items to be placed on the June 18, 2018 agenda.

Athletic
Resignation

The Board discussed the fall coaching appointments for 2018-2019. This item to be placed on the June 18, 2018 agenda.

Athletic
Appointments

The Board discussed items as surplus. This item to be placed on the June 18, 2018 agenda.

Items as Surplus

Mr. Berlin shared the status of the Director Search for the Erie County Technical School.

Erie County
Vocational School

Dr. Pushchak shared the results of the May re-organization meeting of the Northwest Tri-County Intermediate Unit #5.

NW Tri-County
Intermediate Unit

Dr. Pushchak reminded the board and the audience that there are no July board meetings.

Board
Correspondence
and Dialogue

Upon motion by Mr. Snippert, seconded by Mr. Pushchak, the meeting was adjourned at 7:16 p.m.

Adjournment

Signature on File
Vicki Bendig
Board Secretary