

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

August 15, 2011

The Regular Board Meeting of the Wattsburg Area School District Board of Education was held on Monday, August 15, 2011 at the Wattsburg Elementary Center.

President Joseph Walko called the meeting to order at 7:02 p.m. The following members were in attendance: Mr. Eric Duda, Mr. Kerry Duncan, Mr. Bruce McCall, Mrs. Nancy McNally, Mr. John Rzepka, Mr. Ed Snippert, Mr. Kenneth Watkins and Mr. Joseph Walko. Also in attendance were Mrs. Nancy Sadaly, Superintendent; Mr. Thomas Rinke, Assistant Superintendent; and Mr. Stephen Maksimuk, Business Administrator. The following member was absent: Mrs. Linda Smith.

Roll Call

Mr. Walko called an Executive Session at 7:04 p.m. for personnel matters. The meeting reconvened at 7:26 p.m.

Mr. Rzepka requested the following Additions/Amendments to the August 15, 2011 Agenda: Remove Act 93 Agreements for Supervisors/Directors, Technology, Managers, and Transportation Coordinator. Also to remove from agenda: the AFJROTC Instructor Agreements and the Administrative Assistants/Confidential Secretaries Agreement. Voted and carried.

Meeting Minutes from the July 18, 2011 Regular Board Meeting and the August 8, 2011 Work Session Meeting were voted on and approved.

Meeting Minutes

Sandra Metzler addressed the board regarding her attendance in Harrisburg for DRC working on PSSA Writing and Keystone Testing. She requested in advance her release from classes to attend the Harrisburg meetings during the school year as not much notice is given in advance of the meetings. She also expressed thanks for accepting the portfolio letters from the students that were sent to the board.

Recognition of Visitors

Mrs. Sadaly gave the Superintendent's Report. Mrs. Sadaly gave a rundown of what items would be covered at the Board Meeting.

Superintendent's Report

Mr. Maksimuk noted cash in the bank in the amount of \$1,438,866.25 as of July 31, 2011. And cash in the Capital Reserve in the amount of \$3,581.71. Mr. Maksimuk noted cafeteria amount of \$29,002.47. Mr. Maksimuk also reported the amount of the General Fund Bills (Exhibit A) to be \$46,574.01; General Fund Bills, Checks Already Written (Exhibit A1) to be \$299,779.34; General Fund Bills, (Exhibit A2) to be \$219,165.01; Checks Already Written (Exhibit A3) to be \$576,781.03; General Fund Bills, Cafeteria Bills, (Exhibit B) to be \$38,226.52; Cafeteria Checks Already Written (Exhibit B1) to be \$9,251.44. Mr. Maksimuk also noted cash in the SHS Activity Fund (Exhibit D) to be \$70,947.94 and cash in the Special Revenue Report (Athletics) (Exhibit E)

Business Administrator's Report

to be \$337.10. **Motion** by Mr. Snippert, seconded by Mr. Duda to approve the Business Administrator's Report. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, and Mr. Walko. Motion carried.

Motion by Mr. Rzepka, seconded by Mr. Duda to approve the Budgetary Transfers in the amount of \$179,950 as outlined on Exhibit F. In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

Budgetary Transfers

Motion by Mr. Duncan, seconded by Mr. Duda To approve Girls Scout Troop 30205 to utilize the Elementary Center Cafeteria Dining Room from 6:30 – 8:00 p.m. on the following Wednesdays for the 2011-2012 school year: September 21st; October 5th, 19; November 2nd, 16th; December 7th, 21st; January 4th, 18th; February 1st, 15th; March 7th, 21st; April 18th; May 2nd, 16th, and 30th at no cost to the District and to approve PMEA to utilize SHS Auditorium, Cafeteria Dining Room, and the Band Classroom April 17 – 20, 2013 for All-State Jazz Band. No cost to the District. In a recorded roll call vote, the following members voted "Yes": Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

Utilization of Facilities

Motion by Mr. Duncan, seconded by Mr. Rzepka to approve the agreement between Total Energy Resources, LLC and WASD from 9.1.2011 through 8.31.2012. See attached agreement. In a recorded roll call vote, the following members voted "Yes": Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, and Mr. Walko. Motion carried.

Natural Gas Sales Agreement

Motion by Mr. Rzepka, seconded by Mr. Duda to approve the resignations of **Anthony Downor**, District-Wide Housekeeping/Custodian effective 7.21.2011; **Kisha Morris**, Medical Assistant/LPN effective 7.28.2011 and **Joseph Anthony**, SHS Guidance Counselor effective 8.26.2011. In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

Resignations

Mr. Rzepka removed the Act 93 Agreements from the Agenda with the exception of the Agreement for Principals, Assistant Principals, and Supervisor of Special Education. **Motion** by Mr. Rzepka, seconded by Mrs. McNally to approve the Act 93 Agreement for the Principals, Assistant Principals and Supervisor of Special Education. In a recorded roll call vote, the following members voted "Yes": Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

Act 93 Agreements

Motion by Mr. Rzepka, seconded by Mrs. McNally to approve Lisa Zarger to attend the Regional In-Service for school nurses on October 3, 2011 at IU. Cost \$80 and Arete Calabrese to attend the Student Assistance Program (SAP)

Conference Requests

Add-on Training at the IU on October 18th, 19th, 26th, and 27th, 2011. Cost \$786.80 funds from Professional Development. In a recorded roll call vote, the following members voted "Yes": Mr. Watkins, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, and Mr. Walko. The following member voted "No": Mr. Duda. Motion carried.

Motion by Mr. Rzepka, seconded by Mr. Snippert to approve the 2011-2012 Teachers' Substitute List, the 2011-2012 Service Personnel Substitute List, and the 2011-2012 Emergency Substitute Teachers' List as outlined Exhibit G, Exhibit H and attached documentation. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, and Mr. Walko. Motion carried.

**2011-2012
Substitute Lists**

Motion by Mr. Rzepka, seconded by Mr. Duda to approve the Job Descriptions for Behavioral Aide, Head Coach, Housekeeping Supervisor, and School Nurse. In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried. Exhibit I.

Job Descriptions

Motion by Mr. Snippert, seconded by Mr. Duda to approve the first reading of the 200 series policies. . In a recorded roll call vote, the following members voted "Yes": Mr. McCall, Mrs. McNally, Mr. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. The following members voted "No": Mr. Rzepka and Mr. Duncan. Motion carried.

**First Reading
200 Series Policies**

Motion by Mrs. McNally, seconded by Mr. Snippert to approve WAMS Act 80 Days: November 11, 2011 and April 13, 2012 and Early Dismissal Days: November 10, 2011 and April 12, 2012 to the School Calendar for 2011-2012. In a recorded roll call vote, the following members voted "Yes": Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. McCall, and Mr. Walko. The following members voted "No": Mr. Duda, and Mr. Duncan. Motion carried.

**WAMS
Act 80 Days**

During the Principal's Report, MerriBeth Knappenberger and Maria Hvezda gave an overview of the Special Education and Mental Health Services programs. They answered any questions from the Board and the audience.

Principal's Report

Motion by Mr. Rzepka, seconded by Mr. McCall to approve the Bus Routes for the 2011-2012 school year. In a recorded roll call vote, the following members voted "Yes": Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, and Mr. Walko. Motion carried.

Bus Routes

Mr. McCall requested a Technology Committee meeting for August 22, 2011 at 6:00 p.m. at the District Administration Office to discuss the findings and recommendations regarding the study prepared by the Northwest Tri-County Intermediate Unit Technology.

Technology

Motion by Mr. Rzepka, seconded by Mrs. McNally to approve the transportation requests:

- Life Skill students to travel to the destinations during the months of September and October as listed on attached documentation.
- Autistic Support Students K-4 to travel to the following destinations:
 - The Peninsula and Wal-Mart Erie, PA on Tuesday, September 13, 2011. Cost \$135, Funds from IU5.
 - Sunview Golf and lunch, Edinboro, PA on Wednesday, September 28, 2011. Cost \$135. Funds from IU5.
 - Port Farms, Waterford, PA on Wednesday, October 5, 2011. Cost \$120. Funds from IU5.
 - Harborcreek East-side YMCA and Wendy's, Erie, PA on Tuesday, October 25, 2011. Cost \$105. Funds from IU5.
- Marching band students to travel to General McLane High School for performance on Saturday, September 10, 2011. Cost \$380 funded by Student Activities.
- Marching band students to travel to McDowell High School, on Saturday, September 17, 2011. Cost \$310 funded by Student Activities.
- Marching band students to travel away football game at General McLane High School on Friday, September 23, 2011. Cost \$270 funded by Student Activities.
- Marching band students to travel to Bradford High School on Saturday, September 24, 2011. Cost \$700 funded by Student Activities.

In a recorded roll call vote, the following members voted "Yes": Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, and Mr. Walko. Motion carried.

Motion by Mr. Watkins to approve Sport Safe Testing Services Inc. to conduct student athletes' drug testing for the 2011-2012 school year as outlined in Exhibit K. In a recorded roll call vote, the following members voted "Yes": Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, and Mr. Walko. Motion carried.

Motion by Mr. Watkins, seconded by Mr. Duda to approve the activity account for the 2011-2012 school year for Seneca High School organizations as listed on Exhibit L. In a recorded roll call vote, the following members voted "Yes": Mr. Duda, Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, and Mr. Walko. Motion carried.

Transportation Requests

Student Athlete Drug Testing Agreement

Activity Account

Motion by Mr. Watkins, seconded by Mr. Rzepka to accept the resignations of **Richard Goodenow**, Football Other Assistant Coach; **Jeannine Burbules**, 7th Grade Girls' Basketball and 7th & 8th Grade Volleyball; **Nicole Bean**, Assistant Cheerleading Coach, **Kevin Woods**, 5th & 6th Grade Cross Country Country; **Joseph Anthony**, 8th Grade Boys' Basketball Coach and open the position of Volleyball 1st Assistant. In a recorded roll call vote, the following members voted "Yes": Mr. Duncan, Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, and Mr. Walko. Motion carried.

**Extra-Curricular
Resignations**

Motion by Mr. Watkins, seconded by Mr. Rzepka to approve the revised SHS Coaching Appointment Steps

**Extra-Curricular
Appointments**

- Matt Calabrese – Head Coach Boys' Baseball – Step 2
- Kristina Allgeier – Head Coach Track – Step 3
- Randy Higley – 2nd Asst. Wrestling – Step 4
- Donald Pearce – Head Coach Boys' Soccer – Step 4
- Kristy Gnibus – 1st Asst. Girls' Softball – Step 5
- Ashleigh Sontheimer – 2nd Asst. Girls' 7th/8th Soccer – Step 2

And approve the following Extra-Curricular Appointments:

- Darlene McNulty – 6th Grade Team Leader for 2011-2012
- Mike LaCastro – Girls' Basketball 7th Grade Intramural Coach
- Robert Hammer – Football Other Assistant – Step 1
- Donna Banks – Assistant Cheerleading Advisor, Step 1
- Brian McCowin – Assistant Marching Band Director

And to approve the addition of Tamra Smith to the 2011-2012 Volunteer Coaching List. In a recorded roll call vote, the following members voted "Yes": Mr. McCall, Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, and Mr. Walko. Motion carried.

Motion by Mr. Duda, seconded by Mrs. McNally to approve books from the Elementary Center be declared surplus. In a recorded roll call vote, the following members voted "Yes": Mrs. McNally, Mr. Rzepka, Mr. Snippert, Mr. Watkins, Mr. Duda, Mr. Duncan, Mr. McCall, and Mr. Walko. Motion carried.

**Items to be
Declared Surplus**

During the Board Dialogue, Mr. Duda shared that the Vo-Tech Meeting will be August 25, 2011 and Mr. Duncan reminded the Board that the Tri-County Meeting will also be held August 25, 2011. The Board would like Mr. Duncan to share their concerns that our teachers are missing so many days close together to attend the trainings. Perhaps something can be worked out so they will not be all during school hours. Bus bids will be on Wednesday, August 17th at 8:00 a.m.

Dialogue

There being no further business before the Board, upon motion by Mr. Duda, seconded by Mr. Rzepka the meeting was adjourned at 8:26 p.m.

Adjournment

Signature on File
Stephen Maksimuk
School Board Secretary