

Wattsburg Area School District

Regular Board Meeting

August 15, 2011 – 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. School Board President

- Call Meeting to Order
- Flag Salute
- Roll Call
- Additions or Amendments to the Agenda
- Approve Agenda as Presented and/or Amended
- Minutes of Meeting for the July 18, 2011, Regular Board Meeting and the August 8, 2011 Work Session.
- Recognition of Visitors on Agenda

II. Superintendent's Report

III. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Cafeteria Report
- Bills
 - Exhibit A** General Fund Bills
 - Exhibit A1** Checks Already Written
 - Exhibit A2** General Fund Bills
 - Exhibit A3** Checks Already Written
 - Exhibit B** Cafeteria Bills
 - Exhibit B1** Cafeteria Checks Already Written
 - Exhibit C** GESA Project Bills
 - Exhibit D** SHS Activity Fund Report
 - Exhibit E** Special Revenue Report
- Budget Transfers **Exhibit F**

IV. Legal Advisement

V. Finance

VI. Building and Grounds

B – 1 (A) Utilization of School Facilities

- **Motion:** To approve Girls Scout Troop 30205 to utilize the Elementary Center Cafeteria Dining Room from 6:30 – 8:00 p.m. on the following Wednesdays for the 2011-2012 school year: September 21st; October 5th, 19; November 2nd, 16th; December 7th, 21st; January 4th, 18th; February 1st, 15th; March 7th, 21st; April 18th; May 2nd, 16th, and 30th. No cost to the District.

- **Motion:** To approve PMEA to utilize SHS Auditorium, Cafeteria Dining Room, and the Band Classroom April 17 – 20, 2013 for All-State Jazz Band. No cost to the District.

VII. Personnel

P – 1 (A) Resignations

- **Motion:** To approve the resignation of **Anthony Downor**, District-wide Housekeeper/Custodian, Level III, Class B effective 7.21.2011. See Item #1 of Supt's Report.
- **Motion:** To approve the resignation of **Kisha Morris**, Medical Assistant/LPN effective 7.28.2011. See Item #2 of Supt's Report.

P – 2 (A) Act 93/Supervisors/Director

- **Motion:** To approve the Act 93 Agreements for the following supervisors/director:
 - **Eric Schultz** – Plant Operations and Transportation Supervisor
 - **Janet Mullaney** – Child Nutrition Director
 - **Maria Hvezda** – Supervisor of School Based Mental Health Services
 - **Mary Nunemaker** – Housekeeping Supervisor

P – 3 (A) Act 93/Technology

- **Motion:** To approve the Act 93 Agreements for the following technology personnel:
 - **Cindy Cass** – Client Technology Specialist
 - **Tammy Legenzoff** – PC Technician
 - **Matthew Harman** – PC Technician

P –4 (A) Act 93/Managers

- **Motion:** To approve the Act 93 Agreements for the following managers:
 - **Pamela Pudlick** – SHS and WAMS Cafeteria Manager
 - **Susan Stankowski** – WAEC Cafeteria Manager

P –5 (A) Act 93/Transportation Coordinator

- **Motion:** To approve the Act 93 Agreement for **Dorothy Stolz** – Transportation Coordinator

P – 6 (A) Act 93/Principals/Assistant Principals/ Supervisor of Special Education

- **Motion:** To approve the Act 93 Agreements for the following:
 - **Hillary Barboni** – Assistant Principal of WAEC
 - **Audrey Coletta** – Principal of WAEC
 - **MerriBeth Knappenberger** – Special Education Supervisor
 - **Cheryl Krider** – Technology Administrator
 - **Linda Lorei** – Principal of WAMS
 - **Keith Miller** – Principal of SHS
 - **Christopher Paris** – Assistant Principal WAMS
 - **Tom Podpora** – Assistant Principal of SHS

P – 7 (A) AFJROTC Instructor Agreements for 2011-2012 School Year

- **Motion:** To approve the agreement for **Major James. L. Johnson** for the 2011-2012 school year effective August 1, 2011 through June 30, 2012. **Motion:** To approve the agreement for **Senior Master Sergeant Raymond Oshop** for the 2011-2012 school year effective August 1, 2011 through June 30, 2012.

P –8 (A) Administrative Assistants/Confidential Secretaries Agreement

- **Motion:** To approve the Administrative Assistant/Confidential Secretaries' Agreement .

P – 9 (A) Conference Requests

- **Motion:** To approve **Liza Zarger** to attend the Regional In-Service for school nurses on Monday, October 3, 2011 at IU. Cost \$80.00.

P – 10 (A) Approve Teachers' Substitute List for the 2011-2012 School Year

- **Motion:** To approve the Teachers' substitute List for the 2011-2012 school year as outlined in **Exhibit G**.

P – 11 (A) Approve Service Substitute List for the 2011-2012 School Year

- **Motion:** To approve the Service Personnel Substitute List for the 2011-2012 school year as outlined in **Exhibit H**.

P – 12 (A) Job Descriptions for Behavioral Aide, Head Coach, Housekeeping Supervisor, and School Nurse

- **Motion:** To approve the job descriptions for Behavioral Aide, Head Coach, Housekeeping Supervisor, and School Nurse. **Exhibit I**.

VIII. Policy

PA – 1 (A) First Reading Policies 200's

- **Motion:** To approve the first reading of 200's series policies. **Exhibit J**.

IX. Curriculum

C – 1 (A) WAMS Act 80 Days/Early Dismissal Days for 2011-2012 School Year

- **Motion:** To approve the addition of WAMS Act 80 Days: November 11, 2011 and April 13, 2012 and Early Dismissal Days: November 10, 2011 and April 12, 2012 to the School Calendar for 2011-2012.

X. Principals' Special Reports

MerriBeth Knappenberger – Special Education

XI. Technology

XII. Transportation

T – 1 (A) Approve Bus Routes for the 2011-2012 School Year

- **Motion:** To approve Bus Routes for the 2011-2012 school year.

T – 2 (A) Transportation Requests

- **Motion:** To approve the following transportation requests:
 1. Life Skill students to travel to the destinations during the months of September and October as listed on Item #3 of Supt's Report.
 2. Autistic Support Students K-4 to travel to the following destinations
 - The Peninsula and Wal-Mart Erie, PA on Tuesday, September 13, 2011. Cost \$135, Funds from IU5.
 - Sunview Golf and lunch, Edinboro, PA on Wednesday, September 28, 2011. Cost \$135. Funds from IU5.
 - Port Farms, Waterford, PA on Wednesday, October 5, 2011. Cost \$120. Funds from IU5.
 - Harborcreek East-side YMCA and Wendy's, Erie, PA on Tuesday, October 25, 2011. Cost \$105. Funds from IU5.

Transportation Requests Continued

3. Marching band students to travel to General McLane High School for performance on Saturday, September 10, 2011. Cost \$380 funded by Student Activities.
4. Marching band students to travel to McDowell High School, on Saturday, September 17, 2011. Cost \$310 funded by Student Activities.
5. Marching band students to travel away football game at General McLane High School on Friday, September 23, 2011. Cost \$270 funded by Student Activities.
6. Marching band students to travel to Bradford High School on Saturday, September 24, 2011. Cost \$700 funded by Student Activities.

XIII. Athletic/Extra-Curricular

AE – 1 (A) Testing of Student Athletes

- **Motion:** To approve Sport Safe Testing Service Inc. to conduct student athletes' drug testing for the 2011-2012 school year. **Exhibit K.**

AE – 2 (A) Activity Account for Organizations

- **Motion:** To approve an activity account for the 2011-2012 school year for the organizations outlined in **Exhibit L.**

AE – 3 (A) Resignations

- **Motion:** To approve the resignation of **Richard Goodenow**, football other assistant coaching position. See item #4 of Supt's Report.
- **Motion:** To approve the resignation of **Jeannine Burbules**, 7th grade girls' basketball and 7th & 8th grade volleyball. See Item #5 of Supt's Report.
- **Motion:** To approve the resignation of **Nicole Bean** as Assistant Cheerleading Coach for Seneca High School. See Item #6 of Supt's Report.

AE – 4 (A) Open Volleyball 1st Assistant Position

- **Motion:** To open the position of Volleyball 1st Assistant Position. See Item #7 of Supt's Report.

AE – 5 (A) Athletic/Extra-Curricular Appointments for 2011-2012

- **Motion:** To approve the revised SHS Coaching Appointment Steps for the 2011-2012 school year as outlined in Item #8 of Supt's Report.
- **Motion:** To approve **Darlene McNulty** as the 6th Grade Team Leader at WAMS for the 2011-2012 school year. See Item #9 of Supt's Report.
- **Motion:** To approve **Mike LaCastro** as the Girls' Basketball 7th Grade Intramural Coach, Hourly pay rate. See Item #7 of Supt's Report.
- **Motion:** To approve **Robert Hammer** as Football Other Assistant, Step 1. See Item #7 of Supt's Report.

AE – 6 (A) Addition to Volunteer List 2011-2012

- **Motion:** To approve the addition of Tamra Smith to the Volunteer Coach List for Cross Country for the 2011-2012 school year. See Item 10 of Supt's Report.

XIV. Miscellaneous

M – 1 (A) Declare Items Surplus

- **Motion:** To approve books from the Elementary Center as surplus. **Exhibit M.**

XV. Board Correspondence and Dialogue

XVI. Erie Vo-Tech School—Mr. Eric Duda

XVII. Northwest Tri-County—Mr. Kerry Duncan

XVIII. Adjournment