

**WATTSBURG AREA SCHOOL DISTRICT  
WORK SESSION MINUTES  
July 14, 2008**

The meeting of the Regular Work Session was convened on July 14, 2008 at 7:30 p.m.

Sue Afton, Eric Duda, Elwin Rose, Scott Rose, John Rzepka, Linda Smith, James Thompson, Joseph Walko and Kenneth Watkins were present. Jay Badams, Nancy Sadaly and Steve Maksimuk were also present together with other interested persons.

Roll Call

Sandra Metzler informed the Board that she has been appointed WEA President and is looking forward to working with the Board and Administration.

Visitors and Guests

Mr. Maksimuk reviewed with the Board the Treasurer's Report for June 2008 and the list of General Fund and Cafeteria bills. These items to be placed on the agenda for July 21, 2008.

Business  
Administrator's  
Report

The Board discussed the IRS mileage rate change from 50.5¢ to 58.5¢, effective July 1, 2008 through December 31, 2008. This item to be placed on the agenda for July 21, 2008.

IRS Mileage Rate

The Board discussed the per capita tax exemptions. This item to be placed on the agenda for July 21, 2008.

Per Capita Tax  
Exemptions

The Board discussed the use of the following school facilities:

Utilization of School  
Facilities

- Erie County Fair Queens to use the facility at SHS for Queen's Speeches, Saturday, August 2, 2008 and to waive all fees.

This item to be placed on the agenda for July 21, 2008.

Motion by Mrs. Smith, seconded by Mr. Walko to approve the following resignations:

Resignations

- Mrs. Valerie Krahe, SHS Mathematics Teacher, effective July 1, 2008.
- Mrs. Kristina Shelley, WAEC Elementary Teacher, effective June 17, 2008.
- Mrs. Andrea Hart, WAMS Mathematics Teacher, effective July 10, 2008.

In a recorded roll call vote, the following members voted "Yes": Afton, Duda, Scott Rose, Rzepka, Smith, Thompson, Walko, Watkins and Elwin Rose. Motion carried.

Motion by Mrs. Smith, seconded by Mr. Scott Rose to approve the following appointments:

Appointments

- Ms. Jennifer Malec as WAEC Reading Specialist, effective August 22, 2008, at Step 2, Masters, at a salary of \$37,117.00.
- Mr. Steven O'Donnell as SHS Social Studies Teacher, effective August 22, 2008, at Step 1, at a salary of \$35,444.00.
- Ms. Sherry Smith as WAEC Elementary Teacher, effective August 22, 2008, at Step 1, at a salary of \$35,444.00.
- Mr. Raymond Trejchel as SHS Special Education Teacher, effective August 22, 2008, at Step 1, Masters, at a salary of \$36,353.00.

- Mrs. Beatrice Wroblewski as Campus Wide Housekeeper – 2<sup>nd</sup> Shift, Level IV, Class B Position, 6 ½ hours per day, 210 days per year at a rate of \$9.93 per hour, effective July 22, 2008.
- Ms. Rachel Berlin as WAEC Art Teacher, effective August 22, 2008, at Step 1, at a salary of \$35,444.00.

Appointments  
(Continued)

In a recorded roll call vote, the following members voted “Yes”: Afton, Duda, Scott Rose, Rzepka, Smith, Thompson, Walko, Watkins and Elwin Rose. Motion carried.

Motion by Mr. Scott Rose, seconded by Mr. Walko to amend the previous motion to correct the effective starting date for Mrs. Beatrice Wroblewski to July 15, 2008. In a recorded roll call vote, the following members voted “Yes”: Afton, Duda, Scott Rose, Rzepka, Smith, Thompson, Walko, Watkins and Elwin Rose. Motion carried.

The Board discussed the following appointments:

Appointments

- WAEC Elementary Teacher, effective August 22, 2008.
- SHS Mathematics Teacher, effective August 22, 2008.
- SHS Chemistry Teacher, effective August 22, 2008.
- SHS Chemistry/Physics Teacher, effective August 22, 2008.

This item to be placed on the agenda for July 21, 2008.

The Board discussed the following conference requests:

Conference Requests

- Mrs. Glenda Patterson-ACCESS PA Participant and POWER Library Annual Training, Edinboro, Monday, September 8, 2008, \$103.00 (Funds from Library, Grades 9-12).
- Mrs. Glenda Patterson-IMTS Liaison Council, Edinboro, Wednesdays, September 24, 2008, November 19, 2008, March 25, 2009 and May 13, 2009, \$103.00 (Funds from Library, Grades 9-12).
- Mrs. MerriBeth Knappenberger-Cyclical Monitoring Training, Pittsburgh, Thursday, July 31, 2008, \$159.00 (Funds from Special Education, Grades K-12).
- Mrs. Jan Pelensky-PSEA Department of Pupil Services Annual Conference, State College, Wednesday, August 6, 2008 through Thursday, August 7, 2008, \$490.00 (Funds from Guidance, Grades K-4).

This item to be placed on the agenda for July 21, 2008.

The Board discussed the Superintendent’s attendance for travel reimbursement at the following meetings for the 2008-2009 school year:

Superintendent’s  
Attendance at  
Meetings

1. I.U. Advisory Meetings
2. Vo-Tech Professional Advisory Council Meetings
3. Mandatory PDE Meetings

This item to be placed on the agenda for July 21, 2008.

The Board discussed the Assistant to the Superintendent's attendance for travel reimbursement at the following meetings for the 2008-2009 school year:

1. Curriculum Meetings
2. Federal and Special Program Meetings
3. Mandatory PDE Meetings

Assistant to the Superintendent's Attendance at Meetings

This item to be placed on the agenda for July 21, 2008.

The Board discussed the Principals' attendance for travel reimbursement at the following meetings for the 2008-2009 school year:

1. School to Career Meetings for SHS Principal
2. Erie County Principals' Meetings for all Principals
3. Mandatory PDE Meetings

Principals' Attendance at Meetings

This item to be placed on the agenda for July 21, 2008.

The Board discussed the Special Education Supervisor's attendance for travel reimbursement at the following meetings for the 2008-2009 school year:

1. Special Education Supervisor Meetings
2. Mandatory PDE Meetings

Special Education Supervisor's Attendance at Meetings

This item to be placed on the agenda for July 21, 2008.

The Board discussed the Business Administrator's attendance for travel reimbursement at the following meetings for the 2008-2009 school year:

1. Business Administrator Meetings
2. Mandatory PDE Meetings

Business Administrator's Attendance at Meetings

This item to be placed on the agenda for July 21, 2008.

The Board discussed changing the agreement for Mr. Eric Schultz, Maintenance and Plant Operations Supervisor, to a three year contract beginning July 1, 2008 through June 30, 2011. This item to be placed on the agenda for July 21, 2008.

Agreement for Maintenance and Plant Operations Supervisor

Mrs. Afton reported that the Policy Committee is recommending that the following policies be listed for first reading on the agenda for Monday, July 21, 2008:

- Volunteer
- Bullying
- Acceptable Internet Use
- Computer-Based Education

Policy

The Board discussed AFS Intercultural Programs (formerly the American Field Service) as a Student Exchange Program for the District which has met policy guidelines. This item to be placed on the agenda for July 21, 2008.

Foreign Exchange Program

The Board discussed the foreign exchange student from Iceland, Eva Matthiasdottir, to attend SHS for the 2008-2009 school year and to reside with Mr. & Mrs. Ken Cowser. This item to be placed on the agenda for July 21, 2008.

Foreign Exchange Student

The Board discussed free lunch participation and activity fees waived for Eva Matthiasdottir, exchange student from Iceland, for the 2008-2009 school year. This item to be placed on the agenda for July 21, 2008.

Free Lunch  
Participation and  
Activity Fees Waived  
Transportation  
Request

The Board discussed the following transportation request:

- Mrs. Metzler, Mrs. Dolly Zawistowski and teachers from other districts from Teachers as Students Group to travel to Watson-Curtze Mansion, Erie, North East Railway Museum, Fort LeBoeuf Museums, Waterford and Union City Museum, August 11, 2008, \$238.00 (Funds from PSEA).

This item to be placed on the agenda for July 21, 2008.

The Board discussed the agreement between Seneca High School and Mercyhurst College to allow athletic trainer students from Mercyhurst College to assist our athletic trainer. This item to be placed on the agenda for July 21, 2008.

Agreement Between  
Seneca High School  
and Mercyhurst  
College

The Board discussed the following student activities fees and athletic contest admission fees for the 2008-2009 school year:

Student Activities  
Fees and Athletic  
Contest Admission  
Fees

- Activity fee of \$30.00 per student for Seneca High School students and \$20.00 per student for Wattsburg Area Middle School students for participation in applicable athletic and musical programs with a maximum of \$90.00 per family.
- Fees of \$3.00 for adults and \$15.00 for a 10-event pass for admission to applicable athletic contests.

This item to be placed on the agenda for July 21, 2008.

The Board discussed additions to the volunteer coaching list. This item to be placed on the agenda for July 21, 2008.

Additions to the  
Volunteer Coaching  
List

The Board discussed the following athletic/extra curricular appointments for the 2008-2009 school year:

Athletic/Extra  
Curricular  
Appointments

- Mr. Steven O'Donnell, Stage Director, Step 1, \$2,542.00.
- Ms. Lisa Wagner, SHS Girls Volleyball Coach (First Assistant), Step 1, \$2,364.00.

This item to be placed on the agenda for July 21, 2008.

Mr. Maksimuk reported that the district received a renewal agreement from Hamot for athletic trainer services at a yearly cost of \$29,500.00; this reflects an increase of \$500.00 from the previous year. This item to be placed on the agenda for July 21, 2008.

Athletic Trainer  
Services

There being no further business the Board adjourned at 8:00 p.m.



Stephen J. Maksimuk  
Assistant Secretary