

Wattsburg Area School District

Regular Work Session

December 13, 2010 – 7:30 p.m.

Wattsburg Area Elementary Center

AGENDA

A. School Board President

- Recognition of Visitors on Agenda

B. Superintendent's Report

C. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)
- GESA Project Bills – **Exhibit C**

D. Legal Advisement

- LA—1 (I) Appointment of the School Dentist for the 2010-2011 School Year
•To approve the School Dentist as Dr. Kurt Johnson @ \$4.00 per exam for the 2010-2011 school year. (See Item #1 of Supt.'s Report).
- LA—2 (I) Appointment of the School Physician for 2010-2011 School Year
•To approve the School Physician as Saint Vincent Medical Group at \$14.50 per physical exam for the 2010-2011 school year (See Item #2 of Supt.'s Report).
- LA—3 (I) Business Associate Contract
•To approve the Agreement for Services between Perseus House, Inc. and Wattsburg Area School District. (See Item #3 of Supt.'s Report)
- LA—4 (I) Beverage Agreement
•Mr. Maksimuk and Mrs. Mullaney to discuss Beverage Agreement from Pepsi and Coke.
- LA—5 (I) IRS Mileage Rate
•To approve the IRS Mileage Rate from 50.0¢ to 51.0¢, effective January 1, 2011 as outlined in Item #4 of Supt.'s Report.

E. Finance

- F—1 (I) Per Capita Tax Exemptions
•To approve Per Capita Tax Exemptions.
- F—2 (I) Budgetary Transfers
•To transfer \$10,000 from Maintenance/Repairs and \$20,000 from Maintenance/Supplies to Construction Services to fund the additional costs associated with the Bus Garage Office Project.

F. Building and Grounds

B—1 (I) Utilization of School Facilities

- To approve Wattsburg Wrestling Club to use the facilities at the WAMS, Tuesday, January 11, 2011 for a club meeting (No cost to the District).
- To approve Wattsburg Wrestling Club to use the facilities at SHS and WAMS on Saturday, January 15, 2011 and Sunday, January 16, 2011 for a wrestling tournament. (No cost to District).

G. Personnel

P—1 (I) Resignations

- To approve the resignation with regret of **Mr. Timothy Chase**, Industrial Arts/Technology Education Teacher at SHS effective December 22, 2010. (See Item #5 of Supt's Report).

P—2 (I) Appointments

- To approve the appointment of _____ as Cafeteria – Level III, Class C position, 3 hours per day, 180 days per year, at a rate of \$10.26 per hour, effective _____.
- To approve the appointment of _____ as Custodian – Level III, Class B position, 8 hours per day, 180 days per year, at a rate of \$11.25 per hour, effective _____.
- To approve the appointment of _____ as Custodian – Level III, Class B position, 7 ½ hours per day, 235 days per year, at a rate of \$11.25 per hour, effective _____.
- To approve **Mrs. Serena Anderson** as WAMS 7/8 Grade After-School Math tutor for the 2010–2011 school year. (This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement.). (See Item #6 of Supt.'s Report).
- To approve **Ms. Gretchen Ruprecht** as WAMS 5th/6th Grade After-School Program Coordinator for the 2010–2011 school year. (This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement.). (See Item #7 of Supt's Report).
- To approve **Mrs. Jennifer Turner** to be a substitute tutor for the PSSA Tutoring Program for the 2010–2011 school year. (This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement.). (See Item #7 of Supt's Report).
- To approve the following WAMS 6th Grade After-School Tutoring positions: _____, _____, _____, (This salary is based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement.).
- To approve _____ as Part Time Industrial Arts/Technology Education Teacher at SHS, 3 hours per day, at the per diem rate of \$75.00, effective _____ through the end of the 2010-2011 school year.
- To approve **Mrs. Betty Jones** on an as needed compensation rate of \$18.50 per hour to assist the administration staff with matters that require her knowledge and expertise, effective upon her retirement.

- P—3 (I) Addition of Substitute Teacher
- To approve **Ms. Courtney Marsteller** for the position of substitute Title I Teacher. She will be assuming **Mrs. Jennifer Malec's** position while she is on maternity leave anticipated to begin on Friday, January 7, 2011 and conclude on Friday, April 15, 2011 (\$100.00/day).(See Item #8 of Supt's Report).
- P—4 (I) Conference Requests
- **Sandi Gulnac , Teresa Pearce, Donna Banks**– SAS Coordinator Training Edinboro, PA, Thursday, January 6; Friday, January 7; Monday, February 7; Tuesday, February 8; Tuesday, March 8; Wednesday, March 9; Tuesday, May 3; Wednesday, May 4, 2011. (Snow make-up days: Friday, January 21st; Wednesday, February 9th; Thursday, March 10th; May 2nd, 2011.) (\$2,100) (Funds from Instructional Account).
 - Joni Swackhamer & Audrey Coletta** National Reading Recovery & K-6 Classroom Literacy Conference, Columbus, OH, Saturday, February 5 through Tuesday, February 8, 2011. (\$1,714.00) (Funds from Title).
- P—5 (I) Leaves
- To approve additional leave under the Family Medical Leave Act for **Mrs. Emily Ewings.** January 11 through 20, 2011.
 - To approve a Family Medical Leave for **Mrs. Staci L. Wright**, District-Wide Level III Special Needs Aide, effective date December 3, 2010 according to Local 2's Collective Bargaining Unit Agreements.
- P—6 (I) Additions to the Emergency Teachers' Substitute List for 2010-2011
- To approve additions to the Emergency Teachers' Substitute List for the 2010-2011 school year. See item # of Supt's Report. (See Item #9 of Supt's Report).
- P—7 (I) Remove from the Table Job Descriptions
- To remove from the table the Job Descriptions
 WAEC Classroom Instructional Aide, Class B
 WAEC Classroom Instructional Aide, Class C
 Health Room Medical Assistant
 WAMS Attendance Clerk
- P—8 (I) Approve Job Descriptions
- To approve the Job Descriptions of:
 Classroom Instructional Aide
 Medical Assistant
 Attendance Clerk
 Extra-Curricular Activities Aide
 (See Item #10 of Supt's Report)

H. Policy

I. Curriculum

- C—1 (I) 2012 Seneca Prom Recommendation
- To approve the Prom Committee for the Class of 2013 be granted permission to hold the 2012 Seneca High School Prom on Saturday, May 12, 2012 at the Concourse at Union Station in Erie. (See Item #11 of Supt's Report).

J. Principals' Special Reports

K. Technology

L. Transportation

T—1 (I) Transportation Requests

- To approve SHS Autistic Support students to travel to Frontier Park, Blasco Library, Bob Evans, McDonalds, and Wegmans, Erie, Friday, January 7, 2011 (\$120.00) (Funds from IU5).
- To approve Academic Sports League to attend Gannon University, Erie, Saturday, January 8, 2011 (\$177.00) (Funds from ASL).
- To approve K-5 Autistic Support students to travel to Eastland Bowling, Ponderosa, Aldi's, Erie, on Thursday, January 13, 2011 (\$95.00) (Funds from IU5).
- To approve SHS Autistic Support students to travel to Evan's Skateland and Wegmans in Erie, Friday, January 14, 2011 (\$119.00) (Funds from IU5).
- To approve SHS Autistic Support students to travel to Frontier Park, Blasco Library, Bob Evan, McDonalds, and Wegmans, Erie, Friday, January 21, 2011 (\$120.00) (Funds from IU5).
- To approve K-5 Autistic Support students to travel to Children's Museum, Chick-fil-A, Erie, on Thursday, January 27, 2011 (\$97.00) (Funds from IU5).
- To approve SHS Autistic Support students to travel to Glenwood YMCA, Eastway Bowling Lanes, Dairy Queen, Taco Bell, and Walmart in Erie, Friday January 28, 2011 (\$105.00) (Funds from IU5).
- To approve K-5 Autistic Support students to travel to CiCi's Pizza, Aldi's, Erie, on Thursday, February 10, 2011 (\$92.00) (Funds from IU5).

M. Athletic/Extra-Curricular

AE—1 (I) Athletic/Extra-Curricular Appointments for 2010-2011

- To approve the following Team Leader Appointments for WAEC for the 2010-2011 school year. **Judy Metzler** (K). **Chris Chapman** (1), **Ebbie Shores** (2); **Michelle McAvoy** (3), **Mandy Hernandez** (4), **Joni Swackhamer**,(Title I), **Heather Hedderman** (Special Teachers), **Melissa Doolittle** (Learning Support). (This salary is based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement.). (See Item #12 of Supt's Report).
- To approve the following: **Robert Reid** as SHS Track & Field 2nd Assistant Coach at Step 2, for the 2010-2011.(This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement.). (See Item #13 of Supt's Report)

AE—1 (I) Additions to Volunteer List 2010-2011

- To approve the additions to Volunteer Coach List for the 2010-2011 school year. (See Item #14 of Supt's Report).

N. Miscellaneous

M—1 (I) Declare Athletic Items Surplus

- To declare various Athletic Items surplus as outlined in Item #13 of Supt.'s Report.

O. Board Correspondence and Dialogue

- P. **Erie Vo-Tech School—Mr. Eric Duda**
- Q. **Northwest Tri-County—Mr. Kerry Duncan**
- R. **Adjournment**