

Wattsburg Area School District

Regular Work Session

May 9, 2011, 7:00 p.m.

Wattsburg Area Elementary Center

AGENDA

A. School Board President

- Recognition of Visitors on Agenda
- Approve agenda with revisions

B. Superintendent's Report

C. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)
- Review Cafeteria Checks Already Written – **Exhibit B1** (To be provided next week)
- GESA Project Bills – **Exhibit C**
- Bus Garage Office Renovation Project – **Exhibit C1**

D. Legal Advisement

LA – 1 (A) By-Laws – Methods of Operation

- **Motion:** To suspend rules per Policy 006 to allow voting on action items identified below.

LA—2 (I) Elect Treasurer for the 2011-2012 Fiscal Year

- To elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2011-2012 fiscal year and to authorize Ms. Jeanette Reynolds to be the designated signatory.

LA—3 (I) Designation of Depository for the 2011-2012 Fiscal Year

- To approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2011-2012 fiscal year.

LA—4 (I) Appointment of School District Solicitor for 2011-2012 Fiscal Year

- To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor and Mr. Mark Kuhar as the Labor Relations' solicitor for the 2011-2012 fiscal year.

E. Finance

F—1 (I) Adoption of Proposed Final Budget for 2011-2012

- To approve the proposed final General Fund Budget for the 2011-2012 fiscal year in the amount of \$_____ and to authorize the Secretary to post the following notice:

The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year 2011-2012 on May ___, 2011. A copy of said budget in the amount of \$_____ is open for inspection by the public Monday through Friday from 7:30 a.m. to 4:30 p.m. at the District Administration Office, 10782 Wattsburg Rd., Erie, PA 16509. Adoption of the final budget is scheduled for June ___, 2011 at the Wattsburg Area Elementary Center.

F. Building and Grounds

G. Personnel

P – 1 (I) Job Descriptions for Superintendent, Assistant Superintendent and Business Administrator

- To approve the job descriptions for Superintendent, Assistant Superintendent and Business Administrator.

P – 2 (I) Conference Requests

- Lisa Zarger to attend Reducing Risk: Understanding the Adolescent Brain, Edinboro, PA, Thursday, June 23, 2011 (No Cost to the District).
- Lisa Zarger to attend Educator in the Workplace presented by Northwest Tri-County IU in Edinboro, PA on various dates July 7, 2011 through August 4, 2011. (No Charge for STC Member School Districts).

P – 3 (I) Leaves

- To approve Family Medical Leave for **Anthony Downor** according to the Local 2 Collective Bargaining Unit Agreement, effective May 2, 2011.

P – 4 (A) Resignation

- **Motion:** To accept, with regret, the letter of resignation from Ms. Lindsey Ross, as Special Education Teacher at Seneca High School, effective August 15, 2011. See Item #1 of Supt.'s Report.

P – 5 (I) Termination

- To terminate the employment of Ms. Melissa Meyer, Bus Driver, effective May 17, 2011.

P—6 (I) Tuition Reimbursements

- To approve Tuition Reimbursement Stipends as outlined in Item #2 of Supt's Report.

P—7 (I) Appointments

- To approve the appointment of Matt Brozewicz to the position of Summer Help for the 2011 summer months as needed. See Item #3 of Sup's Report.

P—8 (I) Resolutions for Curtailment

- To approve the following resolutions of curtailment due to decrease in student enrollment:
 - RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail the guidance department at Seneca High School by one guidance counselor and one job coach at the conclusion of the 2010-2011 school year to conform with standards of organization and due to measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent.
 - RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail library program by one librarian at Wattsburg Area Middle School at the conclusion of the 2010-2011 school year to conform with standards of organization and due to measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent.
 - RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail the Title 1 program by one teacher at Wattsburg Area Elementary Center at the conclusion of the 2010-2011 school year due to programmatic change and measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent. # 955101.v1

H. Policy

I. Curriculum

C—1 (I) 2011 Senior Banquet

- To approve the 2011 Senior Banquet to be held on Thursday, June 2, 2011 from 6:30 – 9:30 p.m. on board the Victorian Princess, Erie, PA. See Item #4 of Supt’s Report.

C—2 (I) WREN Grant Partner

- To approve WAMS to participate in the County-Wide Stream Study for Middle School Students Project. See Item #5 of Supt’s Report.

C—3 (I) Student Activities

- To approve Grade 12 AP French Class to travel to Bertrand’s Bistro, Erie, PA, on Wednesday, June 1, 2011 (Students will carpool) Funding from Fundraiser for French Club or Students).

C—4 (I) Approve Seniors for Graduation

- To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in Item #6 of Supt.’s Report.

- C—5 (I) Revision of School Calendar for 2011-2012 School Year
- To approve the revision of the School Calendar for the 2011-2012 school year as outlined in Item #7 of Supt.'s Report.
 - To approve the addition of Act 80 Days to the School Calendar for 2011-2012.

- C—6 (I) Approval of Alternative Education Program
- To approve Harborcreek Youth Services Academy as an Alternative Education Program based on PDE approval for the 2011-2012 school year.

J. Principals' Special Reports

K. Technology

L. Transportation

T – 1 (I) Transportation Requests

- To approve the 6th Grade students to travel to St. Patrick's Church, St. Peter's Cathedral and Olde Country Buffet, Erie, PA on Thursday, May 26, 2011 (\$707.50) Funding from Students and Target Grant.
- To approve the Kindergarten students to travel to Erie Zoo, Erie, PA on Friday, June 3, 2011 (\$870) Funding from PTO and Earth Action Grant.
- To approve 4th Grade students to be transported from WAEC to WAMS to tour the facility on Friday June 3, 2011. (\$50) Funds from WAEC.
- To approve the 4th Grade students at WAEC to travel to Eastway Lanes, Ponderosa, and Eastside YMCA, Harborcreek, PA on Monday, June 6, 2011 and Tuesday, June 7, 2011, (\$240) Funds from PTO.
- To approve 2nd Grade students at WAEC to travel to Erie Zoo, Erie, PA on Tuesday, June 7, 2011. (\$594) Funds from PTO.

T – 2 (I) Bus Pressure Washing and Undercoating

- To approve Brian Gnage to pressure wash and undercoat WASD School Buses at a cost not to exceed \$2,800.00 as outlined in Item #8 of Supt's Report.

M. Athletic/Extra-Curricular

AE – 1 (I) Athletic/Extra-Curricular Resignation

- To approve the resignation of James Caspar from the position of Marching Band Director effective May 31, 2011. See Item #9 of Supt's Report.

AE—2 (I) Additions to Game Help List 2010-2011

- To approve the addition of **Kathy Durko** and **Karin Waskiewicz** to Game Help List for the 2010-2011 school year. See Item #10 of Supt's Report.

N. Miscellaneous

O. Board Correspondence and Dialogue

P. Erie Vo-Tech School—Mr. Eric Duda

Q. Northwest Tri-County—Mr. Kerry Duncan

R. Adjournment