

**WATTSBURG AREA SCHOOL DISTRICT
WORK SESSION MINUTES
December 13, 2010**

The meeting of the Regular Work Session was convened on December 13, 2010 at 7:00 p.m.

Eric Duda, Kerry Duncan, Bruce McCall, Nancy McNally, Linda Smith, John Rzepka, Ken Watkins and Joseph Walko were present. Nancy Sadaly, Tom Rinke, and Steve Maksimuk were also present together with other interested persons. Sue Afton were absent.

Roll Call

Mr. Maksimuk reviewed with the Board the Treasurer's Report for November 2010 and the list of General Fund, Cafeteria Fund and GESA bills. These items to be placed on the agenda for December 20, 2010.

Business
Administrator's
Report

The Board discussed the appointment of Dr. Kurt Johnson as School Dentist at \$4.00 per exam for the 2010-2011 school year. This item on the agenda for December 20, 2010.

Appointment of the
School Dentist for the
2010-2011
School Year

The Board discussed the appointment of Saint Vincent Medical Group as School Physician at \$14.50 per physical exam for the 2010-2011 school year. This item to be placed on the agenda for December 20, 2010.

Appointment of the
School Physician for
the 2010-2011
School Year

Mr. Maksimuk informed the Board that we received beverage agreements from Pepsi and Coke, he will discuss this matter with Mrs. Mullaney and they will have a recommendation for the Board in January 2011.

Beverage Agreement

The Board discussed the IRS Mileage Rate from \$.50 to \$.51, effective January 1, 2011. This item to be placed on the agenda for December 20, 2010.

IRS Mileage Rate

The Board discussed the Per Capita Tax Exemptions. This item to be placed on the agenda for December 20, 2010.

Per Capita
Tax Exemptions

The Board discussed a transfer of \$10,000 from Maintenance/Repairs and \$20,000 from Maintenance/Supplies to Construction Services to fund the additional costs associated with the Bus Garage Project. This item to be placed on the agenda for December 20, 2010.

Budgetary Transfers

The Board discussed the following Utilization of School Facility Requests:

Utilization of School
Facilities

- Wattsburg Wrestling Club to use the facilities at WAMS, Tuesday, January 11, 2011 for a club meeting (No cost to the District).
- Wattsburg Wrestling Club to use the facilities at SHS and WAMS on Saturday, January 15, 2011 and Sunday, January 16, 2011 for a wrestling tournament. (No cost to the District).

This item to be placed on the agenda for December 20, 2010.

The Board discussed the resignation of Mr. Timothy Chase with regret, Industrial Arts/Technology Education Teacher at SHS effective December 22, 2010. This item to be placed on the agenda for December 20, 2010.

Resignation

The Board discussed the following appointments:

Appointments

- Cafeteria- Level III, Class C position, 3 hours per day, 180 days per year, at a rate of \$10.26 per hour, effective_____.
- Custodian- Level III, Class B position, 8 hours per day, 180 days per year, at a rate of \$11.25 per hour, effective_____.
- Custodian- Level III, Class B position, 7 ½ hours per day, 235 days per year, at a rate of \$11.25 per hour, effective_____.
- Mrs. Serena Anderson as WAMS 7th/8th Grade After-School Math tutor for the 2010-2011 school year. (This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement).
- Ms. Gretchen Ruprecht as WAMS 5th/6th Grade After-School Program Coordinator for the 2010-2011 school year. (This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement).
- Mrs. Jennifer Turner as substitute tutor for PSSA Tutoring Program for the 2010-2011 school year. (This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement).
- _____ as WAMS 6th Grade After-School Tutoring positions. (This salary is based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement).
- Part Time Industrial Arts/Technology Education Teacher at SHS, 3 hours per day, at the per diem rate of \$75.00, effective_____through the end of the 2010-2011 school year.
- Mrs. Betty Jones on an as needed compensation rate of \$18.50 per hour to assist the administration staff with matters that require her knowledge and expertise, effective upon her retirement.

This item to be placed on the agenda for December 20, 2010.

The Board discussed Ms. Courtney Marsteller for the position of substitute Title I Teacher. She will be assuming Mrs. Jennifer Malec's position while she is on maternity leave, anticipated to begin on Friday, January 7, 2011 and conclude on Friday, April 15, 2011 (\$100.00/day). This item to be placed on the agenda for December 20, 2011.

Addition of Substitute Teacher

The Board discussed the following conference requests:

Conference Requests

- Sandi Gulnac, Teresa Pearce, Donna Banks- SAS Coordinator Training, Edinboro, PA , Thursday, January 6; Friday, January 7; Monday, February 7; Tuesday, February 8; Tuesday, March 8; Wednesday, March 9; Tuesday, May 3; Wednesday, May 4, 2011. (Snow make-up days: Friday, January 21; Wednesday, February 9; Thursday, March 10; May 2, 2011), \$2,100.00. (Funds from Instructional Account).
- Joni Swackhamer, Audrey Coletta- National Reading Recovery and K-6 Classroom Literacy Conference, Columbus, OH, Saturday, February 5 through Thursday, February 8, 2011, \$1,714.00 (Funds from Title).

This item to be placed on the agenda for December 20, 2010.

The Board discussed the following leaves:

- Mrs. Emily Ewings- Additional Leave under the Family Medical Leave Act, January 11 through 20, 2011.
- Mrs. Staci Wright, District Wide Level III Special Needs Aide- Family Medical Leave, effective December 3, 2010 according to the Local 2's Collective Bargaining Unit Agreement.

This item to be placed on the agenda for December 20, 2010.

Leaves

The Board discussed the additions to the Emergency Teachers' Substitute List for the 2010-2011 school year. This item to be placed on the agenda for December 20, 2010.

Emergency Teachers' Substitute List

The Board discussed the removal from the table of the following Job Descriptions:

- WAEC Classroom Instructional Aide, Class B
- WAEC Classroom Instruction Aide, Class C
- Health Room Medical Assistant
- WAMS Attendance Clerk

This item has been placed on the agenda for December 20, 2010.

Remove from the Table Job Descriptions

The Board discussed the following Job Descriptions:

- Classroom Instructional Aide
- Medical Assistant
- Attendance Clerk
- Extra-Curricular Activities Aide

This item has been placed on the agenda for December 20, 2010.

Approve Job Descriptions

The Board discussed the Prom Committee for the Class of 2013 to be granted permission to hold the 2012 Seneca High School Prom on Saturday, May 12, 2012 at the Concourse at Union Station in Erie. This item to be placed on the agenda for December 20, 2010.

2012 Seneca Prom Recommendation

The Board discussed the following Transportation Requests:

- SHS Autistic Support students to travel to Frontier Park, Blasco Library, Bob Evans, McDonalds, and Wegmans, Erie, Friday, January 7, 2011, \$120.00 (Funds from I.U. 5).
- Academic Sports League to attend Gannon University, Erie, Saturday, January 8, 2011, \$177.00 (Funds from ASL).
- K-5 Autistic Support students to travel to Eastland Bowling, Ponderosa, Aldi's, Erie, Thursday, January 13, 2011, \$95.00 (Funds from I.U. 5).
- SHS Autistic Support students to travel to Evan's Skateland and Wegmans, Erie, Friday, January 14, 2011, \$119.00 (Funds from I.U.5).
- SHS Autistic Support students to travel to Frontier Park, Blasco Library, Bob Evans, McDonalds, and Wegmans, Erie, Friday, January 21, 2011, \$120.00 (Funds from I.U. 5).
- K-5 Autistic Support students to travel to Children's Museum, Chick-Fil-A Erie, Thursday, January 27, 2011, \$97.00 (Funds from I. U. 5).
- SHS Autistic Support students to travel to Glenwood YMCA, Eastway Bowling Lanes, Dairy Queen, Taco Bell, and Wal-Mart, Erie, Friday, January 28, 2011, \$105.00 (Funds from I. U. 5).
- K-5 Autistic Support students to travel to CiCi's Pizza, Aldi's, Erie, Thursday, February 10, 2011, \$92.00 (Funds from I. U. 5).

This item to be placed on the agenda for December 20, 2010.

Transportation Requests

The Board discussed the following Appointments for the 2010-2011 school year:

- Team Leaders for the WAEC: (K) Judy Metzler, (1) Chris Chapman, (2) Ebbie Shores, (3) Michelle McAvoy, (4) Mandy Hernandez, (Title I) Joni Swackhamer, (Specials Teacher) Heather Hedderman, (Learning Support) Melissa Doolittle. (This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement).
- Robert Reid as SHS Track & Field 2nd Assistant Coach at Step 2. (This salary based on the 2009-2010 salary schedule. The 2010-2011 salary to be determined on the settlement of the WASD WEA Collective Bargaining Unit Agreement).

Athletic/Extra-Curricular Appointments for 2010-2011 School Year

This item to be placed on the agenda for December 20, 2010.

The Board discussed the additions to the Volunteer Coach List for the 2010-2011 school year. This item to be placed on the agenda for December 20, 2010.

Additions to the Volunteer Coach List for the 2010-2011 School Year

The Board discussed declaring various Athletic Items as surplus. This item to be placed on the agenda for December 20, 2010.

Declare Athletic Items Surplus

There being no further business the Board adjourned at 7:25 pm



Stephen J. Maksimuk
School Board Secretary