

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

September 19, 2011

The Regular Board Meeting of the Wattsburg Area School District Board of Education was held on Monday, September 19, 2011 at the Wattsburg Elementary Center.

President Joseph Walko called the meeting to order at 7:02 p.m. The following members were in attendance: Mr. Eric Duda, Mr. Kerry Duncan, Mr. Bruce McCall, Mrs. Nancy McNally, Mr. John Rzepka, Mrs. Linda Smith, Mr. Ed Snippert, Mr. Kenneth Watkins and Mr. Joseph Walko. Also in attendance were Mrs. Nancy Sadaly, Superintendent; Mr. Thomas Rinke, Assistant Superintendent; and Mr. Stephen Maksimuk, Business Administrator.

## Roll Call

**Motion** by Mr. Rzepka, seconded by Mr. McCall that the following amendment be made to the September 19, 2011 Agenda: Remove Information Technology partnership Agreement between the Northwest Tri-County Intermediate Unite and WASD. Motion carried.

Meeting Minutes from the August 15, 2011 Regular Business Meeting and the September 12, 2011 Work Session Meeting were voted on and approved.

## Meeting Minutes

Mrs. Sadaly gave the Superintendent's Report. Mrs. Sadaly gave a rundown of the items which would be covered at the Board Meeting.

## Superintendent's Report

Mr. Maksimuk noted cash in the bank in the amount of \$1,806,654.38 as of August 31, 2011. And cash in the Capital Reserve n the amount of \$3,581.71. Mr. Maksimuk also reported the amount of the General Fund Bills (Exhibit A) to be \$83,830.97; General Fund Bills, Checks Already Written (Exhibit A1) to be \$837,878.18; General Fund Bills, (Exhibit A2) to be \$287,260.99; General Fund Bills, Cafeteria Bills, (Exhibit B) to be \$15,026.37. Mr. Maksimuk also noted cash in the SHS Activity Fund (Exhibit D) to be \$69,955.24 and cash in the Special Revenue Report (Athletics) (Exhibit E) to be \$3,477.10. **Motion** by Mr. Snippert, seconded by Mrs. McNally to approve the Business Administrator's Report. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, and Mr. Walko. Motion carried.

## Business Administrator's Report

Mr. Walko called an Executive Session at 7:08 p.m. for personnel matters. The meeting reconvened at 8:02 p.m.

**Motion** by Mr. Duda, seconded by Mrs. McNally to approve the continuation of programs and services of the School-to-Career Partnership for the 2011-2012 school year as outlined in **Exhibit E**. In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

## Erie Area School-To-Career Partnership

**Motion** by Mr. Rzepka, seconded by Mrs. McNally To ratify the proposed Collective Bargaining Agreement between the Wattsburg Area School District and the Wattsburg Education Support Personnel Association Local #2, including all appendices and side letter, effective July 1, 2011 through June 30, 2014. In a recorded roll call vote, the following members voted "Yes": Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

**Ratification of the  
Collective Bargaining  
Agreement between  
WASD and WESP  
Association (Local 2)**

Motion by Mr. Duncan, seconded by Mr. Rzepka to enter into a service agreement with Coletta Custom to furnish equipment and operators for removal of snow for parking lots and drives on the school district campus during the 2011-2012 school year at a seasonal rate of \$45,000. In a recorded roll call vote, the following members voted "Yes": Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, and Mr. Walko. Motion carried.

**Snow Removal Services**

**Motion** by Mr. Duncan, seconded by Mrs. McNally to adult basketball to utilize Wattsburg Elementary or Middle School Gymnasium for adult basketball on Monday/Thursday evenings from 7:00 – 9:00 p.m. October 2011 through May 2012. No cost to the District. In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

**Utilize School Facilities**

**Motion** by Mr. Duncan, seconded by Mr. Duda declare as surplus one (1) Gator model HPX, four-wheel drive tractor, serial number MOHPGX032167 and one (1) Landpride model FR3590, rear finish mower, serial number 599968. In a recorded roll call vote, the following members voted "Yes": Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

**Declare As Surplus**

**Motion** by Mr. Duncan, seconded by Mrs. McNally to authorize the WASD Plant Operations and Transportation Supervisor to trade the above equipment declared as surplus to A.R. Beatty Equipment for a model year 2000 John Deere 455 tractor that includes mower and grass catcher on a break even basis. In a recorded roll call vote, the following members voted "Yes": Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, and Mr. Walko. Motion carried.

**Negotiate Trade for  
John Deere Model 455**

**Motion** by Mr. Duncan, seconded by Mr. Watkins to approve Vincent Cross Paving to make repairs of approximately 636 yards of driveway on the bus garage road at a cost of \$7,473.00 and on a time and materials basis, not to exceed \$9,000.00, repairs on the driveway leading up to the WAEC. In a recorded roll call vote, the following members voted "Yes": Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, and Mr. Walko. Motion carried.

**Driveway Repairs**

**Motion** by Mr. Duncan, seconded by Mr. Snippet to approve the purchase of a new Kubota Model B300HSDCC tractor with a 51" snow blower from A.R. Beatty at the state contract price of \$25,270.18. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippet, Mr. Watkins, and Mr. Walko. Motion carried.

#### **Purchase of Kubota Tractor**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to accept the resignations of **Terri Brooks**, Instructional Aide Instructional Aide, Level II, Class C effective August 24, 2011; **Debra Firestone**, WAMS Cafeteria Aide, Level III, Class C and Activity Aide effective August 24, 2011 and **Cheryl Kress**, Special Needs Aide, effective August 22, 2011. In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippet, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

#### **Resignations**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve Personal Leave on September 26 – 27, 2011 for **Susan Bisbee** according to Local 2 Collective Bargaining Agreement. In a recorded roll call vote, the following members voted "Yes": Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippet, Mr. Watkins, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

#### **Personal Leave Request**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve Tuition Reimbursement Stipends as outlined in **Exhibit H**. In a recorded roll call vote, the following members voted "Yes": Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippet, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, and Mr. Walko. Motion carried.

#### **Tuition Reimbursement**

**Motion** by Mr. Rzepka, seconded by to approve **Amy Condo, Chad Ewings, Ryan Kraus, Lyn Kress, and Nathan Moore** as additions to the Teachers' Substitute and the additions to the Emergency Substitute (Exhibit I) and the Service Personnel Substitute lists for the 2011-2012 school year (Exhibit J). In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mrs. Smith, Mr. Snippet, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

#### **Substitute Lists**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the following Support Staff appointments: **Lori Bingaman** – SHS Custodian, Level II, Class B, 7.50 hours/day 235 days; **Paul Boyer** – SHS Custodian, Level II, 6.50 hours/day, 210 days; **Connie Coverdale** – Medical Assistant Special Needs, Level I, Class B, 5 hours/day, 180 days; **Therese Elder** – Campus-wide Custodian, Level II, Class B, 8 hours/day, 180 days; **Marlene Getty** – WAEC Custodian, Level II, Class B, 6.50 hours/day, 210 days; **Denise Hackenberg** – Campus-wide Custodian, Level II, Class B, 6.50 hours/day, 210 days; **Anita Johnson** – WAEC Aide, Level III, Class C, 3 hours/day, 180 days; **Dorene Johnston** – WAMS Aide, Level III, Class C, 3 hours/day, 180 days; **Penny Lorei** – SHS Dining Room Aide, Level III, Class C, 3 hours/day, 180 days; **Trisha Lynde** – WAEC Dishwasher, Level III, Class C, 3 hours/day, 180 days; **George Roudybush** – SHS Custodian, Level II, Class B, 7 hours/day, 205 days; **Maria Soder** – WAMS Aide, Level III, Class B, 7 hours/day, 185 days; **Robin Stiffler** –

#### **Support Staff Appointments**

WAMS Custodian, Level II, Class B, 7.50 hours/day, 235 days; **Tracie Trott**, WAEC Aide, Class C, 4 hours/day 180 days; **Cindy Widdowson** – SHS Dining Room Aide, Level III, Class C, 3 hours/day, 180 days. In a recorded roll call vote, the following members voted “Yes”: Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

## **Support Staff Appointments Continued**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve job descriptions for SIS Specialist, Data Processing Secretary, and HR/Payroll Secretary. In a recorded roll call vote, the following members voted “Yes”: Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, and Mr. Walko. Motion carried.

## **Job Descriptions**

**Motion** by Mr. Rzepka, seconded by Mr. McCall to approve job descriptions for Client Technology Technician I and Client Technology Technician II. . In a recorded roll call vote, the following members voted “Yes”: Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, and Mr. Walko. Motion carried.

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the following conference requests:

## **Conference Requests**

- Janice Pelensky, Mary Rea, Lisa Zarger, Curt Spicher, Kelli Leonard , Joe Yuhas, Vince DiMichele, Shelly Magnusen, Lesley Lopez, Rachel Berlin, Melissa Vallimont, Arete Calabrese, and Betsy Walker to attend Regional In-Service Day on Monday, October 10, 2011 at various area facilities. Cost: \$135.
- Audrey Coletta, Christine Long, Mandy Hernandez, Lori Dellamedaglia, to attend PVAAS on Friday, October 21, 2011 in Edinboro, PA. Cost: \$299.96
- Linda Lorei, Chris Paris, Sheri Hoffmann, Gretchen Ruprecht and Jim Logan to attend PVAAS on Friday, October 21, 2011 in Edinboro, PA. Cost: \$120.
- Janice Pelensky and Audrey Coletta to attend Crisis Prevention Intervention (C.P.I.) on December 7, 2011 in Edinboro, PA. Cost: \$144.98

In a recorded roll call vote, the following members voted “Yes”: Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, and Mr. Walko. The following members voted “No” Mr. Duda and Mr. Duncan. Motion carried.

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the following Act 93 Agreements, effective July 1, 2011 through June 30, 2014:

## **Act 93 Agreements**

- Eric Schultz, Plant Operations and Transportation Supervisor.
- Mary Nunemaker, Housekeeping Supervisor.
- Janet Mullaney, Child Nutrition Director.
- Maria Hvezda, Supervisor of School Based Mental Health Services
- Cindy Cass, Client Technology Specialist I.
- Matthew Harman, Client Technology Specialist II.

- Tammy Legenzoff, Client Technology Specialist II.
- Pamela Pudlick, SHS/WAMS – Cafeteria Manager.
- Susan Stankowski, WAEC – Cafeteria Manager.
- Dorothy Stolz, Transportation Coordinator.

**Act 93 Agreements  
Continued**

And to approve the following Act 93 Agreements, effective August 1, 2011 through June 30, 2012:

- Major James L. Johnson, Senior Aerospace Education Instructor.
- SMSgt. Raymond Oshop, Senior Aerospace Education Instructor.

In a recorded roll call vote, the following members voted “Yes”: Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the Confidential Secretaries Compensation Plan, effective July 1, 2011 through June 30, 2014. In a recorded roll call vote, the following members voted “Yes”: Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

**Confidential Secretaries  
Agreement**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the Job Descriptions for Custodian Level I and Level II. In a recorded roll call vote, the following members voted “Yes”: Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, and Mr. Walko. Motion carried.

**Job Description**

**Motion** by Mr. Rzepka, seconded by Mr. McCall to remove Maintenance Level I and Level II Job Description from the agenda. Motion carried.

**Remove from Agenda**

**Motion** by Mr. Rzepka, seconded by Mr. McCall to approve mutual agreements with Superintendent, Assistant Superintendent, and Business Administrator for a 1% salary increase effective July 1, 2011 and an additional 1% effective January 1, 2012, said salary increase to be in lieu of the 3.5% raises effective July 1, 2011 which had been agreed upon previously. In a recorded roll call vote, the following members voted “Yes”: Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

**2011-2012  
Salary Agreement for  
Superintendent  
Assistant Superintendent  
Business Administrator**

**Motion** by Mr. Snippert, seconded by Mrs. McNally to approve the second reading of the 200’s Policies with the exception of #237 and 214. In a recorded roll call vote, the following members voted “Yes”: Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. The following member voted “No”: Mr. Duncan. Motion carried.

**Second Reading  
200’s Policies**

**Motion** by Mr. Snippert, seconded by Mr. McCall to approve the first reading of Policy 237. In a recorded roll call vote, the following members voted “Yes”: Mr. Snippert, Mr. Duda, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, and Mr. Walko. The following member voted “No”: Mr. Duncan, Mr. Watkins. Motion carried.

**First Reading  
Policy 237**

**Motion** by Mr. Snippert, seconded by Mr. McCall to approve the first reading of Policy 620. In a recorded roll call vote, the following members voted "Yes": Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, and Mr. Walko. Motion carried.

**First Reading  
Policy 620**

**Motion** by Mrs. McNally, seconded by Mr. Rzepka to approve the following:

- Select choral students and Mr. Reid to attend PMEA Competition at Warren High School, Warren, PA on January 25 through January 28, 2012. Cost \$1,160 (+/-). Funds from Student Activities and Teachers' Substitute Accounts.
- Select choral students and Mr. Reid to attend PMEA Competition in Ridgeway, PA on March 7 through March 10, 2012. Cost \$935(+/-). Funds from Student Activities and Teachers' Substitute Accounts

**Choral Students'  
Travel Request**

In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, and Mr. Walko. Motion carried.

During the Principal's Special Reports the 4<sup>th</sup> grade teachers shared how the "blending" all the classes has improved the students' learning. Current data supplied from PSSA Reading and Math scores along with student and parent input shows that the differentiated instruction is proving very effective. The teachers also shared how clubs offer students the chance to focus on their interest which provides for a better attitude of the student. Clubs are being offered as specials to the 4<sup>th</sup> grade students: Chorus, Fuel Up to Play 60, Sports, Book/Library, and Art. The Board was also invited to the Peaceful Bus Program at the elementary center on October 3, 2011.

**Principal's Report**

Motion by Mrs. Smith, seconded by Mrs. McNally to approve a parent transportation contract at the current IRS rate of 55.5 cents /mile. Parent lives outside the district and will drive child from Girard. In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

**Contracted  
Transportation Service**

Motion by Mrs. Smith, seconded by Mrs. McNally to approve the following transportation requests:

- Fourth grade students to attend live orchestra concert at the Warner Theater, Erie, PA on Thursday, October 20, 2011. Cost: \$280. Funds from PTO.
- SHS students to attend Mercyhurst College, Erie, PA on Tuesday, September 20, 2011. Cost \$80. Funds from Student Activities.

**Transportation Requests**

In a recorded roll call vote, the following members voted "Yes": Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

Motion by Mr. Watkins, seconded by Mr. McCall to approve the following resignations **Kristy Gnibus**, Girls' Assistant Softball Coach effective August 25, 2011. **Donna Banks**, Assistant Cheerleading Advisor effective September 1, 2011. **Jesse Heubel**, Wrestling 1<sup>st</sup> Assistant effective September 2, 2011. In a recorded roll call vote, the following members voted "Yes": Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, and Mr. Walko. Motion carried.

#### **Athletic Resignations**

Motion by Mr. Watkins, seconded by Mr. McCall to approve the following appointments: **Lauren Smith** as Volleyball 1<sup>st</sup> Assistant Coach, Step 1, \$2,449; **Greg Majchrzak** as Boys' Basketball Other Assistant, Step 6, \$2,850; **Julie O'Donnell** as Assistant Cheerleading Advisor, Step 1, \$921 and **Hudson Harrison** as Wrestling 1<sup>st</sup> Assistant Coach, Step 3, \$3,057. In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

#### **Athletic Appointments**

Motion by Mr. Watkins, seconded by Mrs. McNally to approve compensation for the Newspaper, Advisor Kristy Allgeier, Step 3, \$888 and the ASL Advisor, John Erickson, Step 3, \$1,331 for the 2010-2011 school year. In a recorded roll call vote, the following members voted "Yes": Mrs. Smith, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

#### **Advisor Compensation**

Motion by Mr. Watkins, seconded by Mr. McCall to approve the addition of **Victoria Harwood**, Cross Country; **Nikki Miller**, Girls' Basketball and **Jesse Heubel**, Wrestling to the volunteer coaching list for 2011-2012. In a recorded roll call vote, the following members voted "Yes": Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, and Mr. Walko. Motion carried.

#### **Additions to Volunteer Coaching List 2011-2012**

Motion by Mr. Watkins, seconded by Mrs. McNally to approve Sharon Szymanski to proceed with *Operation: Kids Helping Kids* from September 21<sup>st</sup> to 30<sup>th</sup> by holding a school supply drive in partnership with the United States Navy and Army through the Provincial Reconstruction Team in Kunar, Afghanistan to benefit school students in Kunar. In a recorded roll call vote, the following members voted "Yes": Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mrs. Smith, Mr. Snippert, and Mr. Walko. Motion carried.

#### **Service Project**

There being no further business before the Board, upon motion by Mr. Duda, seconded by Mr. Rzepka the meeting was adjourned at 9:24 p.m.

#### **Adjournment**

Signature on File  
Stephen Maksimuk  
School Board Secretary