

**WATTSBURG AREA SCHOOL DISTRICT
WORK SESSION MINUTES
June 13, 2011**

The meeting of the Regular Work Session was convened on June 13, 2011 at 7:01 p.m.

Eric Duda, Kerry Duncan, Bruce McCall, Nancy McNally, John Rzepka, Linda Smith, Joseph Walko were present. Nancy Sadaly, Tom Rinke, and Steve Maksimuk were also present together with other interested persons.

Roll Call

Mr. Maksimuk reviewed with the Board the Treasurer's Report for May 2011 and the list of General Fund and Cafeteria bills. These items to be placed on the agenda for June 20, 2011.

Business
Administrator's
Report

Motion by Mr. Rzepka, seconded by Mr. McCall to suspend rules per Policy 006 to allow voting on action items identified on the Agenda. In a recorded roll call vote the following members voted "Yes", McCall, McNally, Rzepka, Smith and Walko. The following members voted "No", Duda and Duncan. Motion failed.

By-Laws – Methods
of Operation

The Board discussed the resignation of Susan Afton as Board Member of the WASD, effective June 20, 2011. This item to be placed on the agenda for June 20, 2011.

Resignation of
Board Member

The Board discussed adopting the resolution of the Wattsburg Area School District to approve an agreement among the County of Erie, Erie County Tax Claim Bureau and law firm of MacDonald, Illig, Jones & Britton LLP. This item to be placed on the agenda for June 20, 2011.

Judicial Tax Sale for
2011, 2012, and 2013

The Board discussed an Engagement Letter with Klauk, Lloyd & Wilhelm, Inc. to update its original appraisal, as requested by Attorney Michael Visnosky. This item to be placed on the agenda for June 20, 2011.

Update Appraisal

Mr. Maksimuk updated the Board on the General Fund Budget for the 2011-2012 school year. He recommended that the Board consider adopting the Budget on June 27, 2011.

Update on the
General Fund Budget
for 2011-2012

The Board discussed the awards of the Athletic Supply and General Supply bids. This item to be placed on the agenda for June 20, 2011.

Athletic Supply and
General Supply Bids

The Board discussed the following appointments:

Appointments

- Summer School Teachers for Seneca High School at a stipend of \$780.00 for Monday, July 11, 2011 to Friday, July 22, 2011 (Monday-Friday).
 - Bill Gehrlein- English
 - Steve Carter- Social Studies/Business
 - Susan Nolan- Mathematics
 - Julie Canter- Science
 - Michelle Leone- Alternate for Science
- Lindsey Ross- Instructor to provide intense reading and writing instruction for a High School Student with a learning disability and emotional disturbance. 60 hours from June 11, 2011-August 12, 2011 (end date may be extended to complete hours).
- Robert (Dave) Hammer- Special Education/English position at Seneca High School, effective August 30, 2011.

This item to be placed on the agenda for June 20, 2011.

Mr. Maksimuk reminded the Board that the Act 93 Agreements expire at the end of this school year.

Act 93 Agreements

The Board discussed the following leaves:

Leaves

- Jami Mack- Family Medical/Childbirth Leave, effective May 10, 2011
- Linda Johnson- Intermittent Family Medical Leave, according to the Local 2 Collective Bargaining Unit Agreement. Effective June 1, 2011.

This item to be placed on the agenda for June 20, 2011.

The Board discussed the retirement of Maxine Tonks, 5th Grade Teacher, effective June 10, 2011. This item to be placed on the agenda for June 20, 2011.

Retirement

The Board discussed the Tuition Reimbursement Stipends. This item to be placed on the agenda for June 20, 2011.

Tuition
Reimbursements

The Board discussed the resolution for our participation with the Northwest Tri-County I.U. #5 for the Emergency Substitute Teacher Consortium for the 2011-2012 school year. This item to be placed on the agenda for June 20, 2011.

Emergency
Substitute Teacher
Consortium for
2011-2012

The Board discussed the resolution for furlough of the professional employees. This item to be placed on the agenda for June 20, 2011.

Resolution for
Furlough

The Board discussed the attendance for travel reimbursement for the following meetings for the 2011-2012 school year:

Approve Annual
Attendance at
Meetings

- Principals
 1. School to Career Meetings for SHS Principal
 2. Erie County Principals' Meetings for all Principals
 3. Mandatory PDE Meetings
- Special Education Supervisor
 1. Special Education Supervisor Meetings
 2. Mandatory PDE Meetings
- Child Nutrition Director
 1. PRFSD Meetings
 2. SNAPA Quarterly Meetings
 3. Erie County Food Service Director's Meetings
 4. Mandatory PDE Meetings/Trainings
 5. PASBO Conferences/Trainings
- Plant Operations and Transportation Supervisor
 1. Plant Operations Supervisor's Meetings
 2. Mandatory PDE Meetings/Trainings
- Superintendent Secretary
 1. Personnel Meetings
 2. Certification Meetings
 3. Superintendent Secretary's Meetings
 4. Mandatory PDE Meetings/Trainings
- Assistant Superintendent Secretary
 1. Cyber Meetings
 2. Mandatory PDE Meetings/ Trainings

<ul style="list-style-type: none">• Lesa Kimball<ol style="list-style-type: none">1. A/CAPA Meetings2. Harris Users' Meetings3. PIMS/Penndata Meetings at IU 54. Mandatory PDE Meetings/Trainings• Mr. Christopher Paris<ol style="list-style-type: none">1. District 10 and the Erie County Athletic Directors Meetings <p>This item to be placed on the agenda for June 20, 2011.</p>	<p>Approve Annual Attendance at Meetings (Continued)</p>
<ul style="list-style-type: none">• The Board discussed the attendance of Superintendent, Assistant Superintendent, and Business Administrator to attend the following meetings for the 2011-2012 school year:<ol style="list-style-type: none">1. Curriculum Meetings2. Federal and Special Program Meetings3. Mandatory PDE Meetings <p>This item to be placed on the agenda for June 20, 2011.</p>	<p>Approve Annual Attendance at Meetings</p>
<p>The Board discussed the following resignations:</p> <ul style="list-style-type: none">• Barry Duryea- Involuntary Separation, Custodian, Level III, Class B, effective May 22, 2011.• Issac Stuart- Special Education Aide, effective June 10, 2011. <p>This item to be placed on the agenda for June 20, 2011.</p>	<p>Resignations</p>
<p>The Board discussed Job Descriptions for Superintendent, Assistant Superintendent, Guidance Secretary, Plant Operations/ Transportation Secretary and Client Technology Specialist. This item to be placed on the agenda for June 20, 2011.</p>	<p>Job Descriptions</p>
<p>The Board discussed the Student Drug Testing Policy. Mr. Rinke to discuss with Attorney McClure some of the Boards concerns regarding the exclusion of extra-curricular activities and will report back to the Board at the June 20, 2011 meeting. This item to be placed on the agenda for June 20, 2011.</p>	<p>Student Drug Test Policy</p>
<p>The Board discussed a Cyber Services Agreement with the Northwest Tri-County Intermediate Unit #5 for the 2011-2012 school year. This item to be placed on the agenda for June 20, 2011.</p>	<p>Cyber Services Consortium for the 2011-2012 School Year</p>
<p>The Board discussed a parent transportation contract at the current IRS rate of \$0.51/mile for May 16 through May 20, 2011. This item to be placed on the agenda for June 20, 2011.</p>	<p>Contracted Transportation Service</p>
<p>The Board discussed the High School Autistic Support Class to travel to destinations listed throughout the 2011-2012 school year. This item to be placed on the agenda for June 20, 2011.</p>	<p>Transportation Request</p>
<p>The Board discussed the proposal from Mobilcom for a two-way digital radio system for our school buses due to regulatory compliance at a cost of \$49,214.10, for the 2011-2012 school year, it should be noted that this proposal is based on a PA State Contract #5820-02- Two Way Radio Communications Equipment and Accessories. This item to be placed on the agenda for June 20, 2011.</p>	<p>Bus Radios</p>
<p>The Board discussed the opening of the Other Assistant Football Coach Position. This item to be placed on the agenda for June 20, 2011.</p>	<p>Open Other Assistant Football Coach Position</p>

The Board discussed the following Athletic/Extra-Curricular Appointments for the 2011-2012 school year:

- Marching Band Director, Step____, at a salary of \$_____
- Cecilia Polumbo as Freshman Class (2015) Advisor, Step 5, at a salary of \$687.00
- Head Cheerleading Coach, Step____, at a salary of \$_____
- David McQuiston as Other Assistant Football Coach, Step 1.

Athletic/
Extra-Curricular
Appointments for
2011-2012
School Year

The Board discussed the addition Erin Fonzo to Game Help List for the 2010-2011 school year. This item to be placed on the agenda for June 20, 2011.

Additions to Game
Help List 2010-2011

There being no further business the Board adjourned at 8:52 p.m.

(Signature on File)

Stephen J. Maksimuk
School Board Secretary