

# WATTSBURG AREA SCHOOL DISTRICT

## BOARD OF EDUCATION

### Regular Meeting of October 15, 2007

The regular meeting of the Wattsburg Area School District Board of Education was held on Monday, October 15, 2007 at Seneca High School.

Mr. Elwin Rose called the meeting to order at 7:30 p.m. The following members were in attendance: Linda Smith, Kerry Duncan, John Rzepka, David Hinz, Joseph Walko, Eric Duda, Scott Rose, James Thompson, and Elwin Rose. Also in attendance were Mr. Jay Badams, Superintendent, Dr. Lee Constantine, Acting Assistant Superintendent, and Mr. Steve Maksimuk, Business Manager.

Roll Call

Minutes of the September 17, 2007 Regular Board Meeting, minutes of the October 1, 2007 Special Board Meeting, and minutes of the October 8, 2007 Regular Work session were reviewed.

Minutes

Motion for approval was made by Mr. S. Rose, seconded by Mrs. Smith. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Mr. Skladanowski gave an update on the District's current security system and his suggestions on what updates are needed.

Security System

Ebbie Shores, a teacher, relayed his concern regarding the morale of the teachers and their feeling of being unappreciated.

Recognition of  
Visitors

Mr. Ron Gibbons invited the Board to the First Aid Simulation which will take place on October 29<sup>th</sup> from 8:00 to 10:30 in the middle school gym.

Mrs. Eddinger gave a brief report.

Mr. Maksimuk noted cash in the bank in the amount of \$2,276,422.06 as of September 30, 2007 and cash in the capital reserve account in the amount of \$3,581.71 as of September 30, 2007.

Treasurer's Reports/  
Payment of Bills

Mr. Maksimuk reported the amount of General Fund Bills, Exhibit "A" to be \$226,635.94; Checks Already Written, Exhibit "A1" to be \$529,952.29; General Fund Bills, Exhibit "A2" to be \$120,308.85; Checks Already Written, Exhibit "A3" to be \$530,321.58, and Cafeteria Bills, Exhibit "B" to be \$42,886.56.

Motion for approval was made by Mr. Rzepka, seconded by Mr. Thompson. In a recorded roll call vote, the following members present voted "Yes": Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, Mr. Duncan, and Mr. E. Rose. Motion was carried unanimously.

Mr. Maksimuk noted cash in the Seneca High School Activity fund to be \$58,114.40 and cash in the Special Revenue Report (Athletics) to be \$11,332.55.

Seneca High School  
Activity Fund/  
Special Revenue  
Report

Motion for approval was made by Mr. Duncan, seconded by Mr. S. Rose. In a recorded roll call vote, all members present voted "Yes." Motion was carried unanimously.

Appointment of Consultant – **Motion:** To hire Dr. Rosalie P. Constantine as a consultant on independent contract status with no benefits for a period not to exceed two weeks, commencing as of the first day of the term of the Assistant to the Superintendent at the rate of \$500.00 per day.

Legal Advisement

Motion for approval was made by Mr. Walko, seconded by Mr. Hinz. In a recorded roll call vote, the following members present voted “Yes”: Mr. S. Rose, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, and Mr. E. Rose. The following members voted "No": Mr. Duda and Mr. Rzepka. Motion was carried.

Correction of Minutes – **Motion:** To correct the August 20, 2007 Wattsburg Area School District Board of Education Minutes, Page 2, Personnel, under appointment of Ms. Janice Stalford to read \$9.06 per hour instead of \$9.66 per hour.

Motion for approval was made by Mr. Duncan, seconded by Mr. Thompson. In a recorded roll call vote, all members present voted “Yes.” Motion was carried unanimously.

Termination of Agreement with Achievement Center – **Motion:** To terminate the agreement with the Achievement Center for staffing of the TEEP classroom due to their inability to satisfy the terms of the agreement.

Motion for approval was made by Mr. Duda, seconded by Mr. Duncan. In a recorded roll call vote, the following members present voted “Yes”: Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, and Mr. E. Rose. Motion was carried unanimously.

Per Capita Tax Exemptions – **Exhibit F** – **Motion:** To approve Per Capita Tax Exemptions as outlined in **Exhibit F**.

Finance

Motion for approval was made by Mr. Duda, seconded by Mr. Thompson. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

PDE Shared Services in Common Cents Initiative – **Motion:** To approve participation in the PDE Shared Services in the Common Cents Initiative.

Motion to table the above until the November meeting was made by Mr. Duda, seconded by Mr. Walko. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Walko, Mr. Duda, Mr. Thompson, and Mr. E. Rose. The following members present voted “No”: Mr. Hinz and Mr. S. Rose. Motion was carried.

Fixed Asset Appraisal – **Motion:** To approve an agreement with American Appraisal Associates, Inc. for Comprehensive Capital Asset Reporting covering the fixed assets of Wattsburg Area School District in accordance with GASB Statement No. 34 at a cost of \$7,950.00.

Building and Grounds

Motion for approval was made by Mr. Duncan, seconded by Mr. Duda. In a recorded roll call vote, the following members present voted “Yes”: Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. Motion was carried unanimously.

Building Requests – **Motion:** To approve Ms. Juliette Nies to use the facilities at Wattsburg Area Elementary Center for Pilates, Wednesdays, beginning October 17, 2007 through June 4, 2008 (No Cost to District); **Motion:** To approve Girl Scouts to use the facilities at Wattsburg Area Elementary Center for meetings on Mondays as follows:

October 29, 2007	November 5, 2007
November 19, 2007	December 3, 2007
December 17, 2007	January 7, 2007

February 4, 2008	February 18, 2008
March 3, 2008	March 17, 2008
March 31, 2008	April 7, 2008
April 21, 2008	May 5, 2008

Building and  
Grounds (cont'd)

May 19, 2008 (No Cost to District); **Motion:** To approve Wattsburg Little League to use the facilities at Wattsburg Area Elementary Center for baseball practice (with stipulations) Wednesdays from February 9, 2008 through April 30, 2008 (No Cost to District), and **Motion:** To approve a request from the Lake Erie Regiment to use the Gymnasium at Wattsburg Area Elementary Center as follows:

1<sup>st</sup> Weekend

Friday, November 2, 2007 from 7:00 p.m. to 11:00 p.m.  
Saturday, November 3, 2007 from 7:00 a.m. to 11:00 p.m.  
Sunday, November 4, 2007 from 7:00 a.m. to 6:00 p.m.

2<sup>nd</sup> Weekend

Friday, December 7, 2007 from 7:00 p.m. to 11:00 p.m.  
Saturday, December 8, 2007 from 7:00 a.m. to 11:00 p.m.  
Sunday, December 9, 2007 from 7:00 a.m. to 6:00 p.m.

Further, to waive the gymnasium rental fee and to allow the Regiment to use the facility on Sundays at a maximum cost of \$202.96 per weekend for custodial fees.

Note: Policy 3513 “Utilization of School Facilities” stipulates under the General Conditions the facilities will not be available on Sundays or holidays, except with prior Board approval.

Motion for approval was made by Mr. Duncan, seconded by Mr. S. Rose. In a recorded roll call vote, the following members present voted “Yes”: Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, Mrs. Smith, Mr. Duncan, and Mr. E. Rose. Motion was carried unanimously.

Motion was made by Mr. Duncan, seconded by Mr. Duda to purchase a 10 foot snowplow from Jerre’s at a cost of \$3,200.00

In a recorded roll call vote, the following members present voted “Yes”: Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Motion was made by Mr. Duncan, seconded by Mr. Duda., to purchase a salt spreader from Jerre’s at a cost of \$3,600.00.

In a recorded roll call vote, the following members present voted “Yes”: Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, and Mr. E. Rose. Motion was carried unanimously.

Mr. Duncan asked that a Building and Grounds Committee meeting to discuss security be held on November 19, 2007 at 6:30 p.m.

Motion was made by Mrs. Smith, seconded by Mr. Duncan, at 8:08 p.m., to hold an Executive Session. The meeting reconvened at 8:28 p.m.

Executive Session

Appointment of Assistant to the Superintendent – **Motion:** To approve the hiring of Mrs. Nancy Sadaly as Assistant to the Superintendent of the Wattsburg Area School District for a four-year term commencing on October 30, 2007 and ending on June 30, 2011, at the pro-rated salary of \$95,500.00 for the 2007-2008 school year, and in accordance with the Assistant to the Superintendent’s contract.

Personnel

Motion for approval was made by Mrs. Smith, seconded by Mr. Walko. In a recorded roll call vote, the following members present voted “Yes”: Mr. Rzepka, Mrs. Smith, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, and Mr. E. Rose. The following member voted “No” Mr. Duncan. Motion was carried.

Mr. Badams introduced Ms. Nancy Sadaly.

Appointments – Motion: To appoint Ms. Heather Kirk as a Temporary Elementary Teacher for the Wattsburg Area Elementary Center TEEP Classroom at Step 1 at a salary in accordance with the bargaining unit agreement to be effective October 16, 2007 through the last day of school of the 2007-2008 school year.

Motion for approval was made by Mrs. Smith, seconded by Mr. Thompson. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. Thompson, and Mr. E. Rose. The following members present voted “No”: Mr. Rzepka and Mr. S. Rose. Motion was carried.

**Motion:** To appoint Ms. Jamie Christie as Seneca High School/Wattsburg Area Middle School Nurse’s Aide, Level 1, Class B Position, 7 ½ hours per day, 185 days per year, \$9.44 per hour, effective October 16, 2007 and **Motion:** To appoint Ms. Peggy Lewis as Wattsburg Area Middle School/Wattsburg Area Elementary Center Dining Room Aide, Level II, Class C Position, 3 hours per day, 180 days per year, at \$9.06 per hour, effective October 4, 2007.

Motion for approval was made by Mrs. Smith, seconded by Mr. Rzepka. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Conference Requests – Mr. Vincent DiMichele – RCI Dual Enrollment Meetings, Edinboro, dates to be determined, \$22.00 per meeting (Funds from Guidance, Grades 9-12) (Act 48); Mr. Robert LaPlaca – Regional Technical Support Group Meetings, Erie/Edinboro, dates to be determined, up to \$22.00 per meeting (Funds from All, Grades K-12); Ms. Elizabeth Oslak – Pennsylvania Free Enterprise (PFEW) Meetings, Erie, dates to be determined, \$11.00 per meeting (Funds from Guidance, Grades 9-12) (Act 48); Ms. Elizabeth Oslak – Erie County Technical School Vo-Tech Meetings, Erie, dates to be determined, \$12.00 per meeting (Funds from Guidance, Grades 9-12) (Act 48); Mr. Rick Stoutamyer – Transition Council Meetings, Edinboro, Wednesdays, October 24, 2007, January 9, 2008, March 5, 2008, and May 21, 2008, \$87.00 (Funds from Learning Support, Grades 9-12) (Act 48); Mr. Bill Gehrlein, Mrs. Maureen Gustafson, Mrs. Darlene McNulty, and Mrs. Maxine Tonks – Improving Reading Achievement and Comprehension for Middle and High School Students, Edinboro, Monday, November 12, 2007, \$360.00 (Funds from Reading, Grades 5-8) (Act 48); Ms. Elizabeth Oslak – PHEAA School Counselor Workshop, Erie, Thursday, November 15, 2007, \$11.00 (Funds from Guidance, Grades 9-12) (Act 48); Ms. Lesa Kimball – A/CAPA Fall Workshop, Mars, Friday, November 16, 2007, \$110.00 (Funds from Business Office), and Ms. Serena Anderson – Secondary Math Networking, Edinboro, Tuesday, December 11, 2007 and Wednesday, April 30, 2008, \$30.00 (Funds from Math, Grades 5-8) (Act 48).

Tuition Reimbursement – Exhibit G – To approve Tuition Reimbursement stipends as outlined in **Exhibit G**.

Approve Attendance at Tenext YE User Meetings – Motion: To approve Ms. Lesa Kimball’s attendance at the following Tenex YE User Meetings:

- Calendar Year End Budget/Payroll
- Fiscal Year End Budget/Payroll
- Year End Attendance/Child Accounting

Motion for approval was made by Mrs. Smith, seconded by Mr. Thompson. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

Conference Requests - Dr. Rosalie Constantine – Homeless Fall Regional Meeting, Grove City, Thursday, October 18, 2007, \$82.00 (Funds from All, Grades K-12) (Act 48), Mrs. Janet Mullaney – PANA Wellness Coalition Update, Edinboro, Tuesday, October 16, 2007 \$22.00 (Funds from Cafeteria, Grades K-12), and Mrs. Janet Mullaney – Sysco’s Food Show, Hamburg, NY, Tuesday, October 23, 2007, \$80.00 (Funds from Cafeteria, Grades K-12).

Motion for approval was made by Mrs. Smith, seconded by Mr. Thompson. In a recorded roll call vote, the following members present voted “Yes”: Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, and Mr. E. Rose. Motion was carried unanimously.

Kelly Services – Motion: To discuss substitute housekeeping services.

Motion to table the above was made by Mrs. Smith, seconded by Mr. Walko. In a recorded roll call vote, the following members present voted “Yes”: Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, and Mr. E. Rose. Motion was carried unanimously.

Additions to the Teachers’ Substitute List for 2007-2008 – Exhibit H – Motion: To approve additions to the Teachers’ Substitute List for the 2007-2008 school year as outlined in **Exhibit H**.

Additions to the Emergency Substitute Teachers’ List for 2007-2008 – Exhibit I – Motion: To approve additions to the Emergency Substitute Teachers’ List for 2007-2008 school year as outlined in **Exhibit I**.

Motion for approval was made by Mrs. Smith, seconded by Mr. Duncan. In a recorded roll call vote, the following members present voted “Yes”: Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, and Mr. E. Rose. Motion was carried unanimously.

Title I Policy – Exhibit J – Motion: To approve Wattsburg Area School District Title I Policy as outlined in **Exhibit J**.

Curriculum

Motion for approval was made by Mr. S. Rose, seconded by Mr. Duncan. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. S. Rose, Mr. Thompson, and Mr. E. Rose. Motion was carried unanimously.

It was relayed that a Curriculum Meeting will be held on November 12, 2007 at 6:00 p.m.

Mr. Rinke reported on Seneca High School. Mr. Podpora gave a brief report on Wattsburg Area Middle School. Mrs. Rullo reported on Wattsburg Area Elementary Center. Mrs. Mullaney gave a cafeteria update. Mr. Schultz gave an update on the Maintenance Department. Mr. LaPlacca gave a brief report on the Technology Department. Mary Beth Hengelbrok gave a report.

Principals’ Special Reports

Transportation Requests – Motion: To approve Seneca High School Child Development Grades 11-12 students to travel to Behrend Day Care Center, Knowledge Park and Behrend Dining Hall, Behrend Campus, Tuesday, October 23, 2007, \$221.00 (Funds from Career Academy Field Trip Grant); **Motion:** To approve Wattsburg Area

Transportation

Elementary Center Grade 1 students to travel to Port Farms, Waterford, Friday, October 26, 2007, \$764.00 (Funds from PTO); **Motion:** To approve Seneca High School Grade 9 students to travel to Erie County Technical School, Erie, Wednesday, November 7, 2007, \$185.00 (Funds from Careers Account); **Motion:** To approve Seneca High School Grades 9-12 students to travel to Mercyhurst North East, Thursday, November 15, 2007, \$70.00 (Funds from Careers Grant); **Motion:** To approve Seneca High School Engineering Academy, Grades 9-12, to travel to Penn State Behrend, Erie, Friday, November 16, 2007, \$195.00 (Funds from Academy Grant), and **Motion:** To approve Seneca High School Academic Sports League students, Grades 10-12, to travel to Mercyhurst College, for a competition, Saturday, November 17, 2007, \$363.00 (Funds from Academics Sports League Account).

Transportation  
(cont'd)

Motion for approval was made by Mr. Walko, seconded by Mr. Duda. In a recorded roll call vote, the following members present voted “Yes”: Mrs. Smith, Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. Thompson, and Mr. E. Rose. The following member voted “No”: Mr. S. Rose. Motion was carried.

Athletic/Extra-Curricular Resignations – **Motion:** To approve the resignation of Ms. Jessica Knapp as Head Track and Field Coach and **Motion:** To approve the resignation of Ms. Nancy McNally as Wattsburg Area Middle School Homework Detention Monitor.

Athletic/Extra-Curricular

Appointments for Wattsburg Area Middle School Extra-Curricular Positions for 2007-2008 – **Motion:** To approve Wattsburg Area Middle School Extra Curricular Positions for the 2007-2008 school year.

Additions to the Volunteer Coaching List for 2007-2008 – **Exhibit K** – **Motion:** To approve additions to the Volunteer Coaching List for 2007-2008 as outlined in **Exhibit K**.

Renew Impact Software Subscription – **Motion:** To extend the subscription agreement with Impact Applications, Inc. for an additional three years at a cost of \$400.00 per year for Impact Software.

Motion for approval was made by Mr. Thompson, seconded by Mr. Rzepka. In a recorded roll call vote, the following members present voted “Yes”: Mr. Duncan, Mr. Rzepka, Mr. Hinz, Mr. Walko, Mr. Duda, Mr. Thompson, Mrs. Smith, and Mr. E. Rose. The following member voted “No”: Mr. S. Rose. Motion was carried.

Math-a-Thon Fundraiser – **Motion:** To approve the request of Mr. McGarvey for a Math-a-Thon Fundraiser to benefit the St. Jude Children’s Research Hospital.

Miscellaneous

Motion for approval was made by Mr. Rzepka, seconded by Mr. Hinz. In a recorded roll call vote, the following members present voted “Yes”: Mr. Duda, Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, and Mr. E. Rose. Motion was carried unanimously.

Mr. Rose relayed that an Executive Session would be held at the conclusion of the meeting to discuss negotiation issues.

Executive Session

Special Education Transition Program - **Exhibit L** – **Motion:** To approve participation in the Special Education Transition Program at the Erie County Technical School at an initial facilities cost of \$9,250.00 to \$23,000.00 and an annual fee at a range of \$1,738.00 to \$4,169.00 as outlined in **Exhibit L**.

Erie Vo-Tech School

Motion to table the above was made by Mr. Duda, seconded by Mr. Walko. In a recorded roll call vote, the following members present voted “Yes”: Mr. S. Rose, Mr. Rzepka, Mrs. Smith, Mr. Duncan, Mr. Thompson, Mr. Hinz, Mr. Walko, Mr. Duda, and Mr. E. Rose. Motion was carried unanimously.

As there was no further business to discuss, upon motion made by Mr. Thompson, seconded by Mr. Duda, the meeting adjourned at 8:58 p.m.

Adjournment

Cheryl Nye  
School Board Secretary