

# WATTSBURG AREA SCHOOL DISTRICT

## BOARD OF EDUCATION

### Regular Meeting of April 21, 2008

The regular meeting of the Wattsburg Area School District Board of Education was held on Monday, April 21, 2008 at Wattsburg Area Elementary Center.

Mr. Elwin Rose called the meeting to order at 7:30 p.m. The following members were in attendance: Linda Smith, Kenneth Watkins, John Rzepka, Sue Afton, Joseph Walko, Eric Duda, James Thompson, and Elwin Rose. Also in attendance were Mr. Jay Badams, Superintendent, Ms. Nancy Sadaly, Assistant to the Superintendent, and Mr. Steve Maksimuk, Business Manager. Mr. S. Rose arrived at 8:14 p.m.

Roll Call

Minutes of the March 17, 2008 Regular Board Meeting, minutes of the April 9, 2008 Special Board Meeting, and minutes of the April 14, 2008 Regular Work session were reviewed.

Minutes

Motion for approval was made by Mrs. Smith, seconded by Mr. Watkins. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Mrs. Rullo introduced four of her fourth graders who gave a presentation from the Writing Workshop program they are enrolled in.

Recognition of Visitors

Dan Quigley, a parent, extended thanks to Wattsburg Area School District and the Board for their dedication toward students.

Adam Potter, a Behrend student, addressed the Board regarding what are the goals of the District and how is the District striving to put technology in the classrooms. Mr. Badams gave a brief report regarding this.

Mr. Maksimuk noted cash in the bank in the amount as of \$1,850,160.25 as of March 31, 2008 and cash in the capital reserve account in the amount of \$3,581.71 as of March 31, 2008.

Treasurer's Reports,  
Payment of Bills

Mr. Maksimuk reported the amount of General Fund Bills, Exhibit "A" to be \$74,175.21; Checks Already Written, Exhibit "A1" to be \$1,104,475.11; General Fund Bills, Exhibit "A2" to be \$134,919.29; Checks Already Written, Exhibit "A3" to be \$368,085.33, and Cafeteria Bills, Exhibit "B" to be \$35,462.82.

Motion for approval was made by Mrs. Smith, seconded by Mr. Thompson. In a recorded roll call vote, the following members present voted "Yes": Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. Thompson, Mrs. Smith, Mr. Watkins, and Mr. E. Rose. Motion was carried unanimously.

Mr. Maksimuk noted cash in the Seneca High School Activity fund to be \$64,352.25 and cash in the Special Revenue Report (Athletics) to be \$6,968.38.

Seneca High School  
Activity Fund/  
Special Revenue  
Report

Motion for approval was made by Mrs. Smith, seconded by Mr. Watkins. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Settlement of Grievance Number 03/05/07-WEA-1 – Exhibit L – Motion: To approve settlement of Grievance Number 3/05/070-WEA-1 as outlined in **Exhibit L**.

Legal Advisement

Motion for approval was made by Mr. Walko, seconded by Mr. Thompson. In a recorded roll call vote, the following members present voted “Yes”: Mr. Duda, Mr. Rzepka, Mrs. Smith, Mr. Watkins, Mr. Thompson, Mrs. Afton, Mr. Walko, and Mr. E. Rose. Motion was carried unanimously.

Legal Advisement  
(cont’d)

Per Capita Tax Exemptions – Exhibit F – Motion: To approve Per Capita Tax Exemptions as outlined in **Exhibit F**.

Finance

Motion for approval was made by Mr. Duda, seconded by Mr. Rzepka. In a recorded roll call vote, the following members present voted “Yes”: Mr. Rzepka, Mrs. Smith, Mr. Watkins, Mr. Thompson, Mrs. Afton, Mr. Walko, Mr. Duda, and Mr. E. Rose. Motion was carried unanimously.

Approve Finance Committee Meeting Minutes – Motion: To approve the minutes of the April 14, 2008 Finance Committee Meeting.

Motion for approval was made by Mr. Duda, seconded by Mrs. Afton. In a recorded roll call vote, all members present voted “Yes. Motion was carried unanimously.

Utilization of School Facilities – Motion: To approve Girl Scout Troop #184 to use the facilities at Wattsburg Area Elementary Center, Friday, April 25, 2008 for a Girl Scout Meeting (No Cost to District); **Motion:** To approve Lake Erie Regiment to use the facilities at all three school buildings, Friday, June 27, 2008 through Monday, June 30, 2008, \$203.00 (Funds from Lake Erie Regiment); **Motion:** To approve Mr. Donald Pearce and Grades 3-4 students (250 participants) to use the facilities at Wattsburg Area Elementary Center for an overnight Living History Program, Thursday, May 22, 2008 through Friday, May 23, 2008 (No Cost to the District), and **Motion:** To approve Adult Recreation Volleyball to use the facilities at Wattsburg Area Middle School, Wednesday, September 10, 2008 through May 20, 2009 (No Cost to District).

Building and  
Grounds

Motion for approval was made by Mr. Rzepka, seconded by Mr. Walko. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Top-Dress Football Field – Motion: To approve Brooks Landscaping to top-dress the football field at a cost of \$6,750.00.

Motion for approval was made by Mr. Rzepka, seconded by Mr. Walko. In a recorded roll call vote, the following members present voted “Yes”: Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Sunny Acres Trailer – Motion: To declare as surplus the trailer located in the Sunny Acres Trailer Park. and **Motion:** To approve the sale of the Sunny Acres Trailer to Charles L. Bauer at a sale price of \$1,500.00.

Motion for approval was made by Mr. Rzepka, seconded by Mr. Duda. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Retirements – Motion: To accept, with regret, the resignation letter announcing the retirement of Mr. William Holmes, Social Studies Teacher at Seneca High School, to become effective the last day of the 2007-2008 calendar school year and **Motion:** To accept, with regret, the resignation letter announcing the retirement of Ms. Charlotte Majerik, Campus Wide Housekeeper, to become effective June 6, 2008.

Personnel

Resignations – **Motion:** To accept the resignation of Mrs. Rebecca Whitman, Wattsburg Area Elementary Center Teacher, effective August 21, 2008; **Motion:** To accept the resignation of Mr. Man-Kwong Raymond Ng, Seneca High School Mathematics Teacher, effective June 5, 2008; **Motion:** To accept the resignation of Mrs. Michelle Feeney Czerwinski, Seneca High School Special Education Teacher, effective June 5, 2008, and **Motion:** To accept the resignation of Ms. Melissa Meyer, Wattsburg Area Elementary Center Dining Room Aide, effective April 2, 2008.

Amend Family Medical Leave – **Motion:** To amend a Family Medical Leave for Mrs. Kristina Shelley, effective March 18, 2008 through the end of the 2007-2008 school year, instead of March 28, 2008 through the end of the 2007-2008 school year.

Appointments – **Motion:** To approve the Wattsburg Area Middle School Summer School appointments as follows:

Mrs. Donna Banks  
Mr. Christopher Boyd  
Mrs. Sharon Szymanski  
Mrs. Mary Beth Hengelbrok  
Mr. William Gehrlein

Mrs. Jennifer Turner and **Motion:** To approve the following teachers for the After School Tutoring Program at Wattsburg Area Elementary Center for three days per week and one hour each day at an hourly rate of \$27.00 per hour through the remainder of the school year:

Ms. Jeanne Stiner  
Mrs. Jean Eller  
Mrs. Joni Swackhamer

Conference Requests – Ms. Elizabeth Oslak – Techniques for Meeting Career, Education and Work Standards, Titusville, Tuesday, April 22, 2008, \$68.00 (Funds from Guidance, Grades 9-12) (Act 48); Mrs. Lori Dellamedaglia and Mrs. Rebecca Johnson – Dealing with Disabilities in the General Education Classroom, Erie, Tuesday, April 29, 2008, \$577.00 (Funds from All, Grades K-4) (Act 48); Ms. Mary Kate O'Connell – “Behind the Glass” Lesson – Reading Recovery, Warren, Ohio, Tuesday, April 29, 2008, \$45.00 (Funds from Literacy, Grade 1) (Act 48); Mrs. Mary Rea – Erie Co. School Nurse Spring Meeting: “Traumatic Brain Injury,” Erie, Wednesday, April 30, 2008 (No Cost to District) (Act 48); Mrs. Jane Mullaney – NUTRIKIDS Menu Planning Training (Computer Program), Buffalo, New York, Thursday, May 1, 2008, \$286.00 (Funds from Cafeteria, Grades K-12); Mrs. Nicole Drabic – Share Northwest Regional Library Group, Edinboro, Tuesday, May 6, 2008, \$95.00 (Funds from Library Science, Grades 5-8 and Substitute Accounts) (Act 48); Mr. Vincent DiMichele, Ms. Liz Oslak, and Mr. Joe Anthony – School to Career Meeting, Erie, Thursday, May 15, 2008 (No Cost to District) (Act 48); Mrs. Jean Eller – Governor’s Institute for Early Childhood – Designing a Mosaic for Comprehensive Learning, Sunday, June 22, 2008 through Friday, June 27, 2008, \$80.00 (Funds from Kindergarten Account) (Act 48); Mr. Jay Badams – Presenter at Leadership for Student Achievement Conference, Edinboro University, Friday, April 25, 2008, \$33.00 (Funds from Administration) (Act 48); Mrs. Heather Hedderman – Share Northwestern Meeting, Edinboro, Tuesday, May 6, 2008, \$118.00 (Funds from Library, Grades K-4) (Act 48), and Mr. Glenn Winkler – Activated Sludge Process Control Tools, Linesville, Thursday, May 22, 2008, \$127.00 (Funds from Maintenance Account).

Additions to the Emergency Teachers’ Substitute List – **Exhibit G** – **Motion:** To approve additions to the Emergency Teachers’ Substitute List as outlined in **Exhibit G**.

Additions to the Service Personnel Substitute List – **Exhibit H** – **Motion:** To approve additions to the Service Personnel Substitute List as outlined in **Exhibit H**.

Additions to the Teachers' Substitute List – Exhibit M – Motion: To approve additions to the Teachers' Substitute List as outlined in **Exhibit M**.

Summer Maintenance Help – Motion: To approve the hiring of Mr. Anthony Downor as Summer Maintenance Helper at a rate of \$8.00 per hour.

Motion for approval was made by Mrs. Smith, seconded by Mr. Duda. In a recorded roll call vote, the following members present voted "Yes": Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Approve the Second Reading of the Revision of Policy PDE 3513 – Utilization of School Facilities – Exhibit I – Motion: To approve the Second Reading of the revision of Policy PDE 3513 – Utilization of School Facilities and the Utilization of School Facilities Forum as outlined in **Exhibit I**.

Motion for approval was made by Mr. Afton, seconded by Mr. Watkins. In a recorded roll call vote, the following members present voted "Yes": Mrs. Smith, Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Mr. Rinke reported on Seneca High School. Mr. Podpora gave a brief report on Wattsburg Area Middle School. Mrs. Rullo reported on Wattsburg Area Elementary Center. Mr. Schultz gave an update on the Maintenance Department. Ms. Barbara Schock reported on the Transportation Department. Mr. Robert LaPlaca gave an update on the Technology Department. Mrs. Hengelbrok gave a brief report.

Motion was made by Mr. Walko, seconded by Mr. Duda, that students interested in taking a bus/buses from the school to the prom may do so, and will pay the fee that is needed.

In a recorded roll call vote, the following members present voted "Yes": Mrs. Smith, Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Transportation Requests – Motion: To approve Seneca High School Seniors to travel to PA Career Link, Erie, Thursday, April 24, 2008, \$66.00 (Funds from Careers Grant); **Motion:** To approve Seneca High School French Club, Grades 9-12, to travel to Bertrand's French Bistro, Erie, Thursday, May 1, 2008, \$57.00 (Funds from French Club); **Motion:** To approve Seneca High School Senior Manufacturing students, Grade 12, to travel to Custom Tool and Design, Erie, Monday, May 5, 2008, \$65.00 (Funds from Careers Grant); **Motion:** To approve Seneca High School Arts and Communication Academy, Grades 9-11, to travel to Mercyhurst College, Erie, Monday, May 5, 2008, 65.00 (Funds from Careers Grant); **Motion:** To approve Seneca High School Human Services Career Academy, Grade 9-11 students, to travel to Erie Police Station and Erie County Courthouse, Tuesday, May 6, 2008, \$87.00 (Funds from Careers Grant); **Motion:** To approve St. Boniface School, Grades 5-6, to travel to Erie Planetarium and Watson Curtze, Erie, Tuesday, May 6, 2008, \$100.00 (Funds from St. Boniface School PTS); **Motion:** To approve Wattsburg Area Elementary Center, Grade 4, to travel to Jerry Uht Park, Erie, Thursday, May 8, 2008, \$836.00 (Funds from Wattsburg Area Elementary Center PTO); **Motion:** To approve Seneca High School Art and Communication Academy, Grades 9-12, to travel to Gohrs, Romolo's, and Bel Aire Hotel, Erie, Tuesday, May 13, 2008, \$100.00 plus meals (Funds from Careers Grant); **Motion:** To approve Wattsburg Area Elementary Center, Mrs. Whitman's and Mrs. Himes' Grade 1 students, to travel to Edinboro University, Giant Eagle, Edinboro Lake Playground, Edinboro,

Personnel (cont'd)

Policy

Principals' Special Reports

Transportation

Thursday, May 15, 2008, \$115.00 (Funds from PTO); **Motion:** To approve Wattsburg Area Elementary Center Grade Kindergarten students, to travel to Erie Zoo, Monday, May 19, 2008, \$270.00 (Funds from PTO); **Motion:** To approve Seneca High School Academic Decathlon, Grades 10-12, to travel to Bayfront Convention Center, Erie, Monday, May 19, 2008, \$180.00 (Funds from Student Activities and Substitute Accounts); **Motion:** To approve Seneca High School Choir, Grades 9-12, to travel to St. Boniface for an exchange concert at Wattsburg Area Elementary Center and St. Boniface School some time after May 20, 2008 (Date to be Determined), \$70.00 (Funds from Student Activities Account; **Motion:** To approve Seneca High School AP Chemistry class, Grades 11-12, to travel to Penn State Behrend, Erie, Thursday, May 22, 2008, \$210.00 (Funds from Careers Grant and Substitute Accounts); **Motion:** To approve St. Boniface School, Grades K-8 students, to travel to Tom Ridge Environmental Center and Presque Isle, Erie, Tuesday, May 27, 2008, \$125.00 (Funds from St. Boniface School PTS); **Motion:** To approve Seneca High School Science and Health Career Academy, Grade 9, t travel to Maritime Museum, Friday, May 30, 2008, \$338.00 (Funds from STC Grant), and **Motion:** To approve Wattsburg Area Elementary Center Autistic Support Class, Grades K-4, to travel to Erie Zoo and Wendy's, Wednesday, May 7, 2008, \$87.00 (Funds from I.U. #5).

Transportation  
(cont'd)

Motion for approval was made by Mr. Walko, seconded by Mr. Rzepka. In a recorded roll call vote, the following members present voted "Yes": Mr. Watkins, Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Athletic/Extra-Curricular Resignations – **Motion:** To approve the resignation of Mr. William Holmes as Stage Director, effective the last day of the 2007-2008 school year and **Motion:** To approve the resignation of Mr. Tim Malinowski as Head Golf Coach, effective April 17, 2008.

Athletic/Extra-Curricular

Open Seneca High School Head Cheerleading Advisor Position – **Motion:** To open the position of Seneca High School Head Cheerleading Advisor for the 2008-2009 school year.

Additions to the Volunteer Coaching List for 2007-2008 – **Exhibit J** – **Motion:** To approve additions to the Volunteer Coaching List for 2007-2008 as outlined in **Exhibit J**.

Game Help Rates – **Exhibit K** – **Motion:** To approve Game Help Rates effective July 1, 2008 as outlined in **Exhibit K**.

Approve Athletic/Extra-Curricular Committee Meeting Minutes – **Motion:** To approve the minutes of the April 14, 2008 Athletic/Extra-Curricular Committee Meeting.

Motion for approval was made by Mr. Watkins, seconded by Mr. Rzepka. In a recorded roll call vote, the following members present voted "Yes": Mr. Rzepka, Mrs. Afton, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thomson, Mrs. Smith, Mr. Watkins, and Mr. E. Rose. Motion was carried unanimously.

As there were no further business to discuss, upon motion made by Mr. Duda, seconded by Mr. Thompson, the meeting adjourned at 8:24 p.m.

Adjournment

Cheryl Nye  
School Board Secretary