

Wattsburg Area School District

Regular Work Session

May 9, 2005–7:30 p.m.

Wattsburg Area Elementary Center

AGENDA

A. School Board President

- Recognition of Visitors on Agenda

B. Superintendent's Report

C. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Cafeteria Report
- NOREBT Trust Report
- Review General Fund Bills—**Exhibit A**
- Review Checks Already Written—**Exhibit A1**
- Review Cafeteria Bills—**Exhibit B**
- Review Requisition – Direct Payment—**Exhibit C**
- Review Requisition – Reimbursement—**Exhibit C1**

D. Legal Advisement

LA—1 (I) Elect Treasurer for the 2005-2006 Fiscal Year

- To elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2005-2006 fiscal year and to authorize Ms. Jeanette Reynolds to be the designated signatory.

LA—2 (I) Designation of Depository for the 2005-2006 Fiscal Year

- To approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2005-2006 fiscal year.

LA—3 (I) Appointment of School District Solicitor for 2005-2006

- To appoint McClure and Miller as the school district's solicitor for the 2005-2006 school year.

LA—4 (I) Appoint Current Delinquent Per Capita and Earned Income Tax Collector for 2005-2006

- To appoint Berkheimer Associates as the current delinquent per capita and earned income tax collector for the 2005-2006 school year.

LA—5 (I) Participation in the Cooperative Purchasing Program

- To approve the participation in the Commonwealth of PA Cooperative Purchasing Program as outlined in Item 1 of Supt.'s Report.

(See Reverse Side)

E. Finance

F—1 (I) Per Capita Tax Exemptions

- To approve Per Capita Tax Exemptions for the 2004-2005 school year.

F—2 (I) Adoption of Preliminary General Fund Budget for the 2005-2006 School Year

- To approve the preliminary General Fund Budget for the 2005-2006 fiscal year in the amount of \$17,658,453 and to authorize the Secretary to post the following notice:

The Board of Directors tentatively approved the preliminary budget for the Wattsburg Area School District for the fiscal year 2005-2006 on May 16, 2005. A copy of said budget in the amount of \$17,658,453 is open for inspection by the public Monday through Friday from 7:30 a.m. to 4:30 p.m. at the District Administration Office, 10782 Wattsburg Rd., Erie, PA 16509. Adoption of the final budget is scheduled for June 20, 2005 at the Wattsburg Area Elementary Center.

F—3 (I) General, Joint Purchasing, and Athletic Supply Bids

- To award General, Joint Purchasing, and Athletic Supply Bids.
(See Items 2 and 3 of Supt.'s Report for Athletic Supply Bid.)

F—4 (I) Local Audit Report

- To accept the Local Audit Report for the fiscal year ending June 30, 2004.

F—5 (I) Cafeteria School Lunch Prices for 2005-06

- To approve the following school lunch prices for the 2005-06 school year:

•Elementary Center:		
Breakfast/Reduced Price		\$ _____
Breakfast/Full Price		\$ _____
Lunch/Reduced Price		\$ _____
Lunch/Full Price		\$ _____
•Middle/Seneca Schools		
Breakfast/Reduced Price		\$ _____
Breakfast/Full Price		\$ _____
Lunch/Reduced Price		\$ _____
Lunch/Full Price		\$ _____
•All Schools	Milk Price	\$ _____
•Adult	Breakfast	\$ _____
	Lunch	\$ _____

F. Building and Grounds

B—1 (I) PlanCon Part H – Project Financing

- To enter into the minutes the approval of PlanCon Part H – Project Financing as approved by the Pennsylvania Department of Education as outlined in Item 4 of Supt.’s Report.

G. Personnel

P—1 (I) Retirement

- To accept the resignation letter announcing the retirement of Mr. Edward Travis, effective June 14, 2005 (See Item 5 of Supt.’s Report).

P—2 (I) Resignation

- To accept the verbal resignation of Ms. Carrie Applequist, SHS Cafeteria Level III Aide, effective April 14, 2005 as outlined in Item 6 of Supt.’s Report.

P—3 (I) Appointment for AFJROTC Program for 2005-2006

- To appoint _____, Non-commissioned Officer (NCO) to a 10-month contract for the 2005-2006 school year at a salary of \$_____.

P—4 (I) Summer Help

- To approve the hiring of the following Summer Technology Helpers at \$8.00 per hour:
Mr. Glen Craig
Mr. Bryan Dunar
Mr. Todd Duncan
(See Item 7 of Supt.’s Report.)

P—5 (I) Tuition Reimbursements

- To approve tuition reimbursement stipends as outlined in Item 8 of the Supt.’s Report.

P—6 (I) Conference Requests

- Mr. Chad Porter and Mr. Ken Berlin**-PA Benchmark Initiative Initial Training, Harrisburg, Tuesday, May 16 through 17, 2005, \$290.00 (Funds from Math and Reading, Grades 3-8).
- Mrs. Mary Beth Hengelbrok, Mrs. Joni Swackhamer, Ms. Cecilia Polumbo, and Mr. Thomas Stack**-Building the Science Program through Standards, Curriculum and Assessment, Wednesday, June 15, 2005 through Thursday, June 16, 2005, \$180.00 (Funds from Science, K-12).
- Mrs. Jean Eller**-PA Department of Education – Governor’s Institute in Physical Science, Pittsburg, Tuesday, July 12, 2005 through Sunday, July 24, 2005, \$140.00 (Funds from Physical Science, Kindergarten).

P—7 (I) Additions to the Emergency Substitute Teachers’ List for 2004-2005

- To approve additions to the Emergency Substitute Teachers’ List for 2004-2005 as outlined in Item 9 of Supt.’s Report.

(See Reverse Side)

P—8 (I) SHS 2005 Summer School Program Appointments

•To approve the following SHS 2005 Summer School Program Appointments:

Mrs. Susan Nolan	Math
Mr. James Turko	Math
Mrs. Julie Canter	Science
Mr. Mark Shields	English
Ms. Debby O'Neill	Health/Physical Education

(See Item 10 of Supt.'s Report.)

P—9 (I) WAEC Summer Media Center Program Appointment

•To approve the following WAEC 2005 Media Center Program Appointment:

Mrs. Glenda Patterson

(See Item 11 of Supt.'s Report.)

P—10 (I) Family Medical Leave

•To approve a Family Medical Leave for Mrs. Kathy Holland beginning May 23, 2005.

H. Policy

I. Curriculum

C—1 (I) Student Activities Request

•To approve SHS, Marching Band, Grades 7-12, to travel to Jerry Uht Park, Erie, to perform the National Anthem at Seawolves Game, Friday, June 3, 2005 (No cost to District).

C—2 (I) Approve Seniors for Graduation

•To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in Item 12 of Supt.'s Report.

C—3 (I) Approval of Foreign Exchange Students for 2005-2006

•To approve the following Foreign Exchange students for the 2005-2006 school year as outlined in Item 13 of Supt.'s Report:

Ms. Leonie Unger from Germany to attend SHS for the 2005-2006 school year and to reside with Mr. & Mrs. James Laupp at 9008 Williams Rd., North East 16428.

Ms. Yuko Sayma from Japan to attend SHS for the 2005-2006 school year and to reside with Mr. & Mrs. Steve Gorniak, 11263 Colt Station Rd., Wattsburg, PA 16442.

C—4 (I) Free Lunch Participation and Activity Fees Waived

•To approve free lunch participation and activity fees waived for the 2005-2006 school year for Foreign Exchange students.

J. Principals' Special Reports

K. Technology

L. Transportation

T—1 (I) Transportation Requests

- To approve WAEC, Grade 4, to travel to Jerry Uht Park, Erie, Wednesday, May 18, 2005, \$740.00 (Funds from PTO).
- To approve SHS, AP Biology students, Grades 10-12, to travel to Erie Zoo, Thursday, May 26, 2005, \$250.00 (Funds from Students, Science, and Substitute Accounts).
- To approve WAEC, Mrs. Eller's Kindergarten students, to travel to Presque Isle, Bicentennial Tower, and Liberty Park, Erie, Wednesday, June 1, 2005, \$80.00 (Funds from PTO).
- To approve WAEC, Mrs. Pearce and Mrs. Striney's Grade 1 students, to travel to Beach 9 – Peninsula, Erie, Wednesday, June 1, 2005 (Rain Date, Tuesday, June 7, 2005), \$220.00 (Funds from PTO).
- To approve WAEC, Grade 4 students, to travel to Erie County History Center, and Erie Maritime Museum, Thursday, June 2, 2005, \$575.00 (Funds from PTO).
- To approve Ms. Sierota and Mr. Russell's Grade 1 students, to travel to Erie Zoo, Monday, June 6, 2005, \$243.00 (Funds from PTO).
- To approve WAMS, Mrs. Turner and Mrs. McNally's Grade 5 students, to travel to Hornby School and areas on the way, Monday, June 6, 2005, \$100.00 (Funds from Students).
- To approve WAMS, Mrs. Hoffman's Grade 5 students, to travel to Hornby School and areas on the way, Thursday, June 9, 2005, \$100.00 (Funds from Students).
- To approve Mrs. Metzler and Mrs. Sayers' Kindergarten students, to travel to Finney's Pumpkin Farm, Cambridge Farms, Tobin's and McDonald's, Edinboro, and Troyer Farms, Waterford, Tuesday, October 25, 2005, \$2.25 per student plus \$150.00 for Transportation (Funds from Students and PTO).
- To approve Mrs. Whitman and Mrs. Holland's Kindergarten students, to travel to Finney's Pumpkin Farm, Cambridge Farms, Tobin's and McDonald's, Edinboro, and Troyer Farms, Waterford, Wednesday, October 26, 2005, \$2.25 per student plus \$150.00 for Transportation (Funds from Students and PTO).
- To approve Mrs. Eller and Mrs. Brainard's Kindergarten students, to travel to Finney's Pumpkin Farm, Cambridge Springs, Tobin's and McDonald's, Edinboro, and Troyer Farms, Waterford, Thursday, October 27, 2005, \$2.25 per student plus \$150.00 for Transportation (Funds from Students and PTO).

M. Athletic/Extra-Curricular

AE—1 (I) Athletic Appointments for 2005-2006

- To approve Athletic Appointments for the 2005-2006 school year as outlined in Item 14 of Supt.'s Report.

(See Reverse Side)

N. Miscellaneous

M—1 (I) Special Board Meeting to Consider Act 72 Participation

O. Board Correspondence and Dialogue

P. Erie Vo-Tech School—Mr. Eric Duda

Q. Northwest Tri-County—Mr. Elwin Rose

R. Adjournment