

# Wattsburg Area School District

## Regular Board Meeting

October 17, 2011 – 7:00 p.m.

Erie County Vo-Technical School

### AGENDA

#### I. School Board President

- Call Meeting to Order
- Flag Salute
- Roll Call
- Additions or Amendments to the Agenda
- Approve Agenda as Presented and/or Amended
- Minutes of Meeting for the September 19, 2011, Regular Board Meeting, October 3, 2011 Special Board Meeting and the October 10, 2011 Work Session.
- Recognition of Visitors on Agenda

#### II. Superintendent's Report

#### III. Business Administrator's Report

- Treasurer's Reports
  - ❖ General Fund
  - ❖ Capital Projects
- Bills
  - Exhibit A** General Fund Bills
  - Exhibit A1** Checks Already Written
  - Exhibit A2** General Fund Bills
  - Exhibit A3** Checks Already Written
  - Exhibit B** Cafeteria Bills
  - Exhibit B1** Cafeteria Checks Already Written
  - Exhibit C** GESA Project Bills
  - Exhibit D** SHS Activity Fund Report
  - Exhibit E** Special Revenue Report

#### IV. Legal Advisement

##### LA – 1 (A) Information Technology Partnership Agreement

- **Motion:** To approve the Information Technology Partnership Agreement between Northwest Tri-County Intermediate Unit and the WASD as outlined in **Exhibit F**.
- **Motion:** To amend the Organizational Chart to provide for the Information Technology Partnership Agreement as outlined in **Exhibit G**.

##### LA – 2 (A) Safe Harbor Behavioral Health Agreement

- **Motion:** To approve the Letter of Agreement for services through Safe Harbor Behavioral Health's Outpatient Clinic and Crisis Services. **Exhibit H**.

#### V. Finance

## VI. Building and Grounds

### B – 1 (A) Utilization of School Facilities

- **Motion:** To approve Girl Scouts of America Brownie Troop 30825 to utilize the WAEC Cafeteria Dining Room for meetings October 18<sup>th</sup>, November 15<sup>th</sup>, December 6<sup>th</sup>, 2011 and January 10<sup>th</sup>, February 7<sup>th</sup>, March 6<sup>th</sup>, April 10<sup>th</sup>, May 8<sup>th</sup> and June 5<sup>th</sup>, 2012 from 3:45 – 5:00 p.m. No cost to District.
- **Motion:** To approve Girls Scouts of America Daisy Troop to utilize the WAEC Cafeteria Dining Room for meetings Tuesday, October 18, 2011 through Tuesday, May 29, 2012 from 3:45 -5:15p.m. No cost to District.
- **Motion:** To approve Girl Scouts of America Wattsburg Service Unit to utilize the WAEC Cafeteria Dining Room for Service Unit Meeting and events on October 11<sup>th</sup>, November 1<sup>st</sup>, December 13<sup>th</sup>, 2011 and January 5<sup>th</sup>, February 16<sup>th</sup>, March 13<sup>th</sup>, April 10<sup>th</sup>, and May 1<sup>st</sup>, 2012 from 6:00 – 8:30 p.m. No Cost to District.
- **Motion:** To approve the 3<sup>rd</sup> and 4<sup>th</sup> Grade Boys' and Girls' Cross Country teams and parents to utilize the WAEC Dining Room on Saturday, October 22, 2011 from 11:45 a.m. -2:15 p.m. for a cross country party.
- **Motion:** To approve the Wattsburg Wrestling Club to use the WAMS Gymnasium for wrestling practice November 2011 through March 2012, 5:30 – 7:30 p.m. 5 nights a week (excluding Sunday). No cost to District.

### B – 2 (A) Repairs & Improvements

- To approve Keystone Fence to repair the backstop on the baseball field at the cost of \$3,000.
- To approve the motorization of two sections of bleachers at Seneca High School by Eichenlaub at the cost of \$17,350.

## VII. Personnel

### P – 1 (A) Leaves

- **Motion:** To approve a Maternity Leave for Heather Baden, according to the WEA Collective Bargaining Unit Agreement effective November 15, 2011 through February 15, 2012. See Item #1 of Supt's Report.
- **Motion:** To approve an Intermittent Family Medical Leave for Michelle Gee according to the Local 2 Collective Bargaining Unit Agreement effective October 18, 2011 as outlined in Item #2 of Supt's Report.

### P – 2 (A) Additions to Teachers' Substitute List for the 2011-2012 School Year

- **Motion:** To approve additions to the Teachers' Substitute List for the 2011-2012 school year as outlined in **Exhibit I**.

### P – 3 (A) Additions to the Emergency Substitute List for the 2011-2012 School Year

- **Motion:** To approve additions to the Emergency Substitute List for the 2011-2012 school year. **Exhibit J**.

### P – 4 (A) Additions to the Service Substitute List for the 2011-2012 School Year

- **Motion:** To approve the additions to the Service Personnel Substitute List for the 2011-2012 school year. **Exhibit K**.

**VII. Personnel continued**

P – 5 (A) Job Descriptions

- **Motion:** To approve job descriptions for Superintendent's Secretary, Assistant Superintendent's Secretary, Attendance Clerk, Certificated Maintenance, and Master Certificated Maintenance. **Exhibit L.**

P – 6 (A) Conference Requests

- **Motion:** To approve the following conference requests:
  1. Heather Hedderman to attend SHARE North West – Regional Librarians on Tuesday, October 18, 2011 in Warren, PA. Cost: \$95. Funds from Professional Development.
  2. Keith Miller, Sue Nolan, Cecilia Polumbo to attend Using Multiple Tools to Evaluate Our School's Effectiveness in Meeting the Needs of Different Groups/Individuals on Friday, October 21, 2011 in Edinboro, PA. Cost \$160. Funds from Substitute Account.
  3. Sue Snippet and Heather Hedderman to attend ETS Building Contact Training on Monday, October 24, 2011 or Wednesday, October 26, 2011 in Edinboro, PA. Cost \$64.98. Funds from Professional Development.
  4. Bethany Lawrence to attend Flavored Milk Seminar on Tuesday, November 1, 2011 in Pittsburgh, PA. Funds from Fuel Up to Play 60.

P – 7 (A) Memorandum of Understanding – Eric Schultz

- **Motion:** To approve letter dated June 29, 2010 from Eric Schultz. See Item #3 of Supt's Report.

P – 8 (A) Approve Pay Increase

- **Motion:** To approve pay increase to Registered Nurse substitutes to an hourly rate of \$14.66/hour.

**VIII. Policy**

PA – 1 (A) First Reading of the Policy 237

- **Motion:** To approve the first reading of the Policy 237. **Exhibit M.**

PA – 2 (A) Second Reading of Policy 620

- **Motion:** To approve the second reading of Policy 620. **Exhibit N.**

PA – 3 (A) First Reading 300's Policies

- **Motion:** To approve the first reading of 300's policies. **Exhibit O.**

**IX. Curriculum**

C – 1 (A) Student Activity Requests

- **Motion:** To approve the French Club to travel to Quebec City, Canada December 7 – 11, 2012. Cost: \$800/person and \$160/teacher substitutes. Funds by fundraising and substitute account.

**X. Principals' Special Reports**

**XI. Technology**

**XII. Transportation**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests as outlined in **Exhibit P.**

**XIII. Athletic/Extra-Curricular**

AE – 1 (A) Resignations

- **Motion:** To accept the resignation of Dave Frank, 7<sup>th</sup> grade boys' basketball coach effective October 3, 2011. See Item #4 of Supt's Report.

AE – 2 (A) Athletic/Extra-Curricular Appointments for 2011-2012

- **Motion:** To approve SHS, WAMS, and WAEC extra-curricular positions for the 2011-2012 school year as outlined in **Exhibit Q.**

AE – 3 (A) Volunteer Coaches for 2011-2012

- **Motion:** To approve the addition of **Dave Frank** and **Clark King**, to the boys' basketball volunteer coaching list for 2011-2012. **Exhibit R.**

**XIV. Miscellaneous**

**XV. Board Correspondence and Dialogue**

**XVI. Erie Vo-Tech School—Mr. Eric Duda**

**XVII. Northwest Tri-County—Mr. Kerry Duncan**

**XVIII. Adjournment**