

# Wattsburg Area School District

## **Regular Board Meeting**

May 16, 2005–7:30 p.m.

Wattsburg Area Elementary Center

### **AGENDA**

#### **I. School Board President**

- Call Meeting to Order
- Flag Salute
- Roll Call
- Minutes of the April 18, 2005 Regular Board Meeting and minutes of the May 9, 2005 Regular Work Session.
- Recognition of Visitors on Agenda

#### **II. Superintendent's Report**

#### **III. Business Administrator's Report**

- Treasurer's Reports
    - ❖ General Fund
    - ❖ Capital Projects
  - Cafeteria Report
  - NOREBT Trust Report
  - Bills
- |                   |                              |
|-------------------|------------------------------|
| <b>Exhibit A</b>  | General Fund Bills           |
| <b>Exhibit A1</b> | Checks Already Written       |
| <b>Exhibit A2</b> | General Fund Bills           |
| <b>Exhibit A3</b> | Checks Already Written       |
| <b>Exhibit B</b>  | Cafeteria Bills              |
| <b>Exhibit C</b>  | Requisition – Direct Payment |
| <b>Exhibit C1</b> | Requisition – Reimbursement  |
| <b>Exhibit D</b>  | SHS Activity Fund Report     |
| <b>Exhibit E</b>  | Special Revenue Report       |

#### **IV. Legal Advisement**

LA—1 (A) Elect Treasurer for the 2005-2006 Fiscal Year

- Motion:** To elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2005-2006 fiscal year and to authorize Ms. Jeanette Reynolds to be the designated signatory.

LA—2 (A) Designation of Depository for the 2005-2006 Fiscal Year

- Motion:** To approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2005-2006 fiscal year.

*(See Reverse Side)*

- LA—3 (A) Appointment of School District Solicitor for 2005-2006  
**•Motion:** To appoint McClure and Miller as the school district’s solicitor for the 2005-2006 school year.
- LA—4 (A) Appoint Current Delinquent Per Capita and Earned Income Tax Collector for 2005-2006  
**•Motion:** To appoint Berkheimer Associates as the current delinquent per capita and earned income tax collector for the 2005-2006 school year.
- LA—5 (A) Participation in the Cooperative Purchasing Program—**Exhibit F**  
**•Motion:** To approve the participation in the Commonwealth of PA Cooperative Purchasing Program as outlined in **Exhibit F**.

**V. Finance**

- F—1 (A) Adoption of Preliminary General Fund Budget for the 2005-2006 School Year  
**•Motion:** To approve the preliminary General Fund Budget for the 2005-2006 fiscal year in the amount of \$17,658,453 and to authorize the Secretary to post the following notice:  
 The Board of Directors tentatively approved the preliminary budget for the Wattsburg Area School District for the fiscal year 2005-2006 on May 16, 2005. A copy of said budget in the amount of \$17,658,453 is open for inspection by the public Monday through Friday from 7:30 a.m. to 4:30 p.m. at the District Administration Office, 10782 Wattsburg Rd., Erie, PA 16509. Adoption of the final budget is scheduled for June 20, 2005 at the Wattsburg Area Elementary Center.
- F—2 (A) General, Joint Purchasing, and Athletic Supply Bids—**Exhibits G and H**  
**•Motion:** To award General, Joint Purchasing, and Athletic Supply Bids.  
 (See **Exhibits G and H**.)
- F—3 (A) Local Audit Report  
**•Motion:** To accept the Local Audit Report for the fiscal year ending June 30, 2004.
- F—4 (A) Cafeteria School Lunch Prices for 2005-06  
**•Motion:** To approve the following school lunch prices for the 2005-06 school year:
- |                               |            |        |
|-------------------------------|------------|--------|
| <b>•Elementary Center:</b>    |            |        |
| Breakfast/Reduced Price       |            | \$ .30 |
| Breakfast/Full Price          |            | \$ .80 |
| Lunch/Reduced Price           |            | \$ .40 |
| Lunch/Full Price              |            | \$1.50 |
| <b>•Middle/Seneca Schools</b> |            |        |
| Breakfast/Reduced Price       |            | \$ .30 |
| Breakfast/Full Price          |            | \$ .80 |
| Lunch/Reduced Price           |            | \$ .40 |
| Lunch/Full Price              |            | \$1.65 |
| <b>•All Schools</b>           | Milk Price | \$ .45 |
| <b>•Adult</b>                 | Breakfast  | \$2.50 |

Lunch

\$4.00

F—5 (A) Approval of Finance Committee Meeting Minutes

•**Motion:** To approve the Finance Committee Meeting Minutes for May 2, 2005 as outlined in Item 1 of Supt.'s Report.

**VI. Building and Grounds**

B—1 (A) PlanCon Part H – Project Financing—**Exhibit I**

•**Motion:** To enter into the minutes the approval of PlanCon Part H – Project Financing as approved by the Pennsylvania Department of Education as outlined in **Exhibit I**.

B—2 (A) Changes Orders – SHS Renovation Project—**Exhibit J**

•**Motion:** To approve Change Orders for SHS Renovation Project as outlined in **Exhibit J**.

**VII. Personnel**

P—1 (A) Retirement

•**Motion:** To accept the resignation letter announcing the retirement of Mr. Edward Travis, effective June 14, 2005 (See Item 2 of Supt.'s Report).

P—2 (A) Resignation

•**Motion:** To accept the verbal resignation of Ms. Carrie Applequist, SHS Cafeteria Level III Aide, effective April 14, 2005 as outlined in Item 3 of Supt.'s Report.

P—3 (A) Appointment for AFJROTC Program for 2005-2006

•**Motion:** To appoint Chief Master Sergeant David Holmes, Non-commissioned Officer (NCO) to a 10-month contract for the 2005-2006 school year at a salary of \$25,735.00.

P—4 (A) Summer Help

•**Motion:** To approve the hiring of the following Summer Technology Helpers at \$8.00 per hour:

**Mr. Glen Craig**

**Mr. Bryan Dunar**

**Mr. Todd Duncan**

(See Item 4 of Supt.'s Report.)

P—5 (A) Tuition Reimbursements—**Exhibit K**

•**Motion:** To approve tuition reimbursement stipends as outlined in **Exhibit K**.

P—6 (A) Conference Requests

•**Mr. Chad Porter and Mr. Ken Berlin**-PA Benchmark Initiative Initial Assessment Training, Harrisburg, Monday, May 16 through Tuesday, May, 17, 2005, \$290.00 (Funds from Math and Reading, Grades 3-8).

•**Mrs. Kristin Williams**-Scaffolding Readers in the Intermediate Classroom: A Closer Look at Reading Workshop, Columbus, Ohio, Monday, June 13 through Tuesday, June 14, 2005, \$165.00 (Funds from Literacy Collaborative, Grade 3).

(See Reverse Side)

P—6 (A) Conference Requests (Continued)

- Mrs. Michelle McAvoy**-Scaffolding Readers in the Intermediate Classroom: A Closer Look at Reading Workshop, Columbus, Ohio, Monday, June 13 through Tuesday, June 14, 2005, \$546.00 (Funds from Literacy Collaborative, Grade 3).
- Mrs. Mary Beth Hengelbrok, Mrs. Joni Swackhamer, Ms. Cecilia Polumbo, and Mr. Thomas Stack**-Building the Science Program through Standards, Curriculum and Assessment, Edinboro, Wednesday, June 15, 2005 through Thursday, June 16, 2005, \$180.00 (Funds from Science, K-12).
- Mrs. Jean Eller**-Interactive Writing for the Kindergarten Classroom, Columbus, Ohio, Tuesday, June 21, 2005, \$60.00 (Funds from Reading, Grade K).
- Mrs. Shelia Brainard**-2005 Summer Institute for Teachers Interactive Writing, Literacy Collaborative, Columbus, Ohio, Tuesday, June 21, 2005, \$140.00 (Funds from Reading/Writing/Word Study, Grade K).
- Mrs. Kathy Holland**-Interactive Writing, Columbus, Ohio, Tuesday, June 21, 2005, \$432.00 (Funds from Reading/Writing/Word Study, Grade K).
- Ms. Julie Sierota and Mrs. Sherry Wnukowski**-Interactive Writing, Columbus, Ohio, Wednesday, June 22, 2005, \$572.00 (Funds from Reading/Writing/Word Study, Grade 1).
- Mrs. Jeanne Striney**-Teaching the At-Risk Second Grade Reader, Columbus, Ohio, Thursday, June 23 through Friday, June 24, 2005, \$448.00 (Funds from Literacy Collaborative).
- Mrs. Lori Dellamedaglia**-Teaching the At-Risk Second Reader, Columbus, Ohio, Thursday, June 23 through Friday, June 24, 2005, \$681.00 (Funds from Literacy Collaborative).
- Mrs. Barb Burdick**-Teaching the At-Risk Second Grade Reader, Columbus, Ohio, Thursday, June 23 through Friday, June 24, 2005, \$300.00 (Funds from Literacy Collaborative).
- Mrs. Jean Eller**-PA Department of Education – Governor’s Institute in Physical Science, Pittsburgh, Tuesday, July 12, 2005 through Sunday, July 24, 2005, \$140.00 (Funds from Physical Science, Kindergarten).

P—7 (A) Additions to the Emergency Substitute Teachers’ List for 2004-2005—**Exhibit L**

- Motion:** To approve additions to the Emergency Substitute Teachers’ List for 2004-2005 as outlined in **Exhibit L**.

P—8 (A) SHS 2005 Summer School Program Appointments

- Motion:** To approve the following SHS 2005 Summer School Program Appointments:

<b>Mrs. Susan Nolan</b>	Math
<b>Mr. James Turko</b>	Math
<b>Mrs. Julie Canter</b>	Science
<b>Mr. Mark Shields</b>	English
<b>Ms. Debby O’Neill</b>	Health/Physical Education

(See Item 5 of Supt.'s Report.)

P—9 (A) WAEC Summer Media Center Program Appointment

•**Motion:** To approve the following WAEC 2005 Media Center Program Appointment:  
**Mrs. Glenda Patterson**  
(See Item 6 of Supt.'s Report.)

P—10 (A) Family Medical Leave

•**Motion:** To approve a Family Medical Leave for Mrs. Kathy Holland beginning May 23, 2005.

P—11 (A) Appointment

•**Ms. Molly Bean**-WAMS Health/Physical Education Teacher, Step 5, at a salary of \$36,918.00, effective for the 2005-2006 school year as outlined in Item 7 of Supt.'s Report.

P—12 (A) Additions to the Service Personnel Substitute List for 2004-2005—  
**Exhibit M**

•**Motion:** To approve additions to the Service Personnel Substitute List for the 2004-2005 school year as outlined in **Exhibit M**.

**VIII. Policy**

**IX. Curriculum**

C—1 (A) Student Activities Request

•**Motion:** To approve SHS, Marching Band, Grades 7-12, to travel to Jerry Uht Park, Erie, to perform the National Anthem at Seawolves Game, Friday, June 3, 2005 (No cost to District).

C—2 (A) Approve Seniors for Graduation—**Exhibit N**

•**Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in **Exhibit N**.

C—3 (A) Approval of Foreign Exchange Students for 2005-2006

•**Motion:** To approve the following Foreign Exchange students for the 2005-2006 school year as outlined in Item 8 of Supt.'s Report:

**Ms. Leonie Unger** from Germany to attend SHS for the 2005-2006 school year and to reside with Mr. & Mrs. James Laupp at 9008 Williams Rd., North East 16428.

**Ms. Yuko Sayma** from Japan to attend SHS for the 2005-2006 school year and to reside with Mr. & Mrs. Steve Gorniak, 11263 Colt Station Rd., Wattsburg, PA 16442.

C—4 (A) Free Lunch Participation and Activity Fees Waived

•**Motion:** To approve free lunch participation and activity fees waived for the 2005-2006 school year for Foreign Exchange students.

(See Reverse Side)

C—5 (A) Approval of Textbooks for 2005-2006—**Exhibit O**

•**Motion:** To approve the adoption of textbooks for the 2005-2006 school year as outlined in **Exhibit O**.

**X. Principals' Special Reports**

**XI. Technology**

TE—1 (A) Apple Lease—**Exhibit P**

•**Motion:** To approve a two-year lease with Apple Financial Services for the purchase of 62 Mac G-5's at an annual lease of \$42,103.43 as outlined in **Exhibit P**.

**XII. Transportation**

T—1 (A) Transportation Requests

•**Motion:** To approve WAEC, Grade 4, to travel to Jerry Uht Park, Erie, Wednesday, May 18, 2005, \$740.00 (Funds from PTO).

•**Motion:** To approve SHS, FAMS II students, to travel to Reed Manufacturing and McDonald's, Erie, Monday, May 23, 2005, \$170.00 plus meals (Funds from Students, Teacher, and Tech Prep).

•**Motion:** To approve SHS, AP Biology students, Grades 10-12, to travel to Erie Zoo, Thursday, May 26, 2005, \$250.00 (Funds from Students, Science, and Substitute Accounts).

•**Motion:** To approve WAEC, Mrs. Eller's Kindergarten students, to travel to Presque Isle, Bicentennial Tower, and Liberty Park, Erie, Wednesday, June 1, 2005, \$80.00 (Funds from PTO).

•**Motion:** To approve WAEC, Mrs. Pearce and Mrs. Striney's Grade 1 students, to travel to Beach 9 – Peninsula, Erie, Wednesday, June 1, 2005 (Rain Date, Tuesday, June 7, 2005), \$220.00 (Funds from PTO).

•**Motion:** To approve WAEC, Grade 4 students, to travel to Erie County History Center, and Erie Maritime Museum, Thursday, June 2, 2005, \$575.00 (Funds from PTO).

•**Motion:** To approve Ms. Sierota and Mr. Russell's Grade 1 students, to travel to Erie Zoo, Monday, June 6, 2005, \$243.00 (Funds from PTO).

•**Motion:** To approve WAMS, Mrs. Turner and Mrs. McNally's Grade 5 students, to travel to Hornby School and areas on the way, Monday, June 6, 2005, \$100.00 (Funds from Students).

•**Motion:** To approve WAMS, Mrs. Hoffman's Grade 5 students, to travel to Hornby School and areas on the way, Thursday, June 9, 2005, \$100.00 (Funds from Students).

T—1 (A) Transportation Requests (Continued)

•**Motion:** To approve Mrs. Metzler and Mrs. Sayers' Kindergarten students, to travel to Finney's Pumpkin Farm, Cambridge Farms, Tobin's and McDonald's, Edinboro, and Troyer Farms, Waterford, Tuesday, October 25, 2005, \$2.25 per student plus \$150.00 for Transportation (Funds from Students and PTO).

•**Motion:** To approve Mrs. Whitman and Mrs. Holland's Kindergarten students, to travel to Finney's Pumpkin Farm, Cambridge Farms, Tobin's and McDonald's, Edinboro, and Troyer Farms, Waterford, Wednesday, October 26, 2005, \$2.25 per student plus \$150.00 for Transportation (Funds from Students and PTO).

•**Motion:** To approve Mrs. Eller and Mrs. Brainard's Kindergarten students, to travel to Finney's Pumpkin Farm, Cambridge Springs, Tobin's and McDonald's, Edinboro, and Troyer Farms, Waterford, Thursday, October 27, 2005, \$2.25 per student plus \$150.00 for Transportation (Funds from Students and PTO).

**XIII. Athletic/Extra-Curricular**

AE—1 (A) Athletic Appointments for 2005-2006—**Exhibit Q**

•**Motion:** To approve Athletic Appointments for the 2005-2006 school year as outlined in **Exhibit Q**.

**XIV. Miscellaneous**

M—1 (A) Special Board Meeting to Consider Act 72 Participation

•**Motion:** To approve a Special Board Meeting to be scheduled on Thursday, May 26, 2005 at 7:30 p.m. to consider Act 72 participation.

**XV. Board Correspondence and Dialogue**

**XVI. Erie Vo-Tech School—Mr. Eric Duda**

**XVII. Northwest Tri-County—Mr. Elwin Rose**

**XVIII. Adjournment**