

Wattsburg Area School District

Regular Work Session

June 13, 2011, 7:00 p.m.

Wattsburg Area Elementary Center

AGENDA

A. School Board President

- Recognition of Visitors on Agenda
- Approve agenda with revisions

B. Superintendent's Report

C. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)
- Review Cafeteria Checks Already Written – **Exhibit B1** (To be provided next week)
- GESA Project Bills – **Exhibit C**
- Bus Garage Office Renovation Project – **Exhibit C1**

D. Legal Advisement

LA – 1 (A) By-Laws – Methods of Operation

- **Motion:** To suspend rules per Policy 006 to allow voting on action items identified below.

LA – 2 (I) Resignation of Board Member

- To approve the resignation of **Susan Afton** as Board Member of the WASD effective June 20, 2011 as outlined in Item #1 of the Supt's Report.

LA –3 (I) Judicial Tax Sale for 2011, 2012 and 2013

- To adopt the attached resolution of the Wattsburg Area School District to approve an agreement among the County of Erie, Erie County Tax Claim Bureau and the law firm of MacDonald, Illig, Jones & Britton LLP. See Item #2 of Supt's Report.

LA –4 (A) Update Appraisal

- **Motion:** To approve an Engagement Letter with Klauk, Lloyd & Wilhelm, Inc. to update its original appraisal, as requested by Attorney Michael Visnosky. See Item #3 of Supt's Report.

E. Finance

F—1 (I) Update on the of General Fund Budget for 2011-2012

F—2 (I) Athletic Supply Bids

- To award Athletic Supply bids as outlined in Item #4 of Supt's Report.

F. Building and Grounds

G. Personnel

P – 1 (I) Appointments

- To approve the appointment of the following as Summer School teachers for Seneca High School at a stipend of \$780 for Monday, July 11, 2011 to Friday, July 22, 2011 (Monday – Friday):
 - **Bill Gehrlein** – English
 - **Steve Carter** – Social Studies/Business
 - **Susan Nolan** – Mathematics
 - **Julie Canter** – Science
 - **Michelle Leone** – alternate for Science
- To approve the appointment of **Lindsey Ross** as Instructor to provide intense reading and writing instruction for a High School Student with a learning disability and emotional disturbance. 60 hours from June 11, 2011-August 12, 2011 (end date may be extended to complete hours). See Item #5 of Supt's Report.
- To approve the appointment of **Robert (Dave) Hammer** to the Special Education/English position at Seneca High School effective August 30, 2011. See Item #6 of Supt's Report.

P – 2 (I) Act 93 Agreements

P – 3 (I) Leaves

- To approve Family Medical/Childbirth Leave for **Jaimi Mack** effective May 10, 2011.
- To approve Intermittent Family Medical Leave for **Linda Johnson** according to the Local 2 Collective Bargaining Unit Agreement. Effective June 1, 2011 as outline in Item #7 of Supt's Report.

P – 4 (I) Retirement

- To approve the retirement of **Maxine Tonks**, 5th Grade Teacher effective June 10, 2011 as outlined in Item #8 of Supt's Report.

P – 5 (I) Tuition Reimbursements

- To approve Tuition Reimbursement Stipends as outlined in Item #9 of Supt's Report.

P – 6 (I) Emergency Substitute Teacher Consortium for 2011-2012

- To approve the resolution for our participation with the Northwest Tri-County I.U. #5 for the Emergency Substitute Teacher Consortium for the 2011-2012 school year as outlined in Item #10 of Supt's Report.

P – 7 (I) Resolution for Furlough

- To approve the resolution for furlough of the professional employees as outlined in Item #11 of Supt's Report.

P – 8 (I) Approve Annual Attendance at Meetings

- To approve attendance for travel reimbursement for the following meetings for the 2011-2012 school year:
 - Principals
 1. School to Career Meetings for SHS Principal.
 2. Erie County Principals' Meetings for all principals.
 3. Mandatory PDE Meetings
 - Special Education Supervisor'
 1. Special Education Supervisor Meetings
 2. Mandatory PDE Meetings
 - Child Nutrition Director
 1. PRFSD Meetings
 2. SNAPA Quarterly Meetings
 3. Erie County Food Service Director's Meetings
 4. Mandatory PDE Meetings/Trainings
 5. PASBO Conferences/Trainings
 - Plant Operations and Transportation Supervisor
 1. Plant Operations Supervisor's Meetings
 2. Mandatory PDE Meetings/Trainings
 - Superintendent Secretary
 1. Personnel Meetings
 2. Certification Meetings
 3. Superintendent Secretary's Meetings
 4. Mandatory PDE Meetings/Trainings
 - Assistant Superintendent Secretary
 1. Cyber Meetings
 2. Mandatory PDE Meetings/Trainings
 - Lesa Kimball
 1. A/CAPA Meetings
 2. Harris Users' Meetings
 3. PIMS/Penndata Meetings at IU 5
 4. Mandatory PDE Meetings/Trainings
 - Technology Administrator and Network and Computer System Supervisor
 1. Intermediate Unit Technology Meetings
 2. Mandatory PDE Meetings/Trainings
 - Mr. Christopher Paris
 1. District 10 and the Erie County Athletic meetings

P – 9 (I) Approve Annual Attendance at Meetings

- To approve the attendance of Superintendent, Assistant Superintendent, and Business Administrator to attend the following meetings for the 2011-2012 school year:
 1. Curriculum Meetings
 2. Federal and Special Program Meetings
 3. Mandatory PDE Meetings

P – 10 (I) Resignations

- To approve the involuntary separation of service for **Barry Duryea**, Custodian, Level III, Cass B, effective May 22, 2011.
- To approve the resignation of **Isaac Stuart**, Special Education Aide effective June 10, 2011. See Item #12 of Supt's Report.

P – 11 (I) Job Descriptions for Superintendent, Assistant Superintendent, Guidance Secretary, Media Secretary, and Plant Operations/Transportation Secretary

- To approve the job descriptions for Superintendent, Assistant Superintendent, Guidance Secretary, Media Secretary and Plant Operations/Transportation Secretary.

H. Policy

PA – 1 (I) Student Drug Test Policy

I. Curriculum

C – 1 (I) Cyber Services Consortium for the 2011-2012 School Year

- To approve a Cyber Services Agreement with the Northwest Tri-County Intermediate Unit #5 for the 2011-2012 school year as outlined in Item #13 of Supt's Report.

C – 2 (I) TEK 4S

- To approve one advisor, Vince DeMichele, and three 7th & 8th grade school students to participate in the TEK4S program at IU5 on October 20, 2011, December 1, 2011, January 17, 2012, and May 17, 2012. Cost \$700 Funds paid through the WAMS Principals' Fund. Transportation cost \$91.80(based on mileage x .51 travel allowance). See Item #14 of Supt's Report.

J. Principals' Special Reports

K. Technology

L. Transportation

T – 1 (I) Contracted Transportation Service

- To approve a parent transportation contract at the current IRS rate of .51/mile for May 16, through May 20, 2011. Parent lived outside the district during this time and is drove child from Girard.

T – 2 (I) Transportation Requests

- To approve the High School Autistic Support Class to travel to the destinations listed throughout the 2011-2012 school year as outlined in Item #15 of Supt's Report.

T – 3 (I) Bus Radios

- To approve the proposal from Mobilcom for a two-way digital radio system for our school buses due to regulatory compliance at a cost of \$49,214.10, for the 2011-12 school year, it should be noted that this proposal is based on a PA state contract #5820-02 - Two-Way Radio Communications Equipment and Accessories. See Item #16 of Supt's Report.

M. Athletic/Extra-Curricular

AE – 1 (I) Open Other Assistant Football Coach Position

- To open the position of Other Assistant Football Coach Position.

AE – 2 (I) Athletic/Extra-Curricular Appointments for 2011-2012

- To approve the appointment of _____ as the Marching Band Director, Step ____ at the salary of \$_____.
- To approve **Cecilia Polumbo** as Freshman Class (2015) Advisor, Step 5, at a salary of \$687 for the 2011-2012 school year.
- To approve the appointment of _____ as Head Cheerleading Advisor, Step ____ at the salary of \$_____.
- To approve the appointment of **David McQuiston** as Other Assistant Football Coach, Step 1. See #17 of Supt's Report.

AE – 3 (I) Additions to Game Help List 2010-2011

- To approve the addition of **Erin Fonzo** to Game Help List for the 2010-2011 school year. See Item #17 of Supt's Report.

N. Miscellaneous

O. Board Correspondence and Dialogue

P. Erie Vo-Tech School—Mr. Eric Duda

Q. Northwest Tri-County—Mr. Kerry Duncan

R. Adjournment