

Wattsburg Area School District

Regular Work Session

July 13, 2009 – 7:30 p.m.
Wattsburg Area Elementary Center

AGENDA

A. School Board President

- Recognition of Visitors on Agenda

B. Superintendent's Report

C. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)

D. Legal Advisement

LA—1 (A) By-laws – Methods of Operation

- Motion:** To suspend rules per Policy 9341 to allow voting on action items identified below.

E. Finance

F—1 (I) Per Capita Tax Exemptions

- To approve Per Capita Tax Exemptions.

F. Building and Grounds

G. Personnel

P—1 (A) Resignations

- Motion:** To approve the resignation of **Ms. Carrie A. Maines**, Health/Physical Education Teacher at WAMS, effective June 11, 2009 as outlined in Item 1 of Supt.'s Report.

P—2 (A) Appointments

- Motion:** To approve **Mr. Christopher Paris** as Assistant Principal at the Wattsburg Area Middle School at a salary of \$60,000.00, effective August 16, 2009.
- Motion:** To approve **Mr. Christopher Paris** as Truancy Officer for the Wattsburg Area School District.
- Motion:** To approve **Mr. Thomas Podpora** as Assistant Principal at Seneca High School at a salary of \$70,000.00, effective July 1, 2009.
- Motion:** To change **Ms. Kristy Gnibus**, SHS teacher, from ½ time to full time, effective August 26, 2009.

(See Reverse Side)

P—2 (A) Appointments (Continued)

•**Motion:** To approve **Ms. Donna Banks** as the Extended School Year Teacher from July 14, 2009 into possibly August 2009, 4 hours per week per student, at the contracted bargaining unit agreement hourly rate of \$28.00 (See Item 2 of Supt.'s Report).

•**Motion:** To approve **Mrs. Sue Nolan** as certified teacher for monitoring of Cyber students at SHS from July 14, 2009 to July 24, 2009 from 12:30 – 3:00 p.m., Monday through Friday, at the contracted bargaining unit agreement hourly rate of \$28.00 (See Item 2 of Supt.'s Report).

P—3 (I) Child Birth Leave

•To approve **Mrs. Julie O'Donnell** for a Child Birth Leave according to the WEA Collective Bargaining Unit Agreement to become effective September 14, 2009 and return November 2, 2009.

P—4 (I) Conference Requests

•**Mrs. Jean Eller and Ms. Ann Gavazzi**-3 C-s, Connect, Communicate, Collaborate, Erie, Tuesday, August 4, 2009 and Wednesday, August 5, 2009, \$60.00 each (Funds from All, Grades K, 3-8).

•**Mrs. Mary Rea and Mrs. Jan Pelensky**-PSEA Department of Pupil Services Conference, State College, Wednesday, August 5 through Thursday, August 6, 2009, \$645.00 (Funds from Nursing/Guidance, Grades K-4).

•**Mr. Vincent DiMichele**-Ethical Considerations for the Participation of Students in Team Meetings, Edinboro, Tuesday, August 18, 2009, \$30.00 (Funds from WAMS Guidance, Grades 5-8).

•**Mr. Vincent DiMichele**-Erie County School Counselor's Annual Meeting, Edinboro, Wednesday, September 9, 2009 or September 16, 2009 (No Cost to District).

•**Mrs. Glenda Patterson**-ACCESS PA and POWER Library Training, Edinboro, Monday, September 21, 2009, \$105.00 (Funds from Library).

•**Mrs. Heather Hedderman**-ACCESS PA Refresher Session, Edinboro, Tuesday, September 22, 2009, \$105.00 (Funds from Library, Grades K-4).

•**Mrs. Glenda Patterson**-IMTS Liaison Council for IU #5, Edinboro, Wednesdays, September 23, 2009, November 18, 2009, and March 24, 2010, \$419.00 (Funds from Library).

•**Mrs. Cheryl Krider**-Reading Apprenticeship, Edinboro, Monday, October 19, 2009, Tuesday, October 20, 2009, and Wednesday, October 21, 2009, \$349.00 (Funds from Literacy Coach, Grades 9-12).

P—5 (I) Approve Superintendent's Attendance at Meetings

•To approve the Superintendent's attendance for travel reimbursement at the following meetings for the 2009-2010 school year:

1. I.U. Advisory Meetings
2. Vo-Tech Professional Advisory Council Meetings
3. Mandatory PDE Meetings

P—6 (I) Approve Assistant Superintendent's Attendance at Meetings

•To approve the Assistant Superintendent's attendance for travel reimbursement at the following meetings for the 2009-2010 school year:

1. Curriculum Meetings
2. Federal and Special Program Meetings
3. Mandatory PDE Meetings

- P—7 (I) Approve Principals' Attendance at Meetings
•To approve Principals' attendance for travel reimbursement at the following meetings for the 2009-2010 school year:
1. School to Career Meetings for SHS Principal.
 2. Erie County Principals' Meetings for all principals.
 3. Mandatory PDE Meetings
- P—8 (I) Approve Special Education Supervisor's Attendance at Meetings
•To approve Special Education Supervisor's attendance for travel reimbursement at the following meetings for the 2009-2010 school year:
1. Special Education Supervisor Meetings
 2. Mandatory PDE Meetings
- P—9 (I) Approve Business Administrator's Attendance at Meetings
•To approve the Business Administrator's attendance for travel reimbursement at the following meetings for the 2009-2010 school year:
1. Business Administrator Meetings
 2. Mandatory PDE Meetings
- P—10 (I) Approve Cafeteria Supervisor's Attendance at Meetings
•To approve the Cafeteria Supervisor's attendance for travel reimbursement at the following meetings for the 2009-2010 school year:
1. PRFSD Meetings
 2. SNAPA Quarterly Meetings
 3. Erie County Food Service Director's Meetings
 4. Mandatory PDE Meetings/Trainings
 5. PASBO Conferences/Trainings
- P—11 (I) Approve Plant Operations/Maintenance Supervisor's Attendance at Meetings
•To approve Plant Operations/Maintenance Supervisor's attendance for travel reimbursement at the following meetings/trainings for the 2009-2010 school year:
1. Plant Operations Supervisor's Meetings
 2. Mandatory PDE Meetings/Trainings
- P—12 (I) Approve Transportation Supervisor's Attendance at Meetings
•To approve Transportation Supervisor's attendance for travel reimbursement at the following meetings/trainings for the 2009-2010 school year:
1. Transportation Supervisor's Meetings
 2. Mandatory PDE Meetings/Trainings
- P—13 (I) Approve Superintendent Secretary's Attendance at Meetings
•To approve Superintendent Secretary's attendance for travel reimbursement at the following meetings/trainings for the 2009-2010 school year:
1. Personnel Meetings
 2. Certification Meetings
 3. Superintendent Secretary's Meetings
 4. Mandatory PDE Meetings/Trainings
- P—14 (I) Approve Ms. Lesa Kimball's Attendance at Meetings
•To approve Lesa Kimball's attendance for travel reimbursement at the following meetings/trainings for the 2009-2010 school year:
1. A/CAPA Meetings
 2. Harris Users' Meetings
 3. PIMS/Penndata Meetings at IU 5
 4. Mandatory PDE Meetings/Trainings

(See Reverse Side)

- P—15 (I) Approve Information Technology Manager's and Network and Computer System Supervisor's Attendance at Meetings
- To approve Information Technology Manager's and Network and Computer System Supervisor's attendance for travel reimbursement at the following meetings/trainings for the 2009-2010 school year:
 1. Information Technology Manager's Meetings
 2. Mandatory PDE Meetings/Trainings
- P—16 (I) Approve Mr. Christopher Paris' Attendance at Athletic Meetings
- To approve Mr. Christopher Paris' attendance at District 10 and the Erie County League meetings for the 2009-2010 school year.

H. Policy

- PA—1 (I) Approve First Reading of Policy 5127.1.3.1 - Students – Use of Medication
- To approve the First Reading of Policy 5127.1.3.1 – Students – Use of Medication as outlined in Item 3 of Supt.'s Report.
- PA—2 (I) Approve First Reading of Revised Policy 5127.1.3.1 – Administrative Regulations – Dispensing Medication and Administering First Aid
- To approve the First Reading of Revised Policy 5127.1.3.1 – Administrative Regulations Dispensing Medication and Administering First Aid as outlined in Item 4 of Supt.'s Report.

I. Curriculum

- C—1 (I) Approve New Courses at WAMS
- To approve the following new courses at the Wattsburg Area Middle School:
 - Personal Fitness/Lifetime Activities – Grades 7/8
 - Arts and Crafts Studio – Grade 7
 - Challenge 24 – Math – Grades 7/8
 - Keyboarding – Grades 7/8
- C—2 (I) Approval of Textbook Purchases for WAMS and SHS for 2009-2010
- To approve WAMS Textbook Purchases for WAMS and SHS for the 2009-2010 school year.

J. Principals' Special Reports

K. Technology

L. Transportation

- T—1 (I) Transportation Requests
- To approve WAEC Grade 4 to travel to Warner Theater, Erie, to view a live Philharmonic Concert, Thursday, October 22, 2009, \$340.00 (Funds from PTO).
 - To approve SHS Engineering Career Academy Females, Grades 11-12, to travel to Behrend College, Erie, to experience Engineering options/opportunities, Friday, November 20, 2009, \$121.00 (Funds from School to Career Account).

M. Athletic/Extra-Curricular

- AE—1 (I) Athletic/Extra-Curricular Resignations
- To approve the resignation of **Mr. Rick Stoutamyer** as Head Baseball Coach, effective June 11, 2009 as outlined in Item 5 of Supt.'s Report.

AE—1 (I) Athletic/Extra-Curricular Resignations (Continued)

- To approve the resignation of **Mr. Raymond Trejchel** as First Assistant Baseball Coach, effective July 8, 2009 as outlined in Item 6 of Supt.'s Report.

AE—2 (I) Athletic/Extra-Curricular Appointments for 2009-2010

- To approve **Mr. Jesse Heubel** as WAMS 7th/8th Grade Wrestling Coach – Intramurals, 80 Hours, at a rate of \$20.61 per hour, for the 2009-2010 school year (See Item 7 of Supt.'s Report).
- To approve **Mrs. Betsy Walker** as JV (First Assistant) Girls' Softball Coach at Step 1, at a salary of \$2,161.00 for the 2009-2010 school year (See Item 8 of Supt.'s Report).
- To approve **Mr. Eric Biby** as WAMS 7th Grade Girls' Basketball Coach-Intramurals, 80 Hours, at a rate of \$20.61 per hour, for the 2009-2010 school year (See Item 9 of Supt.'s Report).
- To approve **Mr. Robert Reid** as SHS Freshman Class Advisor, Step 6, at a salary of \$687.00, for the 2009-2010 school year (See Item 10 of Supt.'s Report).

AE—3 (I) Student Activities Fees and Athletic Contest Admission Fees for the 2009-2010 School Year

- To approve the Activity Fee of \$30.00 per student for Seneca High School students and \$20.00 per student for Wattsburg Area Middle School students for participation in applicable athletic and musical programs with a maximum of \$90.00 per family for the 2009-2010 school year.
- To approve the fees of \$1.00 for students, \$3.00 for adults and \$15.00 for a 10-event pass for admission to applicable athletic contests for the 2009-2010 school year.

AE—4 (I) Additions to the Volunteer Coaching List

- To approve additions to the Volunteer Coaching List as outlined in Item 11 of Supt.'s Report.

N. Miscellaneous

O. Board Correspondence and Dialogue

P. Erie Vo-Tech School—Mr. Eric Duda

Q. Northwest Tri-County—Mr. Elwin Rose

R. Adjournment