

# WATTSBURG AREA SCHOOL DISTRICT

## BOARD OF EDUCATION

### Regular Meeting of November 20, 2006

The regular meeting of the Wattsburg Area School District Board of Education was held on Monday, November 20, 2006 at Seneca High School.

Mr. Elwin Rose called the meeting to order at 7:34 p.m. The following members were in attendance: Linda Smith, Kerry Duncan, John Rzepka, David Hinz, Joseph Walko, Eric Duda, Scott Rose, James Thompson, and Elwin Rose. Also in attendance were Mr. Frank Bova, Superintendent and Mr. Steve Maksimuk, Business Manager. Dr. Lee Constantine, Assistant Superintendent, was absent.

#### Roll Call

Minutes of the October 16, 2006 Regular Board Meeting, minutes of the October 9, 2006 Special Board Meeting, and minutes of the November 13, 2006 Regular Work Session were reviewed.

#### Minutes

Motion for approval was made by Mr. S. Rose, seconded by Mr. Thompson. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Mr. Norman Martin, Fire Chief, addressed the Board about the possibility of offering an EMT training course during the school day for students that would be interested. This will be further looked into and brought up again at the December Board meeting.

#### Recognition of Visitors

Ms. O'Connell reported on the new reading program at Wattsburg Area Middle School.

Mr. Maksimuk noted cash in the bank in the amount of \$4,901,065.82 as of October 31, 2006 and cash in the capital reserve account in the amount of \$32,583.30 as of October 31, 2006.

#### Treasurer's Reports

Motion for approval of the Treasurer's Reports was made by Mr. S. Rose, seconded by Mrs. Smith. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Mr. Maksimuk reported the amount of General Fund Bills, Exhibit "A" to be \$86,189.53; Checks Already Written, Exhibit "A1" to be \$871,389.80; General Fund Bills, Exhibit "A2" to be \$434,255.52; Checks Already Written, Exhibit "A3" to be \$4,651.73; Cafeteria Bills, Exhibit "B" to be \$35,147.16, and Requisition-Reimbursement, Exhibit "C1" to be \$47,951.16.

#### Payment of Bills

Motion to approve payment of bills was made by Mr. Hinz, seconded by Mr. Thompson. In a recorded roll call vote, the following members voted "Yes": Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Mr. Maksimuk noted cash in the Seneca High School Activity fund to be \$59,283.92 and cash in the Special Revenue Report (Athletics) to be \$3,913.96.

#### Seneca High School Activity Fund/Special Revenue Report

Motion for approval was made by Mr. S. Rose, seconded by Mrs. Smith. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Legal Advisement

Resolution Electronic Bidding – **WHEREAS**, the Wattsburg Area School District periodically purchases supplies and services in support of the school district’s operations; and, **WHEREAS**, the Local Government Unit Electronic Bidding Act, PA Act 88 of 2006 authorizes local government units to use “competitive electronic auction bidding” to enter into contracts for supplies or services, but not for construction or design professional services, when the local government unit determines that it is in its best interest, and **WHEREAS**, the Wattsburg Area School District believes that the use of competitive electronic auction bidding can be a highly effective means to control purchasing costs and save significant taxpayer dollars, **NOW, THEREFORE, BE IT RESOLVED**, that the Wattsburg Area School District wishes to consider the use of competitive electronic auction bidding on a case-by-case basis for contracts involving the purchase of supplies or services, excluding those for construction and design professional services.

Motion for approval was made by Mr. S. Rose, seconded by Mrs. Smith. In a recorded roll call vote, the following members voted “Yes”: Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, and Mr. E. Rose. Motion was carried unanimously.

Appointment of the School Dentist for the 2006-2007 School Year – **Motion:** To approve the School Dentist as Dr. Kurt Johnson at \$1.25 per student for the 2006-2007 school year.

Motion for approval was made by Mr. S. Rose, seconded by Mrs. Smith. In a recorded roll call vote, the following members voted “Yes”: Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, and Mr. E. Rose. Motion was carried unanimously.

Erie County Lien Free Tax Sale – **Motion:** To approve the attached resolution as listed.

Motion for approval was made by Ms. S. Rose, seconded by Mrs. Smith. In a recorded roll call vote, the following members voted “Yes”: Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, and Mr. E. Rose. Motion was carried unanimously.

**RESOLVED**, that the Wattsburg Area School District accepts the resignation of Mr. Thomas Stack from his professional employee and extracurricular positions effective November 20, 2006, and authorizes the Board President to execute the Agreement as attached to the letter of resignation.

Motion for approval was made by Mr. Duda, seconded by Mr. Thompson. In a recorded roll call vote, the following members voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Per Capita Tax Exemptions – **Exhibit F** – **Motion:** To approve Per Capita Tax Exemptions for the 2006-07 School Year as outlined in **Exhibit F**.

Finance

Motion for approval was made by Mr. Duda, seconded by Mr. Rzepka. In a recorded roll call vote, the following members voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Purchase Truck – **Motion:** To authorize the Administration to purchase a 2007 Ford F350 from Dan Grubb Ford through the Pennsylvania Education Joint Purchasing Council at a cost of \$25,858.85.

Building and Grounds

Motion for approval was made by Mr. Duncan, seconded by Mr. Walko. In a recorded roll call vote, the following members voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Building Requests – **Motion:** To approve Brownies/Penn Lake Girl Scouts to use facilities at Wattsburg Area Elementary Center for meetings, evenings on the first and third Monday of each month beginning December 4, 2006 through May 2007 (No Cost to the District); **Motion:** To approve Men’s Basketball to use the facilities at the Wattsburg Area Elementary Center on Thursdays, from November 30, 2006 through June 1, 2007, from 7:00 p.m. to 9:30 p.m. for intramural basketball, as available (No Cost to District); **Motion:** To approve the Wattsburg Area Little League to use the facilities at Wattsburg Area Elementary Center on Tuesdays and Thursdays, February 6, 2007 through Thursday, March 29, 2007, from 6:00 to 7:30 p.m., weeknights, for softball practice with restrictions (No Cost to the District), and **Motion:** To approve the Wattsburg Area Little League to use the facilities at Wattsburg Area Elementary Center on the following dates:

Saturday, February 17, 2007 (Provided a District employee is scheduled to work)

Tuesday, February 20, 2007

Wednesday, February 21, 2007

Saturday, February 24, 2007 (Provided a District employee is scheduled to work)

(No Cost to District)

Motion for approval was made by Mr. Duncan, seconded by Mr. Thompson. In a recorded roll call vote, the following members voted “Yes”: Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Motion was made by Mr. Duncan, seconded by Mr. Duda, to have HRLC Architects prepare specifications for a security system at Wattsburg Area Elementary Center and Wattsburg Area Middle School.

In a recorded roll call vote, the following members voted “Yes”: Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, Mr. Duncan, and Mr. E. Rose.

Resignations – **Motion:** To accept, with regret, the resignation of Mr. Kenneth Berlin, Principal of the Wattsburg Area Middle School, effective November 27, 2006 and **Motion:** To approve the resignation of Mr. Raymond Cerasa, Housekeeper.

Motion for approval was made by Mrs. Smith, seconded by Mr. Thompson. In a recorded roll call vote, the following members voted “Yes”: Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Appointment of Mr. Doug McGarvey as Acting Principal at Wattsburg Area Middle School – **Motion:** To appoint Mr. Doug McGarvey as Acting Principal at Wattsburg Area Middle School.

Motion for approval was made by Mrs. Smith, seconded by Mr. S. Rose. In a recorded roll call vote, the following members voted “Yes”: Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, and Mr. E. Rose. Motion was carried unanimously.

Appointments – **Motion:** To appoint Ms. Jamie Mack as a Class B driver, effective October 23, 2006 and **Motion:** To appoint Mr. William Phillips as a Class A Mechanic at a rate of \$13.36 per hour after successful completion of this probationary period providing that Mr. Phillips receive his CDL Class S and P endorsements and his Class 7 Certified inspection Mechanic License prior to the end of his probationary period. Pending completion of the required endorsements and licenses, Mr. Phillips will be

Building and  
Grounds (cont’d)

Personnel

Personnel (cont'd)

compensated at a Journeyman Mechanic rate of \$12.69 per hour. Mr. Phillips will receive \$1.00 less per hour in either case mentioned above during his probationary period and will be subject to the requirements of new employees outlined in the collective bargaining unit agreement.

Motion for approval was made by Mrs. Smith, seconded by Mr. S. Rose. In a recorded roll call vote, the following members voted “Yes”: Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, and Mr. E. Rose. Motion was carried unanimously.

Additions to the Administrative Substitute List – Exhibit G – Motion: To approve additions to the Administrative Substitute List as outlined in **Exhibit G**.

Additions to the Emergency Teachers’ Substitute List – Exhibit H – Motion: To approve additions to the Emergency Teachers’ Substitute List as outlined in **Exhibit H**.

Conference Requests – Mrs. Janet Mullaney – ECOS Training and USDA Commodity Food Show, Harrisburg, Tuesday, November 28, 2006, \$180.00 (Funds from All Cafeteria, Grades K-12); Ms. Anne Waldemarson, Mrs. Jan Pelensky, and Mrs. Kathy Holland – CPI Recertification, Edinboro, Thursday, November 30, 2006, \$175.00 (Funds from Guidance, Grades K-4); Mrs. Molly Bean – PSAHPERD Conference, Seven Springs, Champion, Friday, December 1, 2006 through Sunday, December 3, 2006, \$155.00 (Funds from Health/Physical Education, Grades 6-8, and Substitute Accounts); Mrs. Andrea Hart, Mrs. Serena Anderson, Mr. Jim Turko, and Mrs. Susan Nolan – Assessment Anchors and Big Ideas in Math, Pittsburgh, Monday, December 4, 2006, \$360.00 (Funds from Math, Grades 5-12); Mrs. Lisa Smith – CPI Training, Edinboro, Monday, December 4, 2006 and Friday, December 15, 2006, \$155.00 (Funds from Guidance, Grades K-4); Ms. Linda Ricci, Mr. Christopher Boyd, and Mrs. Cheryl Krider – Choices Planner Training, Edinboro, Wednesday, December 13, 2006, \$200.00 (Funds from Careers, Grades 9-12); Mr. Tom Rinke and Mr. Chad Porter – eMetric/PSSA Data Interaction and PVAAS Workshops, Edinboro, Monday, December 18, 2006, \$120.00 (Funds from Math, Reading, Grades 3-11); Mr. Doug McGarvey – 4Sight Benchmark Assessment, Pittsburgh, Monday, December 18, 2006, \$30.00 (Funds from Reading and Math, Grades 5-8), and Mr. Curt Spicher – AAHPERD National Convention, Baltimore, MD, Tuesday, March 13, 2007 through Saturday, March 17, 2007, \$505.00 (Funds from Health/Physical Education and Substitute Accounts).

Approve Ms. Lesa Kimball’s Attendance at Tenex YE User Meetings – Motion: To approve the attendance of the following Tenex YE User Meetings for Ms. Lesa Kimball:

- Calendar Year End Budget/Payroll
- Fiscal Year End Budget/Payroll
- Year End Attendance/Child Accounting

Approve Additions to the Teachers’ Substitute List – Exhibit I – Motion: To approve additions to the Teachers’ Substitute List as outlined in **Exhibit I**.

Motion for approval was made by Mrs. Smith, seconded by Mr. Walko. In a recorded roll call vote, the following members voted “Yes”: Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, and Mr. E. Rose. Motion was carried unanimously.

Student Activities Requests – Motion: To approve Mr. Reid and six Grade 6 Chorus students to travel to Klein School, Harborcreek, for PMEA Honors Choir, Friday, March 9, 2007, \$274.00 (Funds from Student Activities and Substitute Accounts); **Motion:** To approve Mr. Caspar and twelve Grades 10-12 band students to participate in the PMEA Festival for District Band to be held at Seneca High School, Wednesday, February 7 through Saturday, February 10, 2007, \$575.00 (Funds from Student Activities and

Curriculum

Substitute Accounts); **Motion:** To approve Mr. Caspar and three or more Grades 10-12 band students to travel to North East High School, Wednesday, March 21, 2007 through Saturday, March 24, 2007, \$520.00 (Funds from Student Activities and Substitute Accounts), and **Motion:** To approve Mr. Caspar and one or more Grades 10-12 band students to travel to Hershey to participate in a PMEA Festival (State Band), Wednesday, April 18, 2007 through Saturday, April 21, 2007, \$1,130.00 (Funds from Student Activities and Substitute Accounts).

Motion for approval was made by Mr. S. Rose, seconded by Mr. Duda. In a recorded roll call vote, the following members voted “Yes”: Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, and Mr. E. Rose. Motion was carried unanimously.

#### Approval of Courses – Exhibits J, K, and L

**Motion:** To approve the course, *Science for the Medical Profession*, as outlined in **Exhibit J**.

Motion for approval was made by Mr. S. Rose, seconded by Mr. Thompson. Motion was withdrawn.

Motion to table the above until next month’s Board meeting was made by Mr. S. Rose, seconded by Mr. Walko. In a recorded roll call vote, all members present voted “Yes.” Motion was carried unanimously.

**Motion:** To approve the course, *AP Chemistry II*, as outlined in **Exhibit K**.

Motion for approval was made by Mr. S. Rose, seconded by Mr. Duncan. In a recorded roll call vote, the following members voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

**Motion:** To approve the course, *Problem Solving Strategies (Academic Decathlon)*, as outlined in **Exhibit L**.

Motion for approval was made by Mr. S. Rose, seconded by Mr. Walko. In a recorded roll call vote, the following members voted “Yes”: Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Mrs. Rullo reported on Wattsburg Area Elementary Center. Mr. McGarvey and Mrs. Hengelbrok gave a report on Wattsburg Area Middle School. Mr. Rinke gave a brief report on Seneca High School. Barb Schock gave an update on the transportation department. Mr. Schultz gave a report on the Maintenance Department. Mr. LaPlaca gave an update on the Technology Department. Mrs. Hengelbrok thanked the Board for the recent retirement function and dinner that was a huge success. \_\_\_\_\_, a parent, raised her concern regarding the grading system not yet being on the website. Mr. Bova relayed that this should be rectified in the near future. Esther \_\_\_\_\_ questioned a few items on the agenda.

Principals’  
Special Reports

Transportation Requests- **Motion:** To approve St. Boniface School, Grades 3-4, to travel to the Blind Center, Erie, Wednesday, December 6, 2006, \$65.00 (Funds from St. Boniface School); **Motion:** To approve Wattsburg Area Elementary Center, Mrs. Wnukowski and Mrs. Mattocks’ Grade 2 Classes to travel to Veteran Affairs Medical Hospital, PA Soldiers’ and Sailors’ Home, and McDonald’s Restaurant, Erie, Friday, December 8, 2006, \$95.00 (Funds from PTO); **Motion:** To approve Wattsburg Area Elementary Center, Grade 3, to travel to the Warner Theater and the Old Country Buffet, Erie, Monday, February 12, 2007, \$1,581.00 (Funds from PTO), and **Motion:** To approve Wattsburg Area Middle School, Grades 6, to travel to Thomas Ridge

Transportation

Environmental Center, Waldameer Park and Waterworld, Erie, Wednesday, June 6, 2007, \$1,880.00 (Funds from Students and WAMSAG).

Motion for approval was made by Mr. Walko, seconded by Mr. S. Rose. In a recorded roll call vote, the following members voted “Yes”: Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mr. Smith, Mr. Duncan, and Mr. E. Rose. Motion was carried unanimously.

Transportation  
(cont’d)

Athletic Resignation – **Motion:** To accept the resignation of Mr. Chuck Thomas, 9<sup>th</sup> Grade Boys’ Basketball Co-Coach.

Change 9<sup>th</sup> Grade Boys’ Basketball Co-Coach to Coach – **Motion:** To change Mr. Warren Malarney from 9<sup>th</sup> Grade Boys’ Basketball Co-Coach to 9<sup>th</sup> Grade Boys’ Basketball Coach.

Volunteer Coaches for 2006-2007 – **Exhibit O** – **Motion:** To approve the Volunteer Coaches for the 2006-2007 school year as outlined in **Exhibit O**.

Motion for approval was made by Mr. Thompson, seconded by Mr. Walko. In a recorded roll call vote, the following members voted “Yes”: Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Athletic Appointments for 2006-2007 – **Exhibit M** - To approve Athletic Appointments for the 2006-2007 school year as outlined in **Exhibit M**.

Motion for approval was made by Mr. Thompson, seconded by Mr. Walko. In a recorded roll call vote, the following members voted “Yes”: Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Thompson, Mr. Hinz, and Mr. E. Rose. The following member voted “No”: Mr. Duncan. Motion was carried.

**Motion:** To appoint Director of Student Activities.

Motion to table the above was made by Mr. Thompson, seconded by Mr. Duda. In a recorded roll call vote, the following members voted “Yes”: Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, and Mr. E. Rose. Motion was carried unanimously.

Approve the Job Description for the Athletic Director – **Exhibit N** – **Motion:** To approve the Job Description for the Athletic Director as outlined in **Exhibit N**.

Motion to table the above was made by Mr. Thompson, seconded by Mr. Duda. In a recorded roll call vote, the following members voted “Yes”: Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, and Mr. E. Rose. Motion was carried unanimously.

Increase for Substitute Teachers’ Pay Rate – **Motion:** To increase the rate for day-to-day substitute teachers from \$70.00 to \$80.00.

Motion for approval was made by Mr. Walko, seconded by Mr. S. Rose. In a recorded roll call vote, the following members voted “Yes”: Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, and Mr. E. Rose. Motion was carried unanimously.

Appointment of ACCESS Program Consultant – **Motion:** To approve Ms. Christina Christiansen as consultant for the ACCESS Program for a fee of \$5,000.00.

Motion for approval was made by Mr. Duda, seconded by Mr. Thompson. In a recorded roll call vote, the following members voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. Thompson, and Mr. E. Rose. The following member voted “No”: Mr. S. Rose. Motion was carried.

Athletic/Extra-Curricular

Miscellaneous

Appointment of Facilitator for Strategic Planning Process – **Motion:** To approve Dr. John Sechrist as the facilitator for the Strategic Planning process (funds from Strategic Planning) not to exceed \$5,000.00.

Motion for approval was made by Mr. Thompson, seconded by Mr. Walko. In a recorded roll call vote, the following members voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

One of the bus drivers raised concern regarding the state law that is in effect that if the bus is moving and snow falls off the roof or hood and causes an accident, the bus driver is solely responsible. The Board feels the school would be liable as opposed to the driver, however they will look into this further.

As there was no further business to discuss, upon motion made by Mr. Walko, seconded by Mr. S. Rose, the meeting adjourned at 8:45 p.m.

Cheryl Nye  
School Board Secretary

/cln

Miscellaneous

Board  
Correspondence  
and Dialogue

Adjournment