

**WATTSBURG AREA SCHOOL DISTRICT  
WORK SESSION MINUTES  
March 9, 2009**

The meeting of the Regular Work Session was convened on March 9, 2009 at 7:30 p.m.

Eric Duda, Elwin Rose, Scott Rose, John Rzepka, Linda Smith, James Thompson, Joseph Walko and Kenneth Watkins were present. Sue Afton was absent. Nancy Sadaly, Tom Rinke and Steve Maksimuk were also present together with other interested persons.

Roll Call

Mr. Maksimuk reviewed with the Board the Treasurer's Report for February 2009 and the list of General Fund and Cafeteria bills. These items to be placed on the agenda for March 16, 2009.

Business  
Administrator's  
Report

Motion by Mr. Walko, seconded by Mr. Elwin Rose to suspend rules per Policy 9341 to allow voting on action items identified on the Agenda. In a recorded roll call vote all members present voted "Yes", motion carried.

By-Laws – Methods  
of Operation

The Board discussed the local audit report for the fiscal year ending June 30, 2008 as prepared by Buffamante Whipple Buttafaro, P.C. (local auditors). This item to be placed on the agenda for March 16, 2009.

Local Audit Report

The Board discussed the per capita tax exemptions. This item to be placed on the agenda for March 16, 2009.

Per Capita Tax  
Exemptions

The Board discussed the Delinquent Tax Resolution. This item to be placed on the agenda for March 16, 2009.

Erie County Tax  
Claim Bureau

The Board discussed the Wattsburg Area Little League to use the facilities at WAEC for Little League Pictures, Wednesday, May 20, 2009 (No Cost to the District). This item to be placed on the agenda for March 16, 2009.

Utilization of School  
Facilities

The Board discussed the resignation of Mrs. Sally Trayer, Campus Wide Housekeeper, effective March 15, 2009. This item to be placed on the agenda for March 16, 2009.

Resignation

Mr. Maksimuk updated the Board on the interview process for the HR/PR Secretary. This item to be placed on the agenda for March 16, 2009.

Update on HR/PR  
Secretary

The Board discussed a salary stipend of \$2,000.00 to Mr. Thomas Podpora for Acting Seneca High School Assistant Principal, of which \$1,000.00 to be paid on March 20, 2009 and \$1,000.00 to be paid on June 26, 2009. This item to be placed on the agenda for March 16, 2009.

Salary Stipend

Motion by Mrs. Smith, seconded by Mr. Duda to approve an Employment Agreement with Mrs. Susan Stankowski as WAEC Cafeteria Manager, effective March 16, 2009. In a recorded roll call vote the following members voted "Yes": Duda, Elwin Rose, Scott Rose, Rzepka, Smith, Thompson, Walko and Watkins, motion carried.

Employment  
Agreement for WAEC  
Cafeteria Manager

The Board discussed the following conference requests:

- Mr. Don Pearce, Mrs. Jennifer Turner, Mr. Michael Ellicott and Ms. Michelle Leone-MAGPI (Mid-Atlantic Gigapop in Philadelphia for Internet2) Training, Edinboro, Friday, March 27, 2009, \$160.00 (Funds from Staff Development).
- Mrs. Kristina Ohrn, Mr. James Logan, Ms. Donna Banks, Ms. Lindsey Ross and Ms. Gretchen Ruprecht-LEARN Language Arts Academy, Edinboro, Monday, March 30, 2009, \$400.00 (Funds from Staff Development).
- Mrs. Kristen Ward, Mrs. Amanda Hernandez, Mr. Chris Boyd and Mr. Steve Carter-LEARN Math Academy, Edinboro, Friday, April 17, 2009, \$240.00 (Funds from Staff Development).
- Mr. Vincent DiMichele, Ms. Maria Hvezda, Mrs. Barbara Burdick, Mrs. Jan Pelensky, Ms. Julie McGaughey, Mr. Chad Porter, Mr. Chris Ward and Mrs. Sheri Hoffman-Olweus Bullying Prevention Program (OBPP) Coordinating Committee Workshop, Edinboro, Monday, April 20, 2009, \$315.00 (Funds from Healthy Five Grant).
- Mr. Vincent DiMichele-Why We Worry: Understanding and Treating Anxiety Disorders, Erie, Tuesday, April 21, 2009, \$75.00 (Funds from Guidance, Grades 5-8).
- Mrs. Marty Dean-The Erie Conference for Adobe Creative Suite Users, Erie, Thursday, April 30, 2009, \$217.00 (Funds from Administration).
- Ms. Jennifer Hinman-36<sup>th</sup> Annual PA School Librarians Association (PSLA) Conference, State College, Thursday, April 30, 2009 through Saturday, May 2, 2009, \$215.00 (Funds from Library, Grades 5-8).
- Mr. Keith Miller, Mr. Tom Podpora, Ms. Betsy Gamble and Mr. Tim Malinowski-Olweus Bullying Prevention Program (OBPP) Coordinating Committee Workshop, Edinboro, Monday, April 20, 2009, \$80.00 (Funds from Healthy Five Grant).
- Mrs. Beth Bille and Mrs. Cindy Cass-The Erie Conference for Adobe Creative Suite Users, Erie, Thursday, April 30, 2009, \$430.00 (Funds from All, Grades K-12).

This item to be placed on the agenda for March 16, 2009.

The Board discussed additions to the emergency substitute teachers' list for the 2008-2009 school year. This item to be placed on the agenda for March 16, 2009.

The Board discussed the Second Reading of Policy 5122.11 – Positive Behavior Support Policy for Students Receiving Special Education Services. This item to be placed on the agenda for March 16, 2009.

The Board discussed the adoption of the school calendar for the 2009-2010 school year. This item to be placed on the agenda for March 16, 2009.

The Board discussed the date of May 15, 2010 for the Junior/Senior Prom for 2010 to be held at the Warner Theater. This item to be placed on the agenda for March 16, 2009.

The Board discussed approving January 12, 2009 as an Emergency Day for the District. This item to be placed on the agenda for March 16, 2009.

Conference Requests

Additions to the  
Emergency  
Substitute Teachers'  
List

Second Reading of  
Policy 5122.11 -  
Positive Behavior  
Support Policy for  
Students Receiving  
Special Education  
Services

Adoption of School  
Calendar for  
2009-2010

Prom for 2010

Emergency Day

The Board discussed awarding bids for one (1) 72-passenger school bus and two (2) 24-passenger mini buses. This item to be placed on the agenda for March 16, 2009.

School Bus Bids

Motion by Mr. Elwin Rose, seconded by Mr. Duda to approve WAEC students, Grades K-4, to travel to SHS, Thursday, March 12, 2009, to see the Wizard of Oz, at a cost of \$300.00 from WAEC instructional funds. In a recorded roll call vote the following members voted "Yes": Duda, Elwin Rose, Scott Rose, Rzepka, Smith, Thompson, Walko and Watkins, motion carried.

Transportation  
Requests

The Board discussed the following transportation requests:

Transportation  
Requests

- WAEC Autistic Support students, Grades K-5, to travel to Therapeutic Riding Equestrian Center, Fairview, on the following Tuesdays (Cost is \$115.00, Funds from IU 5):
  - March 24, 2009
  - March 31, 2009
  - April 14, 2009
  - April 21, 2009
  - April 28, 2009
  - May 5, 2009
  - May 12, 2009
- SHS AFJROTC students, Grades 9-12, to travel to Kent State University, Kent, Ohio, for a field day, Saturday, March 28, 2009, \$470.00 (Funds from AFJROTC).
- WAEC 2<sup>nd</sup> Grade students to travel to Tom Ridge Environmental Center and Old Country Buffet, Wednesday, April 15, 2009, \$1,224.00 (Funds from PTO).
- SHS Business Academy students, Grades 11-12, to travel to Erie business Center and Tri-State Business Institute, Erie, Friday, April 17, 2009, \$102.00 (Funds from Student Activities Account).
- SHS Student Ambassadors, Grades 11-12, to travel to Gannon University, Erie, Wednesday, April 22, 2009, \$90.00 (Funds from Student Activities Account).
- WAEC 3<sup>rd</sup> Grade students to travel to Tinseltown USA, Erie, to view an educational film, Thursday, April 23, 2009, \$570.00 (Funds from PTO).
- St. Boniface School students, Grades 5-6, to travel to Presque Isle and Tom Ridge Environmental Center, Tuesday, April 28, 2009, \$140.00 (Funds from St. Boniface School).
- St. Boniface School students, Grades 7-8, to travel to WLD Ranch, Girard, Wednesday, April 29, 2009, \$140.00 (Funds from St. Boniface School).
- St. Boniface School students, Grades K-4, to travel to Warner Theatre, Erie, Wednesday, April 29, 2009, \$65.00 (Funds from St. Boniface School).
- WAEC Autistic Support students, Grades K-5, to travel to McLane Church for 6<sup>th</sup> Annual Autistic Class Talent Show and Wigney Farm, Edinboro, Friday, May 8, 2009, \$123.00 (Funds from IU 5).
- WAMS, Grade 6, to travel to Waldameer, Erie, Thursday, June 4, 2009, \$12.50 per student plus \$376.00 for Busing (Funds from Students and Student Activities Account).
- WAMS, Grade 5, to travel to Town of Dry Gulch, Findley Lake, New York, Monday, June 8, 2009, \$995.00 (Funds from WAMSAG).
- SHS Autistic Support students to travel to WalMart, Salvation Army, Library at Millcreek Mall, Joe's and Jelly Belly, Erie, Friday, April 3, 2009, \$95.00 (Funds from IU 5).
- SHS AFJROTC, Grades 9-12, to travel to Pittsburgh International Airport, Pittsburgh, Thursday, April 16, 2009, \$489.00 (Funds from AFJROTC Funds).

- SHS Autistic Support students to travel to Asbury, Wegman's and Papa Joe's, Erie, Friday, April 17, 2009, \$112.00 (Funds from IU 5).
- SHS Autistic Support students to travel to WalMart, YMCA and CiCi's Pizza, Harborcreek, Friday, April 24, 2009, \$93.00 (Funds from IU 5).
- SHS YES students, Grade 12, to travel to Warren Steel Company, Erie, to tour plant, Monday, April 27, 2009, \$77.00 (Funds from School to Career Grant).

Transportation  
Requests (Continued)

This item to be placed on the agenda for March 16, 2009.

The Board discussed the following athletic/extra curricular resignations:

- Mr. Joe Craig as Head Girls' Basketball Coach and 7<sup>th</sup>/8<sup>th</sup> Grade Girls' Basketball Coach, effective February 16, 2009.
- Ms. Darlene Black as Assistant Director of the SHS Marching Band, effective March 2, 2009.

Athletic/Extra  
Curricular  
Resignations

This item to be placed on the agenda for March 16, 2009.

The Board discussed additions to the volunteer coach list for the 2008-2009 school year. This item to be placed on the agenda for March 16, 2009.

Additions to the  
Volunteer Coach List

The Board discussed hours for Soccer, Cross Country, Track and Field Pole Vaulting Intramural Coaches, and Middle School Cheerleading Advisor to be changed from 40/45 hours to 80 hours. This item to be placed on the agenda for March 16, 2009.

Hours for Intramural  
Coaches/Advisors

The Board discussed approving SHS textbooks/materials as surplus. This item to be placed on the agenda for March 16, 2009.

SHS Textbooks/  
Materials as Surplus

There being no further business the Board adjourned at 8:21 p.m.



Stephen J. Maksimuk  
Assistant Secretary