

Wattsburg Area School District

Regular Work Session

August 08, 2011, 7:00 p.m.

Wattsburg Area Elementary Center

AGENDA

A. School Board President

- Recognition of Visitors on Agenda
- Approve agenda with revisions

B. Superintendent's Report

C. Business Administrator's Report

- Treasurer's Reports
 - ❖ General Fund
 - ❖ Capital Projects
- Review General Fund Bills – **Exhibit A**
- Review Checks Already Written – **Exhibit A1**
- Review Cafeteria Bills – **Exhibit B** (To be provided next week)
- Review Cafeteria Checks Already Written – **Exhibit B1** (To be provided next week)
- GESA Project Bills – **Exhibit C**
- Bus Garage Office Renovation Project – **Exhibit C1**

D. Legal Advisement

LA – 1 (A) By-Laws – Methods of Operation

- **Motion:** To suspend rules per Policy 006 to allow voting on action items identified below.

E. Finance

F. Building and Grounds

B – 1 (I) Utilization of School Facilities

- To approve Girls Scout Troop 30205 to utilize the Elementary Center Cafeteria Dining Room from 6:30 – 8:00 p.m. on the following Wednesdays for the 2011-2012 school year: September 21st; October 5th, 19; November 2nd, 16th; December 7th, 21st; January 4th, 18th; February 1st, 15th; March 7th, 21st; April 18th; May 2nd, 16th, and 30th.
- To approve PMEA to utilize SHS Auditorium, Cafeteria Dining Room, and the Band Classroom April 17 – 20, 2013 for All-State Jazz Band. No cost to the District.

G. Personnel

P – 1 (I) Resignations

- To approve the resignation of **Anthony Downor**, District-wide Housekeeper/Custodian, Level III, Class B, effective 7.21.2011. See Item #1 of Supt's Report.
- To approve the resignation of **Kisha Morris**, Medical Assistant/LPN, effective 7.28.2011. See Item #2 of Supt's Report.

P – 2 (I) Act 93/Supervisors/Director

- To approve the Act 93 Agreements for the following supervisors/director:
 - **Eric Schultz** – Plant Operations and Transportation Supervisor
 - **Janet Mullaney** – Child Nutrition Director
 - **Maria Hvezda** – Supervisor of School Based Mental Health Services
 - **Mary Nunemaker** – Housekeeping Supervisor

P – 3 (I) Act 93/Technology

- To approve the Act 93 Agreements for the following technology personnel:
 - **Cindy Cass** – Client Technology Specialist
 - **Tammy Legenzoff** – PC Technician
 - **Matthew Harman** – PC Technician

P – 4 (I) Act 93/Managers

- To approve the Act 93 Agreements for the following managers:
 - **Pamela Pudlick** – SHS and WAMS Cafeteria Manager
 - **Susan Stankowski** – WAEC Cafeteria Manager

P – 5 (I) Act 93/Transportation Coordinator

- To approve the Act 93 Agreement for **Dorothy Stolz** – Transportation Coordinator

P – 6 (I) Act 93/Principals/Assistant Principals/ Supervisor of Special Education

- To approve the Act 93 Agreements for the following:
 - **Hillary Barboni** – Assistant Principal of WAEC
 - **Audrey Coletta** – Principal of WAEC
 - **MerriBeth Knappenberger** – Special Education Supervisor
 - **Cheryl Krider** – Technology Administrator
 - **Linda Lorei** – Principal of WAMS
 - **Keith Miller** – Principal of SHS
 - **Christopher Paris** – Assistant Principal WAMS
 - **Tom Podpora** – Assistant Principal of SHS

P – 7 (I) AFJROTC Instructor Agreements for 2011-2012 School Year

- To approve the agreement for **Major James. L. Johnson** for the 2011-2012 school year effective August 1, 2011 through June 30, 2012. See Item # 3 of Supt's Report.
- To approve the agreement for **Senior Master Sergeant Raymond Oshop** for the 2011-2012 school year effective August 1, 2011 through June 30, 2012. See Item #3 of Supt's Report.

P – 8 (I) Administrative Assistants/Confidential Secretaries Agreement

- To approve the Administrative Assistant/Confidential Secretaries' Agreement as outlined in Item #4 of Supt's Report.

P – 9 (I) Conference Requests

- To approve **Liza Zarger** to attend the Regional In-Service for school nurses on Monday, October 3, 2011 at IU. Cost \$80.00.

P – 10 (I) Approve Teachers' Substitute List for the 2011-2012 School Year

- To approve the Teachers' substitute List for the 2011-2012 school year as outlined in Item #5 of Supt's Report.

P – 11 (I) Approve Service Substitute List for the 2011-2012 School Year

- To approve the Service Personnel Substitute List for the 2011-2012 school year as outlined in Item #6 of Supt's Report.

P –12 (I) Job Descriptions for Behavioral Aide, Head Coach, Housekeeping Supervisor, and School Nurse

- To approve the job descriptions for Behavioral Aide, Head Coach, Housekeeping Supervisor, and School Nurse.

H. Policy

I. Curriculum

C—1 (I) WAMS Act 80 Days/Early Dismissal Days for 2011-2012 School Year

- To approve the addition of WAMS Act 80 Days: November 11, 2011 and April 13, 2012 and Early Dismissal Days: November 10, 2011 and April 12, 2012 to the School Calendar for 2011-2012.

J. Principals' Special Reports

K. Technology

L. Transportation

T – 1 (I) Approve Bus Routes for the 2011-2012 School Year

- To approve Bus Routes for the 2011-2012 school year.

T – 2 (I) Transportation Requests

- To approve the following transportation requests:
 1. Autistic Support Students K-4 to travel to the following destinations
 - The Peninsula and Wal-Mart Erie, PA on Tuesday, September 13, 2011. Cost \$135, Funds from IU5.
 - Sunview Golf and lunch, Edinboro, PA on Wednesday, September 28, 2011. Cost \$135. Funds from IU5.
 - Port Farms, Waterford, PA on Wednesday, October 5, 2011. Cost \$120. Funds from IU5.
 - Harborcreek East-side YMCA and Wendy's, Erie, PA on Tuesday, October 25, 2011. Cost \$105. Funds from IU5.
 2. Life Skill students to travel to the destinations during the months of September and October as listed on Item #7 of Supt's Report.
 3. Marching band students to travel to General McLane High School for performance on Saturday, September 10, 2011. Cost \$380 funded by Student Activities.
 4. Marching band students to travel to McDowell High School, on Saturday, September 17, 2011. Cost \$310 funded by Student Activities.
 5. Marching band students to travel away football game at General McLane High School on Friday, September 23, 2011. Cost \$270 funded by Student Activities.
 6. Marching band students to travel to Bradford High School on Saturday, September 24, 2011. Cost \$700 funded by Student Activities.

M. Athletic/Extra-Curricular

AE – 1 (I) Testing of Student Athletes

- To approve Sport Safe Testing Service Inc. to conduct student athletes' drug testing for the 2011-2012 school year.

AE – 2 (I) Activity Account for Organizations

- To approve an activity account for the 2011-2012 school year for the organizations outlined in Item #8 of Supt's Report.

AE – 3 (I) Resignations

- To approve the resignation of Richard Goodenow, football other assistant coaching position. See item #9 of Supt's Report.
- To approve the resignation of Jeannine Burbules, 7th grade girls' basketball and 7th & 8th grade volleyball. See Item #10 of Supt's Report.
- To approve the resignation of Nicole Bean as Assistant Cheerleading Coach for Seneca High School. See Item #11 of Supt's Report.

AE – 4 (I) Open Volleyball 1st Assistant Position

- To open the position of Volleyball 1st Assistant Position. See Item #12 of Supt's Report.

AE – 5 (I) Athletic/Extra-Curricular Appointments for 2011-2012

- To approve the revised SHS Coaching Appointment Steps for the 2011-2012 school year as outlined in Item #13 of Supt's Report.
- To approve **Darlene McNulty** as the 6th Grade Team Leader at WAMS for the 2011-2012 school year. See Item #14 of Supt's Report.
- To approve _____ as the Girls' Basketball 7th Grade Intramural Coach.
- To approve _____ as Football Other Assistant.

AE – 6 (I) Addition to Volunteer List 2011-2012

- To approve the addition of Tamra Smith to the Volunteer Coach List for Cross Country for the 2011-2012 school year.

N. Miscellaneous

O. Board Correspondence and Dialogue

P. Erie Vo-Tech School—Mr. Eric Duda

Q. Northwest Tri-County—Mr. Kerry Duncan

R. Adjournment