

# Wattsburg Area School District

## **Regular Board Meeting**

September 17, 2007 – 7:30 p.m.

Seneca High School

### **AGENDA**

#### **I. School Board President**

- Call Meeting to Order
- Flag Salute
- Roll Call
- Minutes of the August 20, 2007, Regular Board Meeting, minutes of the August 27, 2007 Special Board Meeting, and minutes of the September 10, 2007 Regular Work Session.
- Recognition of Visitors on Agenda

#### **II. Superintendent's Report**

- Introduction of New Staff
- Medal of Honor Presentation and DVD

#### **III. Business Administrator's Report**

- Treasurer's Reports
  - ❖ General Fund
  - ❖ Capital Projects
- NOREBT Trust Report
- Bills
  - Exhibit A** General Fund Bills
  - Exhibit A1** Checks Already Written
  - Exhibit A2** General Fund Bills
  - Exhibit A3** Checks Already Written
  - Exhibit B** Cafeteria Bills
  - Exhibit D** SHS Activity Fund Report
  - Exhibit E** Special Revenue Report

#### **IV. Legal Advisement**

#### **V. Finance**

F—1 (A) Per Capita Tax Exemptions-**Exhibit F**

- Motion:** To approve Per Capita Tax Exemptions as outlined in **Exhibit F**.

#### **VI. Building and Grounds**

B—1 (A) Change Order-**Exhibit G**

- Motion:** To approve Change Order in the amount of \$3,800.00 to Considine Biebel & Company as outlined in **Exhibit G**.

*(See Reverse Side)*

B—2 (A) Building Requests

- Motion:** To approve Girl Scout Troop #187 to use the facilities at WAEC for Girl Scout meetings for the following dates (Mondays):  
October 1, 15, and 29, 2007; November 5, and 19, 2007; December 3, 2007;  
January 14, and 28, 2008; February 11 and 25, 2008; March 3, 17, and 31, 2008;  
April 14 and 28, 2008.  
(No Cost to District)
- Motion:** To approve Girl Scouts of Penn Lakes to use the facilities at WAEC for Leaders' Meetings for the following dates:  
Thursday, October 18, 2007; Wednesday, November 28, 2007; Monday,  
December 10, 2007; Tuesday, January 29, 2008.  
(No Cost to District)
- Motion:** To approve Girl Scouts of Penn Lakes to use facilities at WAEC for Cookie Rally, Monday, January 7, 2008 (No Cost to District).

VII. Personnel

P—1 (A) Family Medical Leave

- Motion:** To approve a Family Medical Leave for Mrs. Kathleen Holland in accordance with Policy 4152.4 – Anticipated Disability/Medical Leave, beginning Monday, September 10, 2007 as outlined in Item 1 of Supt.'s Report.

P—2 (A) Appointments

- Motion:** To appoint **Mr. Michael Fogle** as a Class B Bus Driver, effective September 5, 2007, at an hourly rate of \$12.99 less \$1.00 per hour during the probationary period as outlined in Item 2 of Supt.'s Report.
- Motion:** To appoint **Mrs. Melonie Lang** as Campus Special Needs Aide, Level II, Class B position, 7 hours per day, 180 days per year, at an hourly rate of \$9.06, effective August 27, 2007 (See Item 3 of Supt.'s Report).
- Motion:** To appoint **Ms. Melissa Meyer** as Campus Dining Room Aide, Level II, Class C position, 1 ½ hours per day, 180 days per year, at an hourly rate of \$9.06, effective August 31, 2007 (See Item 4 of Supt.'s Report).
- Motion:** To approve **Mr. Eric Smrcka** as WAMS/SHS pianist at a cost of \$800.00 for the 2007-2008 school year as outlined in Item 5 of Supt.'s Report.
- Motion:** To approve **Mr. Ron Rairie** as WAMS/SHS piano tuner/repair technician at a cost not to exceed \$225.00 for the 2007-2008 school year as outlined in Item 5 of Supt.'s Report.
- Motion:** To employ **Dr. Rosalie P. Constantine** as Acting Assistant Superintendent of the Wattsburg Area School District commencing on September 17, 2007, and terminating upon the commencement of the term of the successful candidate for Assistant Superintendent with the stipulation, however, that this term as Acting Assistant Superintendent shall be no longer than one (1) year from September 17, 2007, and that the rate to be paid shall be Four Hundred Fifty (\$450.00) Dollars per day as outlined in **Exhibit H**.
- Motion:** To approve **Mrs. Theresa Brooks** as WAEC Paraprofessional Aide, Level II, Class C position, 3.6 hours per day, 180 days per year, at a daily rate of \$9.06, effective September 18, 2007 as outlined in Item 6 of Supt.'s Report.

P—2 (A) Appointments (Continued)

•**Motion:** To approve **Mrs. Heather Hedderman** as WAEC Librarian at Step 2, at a salary in accordance with collective bargaining unit agreement, effective October 29, 2007 as outlined in Item 7 of Supt.'s Report.

•**Motion:** To approve \_\_\_\_\_ as SHS Guidance Counselor at Step \_\_\_\_, at a salary in accordance with collective bargaining unit agreement, effective \_\_\_\_\_.

P—3 (A) Conference Requests

- Mr. Jay Badams, Mr. Eric Duda, and Other Interested Board Members-** Informational Meeting – Erie County Transition Program, Erie Vo-Tech, Tuesday, September 18, 2007, \$11.38 each (Funds from Administration and Board Member Funds) (Act 48).
- Mr. James Tonks-**Regional Cancer Center Children's Program, Erie, Tuesday, September 18, 2007, \$11.00 (Funds from Guidance – District) (Act 48).
- Dr. Lee Constantine-**Federal Programs Regional Meeting, Clarion, Wednesday, September 19, 2007, \$116.00 (Funds from Supt.'s Account) (Act 48).
- Up to Ten Science Teachers-** Science Networking Session I, Edinboro, Thursday, September 27, 2007, \$50.00 (Funds from Science, Grades K-12) (Act 48).
- Ms. Barbara Schock-**Transportation Meetings, Edinboro and Corry, Thursdays, September 20, October 18, November 15, December 20, 2007 and January 17, February 21, March 20, April 17, May 15, 2008 (No Cost to District).
- Mr. Keith Miller and Mr. Tom Rinke-**Project 720, Harrisburg, Tuesday, September 25, 2007 through Wednesday, September 26, 2007, \$223.00 (Funds from All, Grades 9-12) (Act 48).
- Mrs. Janet Mullaney-**Nutrition Standards for Competitive Foods in Pennsylvania Schools, Pittsburgh, Wednesday, September 26, 2007 (No Cost to the District).
- Mrs. Mary Rea-**Moving Upward and Onward with Immunizations - Professional Immunization Seminar, Erie, Wednesday, September 26, 2007, \$111.00 (Funds from All Areas, Grades K-4) (Act 48).
- Mr. Keith Miller and Mr. Tom Podpora-**Student Assistance Secondary Add-on Training, Edinboro, Tuesday, October 9, Wednesday, October 10, Wednesday, October 17, and Thursday, October 18, 2007, \$437.00 each (Funds from Administration, Grades 5-8) (Act 48).
- Mrs. Betty Jones-**Fall Superintendent's Secretaries Meeting, Edinboro, Friday, October 12, 2007, \$22.00 (Funds from Administration Account).
- Mrs. Jan Pelensky-**Erie County School Counselors Association Meetings, Erie/Edinboro, Wednesday, October 17, Tuesday, and November 13, 2007, Wednesday, January 16, Thursday, February 21, Wednesday, March 12, and Wednesday, April 16, 2008, \$11.00 (Funds from Guidance, Grades K-4) (Act 48).
- Mrs. Jan Pelensky-**Ethical Decisions, Erie, Wednesday, October 24, 2007, \$79.00 (Funds from Guidance, Grades K-4) (Act 48).

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P—3 (A) Conference Requests (Continued)

- Mr. Doug McGarvey and Mr. Chad Porter**-PVAA's Professional Development – Grades 4-8, Edinboro, Monday, October 29, 2007, \$43.00 (Funds from Administration, Grades 4-8) (Act 48).
- Mr. Tom Podpora**-ECL Athletic Directors' Meetings, North East/Fairview, Wednesdays, November 14, 2007 and May 7, 2008, \$22.00 (Funds from Athletics, Grades 9-12) (Act 48).
- Mrs. Jean Eller**-Ohio Literacy Conference for K-3 Teachers, Columbus, Ohio, Thursday, November 29, 2007, \$329.00 (Funds from Literacy, Grade K) (Act 48).
- Mr. Tom Podpora**-D-10 Athletic Directors Meetings, Titusville, Monday, February 11, 2008, Wednesday, April 9, 2008, Friday, April 18, 2008, \$102.00 (Funds from Athletics, Grades 7-12) (Act 48).

- P—4 (A) Tuition Reimbursement-**Exhibit I**  
•**Motion:** To approve Tuition Reimbursement stipends as outlined in **Exhibit I**.
- P—5 (A) Additions to the Teachers' Substitute List-**Exhibit J**  
•**Motion:** To approve additions to the Teachers' Substitute List as outlined in **Exhibit J**.
- P—6 (A) Additions to the Emergency Teachers' Substitute List-**Exhibit K**  
•**Motion:** To approve additions to the Emergency Teachers' Substitute List as outlined in **Exhibit K**.
- P—7 (A) Additions to the Service Personnel Substitute List-**Exhibit L**  
•**Motion:** To approve additions to the Service Personnel Substitute List as outlined in **Exhibit L**.

**VIII. Policy**

**IX. Curriculum**

- C—1 (A) Student Activities Requests
  - Motion:** To approve Mr. James Caspar and SHS Band students (number not known at this time), Grades 10-12, to travel to Cameron County High School, Emporium, PA, for a District 2 Band Performance, Wednesday, January 9 through Saturday, January 12, 2008, \$150.00 per student registration plus \$746.00 (Funds from Student Activities and Teacher Substitute Accounts).
  - Motion:** To approve Mr. Robert Reid and SHS student vocalists (number not known at this time), Grades 10-12, to travel to St. Mary's High School, Wednesday, February 6 through Saturday, February 9, 2008, for a PMEAFestival, \$70.00 per student registration plus \$632.00 (Funds from Student Activities and Teacher Substitute Accounts).
  - Motion:** To approve Mr. James Caspar and SHS Band students (number not known at this time), Grades 10-12, to travel to Marion Center High School, Marion Center, PA, for a Region 2 Band Performance, Wednesday, February 20 through Saturday, February 23, 2008, \$150.00 per student registration plus \$783.00 (Funds from Student Activities and Teacher Substitute Accounts).

C—1 (A) Student Activities Requests (Continued)

- Motion:** To approve Mr. Robert Reid and SHS student vocalists (number not known at this time), Grades 10-12, to travel to Girard High School, Wednesday, March 26 through Saturday, March 29, 2008, for a PMEA Festival, \$75.00 per student registration plus \$366.00 (Funds from Student Activities and Teacher Substitute Accounts).

**X. Principals' Special Reports**

**XI. Technology**

**XII. Transportation**

T—1 (A) Transportation Requests

- Motion:** To approve Ms. Sandra Gulnac and WAMS, Grade 6, students, to travel to Bayfront Center for Maritime Studies, Erie, Wednesday, September 19, 2007, \$252.00 (Funds from Centers for Ocean Sciences Education Excellence (COSEE) Grant).
- Motion:** To approve Mrs. Mary Beth Hengelbrok and WAMS, Grade 6, students, to travel to Bayfront Center for Maritime Studies, Erie, Thursday, September 20, 2007, \$252.00 (Funds from Centers for Ocean Sciences Education Excellence (COSEE) Grant).
- Motion:** To approve Ms. Sandra Gulnac and WAMS, Grade 6, students, to travel to Bayfront Center for Maritime Studies, Erie, Friday, September 21, 2007, \$252.00 (Funds from Centers for Ocean Sciences Education Excellence (COSEE) Grant).
- Motion:** To approve Mr. James Logan and WAMS, Grade 6, students, to travel to Bayfront Center for Maritime Studies, Erie, Monday, September 24, 2007, \$252.00 (Funds from Centers for Ocean Sciences Education Excellence (COSEE) Grant).
- Motion:** To approve Mrs. Brenda Gregory and WAMS Grade 6 students, to travel to Bayfront Center for Maritime Studies, Erie, Wednesday, September 26, 2007, \$252.00 (Funds from Centers for Ocean Sciences Education Excellence (COSEE) Grant).
- Motion:** To approve Mrs. Mary Beth Hengelbrok and WAMS Grade 6 students, to travel to Bayfront Center for Maritime Studies, Erie, Monday, October 1, 2007, \$252.00 (Funds from Centers for Ocean Sciences Education Excellence (COSEE) Grant).
- Motion:** To approve WAEC, Grade 4, students to travel to Erie County History Center, Erie, Wednesday, October 3, 2007, \$90.00 (Funds from PTO).
- Motion:** To approve SHS Marching Band, Grades 7-12, to travel to Fort LeBoeuf High School for a football game, Friday, October 5, 2007, \$179.00 (Funds from Student Activities Account).
- Motion:** To approve SHS Marching Band, Grades 7-12, to travel to Youngsville High School, Youngsville, PA for a competition, Saturday, October 6, 2007, \$390.00 (Funds from Student Activities Account).

*(See Reverse Side)*

T—1 (A) Transportation Requests (Continued)

- Motion:** To approve WAEC, Grade 4, students to travel to Hornby One Room School Museum, Erie, Thursday, October 11 and Friday, October 12, 2007, \$190.00 (Funds from PTO).
- Motion:** To approve SHS Marching Band, Grades 7-12, to travel to Iroquois High School, Erie, for a competition, Saturday, October 13, 2007, \$180.00 (Funds from Student Activities Account).
- Motion:** To approve revision of request for WAEC Grade K students to travel to Port Farms, Troyer Farms, Waterford, and McDonalds, Union City, Tuesday, October 16, Wednesday, October 17, and Thursday, October 18, 2007 instead of Finney's Pumpkin Farm, Tobin's Pumpkin Farm, Edinboro and McDonalds in Edinboro, \$105.00 (a cost of \$10.00 less) (Funds from PTO).
- Motion:** To approve WAEC, Grade 4, students to travel to Warner Theater, Erie, Thursday, October 18, 2007, \$342.00 (Funds from PTO and Teacher Substitute Accounts).
- Motion:** To approve St. Boniface School Grade 3-8 students to travel to Warner Theater, Thursday, October 18, 2007, \$92.00 (Funds from St. Boniface School).
- Motion:** To approve SHS Marching Band, Grades 7-12, to travel to North East High School, for a football game, Friday, October 19, 2007, \$192.00 (Funds from Student Activities Account).
- Motion:** To approve SHS Marching Band, Grades 7-12, to travel to Corry High School, for a competition, Saturday, October 20, 2007, \$300.00 (Funds from Student Activities Account).
- Motion:** To approve SHS Marching Band, Grades 7-12, to travel to Erie Stadium (Veteran's Memorial), Erie, for a competition, Saturday, October 27, 2007, \$300.00 (Funds from Student Activities Account).
- Motion:** To approve SHS Marching Band, Grades 7-12, to travel to Eisenhower High School, Russell, PA for a football game Friday, November 2, 2007, \$380.00 (Funds from Student Activities Account).
- Motion:** To approve SHS Grade 7-9 student vocalists (number not known) to travel to Union City High School for a PMEA Competition, Friday, November 9 through Saturday, November 10, 2007, \$35.00 each student plus \$295.00 (Funds from Band/Chorus Account).

**XIII. Athletic/Extra-Curricular**

AE—1 (A) Athletic/Extra Curricular Appointments for 2007-2008

- Motion:** To approve the WAMS Extra-Curricular appointments for 2007-2008 school year as outlined in Item 8 of Supt.'s Report.

AE—2 (A) Additions to the Volunteer Coaching List for 2007-2008-**Exhibit M**

- Motion:** To approve additions to the Volunteer Coaching List for 2007-2008 as outlined in **Exhibit M**.

**XIV. Miscellaneous**

M—1 (A) WAMS Surplus Textbooks

•**Motion:** To declare WAMS textbooks surplus as outlined in Items 9 and 10 and 11 of Supt.'s Report.

M—2 (A) SHS Surplus Textbooks

•**Motion:** To declare SHS textbooks surplus as outlined in Item 12 of Supt.'s Report.

**XV. Board Correspondence and Dialogue**

**XVI. Erie Vo-Tech School—Mr. Eric Duda**

**XVII. Northwest Tri-County—Mr. Elwin Rose**

**XVIII. Adjournment**