

# Wattsburg Area School District

## **Regular Board Meeting**

May 15, 2006-7:30 p.m.

Wattsburg Area Elementary Center

### **AGENDA**

#### **I. School Board President**

- Call Meeting to Order
- Flag Salute
- Roll Call
- Minutes of the April 17, 2006, Regular Board Meeting, minutes of the April 24, 2006 Special Board Meeting, and minutes of the May 8, 2006, Regular Work Session.
- Recognition of Visitors on Agenda

#### **II. Superintendent's Report**

#### **III. Business Administrator's Report**

- Treasurer's Reports
  - ❖ General Fund
  - ❖ Capital Projects
- Bills
  - Exhibit A** General Fund Bills
  - Exhibit A1** Checks Already Written
  - Exhibit A2** General Fund Bills
  - Exhibit A3** Checks Already Written
  - Exhibit B** Cafeteria Bills
  - Exhibit B1** Cafeteria Checks Already Written
  - Exhibit C1** Requisition – Reimbursement
  - Exhibit D** SHS Activity Fund Report
  - Exhibit E** Special Revenue Report

#### **IV. Legal Advisement**

##### LA—1 (A) Student Discipline Hearing

- Motion:** To adopt a resolution regarding a Student Discipline Hearing.

##### LA—2 (A) Elect Treasurer for the 2006-2007 Fiscal year

- Motion:** To elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2006-2007 fiscal year and to authorize Ms. Jeanette Reynolds to be the designated signatory.

##### LA—3 (A) Designation of Depository for the 2006-2007 Fiscal Year

- Motion:** To approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2006-2007 fiscal year.

*(See Reverse Side)*

- LA—4 (A) Appointment of School District Solicitor for 2006-2007  
**•Motion:** To appoint McClure and Miller as the school district’s solicitor for the 2006-2007 school year.
- LA—5 (A) Appoint Current Delinquent Per Capita and Earned Income Tax Collector for 2006-2007  
**•Motion:** To appoint Berkheimer Associates as the current delinquent per capita and earned income tax collector for the 2006-2007 school year.

**V. Finance**

- F—1 (A) Adoption of Preliminary General Fund Budget for the 2006-2007 School Year  
**•Motion:** To approve the preliminary General Fund Budget for the 2006-2007 fiscal year in the amount of \$\_\_\_\_\_and to authorize the Secretary to post the following notice:  
 The Board of Directors tentatively approved the preliminary budget for the Wattsburg Area School District for the fiscal year 2006-2007 on \_\_\_\_\_. A copy of said budget in the amount of \$\_\_\_\_\_is open for inspection by the public Monday through Friday from 7:30 a.m. to 4:30 p.m. at the District Administration Office, 10782 Wattsburg Rd., Erie, PA 16509. Adoption of the final budget is scheduled for \_\_\_\_\_at the Wattsburg Area Elementary Center.
- F—2 (A) Per Capita Tax Exemptions-**Exhibit F**  
**•Motion:** To approve Per Capita Tax Exemptions as outlined in **Exhibit F**.
- F—3 (A) General, Joint Purchasing, and Athletic Supply Bids-**Exhibits G and H**  
**•Motion:** To award General, Joint Purchasing, and Athletic Supply Bids as outlined in **Exhibits G and H**.

**VI. Building and Grounds**

- B—1 (A) Building Requests  
**•Motion:** To approve the Lake Erie Fan Fare, Inc. to use the facilities at WAMS and/or Athletic Fields, Sunday July 9, 2006 through Monday, July 10, 2006, \$484.00 (Funds from Lake Erie Fan Fare, Inc.).
- B—2 (A) Authorize the Bids for the Repairs at the Middle School and Elementary Center  
**•Motion:** To authorize the administration and the architect to solicit bids for minor renovations to the middle school and elementary center.

**VII. Personnel**

- P—1 (A) Retirement  
**•Motion:** To accept the resignation letter announcing the retirement of Mrs. Ann Turko, Elementary Teacher at WAEC, to become effective June 12, 2006 or last Teacher Day, as outlined in Item 1 of Supt.’s Report.

- P—2 (A) Resignation  
 •**Motion:** To accept the resignation letter from Mrs. Debra Renner, WAEC Instructional Aide.
- P—3 (A) Appointments  
 •**Mrs. Jennifer Post**-SHS Cafeteria Aide, Level III, Class C Position, 3 ¼ hours per day, 180 days per year, at \$8.58 per hour, effective April 24, 2006 (See Item 2 of Supt.'s Report).
- P—4 (A) Conference Requests  
 •**Mrs. Kristin Williams**-Spring Share Northwest Consortium Meeting, Edinboro, Tuesday, May 16, 2006, \$105.00 (Funds from Library, Grades 5-8) (Act 48).  
 •**Mr. Ken Berlin, Mr. Chad Porter, Mr. Tom Rinke, and Dr. Lee Constantine**-AYP Workshop, Edinboro, Thursday, May 18, 2006, \$20.00 (Funds from All Areas, Grades 3-12) (Act 48).  
 •**Mrs. Lisa Zarger**-Pennsylvania Avian Flu Summit, Clarion, Thursday, May 18, 2006, \$105.00 (Funds from Nurse, Grades K-12) (Act 48).  
 •**Mrs. Marty Dean**-PageMaker – Level 2: Type Design, Erie, Monday, May 22, 2006 and Wednesday, May 24, 2006, \$170.00 (Funds from Administration).  
 •**Mrs. Pam Pudlick, Mrs. Susan Stankowski, and Mrs. Janet Mullaney**-Developing your School Food Safety Program, Edinboro, Tuesday, June 6, 2006, \$170.00 (Funds from Cafeteria, Grades K-12).  
 •**Ms. Lisa Locke**-“PATS” Conference (PA Athletic Trainers Society), Lancaster, Friday, June 9, 2006 through Sunday, June 11, 2006, \$677.00 (Funds from Athletics, Grades 9-12).  
 •**Mr. Eric Schultz, Mr. Ken Berlin, Mr. Doug McGarvey, and Mr. Chad Porter**-School Crisis Management: Effective Practices, Edinboro, Monday, June 19, 2006 through Wednesday, June 21, 2006, \$120.00 (Funds from Principals' Account) (Act 48).
- P—5 (A) Tuition Reimbursement-**Exhibit I**  
 •**Motion:** To approve tuition reimbursement stipends as outlined in **Exhibit I**.
- P—6 (A) Summer Help  
 •**Motion:** To approve the hiring of the following Summer Technology Helpers at \$8.00 per hour:  
**Mr. Todd Duncan**  
**Mr. Bryan Craig**  
**Mr. Scott McDougal**  
 (See Item 3 of Supt.'s Report.)

*(See Reverse Side)*

- P—7 (A) Technology Appointments
- Motion:** To appoint **Mr. Robert LaPlaca** as Information Technology Manager at a salary of \$41,500.00, effective July 1, 2006.
  - Motion:** To hire \_\_\_\_\_ as Network and Computer Systems Supervisor at an annual salary rate of \$\_\_\_\_\_, effective \_\_\_\_\_.
  - Motion:** To hire \_\_\_\_\_ as a Client Technology Specialist at an annual salary rate of \$\_\_\_\_\_, effective \_\_\_\_\_.
  - Motion:** To hire \_\_\_\_\_ as a Client Technology Specialist at an annual salary rate of \$\_\_\_\_\_, effective \_\_\_\_\_.
- P—8 (A) Additions to the Service Personnel Substitute List for 2005-2006  
**Exhibit J**
- Motion:** To approve additions to the Service Personnel Substitute List for the 2005-2006 school year as outlined in **Exhibit J**.

**VIII. Policy**

- PA—1 (A) Approve Second Reading of Revised Policy 5122.8 – Electronic Devices-**Exhibit K**
- Motion:** To approve the Second Reading of Revised Policy 5122.8 – Electronic Devices as outlined in **Exhibit K**.
- PA—2 (A) Approve Second Reading of Policy 5127.6 – Student Wellness  
**Exhibit L**
- Motion:** To approve the Second Reading of Policy 5127.6 – Student Wellness as outlined in **Exhibit L**.
- PA—3 (A) Approve Second Reading of Policy 1326 – Use of Video Surveillance Cameras-**Exhibit M**
- Motion:** To approve the Second Reading of Policy 1326 – Use of Video Surveillance Cameras as outlined in **Exhibit M**.

**IX. Curriculum**

- C—1 (A) Student Activities Request
- Motion:** To approve SHS AFJROTC to travel to Skateway, Erie, to aid Erie Homes for Children staff with handicapped and also perform for children, Thursday, May 25, 2006 (No Cost to District).
  - Motion:** To approve SHS AFJROTC to travel to Wattsburg Borough to participate in the Memorial Day Parade with American Legion and also participate in Retirement Ceremony for old and tattered flags, Monday, May 29, 2006 (No Cost to District).
  - Motion:** To approve SHS AFJROTC to travel to Niagara Falls, New York for Cadet Camp, Monday, August 14, 2006 through Saturday, August 19, 2006, \$1,938.00 (Funds from ROTC).

- C—1 (A) Student Activities Request (Continued)  
**•Motion:** To approve SHS French Club, Grades 11-12, to travel to Quebec City and Montreal, Canada, Monday, April 9, 2007 through Sunday, April 15, 2007, \$710.00 per student plus \$280.00 for Substitute Costs (Funds from Students, Teachers, and Teachers' Substitute Account).
- C—2 (A) AFJROTC Participation in Local Events  
**•Motion:** To approve SHS AFJROTC students to participate in Citizenship activities as requested in Item 4 of Supt.'s Report.
- C—3 (A) Approval of Textbooks for 2006-2007-**Exhibit N**  
**•Motion:** To approve the adoption of textbooks for the 2006-2007 school year as outlined in **Exhibit N**.
- C—4 (A) Approve Seniors for Graduation-**Exhibit O**  
**•Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in **Exhibit O**.
- C—5 (A) WAEC Report Card  
**•Motion:** To approve the WAEC to implement a computerized report card to be issued three times per year beginning 2006-2007.

**X. Principals' Special Reports**

**XI. Technology**

**XII. Transportation**

- T—1 (A) Transportation Requests  
**•Motion:** To approve WAEC, Grade 2, to travel to Lake Erie Speedway, Friday, May 19, 2006, \$732.00 (Funds from PTO).
- Motion:** To approve WAEC, Mrs. Brainard's and Mrs. Sayers' Kindergarten students to travel to Presque Isle Nature Center/Waterworks and Liberty Park, Erie, Friday, May 26, 2006, \$101.00 (Funds from PTO).
- Motion:** To approve WAMS, Mrs. McNally and Mrs. Turner's Grade 5 students, to travel to Hornby School, Tuesday, May 30, 2006, \$66.00 (Funds from WAMSAG and Students).
- Motion:** To approve WAMS, Mrs. Hoffman's Grade 5 students, to travel to Hornby School, Thursday, June 1, 2006, \$72.00 (Funds from WAMSAG and Students).
- Motion:** To approve WAEC, Grade 1, to travel to Erie Zoo, Wednesday, June 7, 2006, \$568.00 (Funds from PTO).
- Motion:** To approve WAEC, Mrs. Whitman and Mrs. Holland's Grade Kindergarten students, to travel to Blasco Library, Dairy Queen, and Presque Isle, Erie, Thursday, June 8, 2006, \$149.00 (Funds from PTO).

*(See Reverse Side)*

**XIII. Athletic/Extra-Curricular**

AE—1 (A) Athletic/Extra-Curricular Resignations

•**Motion:** To approve the resignation of Mr. Walter Staab as WAMS Grade 5 and 6 Cross Country Coach, Detention Supervisor and After-School Supervision as outlined in Item 5 of Supt.'s Report.

AE—2 (A) Change in Pay Percentages for Co-Head Boys' Track and Field Coach Positions for 2005-2006

•**Motion:** To change the pay percentages for Mr. Chuck Kennedy who was hired as Co-Head Boys' Track and Field Coach for 2005-2006 school year at Step 6 from 50% to 33 1/3%.

•**Motion:** To change the pay percentages for Mr. Jack Bunja who was hired as Co-Head Boys' Track and Field Coach for 2005-2006 school year at Step 1 from 16 2/3% to 33 1/3%.

(See Item 6 of Supt.'s Report.)

AE—3 (A) Athletic Appointments for 2006-2007-**Exhibit P**

•**Motion:** To approve Athletic Appointments for the 2006-2007 school year as outlined in **Exhibit P**.

AE—4 (A) Approval of Game Help for 2006-2007

•**Motion:** To approve Game Help for the 2006-2007 school year as outlined in Item 7 of Supt.'s Report.

AE—5 (A) Summer Band Appointments for 2006-2007

•**Motion:** To approve the following Summer Band Appointments for the 2006-2007 school year: (See Item 8 of Supt.'s Report.)

Mr. Pat Ross	Percussion Instructor	50 hours at contracted hourly rate
Ms. Laura Whitton	Guard Assistant	50 hours at contracted hourly rate

AE—6 (A) Extra-Curricular Band Appointments for 2006-2007

•**Motion:** To approve the following Extra-Curricular Appointments for 2006-2007

Mr. James Caspar-SHS Marching Band Director, Step 6, at contracted amount.

Ms. Darlene Black-SHS Assistant Band Director, Step 6, at contracted amount.

Ms. Mary Jo Laupp-Marching Band Front Advisor, Step 3, at contracted amount.

(See Item 8 of Supt.'s Report.)

AE—7 (A) Volunteer Coaches for the 2006-2007 School Year-**Exhibit Q**

•**Motion:** To approve Volunteer Coaches for the 2006-2007 school year as outlined in **Exhibit Q**.

**XIV. Miscellaneous**

- XV. Board Correspondence and Dialogue**
- XVI. Erie Vo-Tech School—Mr. Eric Duda**
- XVII. Northwest Tri-County—Mr. Elwin Rose**
- XVIII. Adjournment**