

Wattsburg Area School District

Regular Work Session

September 12, 2011, 7:00 p.m.

Wattsburg Area Elementary Center

AGENDA

A. School Board President

- Recognition of Visitors on Agenda
- Approve agenda with revisions

B. Superintendent's Report

C. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)
- Review Cafeteria Checks Already Written – **Exhibit B1** (To be provided next week)
- GESA Project Bills – **Exhibit C**

D. Legal Advisement

LA – 1 (I) Erie Area School-To-Career Partnership

- To approve the continuation of programs and services of the School-to-Career Partnership for the 2011-2012 school year as outlined in Item #1 of Supt's Report.

LA – 2 (I) Information Technology Partnership Agreement

- To approve the Information Technology Partnership Agreement between Northwest Tri-County Intermediate Unit and the WASD as outlined in Item #2 of Supt's Report.

E. Finance

F. Building and Grounds

B—1 (I) Update on Snow Plowing Request for Proposal

G. Personnel

P – 1 (I) Resignations

- To approve the resignation of **Terri Brooks**, Instructional Aide, Level II, Class C effective August 24, 2011. See Item #3 of Supt's Report.
- To approve the resignation of **Debra Firestone**, WAMS Cafeteria Aide, Level III, Class C and Activity Aide effective August 24, 2011. See Item #4 of Supt's Report.
- To approve the resignation of **Cheryl Kress**, Special Needs Aide, effective August 22, 2011. See Item #5 of Supt's Report.

P – 2 (I) Leaves

- To approve Personal Leave on September 26 – 27, 2011 for **Susan Bisbee** according to Local 2 Collective Bargaining Agreement. See Item #6 of Supt's Report.

P – 3 (I) Tuition Reimbursements

- To approve Tuition Reimbursement Stipends as outlined in Item #7 of Supt's Report.

P – 4 (I) Additions to Teachers' Substitute List for the 2011-2012 School Year

- To approve **Amy Condo, Chad Ewings, Lyn Kress, and Nathan Moore** as additions to the Teachers' Substitute List for the 2011-2012 school year.

P – 5 (I) Additions to the Emergency Substitute List for the 2011-2012 School Year

- To approve additions to the Emergency Substitute List for the 2011-2012 school year. See Item #8 of Supt's Report.

P – 6 (I) Additions to the Service Substitute List for the 2011-2012 School Year

- To approve the additions to the Service Personnel Substitute List for the 2011-2012 school year.

P – 7 (I) Appointments

- To approve the Support Staff appointments as outlined in Item #9 of Supt's Report.
- To approve **Ray Trejchel, Rick Stoutamyer** and **Donna Sherrange** as After- School Tutors in Cyber Services. See Item #10 of the Supt's Report.

P – 8 (I) Job Descriptions SIS Specialist, Data Processing Secretary, HR/Payroll Secretary

- To approve job descriptions for SIS Specialist, Data Processing Secretary, and HR/Payroll Secretary.

P – 9 (I) Act 93 Agreements

- To approve Act 93 Agreements for the 2011-2012 school year.

P – 10 (I) Conference Requests

- To approve Lesley Lopez to attend Music Educator's Regional In-Service on Monday, October 10, 2011.
- To approve Rachel Berlin to attend Regional In-Service for Art Educators on Monday, October 10, 2011 in Erie, PA. Cost \$25 - \$30. Funds from Professional Development.
- To approve Sheri Hoffman, Jim Logan, Gretchen Ruprecht, Chris Paris, and Linda Lorei to attend the PVAAS training on Friday, October 21, 2011.
- To approve Janice Pelensky and Audrey Coletta to attend Crisis Prevention Intervention (C.P.I.) Wednesday, December 7 (all day) and Friday December 9, 2011 (afternoon only) in Edinboro, PA. Cost \$144.98. Funds from Professional Development.

H. Policy

PA – 1 (I) Second Reading of the 200's Policies

- To approve the second reading of the 200's policies. See Item # 11

PA – 2 (I) First Reading Policy 620

- To approve the first reading of Policy 620. See Item #12

I. Curriculum

C – 1 (I) Student Activity Requests

- To approve select choral students and Mr. Reid to attend PMEA Competition at Warren High School, Warren, PA on January 25 through January 28, 2012. Cost \$1,160 (+/-). Funds from Student Activities and Teachers' Substitute Accounts.
- To approve select choral students and Mr. Reid to attend PMEA Competition in Ridgeway, PA on March 7 through March 10, 2012. Cost \$935(+/-). Funds from Student Activities and Teachers' Substitute Accounts.

J. Principals' Special Reports

K. Technology

L. Transportation

T – 1 (I) Contracted Transportation Service

- To approve a parent transportation contract at the current IRS rate of 55.5 cents /mile. Parent lives outside the district and will drive child from Girard.

T – 2 (I) Transportation Requests

- To approve the following transportation requests:
 1. WAEC autistic outings for the 2011-2012 school year.
 2. Fourth grade students to attend live orchestra concert at the Warner Theater, Erie, PA on Thursday, October 20, 2011. Cost: \$280. Funds from PTO.

M. Athletic/Extra-Curricular

AE – 1 (I) Resignations

- To approve the resignation of **Kristy Gnibus**, Girls' Assistant Softball Coach effective August 25, 2011. See Item #13 of Supt's Report.
- To approve the resignation of **Donna Banks**, Assistant Cheerleading Advisor effective September 1, 2011.. See Item #14 of Supt's Report.
- To approve the resignation of **Jesse Heubel**, Wrestling 1st Assistant effective September 2, 2011. See Item #15 of Supt's Report.

AE –2 (I) Athletic/Extra-Curricular Appointments for 2011-2012

- To approve SHS extra-curricular positions for the 2011-2012 school year as outlined in item #16 of Supt's Report.
- To approve WAMS extra-curricular positions for the 2011-2012 school year as outlined in item #17 of Supt's Report.
- To approve the appointment of **Lauren Smith** as Volleyball 1st Assistant Coach, Step 1. See Item #18 of Supt's Report.
- To approve the appointment of **Greg Majchrzak** as Boys' Basketball Other Assistant, Step 6. See Item #18 of Supt's Report.
- To approve the appointment of **Julie O'Donnell** as Assistant Cheerleading Advisor, Step 1. See Item #18 of Supt's Report.
- To approve the appointment of **Hudson Harrison** as Wrestling 1st Assistant Coach, Step 2. See Item #18 of Supt's Report.

AE –3 (I) Compensation for Advisors 2010-2011

- To approve compensation for the Newspaper Advisor and the ASL Advisor for the 2010-2011 school year. See Item #19 of Supt's Report.

AE – 4 (I) Volunteer Coaches for 2011-2012

- To approve the addition of **Victoria Harwood**, Cross Country; **Nikki Miller**, Girls' Basketball and **Jesse Heubel**, Wrestling to the volunteer coaching list for 2011-2012.

N. Miscellaneous

O. Board Correspondence and Dialogue

P. Erie Vo-Tech School—Mr. Eric Duda

Q. Northwest Tri-County—Mr. Kerry Duncan

R. Adjournment