

# Wattsburg Area School District

## Regular Board Meeting

May 16, 2011 – 7:00 p.m.

Wattsburg Area Elementary Center

### AGENDA

#### I. School Board President

- Call Meeting to Order
- Flag Salute
- Roll Call
- Additions or Amendments to the Agenda
- Approve Agenda as Presented and/or Amended
- Minutes of Meeting for the April 18, 2011, Regular Board Meeting and Minutes for the May 9, 2011 Regular Work Session
- Recognition of Visitors on Agenda

#### II. Superintendent's Report

#### III. Business Administrator's Report

- Treasurer's Reports
  - ❖ General Fund
  - ❖ Capital Projects
- Cafeteria Report
- Bills
  - Exhibit A** General Fund Bills
  - Exhibit A1** Checks Already Written
  - Exhibit A2** General Fund Bills
  - Exhibit A3** Checks Already Written
  - Exhibit B** Cafeteria Bills
  - Exhibit B1** Cafeteria Checks Already Written
  - Exhibit C** GESA Project Bills
  - Exhibit C-1** Bus Garage Office Renovation Project
  - Exhibit D** SHS Activity Fund Report
  - Exhibit E** Special Revenue Report

#### IV. Legal Advisement

##### LA – 1 (A) Elect Treasurer for the 2011-2012 Fiscal Year

- **Motion:** To elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2011-2012 fiscal year and to authorize Ms. Jeanette Reynolds to be the designated signatory.

##### LA—2 (A) Designation of Depository for the 2011-2012 Fiscal Year

- **Motion:** To approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2011-2012 fiscal year.

LA—3 (A) Appointment of School District Solicitor for 2011-2012 Fiscal Year

- **Motion:** To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor and Mr. Mark Kuhar as the Labor Relations' solicitor for the 2011-2012 fiscal year.

V. Finance

F—1 (A) Adoption of Proposed Final Budget for 2011-2012

- **Motion:** To approve the proposed final General Fund Budget for the 2011-2012 fiscal year in the amount of \$20,601,437 and to authorize the Secretary to post the following notice:

The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year 2011-2012 on May 16, 2011. A copy of said budget in the amount of \$20,601,437 is open for inspection by the public Monday through Friday from 7:30 a.m. to 4:30 p.m. at the District Administration Office, 10782 Wattsburg Rd., Erie, PA 16509. Adoption of the final budget is scheduled for June 20, 2011 at the Wattsburg Area Elementary Center. **Exhibit F.**

VI. Building and Grounds

B—1 (A) Utilization of School Facilities

- **Motion:** To approve the use of the WAMS gymnasium every Wednesday, September 14, 2011 through May 23, 2012 7:00 – 9:00 p.m. for Adult (over 20 years old) Volleyball & Recreation (Class II organization – Non-Profit WASD Resident Organization).

VII. Personnel

P – 1 (A) Job Descriptions for Superintendent, Assistant Superintendent and Business Administrator

- **Motion:** To approve the job descriptions for Superintendent, Assistant Superintendent and Business Administrator. **Exhibit G.**

P – 2 (A) Conference Requests

- **Motion:** To approve Lisa Zarger to attend Reducing Risk: Understanding the Adolescent Brain, Edinboro, PA, Thursday, June 23, 2011 (No Cost to the District).
- **Motion:** To approve Lisa Zarger to attend Educator in the Workplace presented by Northwest Tri-County IU in Edinboro, PA on various dates July 7, 2011 through August 4, 2011. (No Charge for STC Member School Districts).

P – 3 (A) Leaves

- **Motion:** To approve Family Medical Leave for **Anthony Downor** according to the Local 2 Collective Bargaining Unit Agreement, effective May 2, 2011. See Item # 1 of Supt's Report.

P – 4 (A) Termination

- **Motion:** To terminate the employment of Ms. Melissa Meyer, Bus Driver. Effective May 17, 2011.

P—5 (A) Tuition Reimbursements

- **Motion:** To approve Tuition Reimbursement Stipends. **Exhibit H**

P—6 (A) Appointments

- **Motion:** To approve the appointment of Matt Brozewicz to the position of Summer Help for the 2011 summer months as needed. See Item #2 of Supt's Report.

P—7 (A) Resolutions for Curtailment

- **Motion:** To approve the following resolutions of curtailment due to decrease in student enrollment:
  - RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail the guidance department at Seneca High School by one guidance counselor and one job coach at the conclusion of the 2010-2011 school year to conform with standards of organization and due to measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent.
  - RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail library program by one librarian at Wattsburg Area Middle School at the conclusion of the 2010-2011 school year to conform with standards of organization and due to measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent.
  - RESOLVED, to authorize the Superintendent to seek approval from the Pennsylvania Department of Education pursuant to Section 1124(2) of the Public School Code to curtail the Title 1 program by one teacher at Wattsburg Area Elementary Center at the conclusion of the 2010-2011 school year due to programmatic change and measurable decrease in pupil enrollment within the district, the Board of School Directors hereby approving this alteration and curtailment plan as recommended by the Superintendent. # 955101.v1

VIII. Policy

IX. Curriculum

C – 1 (A) 2011 Senior Banquet

- **Motion:** To approve the 2011 Senior Banquet to be held on Thursday, June 2, 2011 from 6:30 – 9:30 p.m. on board the Victorian Princess, Erie, PA. See Item #3 of Supt's Report.

C – 2 (A) WREN Grant Partner

- **Motion:** To approve WAMS to participate in the County-Wide Stream Study for Middle School Students Project. **Exhibit I.**

C – 3 (A) Student Activities

- **Motion:** To approve Grade 12 AP French Class to travel to Bertrand's Bistro, Erie, PA, on Wednesday, June 1, 2011 (Students will carpool) Funding from Fundraiser for French Club or Students).

C—4 (A) Approve Seniors for Graduation

- **Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma. **Exhibit J.**

C—5 (A) Revision of School Calendar for 2011-2012 School Year

- **Motion:** To approve the following: **Exhibit K.**
  - Revision of the School Calendar for the 2011-2012 school year.
  - The addition of Act 80 Days to the School Calendar for 2011-2012.
  - The addition of early dismissal days on November 10, 2011 and March 29, 2012 to the School Calendar for 2011-2012.

C—6 (A) Approval of Alternative Education Program

- **Motion:** To approve Harborcreek Youth Services Academy as an Alternative Education Program based on PDE approval for the 2011-2012 school year.

**X. Principals' Special Reports**

**XI. Technology**

**XII. Transportation**

T – 1 (A) Transportation Requests

**Motion:** To approve the following Transportation Requests:

- The 6<sup>th</sup> Grade students to travel to St. Patrick's Church, St. Peter's Cathedral and Olde Country Buffet, Erie, PA on Thursday, May 26, 2011 (\$707.50) Funding from Students and Target Grant.
- The Kindergarten students to travel to Erie Zoo, Erie, PA on Friday, June 3, 2011 (\$870) Funding from PTO and Earth Action Grant.
- The 4<sup>th</sup> Grade students to be transported from WAEC to WAMS to tour the facility on Friday June 3, 2011. (\$50) Funds from WAEC.
- The 4<sup>th</sup> Grade students at WAEC to travel to Eastway Lanes, Ponderosa, and Eastside YMCA, Harborcreek, PA on Monday, June 6, 2011 and Tuesday, June 7, 2011, (\$240) Funds from PTO.
- The 2<sup>nd</sup> Grade students at WAEC to travel to Erie Zoo, Erie, PA on Tuesday, June 7, 2011. (\$594) Funds from PTO.

T – 2 (A) Bus Pressure Washing and Undercoating

- To approve Brian Gnage to pressure wash and undercoat WASD School Buses at a cost not to exceed \$2,800.00 as outlined in Item #4 of Supt's Report.

**XIII. Athletic/Extra-Curricular**

AE – 1 (A) Athletic/Extra-Curricular Resignation

- **Motion:** To approve the resignation of James Caspar from the position of Marching Band Director effective May 31, 2011. See Item #5 of Supt's Report.

AE—2 (A) Additions to Game Help List 2010-2011

- **Motion:** To approve the addition of **Kathy Durko** and **Karin Waskiewicz** to Game Help List for the 2010-2011 school year. See Item #6 of Supt's Report.

**XIV. Miscellaneous**

**M – 1 (A) Declare Books Outdated**

- **Motion:** To declare the following books as outdated:
  - Health – Focus on You Grade 4, Isbn# 0-675-06244-6; Publishing date is 1986;152 books.
  - Health – Focus on You Grade 3 Isbn# 0-675-06243-8; Publishing date is 1986; 111 books.

**XV. Board Correspondence and Dialogue**

**XVI. Erie Vo-Tech School—Mr. Eric Duda**

**XVII. Northwest Tri-County—Mr. Kerry Duncan**

**XVIII. Adjournment**