

Wattsburg Area School District

Regular Board Meeting
December 19, 2011 – 7:30 p.m.
Seneca High School

AGENDA

I. School Board President

- Call Meeting to Order
- Flag Salute
- Roll Call
- Additions or Amendments to the Agenda
- Approve Agenda as Presented and/or Amended
- Minutes of Meeting for the November 21, 2011, Regular Board Meeting; December 5, 2011, Organization Meeting; December 12, 2011 Finance Committee Meeting and the December 12, 2011, Work Session.
- Recognition of Visitors on Agenda

II. Superintendent's Report

III. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- General Fund Monthly Budget Report – October 2011
- Bills
 - Exhibit A** General Fund Bills
 - Exhibit A1** Checks Already Written
 - Exhibit A2** General Fund Bills
 - Exhibit A3** Checks Already Written
 - Exhibit B** Cafeteria Bills
 - Exhibit B1** Cafeteria Checks Already Written
 - Exhibit C** GESA Project Bills
 - Exhibit D** SHS Activity Fund Report
 - Exhibit E** Special Revenue Report

IV. Legal Advisement

LA – 1 (A) Declare Seat Vacancy

- **Motion:** To declare the board seat of Karrine Vallimont vacant due to her decline of the position.

LA – 2 (A) Delinquent Cost Resolution

- **Motion:** To adopt a delinquent cost resolution to be imposed by Berkheimer upon any taxpayer whose taxes are or become delinquent and/or remain due and unpaid as per **Exhibit F.**

Note: This resolution is in accordance with Act 132 and is the same fee schedule adopted by the Erie County Tax Collection Committee.

LA – 3 (A) 2012-2013 General Fund Budget

- **Motion:** To adopt a Resolution, **Exhibit G**, which certifies that increasing any tax rate equal to or less than the Act 1 index, which is 2.4% will be sufficient to balance the 2012-2013 budget.

V. Finance

VI. Building and Grounds

B—1 (A) Remove from the Table

- **Motion:** To remove from the table the motorization of two sections of bleachers at Seneca High School by Eichenlaub.

B – 2 (A) Motorization of Bleachers

- **Motion:** To approve the motorization of two sections of bleachers at Seneca High School by Eichenlaub at the cost of \$17,350.

B – 3 (A) Purchase Cafeteria Equipment

- **Motion:** To approve the purchase and installation of a Convection Gas Steamer for the Elementary Center Kitchen from HRI Supply and Design Inc. at a cost of \$17,637.52.
Note: The district also received a quote from Singer Equipment at a cost of \$19,662.50, which did not include installation and a quote from Curran Taylor at a cost of \$18,381.75 which did not include installation.

B—4 (A) Utilization of School Facilities

- **Motion:** To approve the use of WAEC, WAMS, or SHS Gymnasium by Strike Force Softball (Non-Profit WASD Resident Organization), Saturdays 12:00 – 3:00 p.m. January through April 2012. No cost to the District.
- **Motion:** To approve the use of SHS Gymnasium by Wattsburg Wrestling Club for a Wrestling Tournament on Saturday, January 14 & Sunday, January 15, 2012. No cost to District.
- **Motion:** To approve the use of WAEC gymnasium by Lake Erie Fanfare on the following Saturdays: January 7th, 21st, 28th; February 4th, 18th; March 3rd, 17th and April 7th and for the following Fridays: March 16th and April 6th, with the stipulation that the School District reserves the right to cancel, reschedule or relocate without prior notice. An effort will be made to contact the Lake Erie Fanfare representatives as soon as any conflict in scheduling is determined. Custodial cost will be associated with this request if a Custodian is not scheduled to work during the times of this request.

VII. Personnel

P – 1 (A) Additions to Teachers' Substitute List for the 2011-2012 School Year

- **Motion:** To approve **Laurie Druzak** and **Erin Fonzo** as additions to the Teachers' Substitute List for the 2011-2012 school year. **Exhibit H.**

P – 2 (A) Additions to the Emergency Substitute List for the 2011-2012 School Year

- **Motion:** To approve additions to the Emergency Substitute List for the 2011-2012 school year. **Exhibit I.**

P – 3 (A) Additions to the Service Substitute List for the 2011-2012 School Year

- **Motion:** To approve the additions to the Service Personnel Substitute List for the 2011-2012 school year. **Exhibit J.**

P – 4 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 1. Audrey Coletta and Hillary Barboni to attend Women In Leadership Development Conference on Friday, May 11, 2012. Cost: \$240. Funds from Professional Development.

P – 5 (A) Resignations

- **Motion:** To approve the resignation of **Beatrice Wroblewski**, Custodian, effective November 27, 2011. See item #1 of Supt's Report.

P – 6 (A) Job Descriptions

- **Motion:** To approve job descriptions for the following:
 - School Counselor - **Exhibit K**
 - Certified Maintenance - **Exhibit L**
 - Master Certified Maintenance - **Exhibit M.**

VIII. Policy

PA – 1 (A) Second Reading Policies – 600's

- **Motion:** To approve the second reading of 600's policies (except 607, 616, and 624). **Exhibit N.**

PA – 2 (A) Second Reading Policies – 700's

- **Motion:** To approve the second reading of 700's policies. **Exhibit O.**

PA – 3 (A) Clarification of Policy

- **Motion:** To approve Policy 227.1 with clarifications **Exhibit P**

IX. Curriculum

X. Principals' Special Reports

XI. Technology

T – 1 (A) Laptop Purchase

- **Motion:** To authorize the Business Administrator and Technology Director to privately negotiate into a fair market value lease for 25 laptops whereby the annual payment not exceed \$8,000 and the term of the lease not exceed three (3) years.

T – 2 (A) Local Area Network Connection to Bus Garage

- **Motion:** To approve the purchase of an Aerohive Access System through Mason Technical Solutions at a cost of \$1,077.00 and Connectivity Communications at a cost of \$3,385.40 for a total cost of \$4,462.40 for the replacement of the current local area network connection to the bus garage.

XII. Transportation

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests as outlined in **Exhibit Q**

T – 2 (A) Field Trip Requests

- **Motion:** To approve the field trip requests as outlined in **Exhibit R.**

XIII. Athletic/Extra-Curricular

AE – 1 (A) Athletic/Extra-Curricular Appointments for 2012-2013

- **Motion:** To approve **Robert Reid** as Cross Country Coach at Seneca High School. See Item #2 of Supt's

XIV. Miscellaneous

M – 1 (A) Volunteer Recognition

- **Motion:** To approve the administration to spend up to \$1,000 to honor our volunteers for their service at the end of the school year.

XV. Board Correspondence and Dialogue

XVI. Erie Vo-Tech School—Mr. Eric Duda

XVII. Northwest Tri-County—Mr. Kerry Duncan

XVIII. Adjournment