

**WATTSBURG AREA SCHOOL DISTRICT
WORK SESSION MINUTES
October 13, 2008**

The meeting of the Regular Work Session was convened on October 13, 2008 at 7:30 p.m.

Sue Afton, Eric Duda, Elwin Rose, Scott Rose, John Rzepka, Linda Smith, James Thompson, Joseph Walko and Kenneth Watkins were present. Jay Badams, Nancy Sadaly and Steve Maksimuk were also present together with other interested persons.

Roll Call

Mr. Maksimuk reviewed with the Board the Treasurer's Report for September 2008 and the list of General Fund bills. These items to be placed on the agenda for October 20, 2008.

Business
Administrator's
Report

The Board discussed the ratification of the Collective Bargaining Agreement between the WASD and the Wattsburg Educational Support Personnel Association Local #2, July 1, 2008 to June 30, 2011. This item to be placed on the agenda for October 20, 2008.

Local #2 Bargaining
Agreement

The Board discussed entering into an oil and gas lease agreement with Crown Energy Corporation.

Oil and Gas Lease –
Crown Energy
Corporation

The Board discussed the per capita tax exemptions. This item to be placed on the agenda for October 20, 2008.

Per Capita Tax
Exemptions

The Board discussed PLANCON Part J – Project Accounting Based on Final Costs for the SHS Additions/Renovations Project. This item to be placed on the agenda for October 20, 2008.

PLANCON Part J –
Project Accounting
Based on Final Costs

The Board discussed the use of the following school facilities:

Utilization of School
Facilities

- Cub Scout Pack #154 Den #9 to use the facilities at WAEC for den meetings once a month beginning Wednesday, October 29, 2008 through Wednesday, May 20, 2009 (No Cost to District).
- 3rd/4th Grade Boys' Basketball to use the facilities at WAEC and WAMS for practices, November 1, 2008 through February 26, 2009 as designated on requests (No Cost to District).
- Success by Six to use the facilities at WAEC for a Parents Night Out, Tuesday, November 11, 2008 (No Cost to District).
- 5th/6th Grade Boys' Basketball to use the facilities at WAMS for practices and games, November 17, 2008 through February 26, 2009 as designated on request (No Cost to District).
- 6th Grade Girls' Basketball to use the facilities at SHS for practices, Saturdays, September 20, 2008 through November 8, 2008 as designated on request (No Cost to District).

This item to be placed on the agenda for October 20, 2008.

The Board discussed increasing Mrs. Maria Hvezda's salary by \$1,600.00 for compensation for the addition of campus wide BLT representation and ACCESS recording.

BLT Representation
and ACCESS
Recording

The Board discussed the following family medical leaves:

Family Medical
Leaves

- Mrs. Amy Heyer, effective October 17, 2008.
- Mrs. Sally Trayer, effective October 20, 2008 through November 4, 2008.

This item to be placed on the agenda for October 20, 2008.

The Board discussed an unpaid childbirth leave for Mr. Christopher Boyd, effective September 22 through October 3, 2008 according to the collective bargaining unit agreement. This item to be placed on the agenda for October 20, 2008.

Unpaid Childbirth
Leave

The Board discussed the following appointments:

Appointments

- Ms. Karen Kinney as Campus Wide Cafeteria Aide, Level III, Class C position, 3½ hours per day, 180 days per year, at a rate of \$9.45 per hour, effective October 21, 2008.
- Ms. Nicole Kloss as Campus Wide Housekeeper, 2nd Shift, Level IV, Class B position, 6 ½ hours per day, 210 days per year, at a rate of \$10.35 per hour, effective October 21, 2008.
- Ms. Lindsey Ross and Ms. Lynne Herman as After School Tutors in Cyber Services, for up to two hours per student each week in the home at a salary in accordance with the collective bargaining unit agreement.

This item to be placed on the agenda for October 20, 2008.

The Board discussed the following conference requests:

Conference Requests

- Addition of Mr. Joe Anthony to the Student Assistant Secondary Trainings, Edinboro, Tuesday, October 7, Wednesday, October 8, Wednesday, October 15, and Thursday, October 15, 2008, costs previously approved (No Further Cost to District).
- Mrs. Rebecca Heitzenrater-Adult CPR, AED, First Aid and Infant and Child CPR Training, Erie, Tuesday, October 14, 2008, \$78.00 (Funds from Special Education, Grades K-12).
- Ms. Jennifer Hinman-Building Contact Training – New Building Contacts, Edinboro, Tuesday, October 14, 2008, \$106.00 (Funds from Media Specialist, Grades 5-8).
- Mr. Jay Badams, Mr. Tom Rinke, Mr. Doug McGarvey, Mr. Robert Hart, Mr. Christopher Ward and Major Jay Johnson-Medal of Honor Committee Meeting, Erie, Tuesday, October 21, 2008, \$400.00 (Funds from Medal of Honor Grant).
- Mr. Doug McGarvey, Ms. Jennifer Hinman, Mrs. Heather Hedderman and Mrs. Mary Beth Hengelbrok-Videoconferencing Best Practices Training, Edinboro, Wednesday, October 22, 2008, \$105.00 (Funds from Staff Development).

- Mr. Daniel Firestone-Blue Bird Bus Sales Training, Pittsburgh, Thursday, October 23 through Friday, October 24, 2008, \$150.00 (Funds from Transportation).
- Mrs. Stacy Cassano, Ms. Kristy Gnibus, Ms. Lisa Wagner and Ms. Remle Elmer-Career Cruising, Erie, Monday, November 3, 2008, \$227.00 (Funds from Family & Consumer Science, Guidance and Business Accounts).
- Mrs. Jan Pelensky, Ms. Lisa Elia, Ms. Melissa Doolittle and Ms. Heather Kirk-Crisis Prevention Intervention – Re-Certification, Edinboro, Wednesday, November 5, 2008, \$306.00 (Funds from All – Professional Development, Grades K-4).
- Mr. Tim Malinowski-PHEAA and PASFAA Counselor Workshop, Erie, Wednesday, November 12, 2008 (No Cost to District).
- Mrs. Marty Dean-The Erie Conference for Adobe Photoshop Users, Erie, Monday, November 24, 2008, \$222.00 (Funds from Staff Development).
- Mrs. Beth Bille and Mrs. Cindy Cass-The Erie Conference for Adobe Photoshop Users, Erie, Monday, November 24, 2008, \$445.00 (Funds from Technology).
- Mrs. Chris Long, Mrs. Emily Ewings, Mrs. Terri Brooks and Ms. Peggy Lewis-Crisis Prevention Intervention (Full Certification), Edinboro, Wednesday, December 3 and Thursday, December 4, 2008, \$293.00 (Funds from All, Professional Development, Grades K-4).
- Mrs. Shelley Ochterski-Reflecting on the Standards and Connecting on the Standards, Pittsburgh, Tuesday, January 13, 2009 and Tuesday, April 28, 2009, \$477.00 (Funds from K-Standards, Grade K).

Conference Requests
(Continued)

This item to be placed on the agenda for October 20, 2008.

The Board discussed a substitute medical assistant rate as established in the Local 2 bargaining unit agreement. This item to be placed on the agenda for October 20, 2008.

Substitute Medical
Assistant Rate

The Board discussed additions to the emergency teachers' substitute list. This item to be placed on the agenda for October 20, 2008.

Additions to the
Emergency Teachers'
Substitute List

The Board discussed rescinding the appointment of Mrs. Julie Canter and Ms. Liz Oslak as Extra Curricular After School Supervision as this should be re-posted as After School Activities Aide and should be awarded to the most senior Local 2 bargaining unit member. This item to be placed on the agenda for October 20, 2008.

Rescinding of
Appointment

The Board discussed the Second Reading for Policy 1223 – Volunteer. This item to be placed on the agenda for October 20, 2008.

Second Reading for
Policy 1223 -
Volunteer

The Board discussed the Second Reading for Policy 4122.10 – Bullying. This item to be placed on the agenda for October 20, 2008.

Second Reading for
Policy 4122.10 -
Bullying

The Board discussed the following student activities request:

Student Activities
Request

- SHS French Club, Grades 10-12, to travel to Quebec City, Quebec, Canada, Thursday, December 4, 2008 through Monday, December 8, 2008, \$1,015.00 (Funds from Student Activities and Substitute Accounts).

This item to be placed on the agenda for October 20, 2008.

The Board discussed the following transportation requests:

Transportation
Requests

- SHS Government Class Representatives, Grades 11-12, to travel to Clarion University Venango Campus, Oil City, Friday, October 17, 2008, \$330.00 (Funds from Student Activities and Substitute Accounts).
- SHS Entrepreneurship Academy, Grades 9-12, to travel to Relish, Inc., Erie, Tuesday, October 28, 2008, \$89.00 (Funds from School to Career Grant).
- SHS FBLA, Grade 9-12, to travel to Pittsburgh Titusville Campus, Titusville, Friday, October 31, 2008, \$360.00 (Funds from School to Career Grant).
- WAEC Autistic Support Class to travel to Pizza Hut, Quality Market and Union City Library, Tuesday, November 4, 2008, \$100.00 (Funds from IU 5).
- SHS/WAMS Select Chorus students, Grades 7-9, to travel to Eisenhower High School, Russell, PA, Friday, November 7 and Saturday, November 8, 2008 for a Choral Competition, \$785.00 (Funds from Student Activities and Substitute Accounts).
- SHS Grade 9 students to travel to Erie County Technical School for career exploration, Wednesday, November 12, 2008, \$215.00 (Funds from Student Activities Account).
- SHS Child Development students, Grades 11-12, to travel to Reggio Emilia South Hills School, Montessori Charter School and McDonalds, Erie, Friday, November 14, 2008, \$180.00 (Funds from Student Activities and Substitute Accounts).
- WAEC Autistic Support Class to travel to Eastland Bowling, McDonalds, Wal-Mart and Wendy's, Erie, Wednesday, November 19, 2008, \$100.00 (Funds from IU 5).
- SHS FBLA students, Grades 9-12, to travel to University of Pittsburgh, Bradford, Thursday, December 18, 2008, \$520.00 (Funds from Student Activities and Substitute Accounts).
- SHS Science Olympiad Team, Grades 9-12, to travel to Clarion University, Thursday, March 26, 2009, \$800.00 (Funds from Student Activities and Substitute Accounts).
- St. Boniface School to travel to St. Mark Catholic Center, Erie, Thursday, December 11, 2008, \$100.00 (Funds from St. Boniface School).

This item to be placed on the agenda for October 20, 2008.

The Board discussed the Erie Otters conducting a sweepstakes during the Friday, October 17 or Thursday, October 30, 2008 home football game. This item to be placed on the agenda for October 20, 2008.

Erie Otters
Sweepstakes

The Board discussed the addition of Ms. Carrie Maines to the game help list for 9th Grade Boys' Basketball Clock Operator for the 2008-2009 school year. This item to be placed on the agenda for October 20, 2008.

Additions to the
Game Help List

The Board discussed the band appointment of Ms. Lisa Herring to assist as woodwind instructor and marching assistant for the 2008-2009 school year, not to exceed \$500.00. This item to be placed on the agenda for October 20, 2008.

Athletic/Extra
Curricular
Appointment

The Board discussed approving WAMS books/materials as surplus. This item to be placed on the agenda for October 20, 2008.

WAMS
Books/Materials as
Surplus

There being no further business the Board adjourned at 8:15 p.m.



Stephen J. Maksimuk
Assistant Secretary