

# Wattsburg Area School District

**Regular Work Session**  
March 9, 2009 – 7:30 p.m.  
Wattsburg Area Elementary Center

## **AGENDA**

### **A. School Board President**

- Recognition of Visitors on Agenda

### **B. Superintendent's Report**

### **C. Business Administrator's Report**

- Treasurer's Reports
  - ❖ General Fund
  - ❖ Capital Projects
- NOREBT Trust Report
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)

### **D. Legal Advisement**

#### LA—1 (A) By-laws – Methods of Operation

- Motion:** To suspend rules per Policy 9341 to allow voting on action items identified below.

### **E. Finance**

#### F—1 (I) Local Audit Report for the Fiscal Year ending June 30, 2008

- To approve Local Audit Report for the fiscal year ending June 30, 2008 as prepared by Buffamante Whipple Buttafaro, P.C. (local auditors).

#### F—2 (I) Per Capita Tax Exemptions

- To approve Per Capita Tax Exemptions.

#### F—3 (I) Erie County Tax Claim Bureau

- To approve the Delinquent Tax Resolution (See Item 1 of Supt.'s Report).

### **F. Building and Grounds**

#### B—1 (I) Utilization of School Facilities

- To approve the Wattsburg Area Little League to use the facilities at WAEC for Little League Pictures, Wednesday, May 20, 2009 (No cost to the District).

### **G. Personnel**

#### P—1 (I) Resignations

- To accept the resignation of Mrs. Sally Trayer, Campus Wide Housekeeper, effective March 15, 2009 as outlined in Item 2 of Supt.'s Report.

*(See Reverse Side)*

- P—2 (I) Update on HR/PR Secretary
- P—3 (I) Salary Stipend  
 •To approve a salary stipend of \$2,000.00 to Mr. Thomas Podpora for Acting Seneca High School Assistant Principal, of which \$1,000.00 to be paid on March 20, 2009 and \$1,000.00 to be paid on June 26, 2009.
- P—4 (I) Employment Agreement for WAEC Cafeteria Manager  
 •**Motion:** To approve an Employment Agreement with Mrs. Susan Stankowski as WAEC Cafeteria Manager, effective March 16, 2009 as outlined in Item 3 of Supt.'s Report.
- P—5 (I) Conference Requests  
 •**Mr. Don Pearce, Mrs. Jennifer Turner, Mr. Michael Ellicott, and Ms. Michelle Leone-MAGPI** (Mid-Atlantic Gigapop in Philadelphia for Internet2) Training, Edinboro, Friday, March 27, 2009, \$160.00 (Funds from Staff Development).  
 •**Mrs. Kristina Ohrn, Mr. James Logan, Ms. Donna Banks, Ms. Lindsey Ross, and Ms. Gretchen Ruprecht**-LEARN Language Arts Academy, Edinboro, Monday, March 30, 2009, \$400.00 (Funds from Staff Development).  
 •**Mrs. Kristen Ward, Mrs. Amanda Hernandez, Mr. Chris Boyd, and Mr. Steve Carter**-LEARN Math Academy, Edinboro, Friday, April 17, 2009, \$240.00 (Funds from Staff Development).  
 •**Mr. Vincent DiMichele, Ms. Maria Hvezda, Mrs. Barbara Burdick, Mrs. Jan Pelensky, Ms. Julie McGaughey, Mr. Chad Porter, Mr. Chris Ward, and Mrs. Sheri Hoffman**-Olweus Bullying Prevention Program (OBPP) Coordinating Committee Workshop, Edinboro, Monday, April 20, 2009, \$315.00 (Funds from Healthy Five Grant).  
 •**Mr. Vincent DiMichele**-Why We Worry: Understanding and Treating Anxiety Disorders, Erie, Tuesday, April 21, 2009, \$75.00 (Funds from Guidance, Grades 5-8).  
 •**Mrs. Marty Dean**-The Erie Conference for Adobe Creative Suite Users, Erie, Thursday, April 30, 2009, \$217.00 (Funds from Administration).  
 •**Ms. Jennifer Hinman**-36<sup>th</sup> Annual PA School Librarians Association (PSLA) Conference, State College, Thursday, April 30, 2009 through Saturday, May 2, 2009, \$215.00 (Funds from Library, Grades 5-8).
- P—6 (I) Additions to the Emergency Substitute Teachers' List  
 •To approve additions to the Emergency Substitute Teachers' List for 2008-2009 school year as outlined in Item 4 of Supt.'s List.

## H. Policy

- PA—1 (I) Approve the Second Reading of Policy 5122.11– Positive Behavior Support Policy for Students Receiving Special Education Services  
 •To approve the second Reading of Policy 5122.11 – Positive Behavior Support Policy for Students Receiving Special Education Services as outlined in Item 5 of Supt.'s Report.

**I. Curriculum**

- C—1 (I) Remove From the Table School Calendar for 2009-2010  
•To remove from the table the adoption of School Calendar for 2009-2010 school year.
- C—2 (I) Adoption of School Calendar for 2009-2010  
•To approve the adoption of the School Calendar for the 2009-2010 school year as outlined in Item 6 of Supt.'s Report.
- C—3 (I) Approve Prom for 2010  
•To approve the date of May 15, 2010 for the Junior/Senior Prom for 2010 to be held at the Warner Theater as outlined in Item 7 of Supt.'s Report.

**J. Principals' Special Reports**

**K. Technology**

**L. Transportation**

- T—1 (I) School Bus Bids  
•Discussion on awarding bids for one (1) 72-passenger school bus and two (2) 24-passenger mini buses.
- T—2 (A) Transportation Requests  
•To approve WAEC students, Grades K-4, to travel to SHS, Thursday, March 12, 2009, to see the Wizard of Oz, \$300.00 (Funds from WAEC Instruction).
- T—3 (I) Transportation Requests  
•To approve WAEC Autistic Support students, Grades K-5, to travel to Therapeutic Riding Equestrian Center, Fairview, on the following Tuesdays:  
March 24, 2009  
March 31, 2009  
April 14, 2009  
April 21, 2009  
April 28, 2009  
May 5, 2009  
May 12, 2009  
Cost is \$115.00 (Funds from IU #5).
- To approve SHS AFJROTC students, Grades 9-12, to travel to Kent State University, Kent, Ohio, for a field day, Saturday, March 28, 2009, \$470.00 (Funds from AFJROTC).
- To approve WAEC 2<sup>nd</sup> Grade students to travel to Tom Ridge Environmental Center and Old Country Buffet, Wednesday, April 15, 2009, \$1,224.00 (Funds from PTO).
- To approve SHS Business Academy students, Grades 11-12, to travel to Erie business Center and Tri-State Business Institute, Erie, Friday, April 17, 2009, \$102.00 (Funds from Student Activities Account).
- To approve SHS Student Ambassadors, Grades 11-12, to travel to Gannon University, Erie, Wednesday, April 22, 2009, \$90.00 (Funds from Student Activities Account).
- To approve WAEC 3<sup>rd</sup> Grade students to travel to Tinseltown USA, Erie, to view an educational film, Thursday, April 23, 2009, \$570.00 (Funds from PTO).  
*(See Reverse Side)*

T—3 (I) **Transportation Requests (Continued)**

- To approve St. Boniface School students, Grades 5-6, to travel to Presque Isle and Tom Ridge Environmental Center, Tuesday, April 28, 2009, \$140.00 (Funds from St. Boniface School).
- To approve St. Boniface School students, Grades 7-8, to travel to WLD Ranch, Girard, Wednesday, April 29, 2009, \$140.00 (Funds from St. Boniface School).
- To approve St. Boniface School students, Grades K-4, to travel to Warner Theatre, Erie, Wednesday, April 29, 2009, \$65.00 (Funds from St. Boniface School).
- To approve WAEC Autistic Support students, Grades K-5, to travel to McLane Church for 6<sup>th</sup> Annual Autistic Class Talent Show and Wigney Farm, Edinboro, Friday, May 8, 2009, \$123.00 (Funds from IU #5.)
- To approve WAMS, Grade 6, to travel to Waldameer, Erie, Thursday, June 4, 2009, \$12.50 per student plus \$376.00 for Busing (Funds from Students and Student Activities Account).
- To approve WAMS, Grade 5, to travel to Town of Dry Gulch, Findley Lake, New York, Monday, June 8, 2009, \$995.00 (Funds from WAMSAG).

**M. Athletic/Extra-Curricular**

AE—1 (I) **Athletic/Extra Curricular Resignations**

- To accept the resignation of Mr. Joe Craig as Head Girls' Basketball Coach and 7<sup>th</sup>/8<sup>th</sup> Grade Girls' Basketball Coach, effective February 16, 2009 (See Item 8 of Supt.'s Report).

AE—2 (I) **Additions to the Volunteer Coach List for 2008-2009**

- To approve additions to the Volunteer Coach List for 2008-2009 as outlined in Item 9 of Supt.'s Report.

**N. Miscellaneous**

M—1 (I) **Approve SHS Textbooks/Materials as Surplus**

- To approve SHS Textbooks/Materials as surplus as listed in Item 10 of Supt.'s Report.

**O. Board Correspondence and Dialogue**

**P. Erie Vo-Tech School—Mr. Eric Duda**

**Q. Northwest Tri-County—Mr. Elwin Rose**

**R. Adjournment**