

**WATTSBURG AREA SCHOOL DISTRICT  
WORK SESSION MINUTES  
November 14, 2011**

The meeting of the Regular Work Session was convened on November 14, 2011 at 7:00 p.m.

Eric Duda, Kerry Duncan, Bruce McCall, John Rzepka, Ed Snippert, Ken Watkins and Joseph Walko were present. Nancy McNally and Linda Smith were absent. Nancy Sadaly, Tom Rinke, and Steve Maksimuk were also present together with other interested persons.

Roll Call

Mr. Schultz presented Scott Derby, Regional Manager; Gary Jacobs, CEM- Sr. Energy Engineer; and Jim Mistretta, Energy Project Manager from Building Controls and Services, Inc. Scott, Gary, and Jim presented a status report on the Guaranteed Energy Savings Project.

Visitors and Guests

Motion by Mr. Rzepka, seconded by Mr. Watkins to approve the worksession agenda and the items listed on the addendum. In a recorded roll call vote all Members voted "Yes", motion carried.

Agenda Approval

Mr. Maksimuk reviewed with the Board the Treasurer's Report for October 2011 and the list of General Fund and Cafeteria bills These items to be placed on the agenda for November 21, 2011.

Business  
Administrator's  
Report

The Board discussed the Memorandum of Understanding between Wattsburg Area School District and Greater Erie Action Committee/Head Start Program. This item to be placed on the agenda for November 21, 2011.

Memorandum of  
Understanding

The Board discussed the School Physician as St. Vincent Medical Group at the rate of \$14.50 per physical examination for the 2011-12 school year. This item to be placed on the agenda for November 21, 2011.

Appointment of the  
School Physician

The Board discussed the School Dentist as Dr. Kurt Johnson, DMD, at the rate of \$4.00 per dental examination for the 2011-2012 school year. This item to be placed on the agenda for November 21, 2011.

Appointment of the  
School Dentist

Mr. Maksimuk presented the Annual Financial Report that was submitted to the Pennsylvania Department of Education for the Fiscal Year ending June 30, 2011.

Annual Financial  
Report

Mr. Maksimuk also informed the Board that the First Draft of the 2012-13 school year budget is complete and is recommending a Finance Committee Meeting to be scheduled for December 12, 2011.

Budget Status  
Update

The Board discussed the following Utilization of School Facilities:

Utilization of  
School Facilities

- Seneca Boys' and Girls' Soccer Teams to utilize various rooms in the WAEC to hold a fundraiser (childcare for parents doing Christmas shopping) on December 3, 10, and 17, 2011 10:00am- 4:00pm each day.
- Lake Erie Regiment Winter Guard to utilize the WAEC Gymnasium for winter guard teaching on the following dates: November 13, 20, 26, 27; December 4, 11, 16, 17, 18, 29, and 30, 2011.
- Wattsburg Little League to utilize the WAEC Community Room for a Registration Organization Meeting on Tuesday, December 6, 2011 at 7:00pm. No Cost to the District.

This item to be placed on the agenda for November 21, 2011.

The Board discussed leaves for the following employees:

- Kimberly Webb- Childbirth Leave, according to the WEA Collective Bargaining until Agreement- Effective February 6, 2012 through June 8, 2012.
- Betsy Walker- Childbirth leave, according to the WEA Collective Bargaining Unit Agreement- Effective March 12, 2012 through May 4, 2012.

Leaves

This item to be placed on the agenda for November 21, 2011.

The Board discussed the addition of Aaron Wood to the Teachers' Substitute List for the 2011-2012 school year. This item to be placed on the agenda for November 21, 2011.

Additions to  
Teachers'  
Substitute List

The Board discussed the additions to the Emergency Substitute List for the 2011-2012 school year. This item to be placed on the agenda for November 21, 2011.

Additions to the  
Emergency  
Substitute List

The Board discussed the additions to the Service Personnel Substitute List for the 2011-2012 school year. This item to be placed on the agenda for November 21, 2011.

Additions to the  
Service  
Substitute List

The Board discussed the following Conference Request:

- Donna Sherrange to attend Non-Violent Crisis Prevention on Wednesday, December 7 and Friday, December 9, 2011 in Edinboro, PA. Cost: \$269.96. Funds from Special Education

Conference Request

This item to be placed on the agenda for November 21, 2011.

The Board discussed the following resignations:

- Linda Lorei-WAMS Principal- Effective November 11, 2011.
- Robin Dumas- Custodian, Class A- Effective November 11, 2011.

Resignations

This item to be placed on the agenda for November 21, 2011.

The Board discussed the following appointments:

- Ronald Rairie- WAMS/SHS Piano Turner/Repair Technician for the 2011-2012 school year at a cost not to exceed \$450.00
- Rhonda Berlin as Choir Pianist for the 2011-2012 school year at a cost of \$1500.00

Appointments

This item to be placed on the agenda for November 21, 2011.

The Board discussed the revised Act 93 Agreement for Janet Mullaney. This item to be placed on the agenda for November 21, 2011.

Act 93 Agreement

The Board discussed the second reading of 300's Policy. This item to be placed on the agenda for November 21, 2011.

Second Reading  
300's Policies

The Board discussed the first readings of the following Policies:

- Policy 237
- 600's Policies
- 700's Policies

First Reading Policies

This item to be placed on the agenda for November 21, 2011.

The Board discussed the following transportation requests:

- Social Skills Community Based Exp to attend St. John's Parish and Golden Corral, Erie, PA on Wednesday, December 14, 2011. Cost: \$609.20. Funds from Student Activities and Sub Accounts.
- Future Business Leaders of America to travel to University of Pitt at Bradford, Bradford, PA on December 14, 2011 or December 22, 2011. Cost: \$480.00. Funds from FBLA and Sub Account.
- WAEC Autistic Support Students for outings from December 2011-March 2012. Funds from IU5.

Transportation  
Requests

This item to be placed on the agenda for November 21, 2011.

The Board discussed the following Athletic/Extra-Curricular Resignations for the 2011-2012 school year:

- Julie O'Donnell- Assistant Cheerleading Advisor.
- Shane Cyphert- Cross Country Coach

Athletic/Extra-  
Curricular  
Resignations

This item to be placed on the agenda for November 21, 2011.

The Board discussed the following Athletic/Extra-Curricular Appointments for the 2011-2012 school year:

- Mary Helsley and Debby McCandless- WAMS Cheerleading Advisors, 40 hours.
- Jim Stalford- Football Other Assistant Coach, Step 2.
- Ryan Pry- Girls' Basketball Other Assistant Coach.
- Don Smith- 7<sup>th</sup> Grade Girls' Basketball, 80 hours.
- Brandi Vanerstrom- Assistant Cheerleading Advisor, Step 1.

Athletic/Extra-  
Curricular  
Appointments

This item to be placed on the agenda for November 21, 2011.

The Board discussed the addition of Clarissa Sonney to the Game Help List for 2011-2012 school year. This item to be placed on the agenda for November 21, 2011.

Additions to Game  
Help List

The Board discussed the addition of Tyler Jenson to the Boys' Basketball Volunteer Coaching List and Ryan Murphy to the Wrestling Volunteer Coaching List for the 2011-2012 school year. This item to be placed on the agenda for November 21, 2011.

Volunteer Coaches

There being no further business the Board adjourned at 8:30pm

(Signature on File)

Stephen J. Maksimuk  
School Board Secretary