

**WATTSBURG AREA SCHOOL DISTRICT
WORK SESSION MINUTES
May 9, 2011**

The meeting of the Regular Work Session was convened on May 9, 2011 at 7:00 p.m.

Kerry Duncan, Bruce McCall, Nancy McNally, Linda Smith, Joseph Walko were present. Nancy Sadaly, Tom Rinke, and Steve Maksimuk were also present together with other interested persons.

Roll Call

Motion by Mr. McCall, seconded by Mrs. McNally to approve the agenda with revisions. In a recorded roll call vote , all members present voted "Yes", motion carried.

Approval of Agenda

Mr. Maksimuk reviewed with the Board the Treasurer's Report for April 2011 and the list of General Fund and Cafeteria bills. These items to be placed on the agenda for April 16, 2011.

Business
Administrator's
Report

Motion by Mr. McCall, seconded by Mrs. McNally to suspend rules per Policy 006 to allow voting on action items identified on the Agenda. In a recorded roll call vote the following members voted "Yes", Duncan, McCall, McNally, Smith and Walko, motion carried.

By-Laws – Methods
of Operation

The Board discussed the election of Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2011-2012 Fiscal Year and to authorize Jeanette Reynolds to be the designated signatory. This item to be placed on the agenda for May 16, 2011.

Elect Treasurer for
the 2011-2012
Fiscal Year

The Board discussed the Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2011-2012 Fiscal Year. This item to be placed on the agenda for May 16, 2011.

Designation of
Depository for the
2011-2012
Fiscal Year

The Board discussed the firm of Knox, McLaughlin, Gornall, and Sennett with Ms. Christine McClure as the School District's Solicitor and Mr. Mark Kuhar as the Labor Relations' Solicitor for the 2011-2012 Fiscal Year. This item to be placed on the agenda for May 16, 2011.

Appointment of
School District
Solicitor for the
2011-2012
Fiscal Year

The Board discussed the proposed final General Fund Budget for the 2011-2012 Fiscal Year in the amount of \$20,601,437 and to authorize the Secretary to post the following notice:

Adoption of Proposed
Final Budget for the
2011-2012
Fiscal Year

The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the 2011-2012 Fiscal Year on May 16, 2011. A copy of said budget in the amount of \$20,601,437 is open for inspection by the public Monday through Friday from 7:30am to 4:30pm at the District Administration Office, 10782 Wattsburg Road, Erie, PA 16509. Adoption of the final budget is scheduled for June 20, 2011 at the Wattsburg Area Elementary Center.

This item to be placed on the agenda for May 16, 2011.

The Board discussed the use of the WAMS gymnasium every Wednesday, September 14, 2011 through May 23, 2012 from 7:00pm-9:00pm for Adult (over 20 years old) Volleyball and Recreation (Class II Organization- Non-Profit WASD Resident Organization). This item to be placed on the agenda for May 16, 2011.

Utilization of School
Facilities

The Board discussed the Job Descriptions for the Superintendent, Assistant Superintendent, and Business Administrator. This item to be placed on the agenda for May 16, 2011.

Job Descriptions

The Board discussed the following Conference Requests:

Conference Requests

- Lisa Zarger to attend Reducing Risk: Understanding the Adolescent Brain, Edinboro, PA, Thursday, June 23, 2011. No Cost to the District.
- Lisa Zarger to attend Educator in the Workplace presented by Northwest Tri-County IU in Edinboro, PA on various dates, July 7, 2011 through August 4, 2011. No Charge for STC Member School Districts).

This item to be placed on the agenda for May 16, 2011.

The Board discussed a Family Medical Leave for Anthony Downer, effective May 2, 2011. According to the Local 2 Collective Bargaining Unit Agreement. This item to be placed on the agenda for May 16, 2011.

Leave

Motion by Mr. McCall, seconded by Mrs. Smith, to accept, with regret, the letter of resignation from Ms. Lindsey Ross, as Special Education Teacher at Seneca High School, effective August 15, 2011. In a recorded roll call vote the following members voted "Yes", Duncan, McCall, McNally, Smith and Walko, motion carried.

Resignation

The Board discussed the termination of employment of Ms. Melissa Meyer, Bus Driver, effective, May 17, 2011. This item to be placed on the agenda for May 16, 2011.

Termination

The Board discussed the Tuition Reimbursement Stipends. This item to be placed on the agenda for May 16, 2011.

Tuition
Reimbursements

The Board discussed the appointment of Matt Brozewicz to the position of Summer Help for the 2011 summer months as needed. This item to be placed on the agenda for May 16, 2011.

Appointment

The Board discussed the following resolutions of curtailment due to decrease in student enrollment:

Resolution of
Curtailment

- RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124 (2) of the Public School Code to curtail the guidance department at Seneca High School by one guidance counselor and one job coach at the conclusion of the 2010-2011 school year to conform with standards of organization and due to measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent.
- RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124 (2) of the Public School Code to curtail library program by one librarian at the Wattsburg Area Middle School at the conclusion of the 2010-2011 school year to conform with standards of organization and due to measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent.

- RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124 (2) of the Public School Code to curtail the Title I Program by one teacher at the Wattsburg Area Elementary Center at the conclusion of the 2010-2011 school year due to programmatic change and measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent. # 955101.v1
This item to be placed on the agenda for May 16, 2011.
Resolution of Curtailment (continued)
- The Board discussed the 2011 Senior Banquet to be held on Thursday, June 2, 2011 from 6:30pm-9:30pm on board the Victorian Princess, Erie, PA. This item to be placed on the agenda for May 16, 2011.
Senior Banquet
- The Board discussed WAMS to participate in the County-Wide Stream Study for Middle School Projects. This item to be placed on the agenda for May 16, 2011.
WREN Grant Partner
- The Board discussed Grade 12 AP French Class to travel to Bertrand's Bistro, Erie, PA, on Wednesday, June 1, 2011 (Students will carpool). Funding from Fundraiser for French Club or Students. This item to be placed on the agenda for May 16, 2011.
Student Activities
- The Board discussed those seniors who meet all graduation requirements to receive a Seneca High School Diploma. This item to be placed on the agenda for May 16, 2011.
Approve Seniors for Graduation
- The Board discussed the following revisions to the School Calendar for 2011-2012 school year:
 - The approval of the revision to the School Calendar for the 2011-2012 school year.
 - The approval of the addition of Act 80 Days to the School Calendar for the 2011-2012 school year.
 - The approval of the addition of early dismissal days on November 10, 2011 and March 29, 2012 for the School Calendar or the 2011-2012 school year.This item to be placed on the agenda for May 16, 2011.
Revision of School Calendar for 2011-2012 School Year
- The Board discussed Harborcreek Youth Services Academy as an Alternative Education Program based on PDE approval for the 2011-2012 school year. This item to be placed on the agenda for May 16, 2011.
Approval of Alternate Education Program
- The Board discussed the following Transportation Requests:
 - 6th Grade Students to travel to St. Patrick's Church, St. Peter's Cathedral and Old Country Buffet, Erie, PA, on Thursday, May 26, 2011. Cost: \$707.50. Funds from Students and Target Grant.
 - Kindergarten Students to travel to Erie Zoo, Erie, PA on Friday, June 3, 2011. Cost: \$870.00. Funds from PTO and Earth Action Grant.
 - 4th Grade Students to be transported from WAEC to WAMS to tour facility on Friday, June 3, 2011. Cost: \$50.00. Funds from WAEC.
 - 4th Grade Students to travel to Eastway Lanes, Ponderosa, and Eastside YMCA, Harborcreek, PA, on Monday, June 6, 2011 and Tuesday, June 7, 2011. Cost: \$240.00. Funds from PTO.
 - 2nd Grade Students to travel to Erie Zoo, Erie, PA, on Tuesday, June 7, 2011. Cost: \$594.00. Funds from PTO.This item to be placed on the agenda for May 16, 2011.
Transportation Requests

The Board discussed the resignation of James Caspar from the position of Marching Band Director effective May 31, 2011. This item to be placed on the agenda for May 16, 2011.

Athletic/
Extra-Curricular
Resignation

The Board discussed the addition of Kathy Durko and Karin Waskiewicz to Game Help List for the 2010-2011 school year. This item to be placed on the agenda for May 16, 2011.

Additions to Game
Help List 2010-2011

The Board discussed declaring the following books as outdated:

- Health- Focus on You. Grade 4, ISBN# 0-675-06244-6; Publishing date is 1986; 152 books.
- Health- Focus on You. Grade 3, ISBN# 0-675-06243-8; Publishing date is 1986; 111 books.

Declare Books
Outdated

This item to be placed on the agenda for May 16, 2011.

There being no further business the Board adjourned at 7:18 p.m.

(Signature on File)

Stephen J. Maksimuk
School Board Secretary