

**WATTSBURG AREA SCHOOL DISTRICT  
WORK SESSION MINUTES  
August 8, 2011**

The meeting of the Regular Work Session was convened on August 8, 2011 at 7:06 p.m.

Eric Duda, Bruce McCall, John Rzepka, Ed Snippert, Ken Watkins and Joseph Walko were present. Kerry Duncan, Nancy McNally and Linda Smith were absent. Nancy Sadaly, Tom Rinke, and Steve Maksimuk were also present together with other interested persons.

Roll Call

Tammy Black was present to discuss a personnel issue. Mr. Walko informed Ms. Black that after the conclusion of the worksession we will adjourn to an executive session at which time she may address the Board.

Visitors and Guests

Motion by Mr. Rzepka, seconded by Mr. Duda to approve the worksession agenda. Mr. Rzepka noted that there were no action items that required the Board to suspend the rules, therefore LA-1 can be removed from the worksession agenda. In a recorded roll call vote all members present voted "Yes", motion carried.

Agenda Approval

Mr. Maksimuk reviewed with the Board the Treasurer's Report for July 2011 and the list of General Fund and Cafeteria bills. Also he discussed budgetary transfer for the 2010-11 school year. These items to be placed on the agenda for August 15, 2011.

Business  
Administrator's  
Report

The Board discussed the utilization of the following school facilities:

Utilization of School  
Facilities

- Girl Scout Troop 30205 to utilize the WAEC Cafeteria Dining Room from 6:30-8:00pm on the following Wednesdays for the 2011-2012 school year: September 21<sup>st</sup>, October 5<sup>th</sup>, October 19<sup>th</sup>, November 2<sup>nd</sup>, November 16<sup>th</sup>, December 7<sup>th</sup>, December 21<sup>st</sup>, January 4<sup>th</sup>, January 18<sup>th</sup>, February 1<sup>st</sup>, February 15<sup>th</sup>, March 7<sup>th</sup>, March 21<sup>st</sup>, April 18<sup>th</sup>, May 2<sup>nd</sup>, May 16<sup>th</sup>, May 30<sup>th</sup>. No Cost to the District.
- PMEA to utilize SHS Auditorium, Cafeteria Dining Room, and the Band Classroom April 17-20, 2013 for All-State Jazz Band. No cost to the District.

This item to be placed on the agenda for August 15, 2011.

The Board discussed the following resignations:

Resignations

- Anthony Downer, District-Wide Housekeeper/Custodian, Level III, Class B, effective July 21, 2011.
- Kisha Morris, Medical Assistant/LPN, effective July 28, 2011.

This item to be placed on the agenda for August 15, 2011.

The Board discussed the Act 93 Agreements for the following Supervisors/Director:

Act 93  
Supervisors/Director

- Eric Schultz- Plant Operations and Transportation Supervisor
- Janet Mullaney- Child Nutrition Director
- Maria Hvezda- Supervisor of School Based Mental Health Services
- Mary Nunemaker- Housekeeping Supervisor

The item to be placed on the agenda for August 15, 2011.

<p>The Board discussed the Act 93 Agreements for the following Technology Personnel:</p> <ul style="list-style-type: none"><li>• Cindy Cass- Client Technology Specialist</li><li>• Tammy Legenzoff- PC Technician</li><li>• Matthew Harman- PC Technician</li></ul> <p>This item to be placed on the agenda for August 15, 2011.</p>	<p>Act 93/ Technology</p>
<p>The Board discussed the Act 93 Agreements for the following Managers:</p> <ul style="list-style-type: none"><li>• Pamela Pudlick- SHS and WAMS Cafeteria Manager</li><li>• Susan Stankowski- WAEC Cafeteria Manager</li></ul> <p>This item to be placed on the agenda for August 15, 2011.</p>	<p>Act 93/Managers</p>
<p>The Board discussed the Act 93 Agreement for Dorothy Stolz- Transportation Coordinator. This item to be placed on the agenda for August 15, 2011.</p>	<p>Act 93/Transportation Coordinator</p>
<p>The Board discussed the Act 93 Agreements for the following Principals/Assistant Principals/ Supervisor of Education/Technology Administrator:</p> <ul style="list-style-type: none"><li>• Hillary Barboni- Assistant Principal of WAEC</li><li>• Audrey Coletta- Principal of WAEC</li><li>• MerriBeth Knappenberger- Special Education Supervisor</li><li>• Cheryl Krider- Technology Administrator</li><li>• Linda Lorei- Principal of WAMS</li><li>• Keith Miller- Principal of SHS</li><li>• Christopher Paris- Assistant Principal of WAMS</li><li>• Tom Podpora- Assistant Principal of SHS</li></ul> <p>This item to be placed on the agenda for August 15, 2011.</p>	<p>Act 93/Principals/ Assistant Principals/ Supervisor of Special Education/ Technology Administrator</p>
<p>The Board discussed the AFJROTC Instructor Agreements for the following:</p> <ul style="list-style-type: none"><li>• Major James L. Johnson for the 2011-2012 school year, effective August 1, 2011 through June 30, 2012.</li><li>• Senior Master Sergeant Raymond Oshop for the 2011-2012 school year, effective August 1, 2011 through June 30, 2012.</li></ul> <p>This item to be placed on the agenda for August 15, 2011.</p>	<p>AFJROTC Instructor Agreements for 2011-2012 School Year</p>
<p>The Board discussed the Administrative Assistant/Confidential Secretaries' Agreement. This item to be placed on the agenda for August 15, 2011.</p>	<p>Administrative Assistants/ Confidential Secretaries' Agreement</p>
<p>The Board discussed Lisa Zarger to attend the Regional In-Service for School Nurses on Monday, October 3, 2011 at the IU. Cost: \$80.00. This item to be placed on the agenda for August 15, 2011.</p>	<p>Conference Request</p>
<p>The Board discussed the Teachers' Substitute List for the 2011-2012 school year. This item to be placed on the agenda for August 15, 2011.</p>	<p>Teachers' Substitute List for 2011-2012 School Year</p>
<p>The Board discussed the Service Personnel Substitute list for the 2011-2012 school year. This item to be placed on the agenda for August 15, 2011.</p>	<p>Service Personnel Substitute List for the 2011-2012 School Year</p>

The Board discussed the Job Descriptions for Behavioral Aide, Head Coach, Housekeeping Supervisor, and School Nurse. This item to be placed on the agenda for August 15, 2011.

Job Descriptions

The Board discussed the First Readings of the 200's Series Policies. This item to be placed on the agenda for August 15, 2011.

First Reading Policies  
200's Series

The Board discussed the addition of WAMS Act 80 Days: November 11, 2011 and April 13, 2012 and Early Dismissal Days: November 10, 2011 and April 12, 2012 to the School Calendar for the 2011-2012 school year. This item to be placed on the agenda for August 15, 2011.

WAMS Act 80  
Days/Early Dismissal  
Days for 2011-2012  
School Year

The Board discussed the Bus Routes for the 2011-2012 school year. This item to be placed on the agenda for August 15, 2011.

Bus Routes for the  
2011-2012  
School Year

The Board discussed the following Transportation Requests:

Transportation  
Requests

- Autistic Support Students K-4 to travel to the following destinations:
  - The Peninsula and Wal-Mart- Erie, PA, Tuesday, September 13, 2011. Cost: \$135.00, Funds from IU5.
  - Sunview Golf and lunch- Edinboro, PA, Wednesday, September 28, 2011. Cost: \$135.00, Funds from IU5.
  - Port Farms- Waterford, PA, Wednesday, October 5, 2011. Cost: \$120.00, Funds from IU5.
  - Harborcreek East-Side YMCA and Wendy's- Erie, PA, Tuesday, October 25, 2011. Cost: \$105.00, Funds from IU5.
- Life Skills Students to travel to the destinations during the months of September and October that are listed on item #7 of the Supt's Report.
- Marching Band Students to travel to General McLane High School for a performance on Saturday, September 10, 2011. Cost: \$380.00, Funds from Student Activities.
- Marching Band Students to travel to McDowell High School, on Saturday, September 17, 2011. Cost: \$310.00, Funds from Student Activities.
- Marching Band Students to travel to an away football game at General McLane High School, Friday, September 23, 2011. Cost: \$270.00, Funds from Student Activities.
- Marching Band Students to travel to Bradford High School, Saturday, September 24, 2011. Cost: \$700.00, Funds from Student Activities.

This item to be placed on the agenda for August 15, 2011.

The Board discussed the Sport Safe Testing Service, Inc. to conduct student athletes' drug testing for the 2011-2012 school year. This item to be placed on the agenda for August 15, 2011.

Testing of Student  
Athletes

The Board discussed an activity account for the 201-2012 school year for the organizations listed on item #8 of the Supt's Report. This item to be placed on the agenda for August 15, 2011.

Activity Account for  
Organizations

The Board discussed the following Athletic/Extra-Curricular Resignations:

- Richard Goodenow- Football Other Assistant Coach
- Jeannine Burbules- 7<sup>th</sup> Grade Girls' Basketball and 7<sup>th</sup> and 8<sup>th</sup> Grade Girls' Volleyball Coach
- Nicole Bean- Assistant Cheerleading Coach for Seneca High School.

Athletic/  
Extra-Curricular  
Resignations

This item to be placed on the agenda for August 15, 2011.

The Board discussed the opening of the position of Volleyball 1<sup>st</sup> Assistant Coach. This item to be placed on the agenda for August 15, 2011.

Open Volleyball 1<sup>st</sup>  
Assistant Coach  
Position

The Board discussed the following Athletic/Extra-Curricular Appointments for the 2011-2012 school year:

Athletic/  
Extra-Curricular  
Appointments

- Revised SHS Coaching Appointment Steps
- Darlene McNulty- 6<sup>th</sup> Grade Team Leader at WAMS.
- \_\_\_\_\_ - Girls' Basketball 7<sup>th</sup> Grade Intramural Coach
- \_\_\_\_\_ - Football Other Assistant Coach

This item to be placed on the agenda for August 15, 2011.

The Board discussed the addition of Tamara Smith to the Volunteer Coach List for Cross Country for the 2011-2012 school year.

Addition to Volunteer  
List for the 2011-2012  
School Year

The Board discussed declaring books from the WAEC as surplus. This item to be placed on the agenda for August 15, 2011.

Declare Items  
Surplus

There being no further business the Board adjourned at 7:40 p.m.

Stephen J. Maksimuk  
School Board Secretary