

# Wattsburg Area School District

## Regular Work Session

December 12, 2011, 7:00 p.m.

Seneca High School

### AGENDA

#### A. School Board President

- Recognition of Visitors on Agenda
- Approve agenda with revisions

#### B. Superintendent's Report

#### C. Business Administrator's Report

- Treasurer's Reports
  - ❖ General Fund
  - ❖ Capital Projects
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)
- Review Cafeteria Checks Already Written – **Exhibit B1** (To be provided next week)
- GESA Project Bills – **Exhibit C**

#### D. Legal Advisement

##### LA – 1 (A) By-Laws – Methods of Operation

- **Motion:** To suspend rules per Policy 006 to allow voting on action items identified below.

##### LA – 2 (I) Declare Seat Vacancy

- To declare the board seat of Karrine Vallimont vacant due to her decline of the position.

#### E. Finance

#### F. Building and Grounds

##### B—1 (I) Remove from the Table

- To remove from the table the motorization of two sections of bleachers at Seneca High School by Eichenlaub.

##### B – 2 (I) Motorization of Bleachers

- To approve the motorization of two sections of bleachers at Seneca High School by Eichenlaub at the cost of \$17,350.

##### B – 3 (I) Repairs & Improvements

- To approve the purchase of a Steamer and Dishwasher for the Elementary Center Kitchen.

**B—4 (I) Utilization of School Facilities**

- To approve the use of WAEC, WAMS, or SHS Gymnasium by Strike Force Softball (Non-Profit WASD Resident Organization), Saturdays 12:00 – 3:00 p.m. January through April 2012. No cost to the district.
- To approve the use of SHS Gymnasium by Wattsburg Wrestling Club for a Wrestling Tournament on Saturday, January 14 & Sunday, January 15, 2012.

**G. Personnel**

**P – 1 (I) Additions to Teachers’ Substitute List for the 2011-2012 School Year**

- To approve **Laurie Druzak** as an addition to the Teachers’ Substitute List for the 2011-2012 school year.

**P – 2 (I) Additions to the Emergency Substitute List for the 2011-2012 School Year**

- To approve additions to the Emergency Substitute List for the 2011-2012 school year. See Item #1 of Supt’s Report.

**P – 3 (I) Additions to the Service Substitute List for the 2011-2012 School Year**

- To approve the additions to the Service Personnel Substitute List for the 2011-2012 school year.

**P – 4 (I) Conference Requests**

- To approve the following conference requests:
  1. Audrey Coletta and Hillary Barboni to attend Women In Leadership Development on Friday, May 11, 2012. Cost: \$240. Funds from Professional Development.

**P – 5 (I) Resignations**

- To approve the resignation of **Beatrice Wroblewski**, Custodian, effective November 27, 2011. See item #2 of Supt’s Report.

**P –6 (I) Job Descriptions**

- To approve job descriptions for School Counselor, Certified Maintenance and Master Certified Maintenance.

**H. Policy**

**PA – 1 (I) Second Reading Policies**

- To approve the second reading of 600’s policies (except 607, 614, and 624). See item #3 of Supt’s Report.
- To approve the second reading of 700’s policies. See item #4 of Supt’s Report.

**PA – 2 (I) Clarification of Policy**

- To approve Policy 237 with clarifications.

**I. Curriculum**

**J. Principals’ Special Reports**

**K. Technology**

T—1 (I) Laptop Purchase

- To approve the purchase of Compel Teacher laptop computers. See Item #5 of Supt's Report.

T—2 (I) Wireless Connection

- To approve the purchase of wireless connection for the bus garage. See Item #6 of Supt's Report.

**L. Transportation**

T – 1 (I) Transportation Requests

- To approve the transportation requests as outlined in #7 of Supt's Report.

T – 2 (I) Field Trip Requests

- To approve the Field Trip Requests as outlined in #8 of Supt's Report.

**M. Athletic/Extra-Curricular**

AE – 1 (I) Athletic/Extra-Curricular Appointments

- To approve Robert Reid as Cross Country Coach at Seneca High School. See Item #9 of Supt's Report.

**N. Miscellaneous**

M – 1 (I) Volunteer Recognition

- To approve the administration to spend up to \$1,000 to honor our volunteers for their service at the end of the school year.

**O. Board Correspondence and Dialogue**

**P. Erie Vo-Tech School—Mr. Eric Duda**

**Q. Northwest Tri-County—Mr. Kerry Duncan**

**R. Adjournment**