

# WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

October 17, 2011

The Regular Board Meeting of the Wattsburg Area School District Board of Education was held on Monday, October 17, 2011 at the Erie County Vocational Technical School

President Joseph Walko called the meeting to order at 7:03 p.m. The following members were in attendance: Mr. Eric Duda, Mr. Kerry Duncan, Mr. Bruce McCall, Mrs. Nancy McNally, Mr. John Rzepka, Mr. Ed Snippert, and Mr. Joseph Walko. Also in attendance were Mrs. Nancy Sadaly, Superintendent; Mr. Thomas Rinke, Assistant Superintendent; and Mr. Stephen Maksimuk, Business Administrator. Those members absent were: Mrs. Linda Smith, and Mr. Kenneth Watkins.

## Roll Call

**Motion** by Mr. Duda, seconded by Mrs. McNally to approve the agenda and addendum. Motion carried.

**Motion** by Mr. Snippert, seconded by Mrs. McNally to approve the meeting minutes from September 19, 2011 Regular Board Meeting, October 3, 2011 Special Board Meeting, and the October 10, 2011 Work Session Meeting. Voted and carried.

## Meeting Minutes

Visitors were recognized. Mrs. Bean, Sport Booster President addressed the board regarding the cheerleaders also being members of the sports boosters. Mr. Walko responded that the Sports Boosters are a self-governing group and can include the cheerleaders as members if they so choose without any direction from the School Board. But thanked the boosters for informing them of this.

## Recognition of Visitors

Mrs. Sadaly gave the Superintendent's Report. Mrs. Sadaly gave a rundown of the items which would be covered at the Board Meeting.

## Superintendent's Report

Mr. Maksimuk noted cash in the bank in the amount of \$1,852,760.44 as of September 30, 2011. And cash in the Capital Reserve in the amount of \$3,581.71. Mr. Maksimuk also reported the amount of the General Fund Bills (Exhibit A) to be \$233,680.49; General Fund Bills, Checks Already Written (Exhibit A1) to be \$942,876.18; General Fund Bills, (Exhibit A2) to be \$161,212.98; Checks Already Written (Exhibit A3) to be \$103,630.13; General Fund Bills, Cafeteria Bills, (Exhibit B) to be \$40,245.92. Mr. Maksimuk noted the cafeteria loss of \$28,683.06. Mr. Maksimuk also noted cash in the SHS Activity Fund (Exhibit D) to be \$69,016.48 and cash in the Special Revenue Report (Athletics) (Exhibit E) to be \$6,222.63. **Motion** by Mrs. McNally, seconded by Mr. McCall to approve the Business Administrator's Report as presented. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, and Mr. Walko. Motion carried.

## Business Administrator's Report

**Motion** by Mr. Rzepka, seconded by Mr. Duda to approve the Information Technology Partnership Agreement between Northwest Tri-County Intermediate Unit and the WASD as outlined in Exhibit F. In a recorded roll call vote, the following members voted “Yes”: Mr. Duncan, Mr. McCall, Mr. Rzepka, and Mr. Duda. The following members voted “No”: Mrs. McNally, Mr. Snippet, and Mr. Walko. Motion carried.

**Information Technology  
Partnership**

**Motion** by Mr. Duda, seconded by Mr. Duncan to amend the Organizational Chart to provide for the Information Technology Partnership Agreement. In a recorded roll call vote, the following members voted “Yes”: Mr. McCall, Mr. Duda, and Mr. Duncan. The following members voted “No”: Mrs. McNally, Mr. Rzepka, Mr. Snippet, and Mr. Walko. Motion failed.

**Organizational Chart**

**Motion** by Mr. Snippet, seconded by Mr. Rzepka to approve the Letter of Agreement for services through Safe Harbor Behavioral Health’s Outpatient Clinic and Crisis Services as outlined in Exhibit H. In a recorded roll call vote, the following members voted “Yes”: Mrs. McNally, Mr. Rzepka, Mr. Snippet, Mr. Duda, Mr. Duncan, Mr. McCall, and Mr. Walko. Motion carried.

**Safe Harbor Behavioral  
Health Agreement**

**Motion** by Mr. Duncan, seconded by Mr. Rzepka to approve the following utilization of the school facilities:

**Utilization of School  
Facilities**

- The Girls Scouts of America Daisy Troop to utilize the WAEC Cafeteria Dining Room for meetings Tuesday, October 18, 2011 through Tuesday, May 29, 2012 from 3:45 -5:15p.m. No cost to District.
- Girl Scouts of America Wattsburg Service Unit to utilize the WAEC Cafeteria Dining Room for Service Unit Meeting and events on October 11<sup>th</sup>, November 1<sup>st</sup>, December 13<sup>th</sup>, 2011 and January 5<sup>th</sup>, February 16<sup>th</sup>, March 13<sup>th</sup>, April 10<sup>th</sup>, and May 1<sup>st</sup>, 2012 from 6:00 – 8:30 p.m. No Cost to District.
- The 3<sup>rd</sup> and 4<sup>th</sup> Grade Boys’ and Girls’ Cross Country teams and parents to utilize the WAEC Dining Room on Saturday, October 22, 2011 from 11:45 a.m. -2:15 p.m. for a cross country party.
- The Wattsburg Wrestling Club to use the WAMS Gymnasium for wrestling practice November 2011 through March 2012, 5:30 – 7:30 p.m. 5 nights a week (excluding Sunday). No cost to District.
- Wattsburg Area Little League to utilize the WAEC Community Room on Tuesday, November 8, 2011 at 7:00 p.m. for their organizational meeting. No cost to District.

In a recorded roll call vote, the following members voted “Yes”: Mr. Rzepka, Mr. Snippet, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

**Motion** by Mr. Duncan, seconded by Mr. Rzepka to approve Keystone Fence to repair the backstop on the baseball field at the cost of \$3,000. In a recorded roll call vote, the following members voted “Yes”: Mr. Snippet, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

**Repair of Backstop**

**Motion** by Mr. Duncan, seconded by Mr. Rzepka to table the motorization of two sections of bleachers at Seneca High School by Eichenlaub at the cost of \$17,350.

**Motorization Motion  
Tabled**

**Motion** by Mr. Rzepka, seconded by Mr. Duncan to approve the following leaves:

**Leaves**

- Childbirth Leave for Heather Baden, according to the WEA Collective Bargaining Unit Agreement effective November 15, 2011 through February 15, 2012.
- Intermittent Family Medical Leave for Michelle Gee according to the Local 2 Collective Bargaining Unit Agreement effective October 18, 2011.
- Intermittent Family Medical Leave for Trina Zielinski according to the Local 2 Collective Bargaining Unit Agreement effective October 12, 2011.
- Childbirth Leave for Sandi Glaspell according to the WEA Collective Bargaining Unit Agreement effective December 19, 2011.

In a recorded roll call vote, the following members voted “Yes”: Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, and Mr. Walko. Motion carried.

**Motion** by Mr. Rzepka, seconded by Mr. McCall to approve the additions to the Teachers’ Substitute List, the Emergency Substitute List and the Service Personnel Substitute List for the 2011-2012 school year. In a recorded roll call vote, the following members voted “Yes”: Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Duda, and Mr. Walko. Motion carried.

**Substitute Lists**

Mr. Rzepka requested the job descriptions for the Certificated Maintenance and Master Certified Maintenance be removed from the agenda.

**Removed from Agenda**

Motion by Mr. Rzepka, seconded by Mr. Duncan to approve the job descriptions for Superintendent’s Secretary, Assistant Superintendent’s Secretary, Attendance Clerk. In a recorded roll call vote, the following members voted “Yes”: Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

**Job Descriptions**

Motion by Mr. Rzepka, seconded by Mr. Snippert to approve the following conference/workshop requests:

**Conference Requests**

- Heather Hedderman to attend SHARE North West – Regional Librarians on Tuesday, October 18, 2011 in Warren, PA. Cost: \$95. Funds from Professional Development.
- Keith Miller, Sue Nolan, Cecilia Polumbo to attend Using Multiple Tools to Evaluate Our School’s Effectiveness in Meeting the Needs of Different Groups/Individuals on Friday, October 21, 2011 in Edinboro, PA. Cost \$160. Funds from Substitute Account.
- Sue Snippert and Heather Hedderman to attend ETS Building Contact Training on Monday, October 24, 2011 or Wednesday, October 26, 2011 in Edinboro, PA. Cost \$64.98. Funds from Professional Development.
- Bethany Lawrence to attend Flavored Milk Seminar on Tuesday, November 1, 2011 in Pittsburgh, PA. Funds from Fuel Up to Play 60.

In a recorded roll call vote, the following members voted “Yes”: Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Duda, Mr. McCall, and Mr. Walko. Mr. Duncan, Motion carried.

**Conference Requests**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to amend the Act 93 Agreement for Eric Schultz as per the attached document. In a recorded roll call vote, the following members voted “Yes”: Mr. Rzepka, Mr. Snippert, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

**Act 93 Contract Amended**

**Motion** by Mr. Rzepka, seconded by Mr. McCall to approve a pay increase to Registered Nurse substitutes to an hourly rate of \$14.66/hour. In a recorded roll call vote, the following members voted “Yes”: Mr. Snippert, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. The following members voted “No”: Mr. Duda, Mr. Duncan. Motion carried.

**RN Substitutes’  
Pay Increase**

Mr. Snippert requested policy 237 be removed from the agenda.

**Removed from Agenda**

**Motion** by Mr. Snippert, seconded by Mrs. McNally to approve the second reading of policy 620 (Exhibit N). In a recorded roll call vote, the following members voted “Yes”: Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, and Mr. Walko. Motion carried.

**Policy 620**

**Motion** by Mr. Snippert, seconded by Mr. Rzepka to approve the first reading of the 300’s policies (Exhibit O). In a recorded roll call vote, the following members voted “Yes”: Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Duda, and Mr. Walko. Motion carried.

**300’s Policies**

**Motion** by Mrs. McNally, seconded by Mr. Rzepka to approve the French Club to travel to Quebec City, Canada December 7 – 11, 2012. Cost: \$800/person and \$160/teacher substitutes. Funds by fundraising and substitute account. In a recorded roll call vote, the following members voted “Yes”: Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

**French Club  
Quebec Trip**

During the Principal’s Special Report Mr. Parris and Ms. Hoffman gave an overview of the OLWEUS Bullying Prevention Program that is being implemented at the middle school. The program has district-wide rules which are posted and enforced. The program seems to be successful thus far. The parents, students, and teachers will have an opportunity to complete a survey and data will be gather and processed to determine where there is success and any short comings and areas needing focus.

**Principals’ Report**

**Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the transportation requests as outlined in Exhibit P. In a recorded roll call vote, the following members voted “Yes”: Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Duda, Mr. Duncan, Mr. McCall, and Mr. Walko. Motion carried.

**Transportation Requests**

**Motion** by Mr. Rzepka, seconded by Mr. McCall to accept the resignation of Dave Frank, 7<sup>th</sup> grade boys' basketball coach effective October 3, 2011. In a recorded roll call vote, the following members voted "Yes": Mr. Snippert, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

**Extra-Curricular  
Resignation**

**Motion** by Mr. Rzepka, seconded by Mr. McCall to approve SHS, WAMS, and WAEC extra-curricular positions for the 2011-2012 school year as outlined in Exhibit Q and Chris Walberg as the Extra-Curricular Activities Aide position and Bryan Hoffman to the boys' basketball volunteer coaching list. . In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mr. Snippert, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

**Extra-Curricular  
Appointments**

**Motion** by Mr. Snippert, seconded by Mr. Rzepka to declare the maintenance office trailer as surplus. . In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, and Mr. Walko. Motion carried.

**Declare as Surplus**

There being no further business before the Board, upon motion by Mr. Duda, seconded by Mrs. McNally the meeting was adjourned at 8:58 p.m.

**Adjournment**

Signature on File  
Stephen Maksimuk  
School Board Secretary