WATTSBURG AREA SCHOOL DISTRICT TIME SHEET

Substitute During Planning Period
July 1, 2018 - June 30, 2019

Employee # | Last Name First Name

Date Submitted | Building

	MM-DD	Name of teacher you are substituting for	Hours
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

TOTAL HOURS

Employee Signature | Date

Building Principal / Program Coordinator Signature | Date

Payroll Supervisor's Signature | Date Received

Administration Use Only

Account Number	# 1 - 5	# 5 and forward	Amount Paid	Date Paid
10-1100-121-000-39-80-000	22.00	30.00		
10-1100-121-000-29-50-000	22.00	30.00		
10-1100-121-000-19-20-000	22.00	30.00		