

# Wattsburg Area School District

**Regular Work Session**  
October 13, 2008 – 7:30 p.m.  
Wattsburg Area Elementary Center

## **AGENDA**

### **A. School Board President**

- Recognition of Visitors on Agenda

### **B. Superintendent's Report**

### **C. Business Administrator's Report**

- Treasurer's Reports
  - ❖ General Fund
  - ❖ Capital Projects
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)

### **D. Legal Advisement**

- LA—1 (I) Ratification of the Collective Bargaining Agreement between the WASD and the Wattsburg Educational Support Personnel Association Local #2
- To ratify the Collective Bargaining Agreement between the WASD and the Wattsburg Educational Support Personnel Association Local #2, July 1, 2008 to June 30, 2011.

- LA—2 (I) Oil and Gas Lease – Crown Energy Corporation

### **E. Finance**

- F—1 (I) Per Capita Tax Exemptions
- To approve Per Capita Tax Exemptions.

### **F. Building and Grounds**

- B—1 (I) Approve PLANCON Part J – Project Account Based on Final costs
- To approve PLANCON Part J – Project Accounting Based on Final Costs for the SHS Additions/Renovations Project as outlined in Item 1 of Supt.'s Report.
- B—2 (I) Utilization of School Facilities
- To approve Cub Scout Pack #154 Den #9 to use the facilities at WAEC for den meetings once a month beginning Wednesday, October 29, 2008 through Wednesday, May 20, 2009 (No Cost to District).
  - To approve 3<sup>rd</sup>/4<sup>th</sup> Grade Boys' Basketball to use the facilities at WAEC and WAMS for practices, November 1, 2008 through February 26, 2009 as designated on requests (No Cost to District).
  - To approve Success by Six to use the facilities at WAEC for a Parents Night Out, Tuesday, November 11, 2008 (No Cost to District).

*(See Reverse Side)*

- B—2 (I) Utilization of School Facilities (Continued)
- To approve 5<sup>th</sup>/6<sup>th</sup> Grade Boys' Basketball to use the facilities at WAMS for practices and games, November 17, 2008 through February 26, 2009 as designated on request (No Cost to District).
  - To approve 6<sup>th</sup> Grade Girls' Basketball to use the facilities at SHS for practices, Saturdays, September 20, 2008 through November 8, 2008 as designated on request (No Cost to District).

**G. Personnel**

- P—1 (I) BLT Representation and ACCESS Recording
- To increase Mrs. Maria Hvezda's salary by \$1,600.00 for compensation for the addition of campus wide BLT representation and ACCESS recording.
- P—2 (I) Family Medical Leaves
- To approve a Family Medical Leave for Mrs. Amy Heyer, effective October 17, 2008.
  - To approve a Family Medical Leave for Mrs. Sally Trayer, effective October 20, 2008 through November 4, 2008.
- P—3 (I) Unpaid Childbirth Leave
- To approve an unpaid childbirth leave for Mr. Christopher Boyd, effective September 22 through October 3, 2008 according to the collective bargaining unit agreement.
- P—4 (I) Appointments
- To approve **Ms. Karen Kinney** as Campus Wide Cafeteria Aide, Level III, Class C position, 3½ hours per day, 180 days per year, at a rate of \$9.45 per hour, effective October 21, 2008 as outlined in Item 2 of Supt.'s Report.
  - To approve **Ms. Nicole Kloss** as Campus Wide Housekeeper, 2<sup>nd</sup> Shift, Level IV, Class B position, 6 ½ hours per day, 210 days per year, at a rate of \$10.35 per hour, effective October 21, 2008 as outlined in Item 3 of Supt.'s Report.
  - To approve **Ms. Lindsey Ross** and **Ms. Lynne Herman** as After School Tutors in Cyber Services, for up to two hours per student each week in the home at a salary in accordance with the collective bargaining unit agreement (See Item 4 of Supt.'s Report).
- P—5 (I) Conference Requests
- To approve the addition of **Mr. Joe Anthony** to the Student Assistant Secondary Trainings, Edinboro, Tuesday, October 7, Wednesday, October 8, Wednesday, October 15, and Thursday, October 15, 2008, costs previously approved (No further cost to District).
  - Mrs. Rebecca Heitzenrater**-Adult CPR, AED, First Aid and Infant and Child CPR Training, Erie, Tuesday, October 14, 2008, \$78.00 (Funds from Special Education, Grades K-12).
  - Ms. Jennifer Hinman**-Building Contact Training – New Building Contacts, Edinboro, Tuesday, October 14, 2008, \$106.00 (Funds from Media Specialist, Grades 5-8).
  - Mr. Jay Badams, Mr. Tom Rinke, Mr. Doug McGarvey, Mr. Robert Hart, Mr. Christopher Ward, and Major Jay Johnson**-Medal of Honor Committee Meeting, Erie, Tuesday, October 21, 2008, \$400.00 (Funds from Medal of Honor Grant).

- P—5 (I) Conference Requests (Continued)
- Mr. Doug McGarvey, Ms. Jennifer Hinman, Mrs. Heather Hedderman, and Mrs. Mary Beth Hengelbrok**-Videoconferencing Best Practices Training, Edinboro, Wednesday, October 22, 2008, \$105.00 (Funds from Staff Development).
  - Mr. Daniel Firestone**-Blue Bird Bus Sales Training, Pittsburgh, Thursday, October 23 through Friday, October 24, 2008, \$150.00 (Funds from Transportation).
  - Mrs. Stacy Cassano, Ms. Kristy Gnibus, Ms. Lisa Wagner, and Ms. Remle Elmer**-Career Cruising, Erie, Monday, November 3, 2008, \$227.00 (Funds from Family & Consumer Science, Guidance, and Business Accounts).
  - Mrs. Jan Pelensky, Ms. Lisa Elia, Ms. Melissa Doolittle, and Ms. Heather Kirk**-Crisis Prevention Intervention – Re-Certification, Edinboro, Wednesday, November 5, 2008, \$306.00 (Funds from All – Professional Development, Grades K-4).
  - Mr. Tim Malinowski**-PHEAA and PASFAA Counselor Workshop, Erie, Wednesday, November 12, 2008 (No cost to the District).
  - Mrs. Marty Dean**-The Erie Conference for Adobe Photoshop Users, Erie, Monday, November 24, 2008, \$222.00 (Funds from Staff Development).
  - Mrs. Beth Bille and Mrs. Cindy Cass**-The Erie Conference for Adobe Photoshop Users, Erie, Monday, November 24, 2008, \$445.00 (Funds from Technology).
  - Mrs. Chris Long, Mrs. Emily Ewings, Mrs. Terri Brooks, and Ms. Peggy Lewis**-Crisis Prevention Intervention (Full Certification), Edinboro, Wednesday, December 3 and Thursday, December 4, 2008, \$293.00 (Funds from All, Professional Development, Grades K-4).
  - Mrs. Shelley Ochterski**-Reflecting on the Standards and Connecting on the Standards, Pittsburgh, Tuesday, January 13, 2009 and Tuesday, April 28, 2009, \$477.00 (Funds from K-Standards, Grade K).

- P—6 (I) Substitute Medical Assistant Rate
- To establish a Substitute Medical Assistant rate as established in the Local 2 Bargaining Unit agreement.

- P—7 (I) Additions to the Emergency Teachers' Substitute List
- To approve additions to the Emergency Teachers' Substitute List as outlined in Item 5 of Supt.'s Report.

## H. Policy

- PA—1 (I) Approve Second Reading for Policy 1223 – Volunteer
- To approve the Second Reading for Policy 1223 – Volunteer as outlined in Item 6 of Supt.'s Report.

- PA—2 (I) Approve Second Reading for Policy 4122.10 – Bullying
- To approve the Second Reading for Policy 4122.10 – Bullying as outlined in Item 7 of Supt.'s Report.

## I. Curriculum

- C—1 (I) Student Activities Requests
- To approve SHS French Club, Grades 10-12, to travel to Quebec City, Quebec, Canada, Thursday, December 4, 2008 through Monday, December 8, 2008, \$1,015.00 (Funds from Student Activities and Substitute Accounts).

*(See Reverse Side)*

**J. Principals' Special Reports**

**K. Technology**

**L. Transportation**

T—1 (I) Transportation Requests

- To approve SHS Government Class Representatives, Grades 11-12, to travel to Clarion University Venango Campus, Oil City, Friday, October 17, 2008, \$330.00 (Funds from Student Activities and Substitute Accounts).
- To approve SHS Entrepreneurship Academy, Grades 9-12, to travel to Relish, Inc., Erie, Tuesday, October 28, 2008, \$89.00 (Funds from School to Career Grant).
- To approve SHS FBLA, Grade 9-12, to travel to Pittsburgh Titusville Campus, Titusville, Friday, October 31, 2008, \$360.00 (Funds from School to Career Grant).
- To approve WAEC Autistic Support Class to travel to Pizza Hut, Quality Market, and Union City Library, Tuesday, November 4, 2008, \$100.00 (Funds from IU 5).
- To approve SHS/WAMS Select Chorus students, Grades 7-9, to travel to Eisenhower High School, Russell, PA, Friday, November 7 and Saturday, November 8, 2008 for a Choral Competition, \$785.00 (Funds from Student Activities and Substitute Accounts).
- To approve SHS Grade 9 students to travel to Erie County Technical School for career exploration, Wednesday, November 12, 2008, \$215.00 (Funds from Student Activities Account).
- To approve SHS Child Development students, Grades 11-12, to travel to Reggio Emilia South Hills School, Montessori Charter School, and McDonalds, Erie, Friday, November 14, 2008, \$180.00 (Funds from Student Activities and Substitute Accounts).
- To approve WAEC Autistic Support Class to travel to Eastland Bowling, McDonalds, Wal-Mart and Wendy's, Erie, Wednesday, November 19, 2008, \$100.00 (Funds from IU 5).
- To approve SHS FBLA students, Grades 9-12, to travel to University of Pittsburgh, Bradford, Thursday, December 18, 2008, \$520.00 (Funds from Student Activities and Substitute Accounts).
- To approve SHS Science Olympiad Team, Grades 9-12, to travel to Clarion University, Thursday, March 26, 2009, \$800.00 (Funds from Student Activities and Substitute Accounts).

**M. Athletic/Extra-Curricular**

AE—1 (I) Erie Otters Sweepstakes

- To approve the Erie Otters to conduct a sweepstakes during the Friday, October 17 or Thursday, October 30, 2008 home football game as outlined in Item 8 of Supt.'s Report.

AE—2 (I) Additions to the Game Help List

- To approve the addition of Ms. Carrie Maines to the Game Help List for 9<sup>th</sup> Grade Boys' Basketball Clock Operator for the 2008-2009 school year as outlined in Item 9 of Supt.'s Rept.

- N. Miscellaneous**  
M—1 (I) Approve WAMS Books/Materials as Surplus  
•To approve WAMS Books/Materials as surplus as listed in Item 10 of Supt.'s Report.
- O. Board Correspondence and Dialogue**
- P. Erie Vo-Tech School—Mr. Eric Duda**
- Q. Northwest Tri-County—Mr. Elwin Rose**
- R. Adjournment**