

**WATTSBURG AREA SCHOOL DISTRICT  
BOARD OF EDUCATION**

**December 19, 2011**

The Regular Board Meeting of the Wattsburg Area School District Board of Education was held on Monday, December 19, 2011 at Seneca High School.

President Joseph Walko called the meeting to order at 7:35 p.m. The following members were in attendance: Mr. Eric Duda, Mr. Kerry Duncan, Mrs. Nancy McNally, Mr. John Rzepka, Mr. Aaron Snippert, Mr. Ed Snippert, Mr. Ken Watkins, and Mr. Joseph Walko. Also in attendance were Mrs. Nancy Sadaly, Superintendent; Mr. Thomas Rinke, Assistant Superintendent; and Mr. Stephen Maksimuk, Business Administrator. Those members absent were: Mr. Bruce McCall.

**Roll Call**

Mr. Walko called an Executive Session at 7:35 p.m. The meeting reconvened at 7:50 p.m.

Mr. Rzepka added the following items to the addendum: Approval of Memorandum of Understanding; Approval of Middle School Principal Position and approval of Middle School Assistant Principal position and to remove the job descriptions for Certified Maintenance and Master Certified Maintenance positions. **Motion** by Mr. Duda Seconded by Mr. Rzepka to accept the agenda and the addendum items as presented. Motion carried.

**Motion** by Mr. Duda seconded by Mr. Rzepka that due to the decline of the position to the Board of Directors by Karrine Vallimont the board declare the seat vacant. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Snippert, and Mr. Walko. Motion carried.

**Board Vacancy**

**Motion** by Mr. Duda, seconded by Mr. E. Snippert to approve the appointment of Mr. Kenneth Watkins as a Board Member for a two year term of service vacated by Karrine Vallimont. In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A. Snippert, Mr. E. Snippert, Mr. Duda, and Mr. Walko. Motion was carried.

**Appointment of  
Ken Watkins  
to fill board  
vacancy**

Mr. Watkins was sworn in by Mr. Walko and recited the Oath of Office as the new board member filling the vacant position.

**Oath of Office**

**Motion** by Mr. Rzepka, seconded by Mr. Duncan to approve the minutes of November 21, 2011, Regular Board Meeting; December 5, 2011, Organization Meeting (with addition of "with a special board meeting immediately following if necessary"; December 12, 2011 Finance Committee Meeting and the December 12, 2011, Work Session. Voted and carried.

**Meeting Minutes**

Mrs. Valerie Bean, President of Sports Boosters addressed the board with some concerns the boosters have: the bleachers in the high school gymnasium, allowing food and beverages in the gymnasium and the trophy cases being full. The Board will check into additional trophy case options. The bleachers will be addressed at this evening's meeting and food is not allowed in the gymnasium.

### Recognition of Visitors

Mrs. Sadaly gave the Superintendent's Report with a rundown of the items to be covered at the board meeting. She also noted that the Elementary Musical was a great success and recognized that Mrs. Lopez and Mrs. Dellamedaglia spent a lot of hours with the children.

### Superintendent's Report

Mr. Maksimuk noted cash in the bank in the amount of \$5,541,702.48 as of November 30, 2011. And cash in the Capital Reserve n the amount of \$3,581.71. Mr. Maksimuk also reported the amount of the General Fund Bills (Exhibit A) to be \$71,349.79; General Fund Bills, Checks Already Written (Exhibit A1) to be \$409,196.08; General Fund Bills, (Exhibit A2) to be \$144,466.16; Checks Already Written (Exhibit A3) to be \$706,048.14; General Fund Bills, Cafeteria Bills, (Exhibit B) to be \$29,452.80; Mr. Maksimuk also noted cash in the SHS Activity Fund (Exhibit D) to be \$67,289.38; cash in the Special Revenue Report (Athletics) (Exhibit E) to be \$5,338.48 and the Guaranteed Energy Savings Project as of December 19, 2011 totaling \$41,693.65. **Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the Business Administrator's Report as presented. In a recorded roll call vote the following members voted "Yes": Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, and Mr. Walko. Motion carried.

### Business Administrator's Report

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to adopt a delinquent cost resolution to be imposed by Berkheimer upon any taxpayer whose taxes are or become delinquent and/or remain due and unpaid as per **Exhibit F**. *Note: This resolution is in accordance with Act 132 and is the same fee schedule adopted by the Erie County Tax Collection Committee.* In a recorded roll call vote, the following members voted "Yes": Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

### Delinquent Cost Resolution

**Motion** by Mr. Duda, seconded by Mr. Rzepka to adopt a Resolution, **Exhibit G**, which certifies that increasing any tax rate equal to or less than the Act 1 index, which is 2.4% will be sufficient to balance the 2012-2013 budget. In a recorded roll call vote, the following members voted "Yes": Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, and Mr. Walko. Motion carried.

### 2012-2013 General Fund Budget

**Motion** by Mr. Watkins, seconded by Mr. A. Snippert to approve the Memorandum of Understanding between Mr. David Applebee, ESPA/PSEA/NEA LOCAL NO. 2 and the WASD as outlined in the attached documentation. In a recorded roll call vote, the following members voted “Yes”: Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, and Mr. Walko. Motion carried.

**Memorandum of Understanding**

**Motion** by Mr. Duncan, seconded by Mr. Rzepka to remove from the table the motorization of two sections of bleachers at Seneca High School by Eichenlaub. In a recorded roll call vote, the following members voted “Yes”: Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, and Mr. Walko. Motion carried.

**Remove from Table**

**Motion** by Mr. Duncan, seconded by Mr. Duda to approve the motorization of two sections of bleachers at Seneca High School by Eichenlaub at the cost of \$17,350 with a 1 (one) year warranty on the bleachers from time of installation. In a recorded roll call vote, the following members voted “Yes”: Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

**SHS Bleachers**

**Motion** by Mr. Duncan, seconded by Mr. Rzepka to approve the purchase and installation of a Convection Gas Steamer for the Elementary Center Kitchen from HRI Supply and Design Inc. at a cost of \$17,637.52. Mr. Maksimuk noted that the district also received quotes from Singer Equipment, \$19,662.50 and Curran Taylor, \$18,381.75. In a recorded roll call vote, the following members voted “Yes”: Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

**WAEC Cafeteria Equipment**

**Motion** by Mr. Duncan, seconded by Mr. Rzepka to approve the following building utilizations:

**Building Utilization**

- WAEC, WAMS, or SHS Gymnasium by Strike Force Softball (Non-Profit WASD Resident Organization), Saturdays 12:00 – 3:00 p.m. January through April 2012. No cost to the District.
- SHS Gymnasium by Wattsburg Wrestling Club for a Wrestling Tournament on Saturday, January 14 & Sunday, January 15, 2012. No cost to District.
- WAEC gymnasium by Lake Erie Fanfare on the following Saturdays: January 7th, 21st, 28th; February 4th, 18th; March 3rd, 17th and April 7th and for the following Fridays: March 16th and April 6<sup>th</sup>, with the stipulation that the School District reserves the right to cancel, reschedule or relocate without prior notice. An effort will be made to contact the Lake Erie Fanfare representatives as soon as any conflict in scheduling is determined. Custodial cost will be associated with this request if a Custodian is not scheduled to work during the times of this request.
- WAEC Cafeteria Dining Room by the Cub Scouts the 3<sup>rd</sup> Thursday of each month January through June 2012, 6:00 – 8:00 p.m. No cost to the District.

In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, and Mr. Walko. Motion carried.

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve Laurie Druzak & Erin Fonzo (Exhibit H) as additions to the Teachers' Substitute List and the additions to the Emergency Substitute List for 2011-2012 (Exhibit I) and the additions to the Service Substitute List (Exhibit J). In a recorded roll call vote, the following members voted "Yes": Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

**Additions to Substitute Lists**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve Audrey Coletta and Hillary Barboni to attend Women In Leadership Development Conference on Friday, May 11, 2012. Cost: \$240. Funds from Professional Development. In a recorded roll call vote, the following members voted "Yes": Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, and Mr. Walko. The following member voted "No": Mr. Duncan. Motion carried.

**Conference Request**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to accept the resignations of Beatrice Wroblewski, Custodian effective November 27, 2011 and the involuntary separation of service of Marlene Getty, Custodian effective December 14, 2011. In a recorded roll call vote, the following members voted "Yes": Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, and Mr. Walko. Motion carried.

**Resignations**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the job description for School Counselor. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, and Mr. Walko. Motion carried.

**Job Description**

**Motion** by Mr. Rzepka, seconded by Mr. Duda to approve the appointment of Christopher Paris to the Wattsburg Middle School Principal 12 month position at the salary of \$73,000 effective January 1, 2012. In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

**WAMS Principal**

**Motion** by Mr. Rzepka, seconded by Mr. Duda to approve the appointment of Kristofer Hudnall to the Wattsburg Middle School Assistant Principal 12 month position at the salary of \$65,000, prorated effective upon his release from the Fort LeBoeuf School District. In a recorded roll call vote, the following members voted "Yes": Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

**WAMS Assistant Principal**

**Motion** by Mr. E. Snippert, seconded by Mr. Rzepka to approve the second reading of the 600's policies with the exception of 607, 616, and 624. In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, and Mr. Walko. Motion carried.

**600 Series Policies**

**Motion** by Mr. E. Snippert, seconded by Mr. Duda to approve the second reading of the 700's policies. In a recorded roll call vote, the following members voted "Yes": Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

**700 Series Policies**

**Motion** by Mr. E. Snippert, seconded by Mr. Rzepka to approve Policy 227.1 with clarifications. In a recorded roll call vote, the following members voted "Yes": Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, and Mr. Walko. Motion carried.

**Policy 227.1**

During the Principals' Report, Mr. Miller and Mr. Podpora gave a synopsis of the block scheduling at the high school and outlined the changes being done and the improvements which are anticipated with these changes.

**Principals' Report**

Mr. Ed Snippert reminded the Board that a Policy Committee will be held at the District Administration Office on Thursday, December 22, 2011 at 9:00 a.m.

**Policy Committee**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to authorize Business Administrator and Technology Director to privately negotiate into a fair market value lease for 25 laptops whereby the annual payment not exceed \$8,000 and the term of the lease not exceed three (3) years. In a recorded roll call vote, the following members voted "Yes": Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, and Mr. Walko. Motion carried.

**Laptop Purchase**

**Motion** by Mr. Rzepka, seconded by Mr. Duda to approve the purchase of an Aerohive Access System through Mason Technical Solutions at a cost of \$1,077.00 and Connectivity Communications at a cost of \$3,385.40 for a total cost of \$4,462.40 for the replacement of the current local area network connection to the bus garage. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, and Mr. Walko. Motion carried.

**Local Area Network  
Connection to Bus Garage**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the following transportation requests:

**Transportation Requests**

<b>Group Requesting:</b>	<b>Date:</b>	<b>Destination:</b>	<b>Cost:</b>	<b>Funds By:</b>
Autistic Support Class Community Based Education	Thursday, January 5, 2012	Blasco Library, Erie, PA Wendy's, Wattsburg Road	\$110	IU5
<b>Group Requesting:</b>	<b>Date:</b>	<b>Destination:</b>	<b>Cost:</b>	<b>Funds By:</b>
Autistic Support Class Community Based Education	Monday January 9, 2012	Food Bank, Erie, PA	\$110	IU5
	Wednesday, January 11, 2012	Iroquois High School	\$125	
	Thursday, January 12, 2012	Krispy Kreme Donuts & Millcreek Mall, Erie, PA	\$112	
	Wednesday, January 18, 2012	Olive Garden, Erie, PA	\$110	
	Thursday, January 19, 2012	Millcreek Mall & Erie County Tech School Erie, PA	\$115	
	Wednesday, January 25, 2012	Eastway Bowling Lanes, Buffalo Road, Erie, PA	\$112	
	Thursday, January 26, 2012	Erie Waterworks & McDonalds, Erie, PA	\$112	
	Monday, January 30, 2012	Hobby Lobby & Millcreek Mall, Erie PA	\$112	
	Thursday, February 2, 2012	Planetarium & Arby's, Erie, PA	\$115	
	Monday, February 6, 2012	Mercyhurst North East Oasis, North East, PA	\$105	
	Thursday, February 9, 2012	Pizza Hut, Erie, PA	\$100	
	Monday, February 13, 2012	Food Bank, Erie, PA	\$110	
	Thursday, February 16, 2012	Better Baked Foods & Dairy Queen, Erie, PA	\$115	

**Transportation Requests**

<b>Group Requesting:</b>	<b>Date:</b>	<b>Destination:</b>	<b>Cost:</b>	<b>Funds By:</b>
Autistic Support Class Community Based Education	Tuesday, February 21, 2012	Ft. LeBoeuf & Standcliff Hose Company	\$105	IU5
	2012 Thursday, February 23, 2012	Humane Society, Erie, PA	\$115	
	Monday, February 27, 2012	Off Road Express & Wendy's, Erie, PA	\$95	
	Wednesday, February 29, 2012	Eastway Lanes	\$112	
SHS Band Students	Tuesday, January 11, 2012 Saturday, January 14, 2012	Union City High School, Union City, PA	\$340	Student Activities & Sub Account
4 <sup>th</sup> Grade	Tuesday, May 29, 2012	Presque Isle, Erie, PA	\$340	PTO
Entrepreneurship Class	Thursday, January 5, 2012	Quaker Steak & Lube, Erie, PA	\$95	Student Activities
Middle School Students	Thursday, February 16, 2012	Peek n Peak, Clymer NY	\$295	Students pay for activity and \$3 for transportation
		Evan's Skateland, Erie, PA	\$280	
		North East Lanes, NE, PA	\$245	
		Peek n Peak Tubing, Clymer, NY	\$380	
		Ice Center, Erie, PA	\$220	
		Wilderness Lodge, Wattsburg, PA	\$110	
PSU Behrend Junker Center/McDonalds, Erie	\$115			
Elementary Autistic Support Classroom Community Based Education	Thursday, January 12, 2012	Blasco Library, Erie, PA	\$110	IU5
	Thursday, January 19, 2012	CiCi's Pizza, Buffalo Road, Aldis' or Wal-Mart, Buffalo Road	\$105	

In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

**Motion** by Mr. Rzepka, seconded by Mr. Duda to approve the field trip requests for the 2011-2012 as outlined in Exhibit R. In a recorded roll call vote, the following members voted "Yes": Mrs. McNally, Mr. Rzepka, Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. The following member voted "No": Mr. Duncan. Motion carried.

#### **Field Trips**

**Motion** by Mr. Rzepka, seconded by Mr. A. Snippert to approve Robert Reid as Cross Country Coach at Seneca High School, Step 1, \$1,979.00. In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mr. A Snippert, Mr. Watkins, and Mrs. McNally. The following members voted "No": Mr. E. Snippert, Mr. Duda, Mr. Duncan, and Mr. Walko Motion failed.

#### **Cross Country Coach**

**Motion** by Mr. Duda, seconded by Mr. Duncan to approve the administration to spend up to \$1,000 to honor our volunteers for their service at the end of the school year. In a recorded roll call vote, the following members voted "Yes": Mr. A Snippert, Mr. E. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

#### **Volunteer Recognition**

During the board dialogue time Mr. Duncan requested that the Board please review the documentation distributed regarding the Tri-County and let him know of any suggestions. Also, Kevin Pier addressed the board regarding storage of the Pole-vault pit. The Board will look into the prices of equipment and the options for storing.

#### **Board Dialogue**

There being no further business before the Board, upon motion by Mr. Rzepka, seconded by Mr. Snippert the meeting was adjourned at 8:14 p.m.

#### **Adjournment**

Signature on File  
Stephen Maksimuk  
School Board Secretary