

**WATTSBURG AREA SCHOOL DISTRICT
WORK SESSION MINUTES
September 8, 2008**

The meeting of the Regular Work Session was convened on September 8, 2008 at 7:30 p.m.

Sue Afton, Eric Duda, Elwin Rose, Scott Rose, John Rzepka, Linda Smith, James Thompson, Joseph Walko and Kenneth Watkins were present. Jay Badams, Nancy Sadaly and Steve Maksimuk were also present together with other interested persons.

Roll Call

Mr. Maksimuk reviewed with the Board the Treasurer's Report for August 2008 and the list of General Fund and Cafeteria bills. These items to be placed on the agenda for September 15, 2008.

Business
Administrator's
Report

Motion by Mr. Duda, seconded by Mr. Rzepka to suspend rules per Policy 9341 to allow voting on action items identified on the Worksession Agenda and Addendum for September 8, 2008. In a recorded roll call vote, all members present voted "Yes." Motion carried unanimously.

By-laws – Methods of
Operation

Motion by Mr. Walko, seconded by Mr. Duda to amend the Employee Eligibility Requirements under Special Eligibility Rules in the Section 125 Adoption Agreement to read:

Amend Section 125
Adoption Agreement

Eligibility is limited to Bus Drivers whose contract is collectively bargained with the District and Administrators, District Supervisors, Technology Specialist's and Confidential Secretaries; plan year begins July 1st and ends June 30th.

Eligibility is also limited to Professional Staff whose contract is collectively bargained with District, the Premium Only Plan year begins September 1st and ends August 31st, and the Flexible Spending Plan begins on October 1st and ends on September 30th.

In a recorded roll call vote, the following members voted "Yes": Afton, Duda, Scott Rose, Rzepka, Smith, Thompson, Walko, Watkins and Elwin Rose. Motion carried.

The Board discussed the resolution adopting agreements for the 403(b) Plan Document and agreements. This item to be placed on the agenda for September 15, 2008.

403(b) Plan
Document and
Agreements

The Board discussed the per capita tax exemptions. This item to be placed on the agenda for September 15, 2008.

Per Capita Tax
Exemptions

The Board discussed the use of the following school facilities:

Utilization of School
Facilities

- Penn Lakes Girl Scouts Troop 184 to use the facilities at WAEC to conduct Girl Scout Troop Educational Meetings Wednesdays on the following dates (No Cost to the District):

September 24, 2008
October 8 and 22, 2008
November 5 and 19, 2008
December 3 and 17, 2008

- Girl Scouts of Western PA to use the facilities at WAEC for Girl Scout Registration Night, Thursday, September 18, 2008 (No Cost to the District).
- Wattsburg Wrestling Club to use the facilities at WAEC for practice on the following dates (No Cost to the District):

Utilization of School
Facilities (Continued)

Monday, November 3, 2008
Wednesday, November 5, 2008
Thursday, November 6, 2008
Monday, November 10, 2008
Wednesday, November 12, 2008
Thursday, November 13, 2008
Thursday, December 18, 2008
Thursday, February 12, 2009
Thursday, February 26, 2009

- Adult Basketball to use the facilities at WAEC for Recreational Adult Basketball, Thursday nights, November 6, 2008 through April 30, 2009 (No Cost to the District).
- Baseball (Fall) Organization to use the Athletic Fields Wednesday nights in August/September 2008 for practices (No Cost to the District).
- Grade 5/6th Boys' Basketball Team to use the facilities at WAEC for practices, for the following dates:

Tuesdays: October 14, 21, 28, November 4, 11, December 9, 16, 2008, January 6, 13, 20, 27, February 3, 10, 2009.
Wednesdays: February 18, 2009.
Thursdays: October 16, 23, 30, 2008, February 12, 2009.
Fridays: November 7, 14, December 5, 12, 19, 2008, January 9, 16, 23, 30, February 6, 20, 2009.

This item to be placed on the agenda for September 15, 2008.

Motion by Mrs. Smith, seconded by Mr. Duda to approve the following resignations:

Resignations

- Mr. Andrew Stiner, Bus Driver, effective August 18, 2008.
- Mr. William Swanson, School Bus Aide, effective August 21, 2008.

In a recorded roll call vote, the following members voted "Yes": Afton, Duda, Scott Rose, Rzepka, Smith, Thompson, Walko, Watkins and Elwin Rose. Motion carried.

Motion by Mrs. Smith, seconded by Mr. Watkins to approve the following appointments:

Appointments

- Mrs. Susan Bisbee as Campus Wide Cafeteria Aide Level III, Class B position, 5 hours per day, 180 days per year, at a rate of \$9.45 per hour, effective September 9, 2008.
- Ms. Karla Kimmy, Bus Driver, Class B, effective August 26, 2008.
- Ms. Melinda Kinnear as Campus Wide Cafeteria Aide Level III, Class C position, 3 ¼ hours per day, 180 days per year, at a rate of \$9.45 per hour, effective September 9, 2008.
- Mrs. Lisa Smith as SHS Support Secretary, Level II, Class B position, 8 hours per day, 205 days per year, at a rate of \$11.54 per hour, effective September 9, 2008.
- Mr. William Swanson, Bus Driver, Class B, effective August 26, 2008.

- Mrs. Stephanie Welser as Campus Wide Behavioral Support Aide, Level I, Class B position, 7 hours per day, 180 days per year, at a rate of \$10.88 per hour, effective September 8, 2008.

Appointments
(Continued)

In a recorded roll call vote, the following members voted "Yes": Afton, Duda, Scott Rose, Rzepka, Smith, Thompson, Walko, Watkins and Elwin Rose. Motion carried.

The Board discussed the following appointment:

Appointment

- Campus Wide Housekeeper – 2nd Shift, Level IV, Class B position, 6 ½ hours per day, 210 days per year, at a rate of \$10.35 per hour.

This item to be placed on the agenda for September 15, 2008.

The Board discussed the Food Service Director's attendance for travel reimbursement at the following meetings for the 2008-2009 school year:

Food Service
Director's Attendance
at Meetings

1. PRFSD Meetings
2. SNAPA Quarterly Meetings
3. Erie County Food Service Director's Meetings
4. Mandatory PDE Meetings/Trainings
5. PASBO Conferences/Trainings

This item to be placed on the agenda for September 15, 2008.

The Board discussed the Classroom for the Future Coach's attendance to all mandated Classroom for the Future and IU 5 technology training sessions. This item to be placed on the agenda for September 15, 2008.

Classroom for the
Future Coach's
Attendance at
Meetings

The Board discussed the following conference requests:

Conference Requests

- Mrs. Mary Beth Hengelbrok-CFF Boot Camp, Pittsburgh, Tuesday, October 14, 2008 through Friday, October 17, 2008, \$159.00 (Funds from English, History, Science, Math, Grades 9-12 Funds).

- Mrs. Jan Pelensky-Erie County School Counselors' Meetings, Erie, on the following dates (No Cost to the District):

Wednesday, September 10, 2008
Wednesday, October 15, 2008
Tuesday, November 19, 2008
Wednesday, January 21, 2009
Wednesday, February 18, 2009
Wednesday, March 4, 2009
Wednesday, April 29, 2009
Thursday, May 14, 2009

- Mrs. Pam Pudlick and Mrs. Susan Stankowski-SNAPA 2008 Annual State Conference, Seven Springs, Monday, October 20, 2008 through Thursday, October 23, 2008, \$1,530.00 (Funds from Cafeteria Funds).

- Ms. Heather Kirk and Mrs. Jan Pelensky-Helping the Child with Mental Health Issues Succeed at School, Erie, Thursday, October 23, 2008, \$432.00 (Funds from Counseling/TEEP, Grades K-4).

- Mrs. Heather Hedderman-ACCESS PA Beginner Session, Pittsburgh, Friday, October 24, 2008, \$239.00 (Funds from Library, Grades K-4).
- Mrs. Lisa Zarger-The Ultimate One-Day Diabetes Course, Pittsburgh, Thursday, October 30, 2008, \$408.00 (Funds from Nurse, Grades 5-12).
- Mrs. Mary Beth Hengelbrok, Mrs. Valerie Zampogna, Mr. Robert Hart, Mr. Steven O'Donnell, Mr. Todd Talbot, Ms. Cecilia Polumbo, Mrs. Amy Heyer, Mr. Mike Grove, Mr. Rick Stoutamyer and Mrs. Kristina Ohrn-CFF-Out of Box Training, Pittsburgh, dates to be determined, \$550.00 (Funds from Computers, Grades 9-12).
- Mrs. Mary Beth Hengelbrok-CFF – eMPEDDED Learning Introduction and Technical Training, Pittsburgh, Wednesday, November 12, 2008, \$159.00 (Funds from English, History, Science, Math, Grades 9-12 Funds).
- Mrs. Jan Mullaney, Mr. Eric Schultz, Mrs. Mary Nunemaker, Ms. Barb Schock and Mr. Robert LaPlaca-How to Deal with Unacceptable Employee Behavior, Erie, Tuesday, November 18, 2008, \$545.00 (Funds from Related General Fund Conference Account).
- Ms. Elizabeth Oslak-Student Assistance Secondary Training, Edinboro, Tuesday, October 7, 2008, Wednesday, October 8, 2008, Wednesday October 15, 2008 and Thursday, October 16, 2008, \$911.00 (Funds from Guidance, Grades 9-12).
- Mrs. Maureen Gustafson, Ms. Gretchen Ruprecht, Mr. Mark Shields, Mrs. Kristina Ohrn and Ms. Lindsey Ross-Reading Apprenticeship Training, Erie, Monday, October 27, 2008, Tuesday, October 28, 2008, Monday, December 15, 2008 and Tuesday, December 16, 2008, \$4,020.00 (Funds from Reading, Grades K-12).

Conference Requests
(Continued)

This item to be placed on the agenda for September 15, 2008.

The Board discussed tuition reimbursement stipends. This item to be placed on the agenda for September 15, 2008.

Tuition
Reimbursement

Motion by Mr. Walko, seconded by Mr. Scott Rose to remove from the table Policy 1223 – Volunteer and Policy 4122.10 - Bullying. In a recorded roll call vote, the following members voted “Yes”: Afton, Duda, Scott Rose, Rzepka, Smith, Thompson, Walko, Watkins and Elwin Rose. Motion carried.

Remove from the
Table Policies 1223 –
Volunteer and
4122.10 - Bullying

The Board discussed the First Reading for Policy 1223 – Volunteer. This item to be placed on the agenda for September 15, 2008.

First Reading for
Policy 1223 -
Volunteer

The Board discussed the First Reading for Policy 4122.10 – Bullying. This item to be placed on the agenda for September 15, 2008.

First Reading for
Policy 4122.10 -
Bullying

The Board discussed participation in the WXTA “Prize Wheel” Fundraiser. Proceeds to be divided between the Athletic and the Band Boosters. This item to be placed on the agenda for September 15, 2008.

WXTA Fundraiser

The Board discussed the following student activities requests:

Student Activities
Requests

- Mr. Robert Reid and up to six District Chorus students to travel to Collegiate Academy for a Choral Competition, Wednesday, January 14, 2009 through Saturday, January 17, 2009, \$683.00 (Funds from Student Activities and Teachers' Substitute Accounts).
- Mr. Robert Reid and up to three Select Chorus students to travel to Leechburg High School, Leechburg, PA, for a Choral Competition, Wednesday, February 18, 2009 through Saturday, February 21, 2009, \$990.00 (Funds from Student Activities and Teachers' Substitute Accounts).
- Mr. Robert Reid and up to two Select Chorus students to travel to Valley Forge, PA, for a PMEA All-State Conference, Wednesday, April 22, 2009 through Saturday, April 25, 2009, \$1,465.00 (Funds from Student Activities and Teachers' Substitute Accounts).

This item to be placed on the agenda for September 15, 2008.

The Board discussed the contract for English as a Second Language Services for the 2008-2009 school year. This item to be placed on the agenda for September 15, 2008.

ESL Contract

The Board discussed the following transportation requests:

Transportation
Requests

- Music, Grade 4 students to travel to Warner Theater for a live orchestra concert, Thursday, October 16, 2008, \$338.00 (Funds from PTO).
- SHS AP Environmental Science, Grades 9-10 students to travel to Bayfront Center – Erie Maritime Museum, Erie, Tuesday, September 30, 2008, \$393.00 (Funds from Field Trip Grant).
- WAEC Mr. Pearce's Grade 4 students to travel to Hornby One Room School Museum, Greenfield Township, Friday, October 17, 2008, \$90.00 (Funds from Colonial Market Project).
- WAEC Grade 1 students to travel to Port Farms, Waterford, Friday, October 17, 2008, \$656.00 (Funds from PTO).

This item to be placed on the agenda for September 15, 2008.

The Board discussed a new student activity entitled Robotics Club to be implemented at Seneca High School and facilitated by Mr. Todd Talbot. This item to be placed on the agenda for September 15, 2008.

SHS Robotics Club

The Board discussed additions to the volunteer coaching list. This item to be placed on the agenda for September 15, 2008.

Additions to the
Volunteer Coaching
List

The Board discussed the following athletic/extra curricular appointments for the 2008-2009 school year:

Athletic/Extra
Curricular
Appointments

- Mrs. Darlene McNulty, WAMS 6th Grade Team Leader, \$373.00.
- Mr. Chris Ward, WAMS 8th Grade Team Leader, \$373.00.
- Mrs. Kristina Ohrn, SHS Freshman Class Advisor, Step 1, \$508.00.
- Mrs. Kristina Ohrn, SHS Newspaper Advisor, Step 1, \$761.00.

This item to be placed on the agenda for September 15, 2008.

The Board discussed approving SHS textbooks as surplus. This item to be placed on the agenda for September 15, 2008.

SHS Textbooks as
Surplus

The Board discussed approving WAMS books/materials as surplus. This item to be placed on the agenda for September 15, 2008.

WAMS
Books/Materials as
Surplus

There being no further business the Board adjourned at 8:30 p.m.



Stephen J. Maksimuk
Assistant Secretary