

Wattsburg Area School District

Regular Board Meeting

October 20, 2008 – 7:30 p.m.
Wattsburg Area Elementary Center

AGENDA

I. School Board President

- Call Meeting to Order
- Flag Salute
- Roll Call
- Minutes of the September 15, 2008, Regular Board Meeting, and minutes of the October 13, 2008, Regular Work Session.
- Recognition of Visitors on Agenda

II. Superintendent's Report

III. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Bills
 - Exhibit A** General Fund Bills
 - Exhibit A1** Checks Already Written
 - Exhibit A2** General Fund Bills
 - Exhibit B** Cafeteria Bills
 - Exhibit B1** Checks Already Written
 - Exhibit D** SHS Activity Fund Report
 - Exhibit E** Special Revenue Report

IV. Legal Advisement

LA—1 (A) Ratification of the Collective Bargaining Agreement between the WASD and the Wattsburg Educational Support Personnel Association Local #2

- Motion:** To ratify the Collective Bargaining Agreement between the WASD and the Wattsburg Educational Support Personnel Association Local #2, July 1, 2008 to June 30, 2011.

LA—2 (A) Oil and Gas Lease – Crown Energy Corporation

- Motion:** To approve the Oil and Gas Lease Agreement with Crown Energy Corporation.

V. Finance

VI. Building and Grounds

B—1 (A) Approve PLANCON Part J – Project Account Based on Final Costs

Exhibit F

- Motion:** To approve PLANCON Part J – Project Accounting Based on Final Costs for the SHS Additions/Renovations Project as outlined in **Exhibit F**.

(See Reverse Side)

B—2 (A) Utilization of School Facilities

- Motion:** To approve Cub Scout Pack #154 Den #9 to use the facilities at WAEC for den meetings once a month beginning Wednesday, October 29, 2008 through Wednesday, May 20, 2009 (No Cost to District).
- Motion:** To approve 3rd/4th Grade Boys' Basketball to use the facilities at WAEC and WAMS for practices, November 1, 2008 through February 26, 2009 as designated on request (No Cost to District).
- Motion:** To approve Success by Six to use the facilities at WAEC for a Parents Night Out, Tuesday, November 11, 2008 (No Cost to District).
- Motion:** To approve 5th/6th Grade Boys' Basketball to use the facilities at WAMS for practices and games, November 17, 2008 through February 26, 2009 as designated on request (No Cost to District).
- Motion:** To approve 6th Grade Girls' Basketball to use the facilities at SHS for practices, Saturdays, September 20, 2008 through November 8, 2008 as designated on request (No Cost to District).
- Motion:** To approve district participation and facilities' use at WASD (facility to be determined) for the Erie Free Taxes Earned Income Tax Credit Program to provide free tax preparation for qualified taxpayers, Thursdays January 15 through April 2, 2009 and every other Saturday, January 24, 2009 through April 4, 2009.

VII. Personnel

P—1 (A) BLT Representation and ACCESS Recording

- Motion:** To increase Mrs. Maria Hvezda's salary by \$1,600.00 for compensation for the addition of campus wide BLT representation and ACCESS recording.

P—2 (A) Family Medical Leaves

- Motion:** To approve a Family Medical Leave for Mrs. Amy Heyer effective upon the usage of all sick and personal days according to policy guidelines.
- Motion:** To approve a Family Medical Leave for Mrs. Sally Trayer, effective October 20, 2008 through November 4, 2008.

P—3 (A) Unpaid Childbirth Leave

- Motion:** To approve an unpaid childbirth leave for Mr. Christopher Boyd, effective September 22 through October 3, 2008 according to the collective bargaining unit agreement.

P—4 (A) Appointments

- Motion:** To approve **Ms. Karen Kinney** as Campus Wide Cafeteria Aide, Level III, Class C position, 3½ hours per day, 180 days per year, at a rate of \$9.45 per hour, effective October 21, 2008 as outlined in Item 1 of Supt.'s Report.
- Motion:** To approve **Ms. Nicole Kloss** as Campus Wide Housekeeper, 2nd Shift, Level IV, Class B position, 6 ½ hours per day, 210 days per year, at a rate of \$10.35 per hour, effective October 21, 2008 as outlined in Item 2 of Supt.'s Report.
- Motion:** To approve **Ms. Lindsey Ross** and **Ms. Lynne Herman** as After School Tutors in Cyber Services, for up to two hours per student each week in the home at a salary in accordance with the collective bargaining unit agreement (See Item 3 of Supt.'s Report).

P—5 (A) Conference Requests

- Motion:** To approve the addition of **Mr. Joe Anthony** to the Student Assistant Secondary Trainings, Edinboro, Tuesday, October 7, Wednesday, October 8, Wednesday, October 15, and Thursday, October 15, 2008, costs previously approved (No further cost to District).
- Mrs. Rebecca Heitzenrater**-Adult CPR, AED, First Aid and Infant and Child CPR Training, Erie, Tuesday, October 14, 2008, \$78.00 (Funds from Special Education, Grades K-12).
- Ms. Jennifer Hinman**-Building Contact Training – New Building Contacts, Edinboro, Tuesday, October 14, 2008, \$106.00 (Funds from Media Specialist, Grades 5-8).
- Mr. Jay Badams, Mr. Tom Rinke, Mr. Doug McGarvey, Mr. Robert Hart, Mr. Christopher Ward, and Major Jay Johnson**-Medal of Honor Committee Meeting, Erie, Tuesday, October 21, 2008, \$400.00 (Funds from Medal of Honor Grant).
- Mr. Doug McGarvey, Ms. Jennifer Hinman, Mrs. Heather Hedderman, and Mrs. Mary Beth Hengelbrok**-Videoconferencing Best Practices Training, Edinboro, Wednesday, October 22, 2008, \$105.00 (Funds from Staff Development).
- Mr. Daniel Firestone**-Blue Bird Bus Sales Training, Pittsburgh, Thursday, October 23 through Friday, October 24, 2008, \$150.00 (Funds from Transportation).
- Mrs. Stacy Cassano, Ms. Kristy Gnibus, Ms. Lisa Wagner, and Ms. Remle Elmer**-Career Cruising, Erie, Monday, November 3, 2008, \$227.00 (Funds from Family & Consumer Science, Guidance, and Business Accounts).
- Mrs. Jan Pelensky, Ms. Lisa Elia, Ms. Melissa Doolittle, and Ms. Heather Kirk**-Crisis Prevention Intervention – Re-Certification, Edinboro, Wednesday, November 5, 2008, \$306.00 (Funds from All – Professional Development, Grades K-4).
- Mr. Tim Malinowski**-PHEAA and PASFAA Counselor Workshop, Erie, Wednesday, November 12, 2008 (No cost to the District).
- Mrs. Marty Dean**-The Erie Conference for Adobe Photoshop Users, Erie, Monday, November 24, 2008, \$222.00 (Funds from Staff Development).
- Mrs. Beth Bille and Mrs. Cindy Cass**-The Erie Conference for Adobe Photoshop Users, Erie, Monday, November 24, 2008, \$445.00 (Funds from Technology).
- Mrs. Chris Long, Mrs. Emily Ewings, Mrs. Terri Brooks, and Ms. Peggy Lewis**-Crisis Prevention Intervention (Full Certification), Edinboro, Wednesday, December 3 and Thursday, December 4, 2008, \$293.00 (Funds from All, Professional Development, Grades K-4).
- Mrs. Shelley Ochterski**-Reflecting on the Standards and Connecting on the Standards, Pittsburgh, Tuesday, January 13, 2009 and Tuesday, April 28, 2009, \$477.00 (Funds from K-Standards, Grade K).

P—6 (A) Substitute Medical Assistant Rate

- Motion:** To establish a Substitute Medical Assistant rate as established in the Local 2 Bargaining Unit agreement.

P—7 (A) Additions to the Emergency Teachers' Substitute List-**Exhibit G**

- Motion:** To approve additions to the Emergency Teachers' Substitute List as outlined in **Exhibit G**.

(See Reverse Side)

- P—8 (A) Rescinding of Appointment
•Motion: To rescind the appointment of Mrs. Julie Canter and Ms. Liz Oslak as Extra Curricular After School Supervision as this should be re-posted as After School Activities Aide and should be awarded to the most senior Local 2 bargaining unit member (See Item 4 of Supt.'s Report).
- P—9 (A) Additions to the Service Personnel Substitute List-**Exhibit H**
•Motion: To approve additions to the Service Personnel Substitute List for the 2008-2009 school year as outlined in **Exhibit H**.
- P—10 (A) Additions to the Teachers' Substitute List-**Exhibit I**
•Motion: To approve additions to the Teachers' Substitute List as outlined in **Exhibit I**.

VIII. Policy

- PA—1 (A) Approve Second Reading for Policy 1223 – Volunteer-**Exhibit J**
•Motion: To approve the Second Reading for Policy 1223 – Volunteer as outlined in **Exhibit J**.
- PA—2 (A) Approve Second Reading for Policy 4122.10 – Bullying-**Exhibit K**
•Motion: To approve the Second Reading for Policy 4122.10 – Bullying as outlined in **Exhibit K**.

IX. Curriculum

- C—1 (A) Student Activities Requests
•Motion: To approve SHS French Club, Grades 10-12, to travel to Quebec City, Quebec, Canada, Thursday, December 4, 2009 through Monday, December 8, 2009, \$1,015.00 (Funds from Student Activities and Substitute Accounts).

X. Administrators' Special Reports

- Mrs. Knappenberger – Transition Program

XI. Technology

XII. Transportation

- T—1 (A) Transportation Requests
•Motion: To approve SHS Government Class Representatives, Grades 11-12, to travel to Clarion University Venango Campus, Oil City, Friday, October 17, 2008, \$330.00 (Funds from Student Activities and Substitute Accounts).
- Motion:** To approve SHS Entrepreneurship Academy, Grades 9-12, to travel to Relish, Inc., Erie, Tuesday, October 28, 2008, \$89.00 (Funds from School to Career Grant).
- Motion:** To approve SHS FBLA, Grade 9-12, to travel to Pittsburgh Titusville Campus, Titusville, Friday, October 31, 2008, \$360.00 (Funds from School to Career Grant).
- Motion:** To approve WAEC Autistic Support Class to travel to Pizza Hut, Quality Market, and Union City Library, Tuesday, November 4, 2008, \$100.00 (Funds from IU 5).

T—1 (A) **Transportation Requests (Continued)**

- Motion:** To approve SHS/WAMS Select Chorus students, Grades 7-9, to travel to Eisenhower High School, Russell, PA, Friday, November 7 and Saturday, November 8, 2008 for a Choral Competition, \$785.00 (Funds from Student Activities and Substitute Accounts).
- Motion:** To approve SHS Grade 9 students to travel to Erie County Technical School for career exploration, Wednesday, November 12, 2008, \$215.00 (Funds from Student Activities Account).
- Motion:** To approve SHS Child Development students, Grades 11-12, to travel to Reggio Emilia South Hills School, Montessori Charter School, and McDonalds, Erie, Friday, November 14, 2008, \$180.00 (Funds from Student Activities and Substitute Accounts).
- Motion:** To approve WAEC Autistic Support Class to travel to Eastland Bowling, McDonalds, Wal-Mart and Wendy's, Erie, Wednesday, November 19, 2008, \$100.00 (Funds from IU 5).
- Motion:** To approve St. Boniface School to travel to St. Mark Catholic Center, Erie, Thursday, December 11, 2008, \$100.00 (Funds from St. Boniface School).
- Motion:** To approve SHS FBLA students, Grades 9-12, to travel to University of Pittsburgh, Bradford, Thursday, December 18, 2008, \$520.00 (Funds from Student Activities and Substitute Accounts).
- Motion:** To approve SHS Science Olympiad Team, Grades 9-12, to travel to Clarion University, Thursday, March 26, 2009, \$800.00 (Funds from Student Activities and Substitute Accounts).

XIII. Athletic/Extra-Curricular

AE—1 (A) **Erie Otters Sweepstakes**

- Motion:** To approve the Erie Otters to conduct a sweepstakes during the Thursday, October 30, 2008 home football game as outlined in Item 5 of Supt.'s Report.

AE—2 (A) **Additions to the Game Help List**

- Motion:** To approve the addition of Ms. Carrie Maines to the Game Help List for 9th Grade Boys' Basketball Clock Operator for the 2008-2009 school year as outlined in Item 6 of Supt.'s Rept.

AE—3 (A) **Athletic/Extra-Curricular Appointment for 2008-2009**

- Motion:** To approve Ms. Lisa Herring for Band Appointment to assist as woodwind instructor and marching assistant for the 2008-2009 school year not to exceed \$500.00.

XIV. Miscellaneous

M—1 (A) **Approve WAMS Books/Materials as Surplus**

- Motion:** To approve WAMS Books/Materials as surplus as listed in Item 7 of Supt.'s Report.

XV. Board Correspondence and Dialogue

XVI. Erie Vo-Tech School—Mr. Eric Duda

XVII. Northwest Tri-County—Mr. Elwin Rose

XVIII. Adjournment