

WATTSBURG AREA SCHOOL DISTRICT

BOARD OF EDUCATION

Regular Meeting of October 20, 2008

The regular meeting of the Wattsburg Area School District Board of Education was held on Monday, October 20, 2008 at Wattsburg Area Elementary Center.

Mr. Elwin Rose called the meeting to order at 7:30 p.m. The following members were in attendance: Linda Smith, Kenneth Watkins, John Rzepka, Sue Afton, Joseph Walko, Eric Duda, Scott Rose, James Thompson, and Elwin Rose. Also in attendance were Mr. Jay Badams, Superintendent, Ms. Nancy Sadaly, Assistant to the Superintendent, and Mr. Steve Maksimuk, Business Manager.

Roll Call

Minutes of the September 15, 2008 Regular Board Meeting and minutes of the October 13, 2008 Regular Work session were reviewed.

Minutes

Motion for approval was made by Mr. S. Rose, seconded by Mr. Rzepka. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Mr. Badams relayed the results of the recent PSSA science exam.

PSSA Exam

On behalf of the Band Boosters, Mr. Rzepka commended various staff on their help at the recent home show band competition.

Band Competition

Mr. Maksimuk noted cash in the bank in the amount as of \$2,441,843.29 as of September 30, 2008 and cash in the capital reserve account in the amount of \$3,581.71 as of September 30, 2008.

Treasurer's Reports,
Payment of Bills

Mr. Maksimuk reported the amount of General Fund Bills, Exhibit "A" to be \$195,860.40; Checks Already Written, Exhibit "A1" to be \$1,170,389.85; General Fund Bills, Exhibit "A2" to be \$301,420.04; Cafeteria Bills, Exhibit "B" to be \$50,443.37, and Checks Already Written, Exhibit "B1" to be \$910.00.

Motion for approval was made by Mr. S. Rose, seconded by Mrs. Smith. In a recorded roll call vote, the following members present voted "Yes": Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, Mr. Watkins, and Mr. E. Rose. Motion was carried unanimously.

Mr. Maksimuk noted cash in the Seneca High School Activity fund to be \$56,230.50 and cash in the Special Revenue Report (Athletics) to be \$2,398.61.

Seneca High School
Activity Fund/
Special Revenue
Report

Motion for approval was made by Mr. S. Rose, seconded by Mrs. Smith. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Approve PLANCON Part J – Project Account Based on Final Costs – Exhibit F – Motion: To approve PLANCON Part J – Project Accounting Based on Final Costs for the Seneca High School Additions/Renovations Project as outlined in **Exhibit F**.

Building and
Grounds

Motion for approval was made by Mr. Rzepka, seconded by Mr. Duda. In a recorded roll call vote, the following members present voted "Yes": Mr. Rzepka, Mrs. Smith, Mr. Watkins, Mr. Thompson, Mrs. Afton, Mr. Duda, Mr. S. Rose, and Mr. E. Rose. Motion was carried unanimously.

Utilization of School Facilities – Motion: To approve Cub Scout Pack #154 Den #9 to use the facilities at Wattsburg Area Elementary Center for den meetings once a month

beginning Wednesday, October 29, 2008 through Wednesday, May 20, 2009 (No Cost to District); **Motion:** To approve 3rd/4th Grade Boys' Basketball to use the facilities at Wattsburg Area Elementary Center and Wattsburg Area Middle School for practices, November 1, 2008 through February 26, 2009 as designated on request (No Cost to District); **Motion:** To approve Success by Six to use the facilities at Wattsburg Area Elementary Center for a Parents Night Out, Tuesday, November 11, 2008 (No Cost to District); **Motion:** To approve 5th/6th Grade Boys' Basketball to use the facilities at Wattsburg Area Middle School for practices and games, November 17, 2008 through February 26, 2009 as designated on request (No Cost to District); **Motion:** To approve 6th Grade Girls' Basketball to use the facilities at Seneca High School for practices, Saturdays, September 20, 2008 through November 8, 2008 as designated on request (No Cost to District); **Motion:** To approve district participation and facilities' use at Wattsburg Area School District (facility to be determined) for the Erie Free Taxes Earned Income Tax Credit Program to provide free tax preparation for qualified taxpayers, Thursdays, January 15 through April 2, 2009 and every other Saturday, January 24, 2009 through April 4, 2009, and **Motion:** To approve the Lake Erie Regiment Winter Guard to use the facilities at Wattsburg Area Elementary Center on the following dates for Winter Guard Teaching: October 26, 2008; November 8 or November 9, 2008; November 16, 2008; November 22 or November 23, 2008; November 29 or November 30, 2008; December 6 or December 7, 2008; December 13 or December 14, 2008; December 20 or December 21, 2008; December 27 or December 28, 2008; January 3 or January 4, 2009; January 10 or January 11, 2009; January 17 or January 18, 2009; January 24 or January 25, 2009; January 31 or February 1, 2009; February 8, 2009; February 14 or February 15, 2009; February 21 or February 22, 2009; February 28 or March 1, 2009; March 7 or March 8, 2009; March 21 or 22, 2009, and March 29, 2009.

Motion for approval was made by Mr. Rzepka, seconded by Mr. S. Rose. In a recorded roll call vote, the following members present voted "Yes": Mrs. Smith, Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

BLT Representation and ACCESS Recording – **Motion:** To increase Mrs. Maria Hvezda's salary by \$1,600.00 for compensation for the addition of campus wide BLT representation and ACCESS recording.

Family Medical Leaves – **Motion:** To approve a Family Medical Leave for Mrs. Amy Heyer effective upon the usage of all sick and personal days according to policy guidelines, **Motion:** To approve a Family Medical Leave for Mrs. Sally Trayer, effective October 20, 2008 through November 4, 2008, and **Motion:** To approve a Family Medical Leave for Mrs. D'Arcy Frontera effective upon the usage of all sick and personal days according to policy guidelines..

Unpaid Childbirth Leave – **Motion:** To approve an unpaid childbirth leave for Mr. Christopher Boyd, effective September 22 through October 3, 2008 according to the collective bargaining unit agreement.

Appointments – **Motion:** To approve Ms. Karen Kinney as Campus Wide Cafeteria Aide, Level III, Class C position, 3 ½ hours per day, 180 days per year, at a rate of \$9.45 per hour, effective October 21, 2008, **Motion:** To approve Ms. Nicole Kloss as Campus Wide Housekeeper, 2nd Shift, Level IV, Class B position, 6 ½ hours per day, 210 days per year, at a rate of \$10.35 per hour, effective October 21, 2008, and **Motion:** To approve Ms. Lindsey Ross and Ms. Lynne Herman as After School Tutors in Cyber Services, for up to two hours per student each week in the home at a salary in accordance with the collective bargaining unit agreement.

Building and
Grounds (cont'd)

Personnel

Conference Requests – Motion: To approve the addition of Mr. Joe Anthony to the Student Assistant Secondary Trainings, Edinboro, Tuesday, October 7, Wednesday, October 8, Wednesday, October 15, and Thursday, October 16, 2008, costs previously approved (No Further Cost to District); Mrs. Rebecca Heitzenrater – Adult CPR, AED, First Aid and Infant and Child CPR Training, Erie, Tuesday, October 14, 2008, \$78.00 (Funds from Special Education, Grades K-12); Ms. Jennifer Hinman – Building Contact Training – New Building Contacts, Edinboro, Tuesday, October 14, 2008, \$106.00 (Funds from Media Specialist, Grades 5-8); Mr. Jay Badams, Mr. Tom Rinke, Mr. Doug McGarvey, Mr. Robert Hart, Mr. Christopher Ward, and Major Jay Johnson – Medal of Honor Committee Meeting, Erie, Tuesday, October 21, 2008, \$400.00 (Funds from Medal of Honor Grant); Mr. Doug McGarvey, Ms. Jennifer Hinman, Mrs. Heather Hedderman, and Mrs. Mary Beth Hengelbrok – Videoconferencing Best Practices Training, Edinboro, Wednesday, October 22, 2008, \$105.00 (Funds from Staff Development); Mr. Daniel Firestone – Blue Bird Bus Sales Training, Pittsburgh, Thursday, October 23, through Friday, October 24, 2008, \$150.00 (Funds from Transportation); Mrs. Stacy Cassano, Ms. Kristy Gnibus, Ms. Lisa Wagner, and Ms. Remle Elmer – Career Cruising, Erie, Monday, November 3, 2008, \$227.00 (Funds from Family and Consumer Science, Guidance, and Business Accounts); Mrs. Jan Pelensky, Ms. Lisa Elia, Ms. Melissa Doolittle, and Ms. Heather Kirk – Crisis Prevention Intervention – Re-Certification, Edinboro, Wednesday, November 5, 2008, \$306.00 (Funds from All – Professional Development, Grades K-4); Mr. Tim Malinowski – PHEAA and PASFAA Counselor Workshop, Erie, Wednesday, November 12, 2008 (No Cost to District); Mrs. Marty Dean – The Erie Conference for Adobe Photoshop Users, Erie, Monday, November 24, 2008, \$222.00 (Funds from Staff Development); Mrs. Beth Bille and Mrs. Cindy Cass – The Erie Conference for Adobe Photoshop Users, Erie, Monday, November 24, 2008, \$445.00 (Funds from Technology); Mrs. Chris Long, Mrs. Emily Ewings, Mrs. Terri Brooks, and Ms. Peggy Lewis – Crisis Prevention Intervention (Full Certification), Edinboro, Wednesday, December 3, and Thursday, December 4, 2008, \$293.00 (Funds from All, Professional Development, Grades K-4); Mrs. Shelley Ochterski – Reflecting on the Standards and Connecting on the Standards, Pittsburgh, Tuesday, January 13, 2009 and Tuesday, April 28, 2009, \$477.00 (Funds from K-Standards, Grade K), and Mr. Ray Trejchel – Monitoring Student Progress in Algebra, Pittsburgh, Thursday, October 20, 2008, \$249.00 (Funds from Special Education, Grades K-12).

Substitute Medical Assistant Rate – Motion: To establish a Substitute Medical Assistant rate as established in the Local 2 Bargaining Unit agreement.

Additions to the Emergency Teachers' Substitute List – Exhibit G – Motion: To approve additions to the Emergency Teachers' Substitute List as outlined in **Exhibit G**.

Rescinding of Appointment – Motion: To rescind the appointment of Mrs. Julie Canter and Ms. Liz Oslak as Extra Curricular After School Supervision as this should be re-posted as After School Activities Aide and should be awarded to the most senior Local 2 bargaining unit member.

Additions to the Service Personnel Substitute List – Exhibit H – Motion: To approve additions to the Service Personnel Substitute List for the 2008-2009 school year as outlined in **Exhibit H**.

Additions to the Teachers' Substitute List – Exhibit I – Motion: To approve additions to the Teachers' Substitute List as outlined in **Exhibit I**.

Motion for approval was made by Mrs. Smith, seconded by Mr. S. Rose. In a recorded roll call vote, the following members present voted “Yes”: Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Resignation – **Motion:** To approve the resignation of Mr. Mark Shields as After-School Activities Aide at Seneca High School, effective October 14, 2008.

Motion for approval was made by Mrs. Smith, seconded by Mr. S. Rose. In a recorded roll call vote, the following members present voted “Yes”: Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Personnel (cont’d)

Approve Second Reading for Policy 1223 – Volunteer – **Exhibit J** – **Motion:** To approve the Second Reading for Policy 1223 – Volunteer.

Motion for approval was made by Mrs. Afton, seconded by Mr. Watkins. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Policy

Approve Second Reading for Policy 4122.10 – Bullying – **Exhibit K** – **Motion:** To approve the Second Reading for Policy 4122.10 – Bullying.

Motion for approval was made by Mrs. Afton, seconded by Mr. Duda. In a recorded roll call vote, the following members present voted “Yes”: Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Student Activities Requests – **Motion:** To approve Seneca High School French Club, Grades 10-12, to travel to Quebec City, Quebec, Canada, Thursday, December 4, 2009 through Monday, December 8, 2009, \$1,015.00 (Funds from Student Activities and Substitute Accounts).

Motion for approval was made by Mr. S. Rose, seconded by Mr. Watkins. In a recorded roll call vote, the following members present voted “Yes”: Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, Mr. Watkins, and Mr. E. Rose. Motion was carried unanimously.

Curriculum

Mrs. Knappenberger gave an update on the Transition Service Center and Transition Program at the Erie County Technical School.

Principals’ Special Reports

Mr. Porter reported on Wattsburg Area Elementary Center. Mr. Podpura gave a report on Wattsburg Area Middle School. Mr. Miller gave a brief report on Seneca High School. Mr. Schultz gave an update on the Maintenance Department. Barb Schock reported on the Transportation Department. Mrs. Mullaney gave a brief report on the Cafeteria. Mr. LaPlaca gave an update on the Technology Department.

Transportation Requests – **Motion:** To approve Seneca High School Government Class Representatives, Grades 11-12, to travel to Clarion University Venango Campus, Oil City, Friday, October 17, 2008, \$330.00 (Funds from Student Activities and Substitute Accounts); **Motion:** To approve Seneca High School Entrepreneurship Academy, Grades 9-12, to travel to Relish, Inc., Erie, Tuesday, October 28, 2008, \$89.00 (Funds from School to Career Grant); **Motion:** To approve Seneca High School FBLA, Grade 9-12, to travel to Pittsburgh Titusville Campus, Titusville, Friday, October 31, 2008, \$360.00 (Funds from School to Career Grant); **Motion:** To approve Wattsburg Area Elementary Center Autistic Support Class to travel to Pizza Hut, Quality Market, and Union City Library, Tuesday, November 4, 2008, \$100.00 (Funds from I.U. #5); **Motion:** To approve Seneca High School/Wattsburg Area Middle School Select Chorus students, Grades 7-9, to travel to Eisenhower High School, Russell, PA, Friday, November 7 and Saturday, November 8, 2008 for a Choral Competition, \$785.00 (Funds

Transportation

from Student Activities and Substitute Accounts); **Motion:** To approve Seneca High School Grade 9 students to travel to Erie County Technical School for career exploration, Wednesday, November 12, 2008, \$215.00 (Funds from Student Activities Account); **Motion:** To approve Seneca High School Child Development students, Grades 11-12, to travel to Reggio Emilia South Hills School, Montessori Charter School, and McDonald's, Erie, Friday, November 14, 2008, \$180.00 (Funds from Student Activities and Substitute Accounts); **Motion:** To approve Wattsburg Area Elementary Center Autistic Support Class to travel to Eastland Bowling, McDonald's, Wal-Mart, and Wendy's, Erie, Wednesday, November 19, 2008, \$100.00 (Funds from I.U. #5); **Motion:** To approve St. Boniface School to travel to St. Mark Catholic Center, Erie, Thursday, December 11, 2008, \$100.00 (Funds from St. Boniface School); **Motion:** To approve Seneca High School FBLA students, Grades 9-12, to travel to University of Pittsburgh, Bradford, Thursday, December 18, 2008, \$520.00 (Funds from Student Activities and Substitute Accounts); **Motion:** To approve Seneca High School Science Olympiad Team, Grades 9-12, to travel to Clarion University, Thursday, March 26, 2009, \$800.00 (Funds from Student Activities and Substitute Accounts), and **Motion:** To approve Seneca High School Academic Sports League (ASL) students to travel to Mercyhurst College, Erie, to participate in a competition, Saturday, November 15, 2008, \$266.00 (Funds from ASL Account).

Motion for approval was made by Mr. Walko, seconded by Mr. S. Rose. In a recorded roll call vote, the following members present voted "Yes": Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, Mr. Watkins, Mr. Rzepka, and Mr. E. Rose. Motion was carried unanimously.

Erie Otters Sweepstakes – **Motion:** To approve the Erie Otters to conduct a sweepstakes during the Thursday, October 30, 2008 home football game.

Additions to the Game Help List – **Motion:** To approve the addition of Ms. Carrie Maines to the Game Help List for 9th Grade Boys' Basketball Clock Operator for the 2008-2009 school year.

Athletic/Extra-Curricular Appointment for 2008-2009 – **Motion:** To approve Ms. Lisa Herring for Band Appointment to assist as woodwind instructor and marching assistant for the 2008-2009 school year not to exceed \$500.00.

Motion for approval was made by Mr. Watkins, seconded by Mr. S. Rose. In a recorded roll call vote, the following members present voted "Yes": Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Watkins, Mr. Thompson, Mrs. Afton, and Mr. E. Rose. Motion was carried unanimously.

Approve Wattsburg Area Middle School Books/Materials as Surplus – **Motion:** To approve Wattsburg Area Middle School Books/Materials as surplus.

Approve Wattsburg Area Elementary Center Books/Materials as Surplus – **Motion:** To approve Wattsburg Area Elementary Center Books/Materials as surplus.

Approve Seneca High School Books/Materials as Surplus – **Motion:** To approve Seneca High School Books/Materials as surplus.

Motion for approval was made by Mr. Walko, seconded by Mr. Duda. In a recorded roll call vote, the following members present voted "Yes": Mr. Rzepka, Mrs. Smith, Mr. Watkins, Mr. Thompson, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, and Mr. E. Rose. Motion was carried unanimously.

It was relayed that an Executive Session would be held at the conclusion of the meeting to discuss negotiation issues.

Transportation
(cont'd)

Athletic/Extra-Curricular

Miscellaneous

Executive Session

Mr. Walko stated that a meeting will be held at the bus garage on November 5th at 9:00 a.m. to discuss the contract.

Board
Correspondence and
Dialogue

Mr. S. Rose asked that a thank you letter be sent to the PTO for their organization of the recent Harlem Wizards visit.

As there was no further business to discuss, upon motion made by Mr. Duda, seconded by Mr. S. Rose, the meeting adjourned at 8:36 p.m.

Adjournment

Cheryl Nye
School Board Secretary